

RFQ-9889
**Professional Services for 2024 Bond Funded Projects and
Facilities Maintenance Projects**

Addendum 3

Dr. Edith M. Walker
Superintendent

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Please note the additional questions with responses for the above referenced Request for Proposal. We apologize for any inconvenience this may cause you. Thank you for your cooperation in this matter.

I acknowledge receipt of Addendum No. 3.

Company Name

Signature of Preparer

Name of Preparer (Print)

Phone Number of Preparer

***PLEASE INCLUDE THIS FORM IN YOUR RFP PACKAGE!**



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Addendum 3
Issue Date: 8/20/2024

CLARIFICATION

1. Pg. 31 of 47, Section 11 of STANDARD FORM APSB-24 Professional Services:
 - a. Section D. "Contract fees in thousands**" can remain blank when Respondent is not the Prime Consultant listed on a project.
2. Pg. 32 of 47, Section 12 of STANDARD FORM APSB-24 Professional Services:
 - a. Section D. "Contract fees in thousands**" can remain blank when Respondent is not the Prime Consultant listed on a project.

QUESTIONS:

1. **QUESTION:** Regarding Question #11 on the form, do you intend for us to list our entire firm's workload across multiple offices in other states, or just the offices that will perform work for APSB?

RESPONSE: Only provide workload of the offices that will perform work for APSB.

2. **QUESTION:** Can you please clarify exactly which sections of the form are required to be filled out by sub-consultants.

RESPONSE: There is no section that is required to be filled out by the subconsultant. It is the Respondent's responsibility to include subconsultant information in Sections 7, 8 and 9 (if applicable) of STANDARD FORM APSB-24 Professional Services.

3. **QUESTION:** I am calling about the RFQ 9889 because all of my consultants are asking it sounds like in the addendum one that they do not need to complete any part of the APSB form at all and we would just list our subconsultants information on our form.

RESPONSE: See Question 2 of this Addendum.

4. **QUESTION:** Question 12 on Standard Form - Do you need the % complete of the current project phase or for the total project?

RESPONSE: The Respondent shall include percent complete by current phase of project.

5. **QUESTION:** Question 12 on Standard Form - Do you need the contract fee for the current phase or the total contract fee?

RESPONSE: The Respondent shall include contract fees in thousands by current phase, including total contract fees and remaining contract fees.

6. **QUESTION:** For item 12, re: workload, you have stated in instructions and Addendum 2 not to include subconsultant fees. Do you mean to only include our fee on a project, and not the fees of any subconsultants we've hired, or do you mean to not report our fees if we are not the Prime on a project? (i.e. if for that project we are serving as another firm's subconsultant)?

RESPONSE: See Clarification 2 of this Addendum.