



DAC Meeting Minutes

February 15, 2024
6:30pm-8:30pm

Meeting Logistics:

Jessica Bassan - **Present**
Irene Borisov - **Excused**
Jenny Brown - **Present**
Anne Chacon - **Present**
Brian Domokos - **Present**
Allison Fox - **Present**
Julie Gooden - **Present**
Becky Krug - **Excused**
Lisa Loomer - **Present**
Katie Lynch - **Present**
Ashley Opfer - **Excused**
Kelly Pointer - **Present**
Chester Shaw - **Present**
Jeanette Simenson-Gurolnick - **Present**
Jen Spykerman - **Excused**
Kate Welsh - **Present**
Sammye Wheeler-Clouse - **Present**

Quorum: Quorum is met (need a majority)

Matt Reynolds, Learning Services Officer - Present

Susan Meek, Board of Education Director - Present

Alison Rausch - Director, Parent, Community and Civic Engagement - Present

Guest in attendance: 8 (this does not include DAC and DCSD staff and board members)

Came to Order at 6:33

Total Attendance 24

1. Meeting Logistics (Chester Shaw)
 - a. Roll Call/Confirm Quorum
 - b. A motion to approve January 18, 2024 meeting minutes was made by Julie and seconded by Kate. Passed unanimously.
2. Chair Report (Chester Shaw)
 - a. Welcome: He acknowledged the two new members and asked members to quickly introduce themselves.
 - b. Bylaw Revisions

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- i. Jenny mentioned the email with a range of questions they had after talking with Matt about other questions that he addressed.
 - 1. **ACTION ITEM** They requested feedback via email from anyone with strong opinions by February 22, 2024
 - ii. Dir. Meek reminded everyone that at the school board retreat on 2/24, directors will be talking with each of their board committees, so the feedback would be needed before then, say the 22th.
 - iii. Lisa clarified that the committee wanted feedback and wasn't making any recommendations: those would come at a later meeting. Matt clarified that any changes would also have to go through general counsel.
- c. Subcommittee Updates
 - i. Membership: The DAC will need three parent representatives next year. Jessica asked that the DAC add more community members as well as a role for substitute teachers and someone from transportation. Lisa clarified that the recommendation should go to bylaws first, so Jessica was encouraged to email this feedback to the bylaws sub committee.
 - ii. Communication: Kelly reminded people of the communication survey discussion from last month and how DAC members will talk more about that with the budget survey later. Kate Welsh will help using a new email service provider (ESP) to gather data on views, opens, and more starting next month, hopefully.
 - iii. CART: Kelly spoke on behalf of Jen, who gave dates of when the process starts. The process looks to be starting on March 13 and wrapping up April 30. There is a training session on March 13.
- 3. Board of Education Liaison Update (Dir. Meek)
 - a. She was at the capitol this morning with 10 students and had a great tour as well as witnessing the session.
 - b. On January 23rd, they had a special session as well as the regular meeting. At those, they approved multiple charters and were deadlocked on board directors and deadlocked on a RFP for a charter school in Sterling Ranch/Solstice. They heard a presentation on social media.
 - c. At the next special meeting, the President of the Board of Education selected Tim Moore to fill the final spot.
 - d. They also had the first reading of [JIH: Student Interviews, Searches, and Arrests](#) and requested feedback for this.
 - e. Whenever there's a new member, there's a new board, so there is a retreat on February 24 to go over expectations as well as meet with committee members. They will also review the survey results from the email that was sent out.
- 4. Staff Update (Matthew Reynolds)
 - a. Informational Reports -- Supplementary Data
 - b. Matt passed around a handout about the [2023 District Performance Frameworks Informational Reports](#) that will be added, starting next year. This handout is what the frameworks *would* have looked like if it had counted this year. This would, per the handout, have dropped the district rate by one point and this decrease is

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similar across the state. The test is based on new science standards, which is more difficult.

- c. Brian clarified some reasons why high school participation rates are lower including the inability to incentivize taking the test and it falling the same week as SAT (though that may be a school-based decision).
 - d. Kate asked if non-staff members can provide incentives for students to take the test. Jeanette asked why it can't be mandatory. Matt clarified that it was due to a state law.
 - e. Questions North Planning Area Growth/Decline
 - i. Whenever there is an update, this will be included in the packets sent to the DAC as it influences so much of the DAC responsibilities. The DAC was sent [the latest PowerPoint](#).
 - ii. Kelly asked about a timeline, on behalf of an elementary school SAC member. Matt clarified that the failure of the bond moved the timeline, but nothing will impact school changes until the school year 2026-2027, though that could change, and that more information from DCSD will be forthcoming.
 - iii. Allison asked about why construction companies are only required to set aside land but not fees for schools. Matt clarified that this is state law and any fees from construction companies would be passed on to home buyers, ultimately hurting the chance of new families moving in. Dir. Meek mentioned that districts can choose fees or land and DCSD traditionally selects land. An audience member asked about new boundary lines and if it is off the table. Matt clarified that this is actually on the table and a group has been hired to look into this. Dir. Meek and Katie echoed this as well as mentioning that Northridge was built by the construction company.
5. [CITE Focus Group Update -- Rubric Review Process](#) (Matt Reynolds, on behalf of Dr. Deanne Kirby)
- a. Matt explained the process and the history of rubric creation in DCSD. He asked DAC members to place stickers on the large posters labeled Fairness, Professional Quality, Credibility, and Effectiveness for each of the rubric for SPED teachers, Teacher Librarians, and School Nurse. DAC members, after talking with those around them, went around and evaluated each rubric on the qualities. A quick visual scan indicated the majority were in the Effective or Highly Effective columns.
 - b. Matt then reminded people that he would collect any comments and invited people to give feedback on this process as well as showing the timeline for rubric adoption including Dr. Kirby returning in April with a finalized rubric.
6. DCSD Enrollment Update (Matt Reynolds)
- a. He started by showing part of the Board meeting (which he also emailed to DAC members) where the consultant spoke about the methodology for projecting a district's enrollment.

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- b. Matt then went [through various slides](#), including one that analyzed the consulting firms' accuracy count for the district, the Historic and Projected Enrollment to 2028, and Historic and Projected Enrollment by Planning Area
7. Budget Priorities (Matt Reynolds)
- a. Matt reminded the DAC about their work last time where they identified themes for spending priorities. He then showed the DAC the Google form that he created to send to SAC including some contact information for each SAC, a question about SAC discussing budget with principals, a forced choice ranking for six themes from the previous meeting (Capital Needs, New School Construction, Staff Benefits, Staff Compensation, Student PRogramming, and Transportation), and an open ended question for other spending priorities not mentioned.
 - b. [Another handout was given which is embedded in the form](#) and added to it being sent out that defines each of the items.
 - c. A suggestion was made for a question about how often SACs meet. Matt agreed to add it.
 - d. Matt explained that he would then present the findings at the March meeting, despite the quick turnaround. (At the same March meeting, Matt explained how people from the calendar creation committee will be explaining the process for their calendar creation so DAC can have input before the Board receives its recommendation.)
 - e. Matt clarified that if multiple responses come from the same school, Matt reaches out to each principal to see which was the correct one.
 - f. Chester reminded everyone of the time and helped the meeting move on.
 - g. An audience member requested that the description and ranking question would be sent to each SAC. Matt affirmed they would be.
 - i. **ACTION ITEM:** Matt will send out a budget survey to the Principal Notes to inform their SACs. Kelly will send to the SACs and DAC liaisons as well.
8. Open Discussion (Chester Shaw)
- a. Interactive Conversation to Gather Feedback
 - i. Kelly asked, on behalf of a high school SAC parent, if the DAC would be livestreaming meetings. Matt responded that it would need additional budget support and asked that it is talked about at the retreat. Dir. Meek offered to bring it up there and said that this should probably be a board decision. Julie said there is a bill that may influence that as well and require it.
 - ii. Kelly asked about sending out the communication survey later, given the fact that a budget survey is due soon. Chester suggested waiting until next school year and adding a question to evaluate the previous years' communication. Kelly also reminded people in the audience that they can email the DAC with any thoughts about timing on the DAC sending out a communications survey to SACs.

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1. **ACTION ITEM:** Kelly will send an email to voting DAC members with a Google survey in order to determine when to send the survey (end of February or this Fall (Aug/Sept)).
 - iii. Kelly asked about the data from the survey last month on DAC following norms, which Chester spoke to at the end of the meeting.
 - b. Meeting Reflection?
 - i. Chester explained that the most negative score on the rankings from last meeting on following norms was start/end on time and explained this is a historic issue and how there's a balancing act between giving people time to talk and process ideas: meeting this norm means that members may struggle to meet the norm about dynamic and respectful discussion. Chester also explained his thought process on when a topic is moved to email but reminded DAC members to read their emails.
 - ii. The other feedback he had was about when presenters seemed to struggle to follow DAC norms on their own.
 - iii. Chester asked that DAC members take the survey again tonight.
 - c. Lisa reminded DAC members to email feedback about the bylaw revisions and reviewed the timeline for new DAC members - applications will be accepted until the end of March, interviews the first two weeks of April, and a recommendation to the DAC at the April 18th meeting.
9. Public Comments (Chester Shaw)
 - a. None were given.
10. Motion to adjourn by Katie Lynch and seconded by Julie Gooden passed unanimously at 8:42 pm.