

OCMS SBDM

APPROVED MINUTES

Thursday, July 24, 2024 Meeting called to order by | Mr. Tim Caldwell

Record of Council Proceedings – Minutes – July 24, 2024

The Oldham County Middle School Council met at Oldham County Middle School in Buckner, Kentucky on Thursday, July 24, 2024 for a Meeting.

In Attendance

Members in attendance:

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| Mr. Tim Caldwell – Chairman-Present | Heather Dremov -Teacher-Present |
| Sondra Esposito – Teacher-Present | Roxana Gonzalez – Teacher-Minority Rep-Present |
| Vicki Lowery – Classified Rep-Present | Kristen Brown – Parent-Present |
| Mary Reed – Parent-Present | Laura Setters -Parent-Absent |

Council Items- The meeting was called to order by Mr. Caldwell at 10:00 a.m.

Mr. Caldwell opened the meeting with an introduction of all members. He explained to Council what the role of an SBDM Council was as an integral part of the school system. He explained how the Council conducts business and that it is an open meeting for all who wish to attend. He explained how there are only 2 reasons Council goes into closed session and those are 1. Personnel Matters and 2. Discussion of the School Safety Plan. Otherwise all meetings are open to the general public. He also explained that the Council could also call and hold Special Called Meetings when necessary.

Mr. Caldwell had all Council members refer to their SBDM binders and explained it consisted of Annual Documents, Bylaws, Policies, Monthly Agenda, Monthly Minutes and other relevant documentation. At that time, he read to Council the document entitled “Certificate of Receipt or Distribution” to the Council and asked each member to please sign their individual document and return them.

1. Review of the Agenda – A motion was made by Heather Dremov to approve the Agenda. It was seconded by Sondra Esposito and approved by consensus.
2. Approval of May Draft Minutes – A motion was made Mary Reed to approve the Draft Minutes. It was seconded by Heather Dremov and approved by consensus.
3. Council Action and Review Items.
 - a. Set 24-25 Meeting dates. Council decided to hold meetings on the 2nd Thursday of each month at 4:15 p.m. with the exception of August. The August meeting will be held on the 15th instead of the 8th. This was due to previously scheduled PD trainings at the Board for all Faculty and Back to School for both 7th & 8th grades being held that evening.
 - b. Sign SBDM training confirmation. Mr. Caldwell made sure everyone had either completed their SBDM training and turned in their certificates or are scheduled to attend an SBDM meeting and reminded them to turn in their certificate when their training was completed.

4. Principal Update.

- a. Update on Master Schedule. Mr. Caldwell pulled up a copy of the Master Schedule and reviewed with Council the generic grade teams and grade level openings that still existed at this date and time. He explained how the OCBE provides funding from an estimation of enrollment for the upcoming school year. Based off their estimation the expected OCMS to have an enrollment of 721 for the 2024/2025 school year. At this moment in time our OLR shows enrollment of 761. Mrs. Lowery added that there are also several new families in the process of enrolling their children at OCMS. The Teacher/Student ratio is a 23:1 ratio equivalent to 39 teachers. Any necessary positions beyond that number the school must reimburse the Board payroll costs. Those funds come out of a previously approved SBDM budget and/or the discretionary funds.
- d. Consultation on Personnel Actions. Closed session to discuss personnel selection as per KRS 61.810(1)(f). At 11:15 a.m. Mr. Caldwell took the Council into closed session to discuss Personnel.
- e. OCMS School Safety Plan. Closed session to discuss personnel selection as per KRS 61.810(1)(f). Council remained in closed session to review School Safety Plan. A motion was made by Kristen Brown to approve the School Safety Plan as submitted and it was seconded by Sondra Esposito and approved by consensus. At 11:25 a.m. Heather Dremov made a motion to come out of the closed session.
- c. ESS Daytime Waiver. Mr. Caldwell explained what the ESS Daytime Waiver was and how we use those funds to pay for Interventionists within our building. We also fund any excess expenses from our discretionary funds.
- b. Review of 24-25 Student Handbook changes/updates. Mr. Caldwell explained that the handbook has not been completely updated due to timing issues of Professional Development trainings, filling staffing positions, etc. Mr. Caldwell discussed Attendance Policies. He reiterated with Council that students have 5 days to return an absence note once they return to school otherwise the absence remains unexcused. Council discussed beverages, containers, candy, slippers, pajamas, blankets, air pods and ear buds and the difference and what student's really need for class. The Council asked that there be additions to the Dress Code Policy eliminating blankets and slippers as acceptable items to bring or wear in school. They asked Mr. Caldwell if he could send out a message to parents clarifying the difference between the air pods and the ear buds and that air pods would fall under the electronics policy similar to cell phones. Council members voiced concerns about student availability to use the restrooms during the school day. Faculty members mentioned one grade level has students leave their cell phone in the classroom when they go to use the restroom. This was an issue that would be further discussed at Team Leadership meetings. Including the fact that some students have 504 Plans enabling them to use the restroom at any time as deemed necessary. Mrs. Lowery reminded Teachers that on each child's infinite campus page there are flags that would alert them if a child has a plan.

5. General Public Feedback – None at this time.

6. At 12:11 p.m. a motion was made by Mary Reed to adjourn the meeting which was seconded by Heather Dremov and it was approved by consensus. Mr. Caldwell adjourned the regular held meeting.

Agenda for Next Month: Any additional items for the next meeting: please email to Mr. Caldwell at least 1 week prior to the meeting.

Cancelled Meeting: The Council meeting that was to be held on Thursday, June 13, 2024 at 4:15 p.m. in Room 108 at OCMS was cancelled.

Next Meeting: The next Council meeting will be held on Thursday, August 15, 2024 at 4:15 p.m. location to be determined.

Council will review: Spring 2024 Studer Survey Results

23-24 CSIP

Staffing Updates

Mr. Tim Caldwell, Principal
Middle School

Oldham County
