

Minutes of the Regular Monthly Meeting of the
Suffield Water Pollution Control Authority & Treatment Facility
August 13, 2024

MEMBERS PRESENT:

Daniel Holmes, Chairman
Roger Ives, Vice
Chairman, Treasurer
Frank Bauchiero
Janet Davis
Todd Mervosh
John Murphy
Travis Watroba

MEMBERS ABSENT:

ALSO, PRESENT:

Jamie Kreller, Superintendent
Julie Nigro, Business Administrator
Anna Clark, Assistant Business Administrator
Andrew Lord, WPCA Attorney

- 1. CALL TO ORDER:** Daniel Holmes called the Regular Monthly Meeting for August 13, 2024 to order at 7:13 pm.
- 2. CITIZEN INPUT:** None
- 3. APPROVAL OF MINUTES:**
 - July 9, 2024 Regular Monthly Meeting Minutes Review & Approval –
 - Frank Bauchiero motioned to approve the Regular Monthly Meeting Minutes of July 9, 2024
 - John Murphy seconded the motion; Travis Watroba abstained due to absence on July 9, 2024 meeting; the motion passed
- 4. CHANGES TO THE AGENDA:** None
- 5. CHAIRMAN'S UPDATE:** Daniel Holmes signed the Notice to Proceed to Raymakers and Sons, Inc. for the Thompsonville/Cassotta Lane Phase 2 Pipeline Rehabilitation.
- 6. TREASURER'S REPORT:**
 - Administration (O&M) Bills 2023/2024: \$37,645.43
 - Administration (O&M) Bills 2024/2025: \$75,842.66
 - RCM Bills 2023/2024: \$34,452.38
 - Administration fund distribution (July's payroll): \$83,402.49
 - John Murphy motioned to accept the Treasurer's report.
 - Frank Bauchiero seconded the motion; motion passed unanimously

Minutes of the Regular Monthly Meeting of the
Suffield Water Pollution Control Authority & Treatment Facility
August 13, 2024

7. STAFF REPORTS:

a. Superintendent's Report - Jamie Kreller reviewed his report and highlighted the following:

- The operational tank levels of WPCA and Nitrogen levels are back to normal.
- Sludge production for July was 19 dry tons under our yearly allotment for MDC.
- There was a generator failure at Pump Station 11 (Mapleton Ave). Went through the Sourcewell Government bid and a new generator will be installed next month.
- A resident on Boysenberry Court lost a hearing aid in his drain. WPCA operators were able to find it in our main sewer line.
- WPCA operators welded and installed new bumper and new lights on Roll-Off truck.
- WPCA operators repaired and painted 20 manholes.
- WPCA is still waiting on building permit for the Morton building.
- On August 20, 2024 Chief Operator Alex Kaminski along with several WPCA operators is going to HOMA Manufacturing Plant to gather information on the workings of a new dry pit submersible pump for possible purchase for Pump Station 1 (Thompsonville Rd).
- The Bioxide chemicals at Pump Station #7 on Poole Road are working effectively.
- A memo has been compiled about the ongoing odor on Remington Rd/Poole Rd, discussing the efforts made on behalf of WPCA in trying to resolve this issue and providing all data related to the odor. This memo will be mailed out to the Remington Rd residents in the coming days.

b. Business Administrator's Report - Julie Nigro reported the following:

- The WPCA collected 11.83% (\$2,755.09) of the major delinquent list.
- The budget variance report through the end of June is 31% unexpended vs 0%
- 34 new accounts were added to the delinquent list of anyone who owes since 2022.
- Collection rate at the end of July is 74.85%. Last year this time it was 69.27%.
- A mini-audit was done remotely the week of August 5, 2024. The auditor found a discrepancy on the commercial sewer use fee rate for the 2023/2024 in the Special Meeting Minutes of May 16, 2023 which stated the rate to be 9.01 vs 9.09. However, the public notice, legal notice, and the audio of the meeting all say the correct rate of 9.09.
- One delinquent account was referred back to Andrew Barsom for non-compliance to the payment arrangement. The client proposed an extended but accelerated payment arrangement.
 - Travis Watroba motioned to approve the payment arrangement
 - John Murphy seconded the motion; Frank Bauchiero and Janet Davis opposed; motion passed
- WPCA received a letter requesting a partial reimbursement for their commercial sewer bill due to a toilet leak at 162 Mountain Rd; however, the reimbursement was declined due to the water from the leak having been processed by the plant.

8. OLD BUSINESS:

a. Stony Brook Design –

- Jamie Kreller stated a Notice to Award is ready to be signed by Daniel Holmes and will be immediately sent out to Sunset Valley Construction, LLC for the Stony Brook Emergency Project. Following will be the Notice to Proceed.

Minutes of the Regular Monthly Meeting of the
Suffield Water Pollution Control Authority & Treatment Facility
August 13, 2024

- For the Stony Brook Main Project, the submittals are being sent to the Army Corps of Engineer's and the Conservation Commission this Friday.

b. Phase 2 Pipeline Rehabilitation – Cassotta/Lane/Thompsonville Road Areas –

- Jamie Kreller stated that the Notice to Proceed was signed and will be sent out to Raymakers and Sons, Inc.

9. NEW BUSINESS:

• **Sewer Capacity for 1071 River Boulevard**

- Janet Davis motioned to approve the 1071 River Boulevard sewer capacity letter.
- Frank Bauchiero seconded the motion; motion passed unanimously.

• **2024/2025 Sewer Benefit Assessment**

- 50 Ucar Street to be removed from the 2024/2025 Sewer Benefit Assessment list as we have a Developer's Agreement with them which already includes their Benefit in lieu of assessment.
 - Janet Davis motioned to remove 50 Ucar Street from the 2024/2025 Sewer Benefit Assessment list.
 - John Murphy seconded the motion; motion passed unanimously.
- 1616 Mapleton Ave may be the incorrect address being assessed.
 - John Murphy motioned to table the assessment for 1616 Mapleton Ave in order to clarify what the correct address should be for assessment.
 - Travis Watroba seconded the motion; motion passed unanimously.
- Approval of 2024/2025 Sewer Benefit Assessment
 - John Murphy motioned to approve the 2024/2025 Sewer Benefit Assessment minus the 50 Ucar St assessment and the 1616 Mapleton Ave assessment.
 - Travis Watroba seconded the motion; motion passed unanimously.

ADJOURNMENT:

- Frank Bauchiero motioned to adjourn the Regular Meeting of August 13, 2024, at 8:23 pm.
- Travis Watroba seconded the motion; the motion passed unanimously.

Respectfully submitted,

Anna Clark

Anna Clark

Assistant Business Administrator