

GRAND BLANC COMMUNITY SCHOOLS
APPLICATION FOR FUNDRAISING

Group or Organization _____ Date _____

Name of Coordinator _____

Purpose of fundraiser and plan for money raised _____

Estimated number of students involved in the sale _____ Items to be sold _____

Price _____ % to group _____ Sales tax remitted by: District _____ Vendor _____

Company & Representative _____
(Attach copy of proposed contract if available)

Sales area _____ In-house _____ Community solicitation _____

Group or Organization cash on hand _____

PRIOR YEAR FINANCIAL SUMMARY REPORTS MUST BE SUBMITTED FOR FUNDRAISER APPROVAL

Fundraising activity may begin following approval of the Board of Education.
No solicitation, procurement of materials, or contracts should be signed prior to Administrative approval.

Proposed timeline for fundraiser:

<u>Procedure</u>	<u>Dates</u>
Proposed sale or solicitation dates	_____
Beginning Date of Fundraiser	_____
Administrative approval	_____
Submit financial report of previous fund raiser	_____

Total number of requested fund raisers for this group or organization during the current school year _____

DISTRICT FUNDRAISING POLICY

If approval is given for the above fundraiser, all money collected is to be deposited into a District activity account. Any funds required to purchase approved items are to be paid by the District from this account. Under NO circumstances is money to be kept in a non-district account, or at home. Groups operating under a separate tax-exempt number may use that group's bank account.

For your group's main fundraisers (i.e. walk-a-thons, dance-a-thons) a student goal should be determined based on expected budget and that goal should include a break down of how the money will be spent throughout the year and provided to families. Try to focus on one big fundraiser to discourage continually asking parents for more money.

Any additional costs to families should be limited beyond the main fundraiser. If an unexpected opportunity comes up that requires additional funds, this should be explained to families and, as always, remind families if they cannot afford the experience, inform the school to assist with costs.

I agree to abide by the fundraising policy of the District.

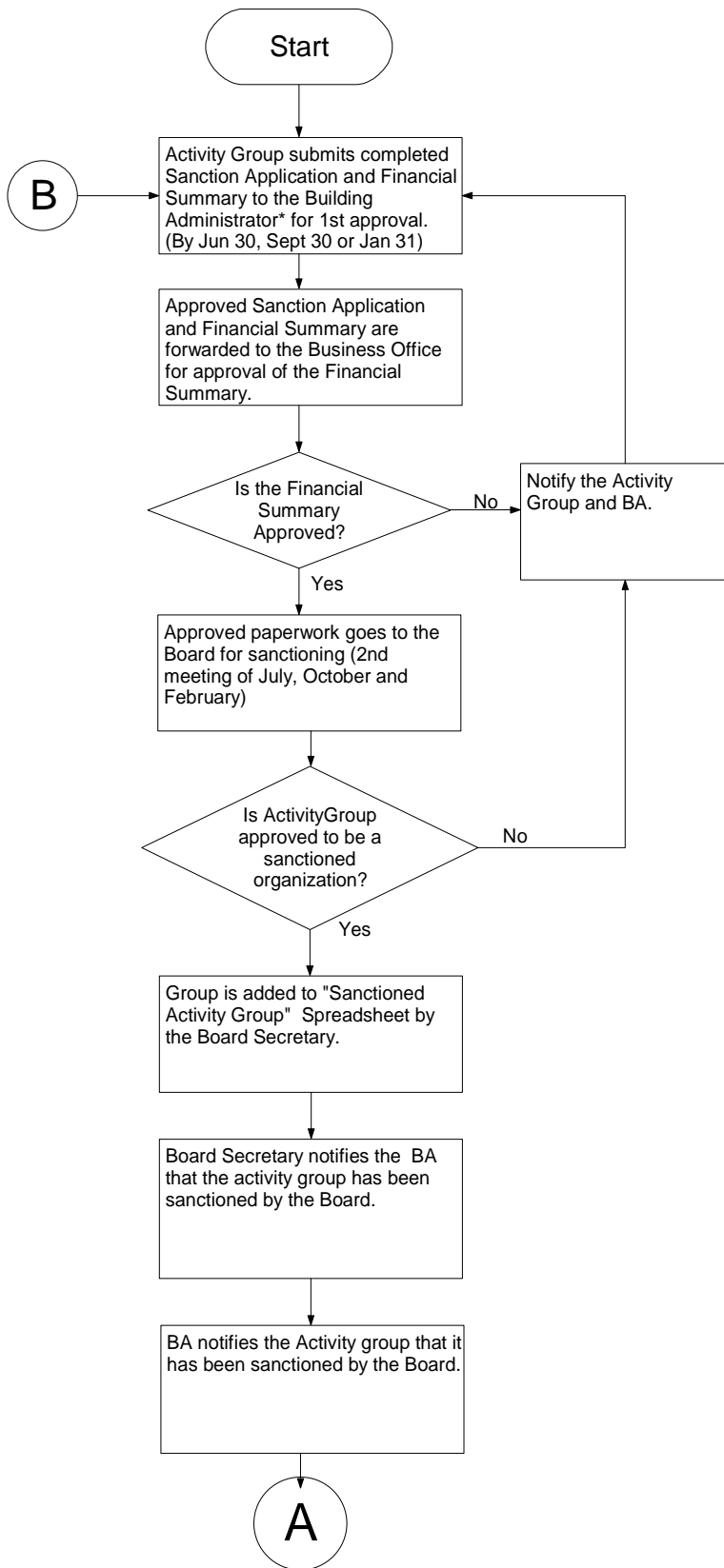
Signature of sponsor _____ Date _____

Administrator approval _____ Date _____

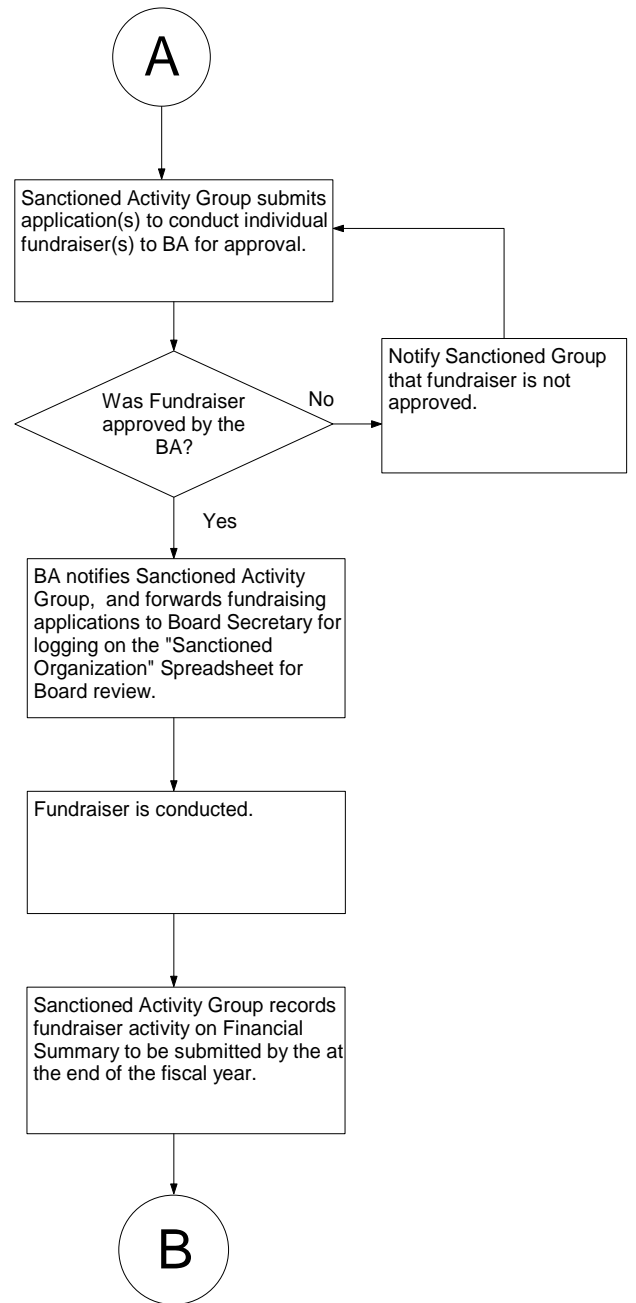
Grand Blanc Community Schools

Activity Group Fundraising Process

Sanctioned Activity Group Process



Fundraising Process



*BA - Building Administrator