



## DAC Meeting Minutes

April 18, 2024  
6:30 pm-8:30 pm

### **Meeting Logistics:** Virtual

Jessica Bassan - **Present**  
Irene Borisov - **Present**  
Jenny Brown - **Present**  
Anne Chacon - **Present**  
Brian Domokos - **Present**  
Allison Fox - **Present**  
Julie Gooden - **Present**  
Becky Krug - **Present**  
Lisa Loomer - **Present**  
Katie Lynch - **Present**  
Ashley Opfer - **Excused**  
Kelly Pointer - **Present**  
Chester Shaw - **Present**  
Jeanette Simenson-Gurolnick - **Present**  
Jen Spykerman - **Present**  
Kate Welsh - **Present/Absent/Excused**  
Sammye Wheeler-Clouse - **Present**

Quorum: Quorum is met (need a majority of 17)

Matt Reynolds, Learning Services Officer - Present  
Susan Meek, Board of Education Director - Present  
Christy Williams, Board of Education Director - Present  
Laura Gorman - Grant and Federal Programs Manager - Present  
Phil Ranford - Academic Systems Director - Present  
Dr. Deanne Kirby, Director of Educator Effectiveness - Present  
Guest in attendance: 11 (this does not include DAC and DCSD staff and board members)  
Came to Order at 6:32

Total Attendance 31

1. Meeting Logistics (Chester Shaw)
  - a. Roll Call/Confirm Quorum
  - b. A motion to approve 3/28/2024 meeting minutes was made by Kelly and seconded by Julie. Passed unanimously.

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2. Chair Report (Chester Shaw)
  - a. Welcome
  - b. Subcommittee Updates
    - i. Membership--Lisa took DAC members through the three new people who applied and interviewed to be Parent Representatives on DAC. DAC members had earlier received an email with a short paragraph about each applicant. The Membership Subcommittee is recommending Chad Cox, Lenaya Dotseth, and Victoria McDermott for DAC membership. There is a fourth position that is not yet filled. Applications are still available and there will be an elementary teacher member opening next year. Allison made a motion to approve these candidates and Jeanette seconded it. It was passed unanimously.
    - ii. Communication--Kelly reminded everyone that early in the fall, the subcommittee will email SACs the survey discussed in the past. She mentioned again the issue with tracking parent and SAC engagement and how, alongside Kate and Jen, they found Email Octopus as a means of doing this. IT and Matt are checking in about any restrictions about this. A PTO member from a charter school mentioned that MailChimp gives her SAC a lot of data and suggested looking into the free version. Both of these initiatives are being done with the goal to increase parent engagement.
    - iii. CART--Jenn mentioned that this year there are no applications.
    - iv. Bylaws--Julie mentioned, in Ashley's absence, that they are still waiting for feedback from the board on the bylaws.
3. Board of Education Liaison Update (Dir. Williams)
  - a. She mentioned the Apple Awards and how it was the fullest she's seen the building.
  - b. At the last board meeting, [the biggest presentation was about AI](#) and how the district can make sure they are keeping up with technology. Khan Academy is something that the board is considering using and is going to ask for feedback from educators.
  - c. They met with the former MBEC to go over polling results about a potential 5B item on next year's ballot. The feedback was very positive: it currently polls at 56%.
  - d. At a future meeting, they will have a presentation on bylaws and potentially streamlining them.
4. Board of Education Liaison Update (Dir. Meek)
  - a. She reviewed the Superintendent's presentation on her [End Statement #4: Collaborative Parent, Family, and Community Relations](#). There was also discussion about governance and the board self-evaluating their work and a mention of future meetings with Student Advisory Groups and with Educators.
  - b. There was a question about when DAC will give feedback on AI and it was suggested that DAC watch that portion of the meeting and watch the presentation to save time.

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- i. **ACTION ITEM:** Dir. Williams volunteered to send the link for the presentation and the timing for the presentation. DAC members are asked to watch prior to the next meeting.
    - c. Katie Lynch spoke in favor of the AI presentation and Khan Academy.
- 5. Staff Update (Matthew Reynolds)
  - a. Accountability Task Force Update and Feedback reminder--Matt reminded DAC members to fill out the survey sent to DAC members that sought feedback on the Task Force. He offered to help people who can't find the email.
  - b. He mentioned the handout that summarized the [SAC survey results over budgeting recommendations](#).
  - c. Testing Update: This is the first full administration of the online test and it's been going fairly well.
  - d. There will be a transportation update at the next board meeting and he may send out the presentation and the video of the presentation for DAC members to view.
  - e. He reminded people of the May 8 Board Committee Volunteer/Staff Liaison Appreciation Event and how people should have received an email about this.
  - f. Next month at the DAC meeting there will be a celebration of all of the outgoing members as it's the last in-person meeting of the DAC as the June meeting will be virtual.
  - g. With graduation coming up, Matt asked if any DAC members have students graduating this year. He will send out links to the graduation live streamings.
- 6. Title Funding (Laura Gorman)
  - a. She shared a Google doc titled [DCSD Application for 2024-2025 ESSA Title Funds Summary](#).
  - b. About \$1,434,000 will come from Title I funding. There are 4 schools that received the majority of Title I funding and the rest helps with our Homeless Student Liaisons and some Parent Involvement Activities. This year another Homeless Student Liaison was hired due to increased need.
  - c. About \$683,000 will come from Title II funding and will be used toward Professional Developments focused on staff developments of at risk learners and the Alternative Licensure Programing. Matt mentioned that the state board recently allowed DCSD to expand the Alternative Licensure Program to a Special Education teacher cohort.
  - d. About \$285,000 will be come from Title III funding, which will go towards family engagement and some staff training
  - e. About \$750 will come from Title III Immigrant Set-Aside Funds and used towards parent engagement.
  - f. About \$110,000 will go towards Title IV funding including some FTE for a Middle School Nurses as well as helping get some technological resources for qualified low-income students.
  - g. A question was about the impact of free lunches on the count of Free and Reduced Lunches (FRL). Since federal funding comes from census data but FRL is immediate so there's always a gap in terms of timing: though schools have seen an increase in FRL, there's no additional funding yet.

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7. DCSD Calendar Recommendations (Phil Ranford)
  - a. He presented a slide deck called [2025-226 & 2026-27 Calendar Recommendations DAC Presentations](#). He thanked those who have helped craft the calendar and reminded DAC members of the calendar creation process.
  - b. Almost 11,000 responses and 71% came from parents. Using a weighted score (10 points for the top choice, 6 points for the second choice, 3 points for the third choice, and 1 point for the last choice.) For 2025-2026, Option B was the most popular choice as well as highest weighted score. For 2026-2027, Option A was the popular choice as well as highest weighted score.
  - c. There was some concern that one year has a 3 day Thanksgiving break and another has a week Thanksgiving Break. The Calendar Committee Solution was to find one of the original 30 created that maintained a week for Thanksgiving Break, moved a teacher workday, and changed the ending day by one day. He shared the recommended calendars they will move forward.
  - d. There was a question about ending after Memorial Day. He responded that this has happened in the past, just not recently.
  - e. Another question was asked about why staff and students choose one option for 2025-2026 while parents preferred another one. He mentioned that the difference seemed to be the length of the breaks.
  - f. Jenn made a motion to approve the Calendar Committee's Recommendation. Julie seconded the motion. Everyone voted in favor of it and the motion carried.
  - g. Matt reminded the audience they can always volunteer to serve on the calendar committee and went through the next steps for the calendars, including the presentation before the board.
8. Educator Effectiveness Update (Dr. Deanne Kirby)
  - a. She went through a slide deck titled [District Accountability Committee Educator Effectiveness Update, April 18, 2024](#).
  - b. She said the CDE approved DCSD's locally created evaluator training consisting of 3-6 hours of 4 Asynchronous modules and 1 in-person day of training. Without attending, anyone with a principal's license is required to complete the training.
  - c. She discussed how there is now a yearly Licensed Evaluation Survey that is brief and anonymous. Survey results will be shared with appropriate stakeholders, including the DAC.
  - d. She shared answers to questions the DAC had during the February review session. She put them in a Google Document titled [Answers to Questions on Rubric Vetting Forms: February 2024](#), organized by the different rubrics as well as general questions. She mentioned that one question not addressed was the desire to see all of the subcategories of each rubric, which she will go over at the next meeting.
    - i. **ACTION ITEM:** DAC members will review the rubrics prior to the May Meeting to prepare for a feedback session for the Finalized Rubrics.
  - e. A comment was made thanking her for the asynchronous models. A question was asked about if the training replaces the yearly training evaluators and

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teachers have to attend. Dr. Kirby clarified that it does not: this new training allows employees with principal's licenses to renew their license.

9. Open Discussion

- a. Chester asked about feedback on how to present the recommendation for the budget. He gave some options including a memo or a presentation before the board. Matt added that the presentations could be part of what he gives, a stand alone presentation from DAC members, or having one of the two board members who are liaisons putting it forward. Brian suggested that Matt add a few slides to a presentation he's already working on. Lisa added it was a good idea and that in the future the budget subcommittee may want to do the presentation. There was a consensus for this suggestion.
- b. He thanked people for filling out the form about Meeting Norms and reminded people that he will send out a link tomorrow to vote on this Meeting. He said the majority of votes were 1's (DAC members followed norms.)
- c. Matt told people that he will send out links to the Transportation Presentation, the SAG Survey Feedback in a new graphic, and the rubrics from Dr. Kirby.
- d. Kelly said hi and welcomed Becky back after her absences for her new child.
- e. Allison talked about how Northridge was recognized for being on the Excellence List.

10. Public Comment

- a. Julie Gooden gave recognition to Dr. Page, Erin McDonald, Jana Schleusner, Superintendent Kane, and others who testified about the school finance bill.

11. Motion to adjourn by Irene and seconded by Julie. It passed unanimously at 8:13 pm.