



Date: _____/_____/20____ Device Asset # _____

Student Device Parent/Guardian Acknowledgement

As a district device is issued to a student, the student and parent/guardian acknowledge the following:

- This device is not my personal property, but the sole property of the Volusia County School District. As such, VCS has the right to monitor my activity and/or retrieve this device at any time.
- The intended sole use of the device is for educational purposes. All use of the device must abide by the VCS *Student Code of Conduct*, the *1:1 Student/Parent Handbook*, and is subject to [School Board Policy 219](#).
- I will bring my assigned device to school every day with a fully charged battery.
- If the device is damaged and/or not working properly, I will report it to my teacher, school administrator or other school personnel within 24 hours.
- If the device is stolen, I will file a police report within 24 hours and provide a hard copy of the police report to the school within 24 hours of filing the police report.
- I must return the device to the school at the end of the school year, even if I plan to attend summer programs, or if I withdraw for any reason, including transferring to another Volusia school.



DEVICE DAMAGES & INSURANCE: Accidents happen! If a student damages or loses his/her device or charging cord, a standard fine will be charged to the family. VCS strongly recommends that families purchase annual device insurance for \$30/student to reduce the cost of fines assessed for a damaged/lost device. Families currently eligible for income-based services will be enrolled at no cost. Review the cost savings in the table below:

| Fee Structure for Damaged/Lost VCS Devices | | | |
|--|-------------------------------|---|----------|
| <i>WITHOUT VCS Insurance Coverage</i> | | <i>WITH VCS Insurance Coverage*</i> | |
| <i>Cost of replacing a charging cord is \$25</i> | | <i>Cost of replacing a charging cord is \$25</i> | |
| Level 1: mild damage (broken hinges, clogged or broken power jack) | \$50.00 laptop \$80 iPad | 1 st Offense, regardless of level of damage | waived |
| Level 2: moderate damage (cracked/broken keyboard, broken base enclosure, bezel, or touchpad) | \$50.00 laptop \$80 iPad | 2 nd offense, regardless of level of damage | \$25.00 |
| Level 3: severe damage (cracked screen, water/liquid damage, damage to motherboard, USB/AC ports) | \$200.00 laptop or iPad | 3 rd offense, regardless of level of damage | \$50.00 |
| Level 4: Lost/Stolen: If stolen, family must report it to police & submit documentation of police report to VCS to avoid fees. | \$500.00 laptop \$250 iPad | 4 th offense and all subsequent offenses | \$100.00 |
| | | Lost/Stolen: If stolen, family must report it to police & submit documentation of police report to VCS to avoid fees. | \$150.00 |

***NOTE: Insurance does NOT cover any fines resulting from neglectful or malicious damage to VCS technology.**

DEVICE INSURANCE: Requires all families to set up a VCS Parent Portal account. An **invoice of \$30** per student will appear in the Purchase & Pay tab inside the Parent Portal. A zero-dollar invoice will be posted for families eligible for income-based services. Families opting for insurance coverage will have 30 days to pay after the first day of school or from enrollment date, whichever is last. Invoice is paid online with credit card or bring cash or check to the school. Purchasing insurance is encouraged, but not required. **TECHNICAL NOTE:** It has been reported that for a smoother experience, access Parent Portal from an Internet browser rather than through the mobile app.

| STUDENT INFORMATION – PLEASE PRINT IN INK | | Alpha | Grade |
|--|--|--|-------|
| Last Name: (print) | | | |
| First Name: (print) | | | |
| PARENT/GUARDIAN INFORMATION – PLEASE PRINT IN INK | | | |
| Name: (print) | | Parent/Guardian Phone # | |
| Parent/Guardian email: | | Parent/Guardian Alternate Phone # (optional) | |
| Guardian signature indicates acknowledgement of the above information: | | | |
| X _____ | | Date: _____ | |