

PARKER SCHOOL DISTRICT #60-4

**STUDENT INFORMATION HANDBOOK
General Information for All Students**



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FOREWORD

On behalf of the faculty and Board of Education, we welcome you to the Parker School. Thank you for attending our school. We are looking forward to the opportunity to assist you in fulfilling your educational goals. Parker has a history of academic excellence and extra-curricular accomplishments. We expect you to carry on the tradition and take pride in your accomplishments. Being actively involved in the learning process and the programs offered by the Parker School District will be beneficial to you all of your life.

This handbook has been prepared to help explain and clarify the general policies, procedures and regulations of the Parker Elementary School, Middle School, and Senior High School. The administrators in the school district are committed to attempt to resolve any problem that may arise during the course of a school year that may not be covered in this handbook.

MISSION STATEMENT

"Igniting Minds for the Future".

PARKER SCHOOL EDUCATION PHILOSOPHY

The Parker School Board of Education believes that education is a continuous and life-long endeavor. Teachers are dedicated to preparing students for their future by providing a school environment that offers students the opportunity to grow intellectually, socially, physically, and emotionally.

The Board of Education also believes that a well-rounded education is a benefit for all of society. A variety of academic, co-curricular, and special programs will be provided along with the involvement of groups and individuals outside of the school setting. To make education successful, it is important that students, parents, community members, Board of Education members, teachers, staff, and administrators work together to achieve the ultimate goal of providing the best possible education for every student.

Parker School District 60-4

On-Going (Continuous) Public Nondiscrimination Statement:

The Parker School District does not discriminate on the basis of color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

504 Coordinator, Superintendent, 335 West 1st Street, Parker, SD 57053
Title IX Coordinator, Superintendent, 335 West 1st Street, Parker, SD 57053
South Dakota Regional US Office for Civil Rights:
Office for Civil Rights
U.S. Department of Education One Petticoat Lane
1010 Walnut St. 3rd Floor, Suite 320 Kansas City, MO 64106
Telephone: 816-268-0550
FAX: 816-268-0599; TDD: 800-877-8339
Email: OCR.KansasCity@ed.gov

EQUAL EDUCATIONAL OPPORTUNITIES

All students at the Parker School District will have equal educational opportunities. The school will not discriminate on the basis of race, color, creed, religion, sex, disability, economic status, national origin, or ancestry in its policies or programs.

To accomplish this policy of nondiscrimination, the Board of Education will make every effort to provide all students equal access with respect to admission or membership in school-sponsored organizations, clubs, or activities; access to facilities; distribution of funds; academic evaluations; or any other aspect of school-sponsored programs or activities. The Board of Education recognizes that children vary widely in capabilities, interests, and social and economic background, and that no two children can be treated exactly alike if the fullest development of each is to be achieved.

Any questions about any of these areas may be directed to Business Manager James Vogel, Box 517, Parker School District 60-4, Parker, SD, 57053. Phone Number 605-297-3456. You may further contact the Regional Director, Dept. of Education, Office of Civil Rights, 10220 North Executive Hills Boulevard, 8th Floor, Kansas City, MO 64153-1367. Any student or staff who feels he/she has been aggrieved, may contact the Superintendent's office for the adopted Grievance Procedures to follow for complaints alleging any discriminatory practices.

PUBLIC NOTICE

According to Public Law 93-380, the "Family Rights and Privacy Act of 1974" public notice must be made by the Board of Education of intent to disclose to the press, media and others authorized by the school personally identifiable data designated as directory information. The parent of a student or an eligible student may refuse to be personally identified in any or all of the information categories. Such refusal must be made in writing to the student's principal within 15 days after notice is given.

This information will be entitled directory information.

1. Student's name and grade level.
2. Participation in officially recognized activities or sports.
3. Weight, height, grade level of participant
4. Honors, awards, and degrees.
5. Other similar information that denotes accomplishments and achievements.
6. Individual and group photographs pertaining to any of the above activities.
7. Dates of attendance.
8. Most recent previous education agency or institution attended by the student.

ATTENDANCE K-12

Education is a state function under the control of the South Dakota legislature. It is compulsory that all children from age seven and not exceeding age **18** regularly attend school unless excused because of physical or mental condition. The basic responsibility for regular school attendance lies with the students and with the parents. The role of the school in attendance matters is one of cooperation, counseling, and reporting to parents. Parental cooperation is expected. Attendance is a part of each student's permanent record; it is one of the major concerns of any employer. A casual attitude toward regular school attendance extends into adulthood. Habitual absences will be turned over to the States' Attorney.

If it is necessary for a student to be absent, the parent/guardian is asked to phone the main office (297- 3456 ext. 0) by 7:55 AM that day. When such a call is not made, office personnel may call the parents to make sure the parents are aware of the absence. If an absence is anticipated or known in advance, the parent is asked to phone the office or send a signed note explaining the reason for the absence, including the date(s) and time(s) that the student will be gone. **Students leaving during the school day must first obtain a pass and sign out in the office.** Students arriving after the first bell must sign in and obtain a pass in the office before going to their classrooms.

One purpose of elementary school is to teach life-long skills to students during their developmental years. It is each student's and his/her parent's responsibility to have their child(ren) maintain regular school attendance. The following guidelines are to be used to maintain effective school-parent communication regarding the attendance of their child(ren) in school:

- When a student is absent the school should be called that morning prior to 7:55 a.m. and every day thereafter until the student returns to school.
- If it is known in advance a student will be absent on a certain date, please send a signed excuse to the teacher so work may be completed PRIOR to the absence. A student will have 2 days for every absent day to make up their work. Subsequent days of absence allow 1 day of time after the first day.
- If it becomes necessary for a student to be absent after coming to school, the parent or guardian must phone the office or send a slip stating the reason and personally pick up the student after receiving office approval. Children will not be released from school unless cleared by the office in the above manner.
- If a child becomes sick after coming to school, the parent or guardian will be called and should come to pick up their child. In the event the parent or guardian cannot be reached, the next name listed on the student's emergency card will be contacted. All students leaving the school must check out through the supervisory teacher and the elementary office.
- Attendance guidelines will be used to determine whether or not an absence is exempt, excused, or unexcused. Please read the entire attendance policy.
- For the purpose of interpretation, any student arriving at school up to 30 minutes late will be counted tardy.
- For the purpose of interpretation, if a child is present for at least 2 hours of the 7-hour school day, they will be counted as 1/2-day present.
- **Habitual absence may result in notification to Parker School District's SRO for students not exceeding age 18. Loss of credit may occur for students in grades 9-12.**

ATTENDANCE GUIDELINES

Unexcused Absences:

An unexcused absence indicates that a student is absent from school with or without the consent of the parent, but for a reason which is not acceptable to the school such as "skipping" school. The student will be required to make up for the work missed. The student could also earn Saturday Detention or 9th Hour to work on missing work.

A student with an excused absence must be in school by the beginning of 6th period or have prior approval by the AD in order to participate in SDHSAA co-curricular activities.

Guidelines for Absences:

The guidelines below will be used to determine when a student loses credit due to high absence but are not used to determine perfect attendance. A student may have an excused absence, but that day will still be recorded on their report card regardless of if it's excused or unexcused.

Perfect attendance means no missed class time for any reason other than a school activity.

1. Participation in school sponsored activities (Exempt)
2. State Event (fan or non-school participant) (Excused)
3. Any absence for illness or doctor appointments, which can be verified by a doctor's statement. (Excused)
4. A family emergency as interpreted by the administration, such as a death in the family, critical illness in family, etc. (Excused)
5. Juniors or Seniors seeking job placement after graduation or vocational or college visitation. (1-2 days allowed with no absence) Must follow school guidelines on college visitation.
6. Parent Permission (Excused)
7. Educational 4-H field trips, church sponsored trips, etc. (Exempt)

Tardy:

Students who are **tardy five times in a quarter** may be assigned Saturday detention. (One Saturday detention for each set of 5 tardies.) Students may be counted tardy for any of periods 1-8 during the school day.

Absence: A student is absent when he/she misses half or more of the period. A student will not be charged for any absence from a class or study hall while participating in a school-sponsored event.

College Visitation: Two post-secondary school visits will be allowed that will not count toward the attendance policy absences. Administrative approval is needed. Any further school visits will be counted against the attendance policy. All post-secondary school visits must be arranged through a contact with the guidance department, or it will not be excused.

Inclement Weather: Parents will make the final decision regarding their K-12 children's school attendance. If you feel dangerous weather conditions exist, keep your children safely at home regardless of whether school is being held or not. They will not be counted absent.

Attendance Consequences / Loss of Credit – for unexcused absences

After a student has been absent from **any class** during a semester:

- **6 times** – A form letter stating this fact will be sent to the parents. The letter will stress the importance of good schoolwork. A conference may be held to include, if possible, the principal, the student, and at least one parent, to discuss the problems of attendance and academic progress.
- **10 times** – After ten absences from a class, the student **may** be dropped from the class with **no credit**. If a student is under the age of 18 and loses credit in a class or classes, they are still required by law to attend school.

Any student who loses credit in a class because of absences may request a meeting with the superintendent for the purpose of reviewing the absences to determine whether all absences are valid.

After meeting with the superintendent, the student may request a meeting with the Board of Education for the purpose of reviewing the absences to determine whether all absences are valid.

This is a general policy on attendance, and the school administration is empowered to use its discretion in the enforcement and the application of the policy. Any exception to this policy must be discussed and approved before a crisis occurs.

DISCIPLINE

The Parker Pride Core 4 Values: respect, responsibility, trust, and safety are modeled, taught, and displayed throughout the building. The key to high levels of student achievement is targeted, systematic and purposeful teaching. Good order and discipline are crucial elements that enable students to prepare themselves for their future. Teachers are the foundations in maintaining effective discipline in the classroom and hallways of the school. Teachers will post specific expectations in order for all students to have an equal opportunity to achieve his/her potential.

GENERAL CONDUCT & EXPECTATIONS

All Parker staff will utilize their PBIS training and skills when rewarding students with Parker Prides for excellent choices and Stop and Think slips when redirecting behaviors.

1. Dismissal from classrooms shall be orderly - no running in halls and stairs - one step at a time in going up and down stairs.
 - When students are in areas of the building other than their assigned rooms, they must have a pink pass properly filled out and signed by the teachers concerned. **One student per classroom** is allowed to leave at a time. Students must have a classroom pass of some sort, distributed by the classroom teacher, before leaving the classroom.
2. If a student wishes to visit with any staff member, the student must get written permission from that staff member.
3. Any student who drives or rides in an automobile during the school day without permission **may** be subject to suspension.
4. Students leaving school without checking with the main office may result in disciplinary action.
5. No pop, candy, sunflower seeds, etc. will be permitted in the classrooms. No glass bottles (pop, etc.) will be permitted in the building.
6. To reduce the amount of congestion between classes, it is recommended that students stay to the right side of the hallways.
7. The use of picture taking/video/voice recording devices, **including cell phones**, will NOT

be allowed in the classrooms, restrooms, and locker rooms.

8. No congregating in the restrooms, cafeteria, locker rooms, and/or near the milk coolers.

STUDY HALLS:

All students are mature enough to be self-directed in school situations. The study hall is a study situation, and the following rules apply:

1. Students are to be quiet and, in their seats, when the bell rings.
2. Students are to bring academic work to the study hall prior to the period.
3. Students may not sign out to another area unless they have a signed pass **PRIOR** to the study period.
4. Passes to the library or other areas remain the prerogative of the study hall supervisor.
5. Cell phones/video/voice recordings are not allowed.

OPEN CAMPUS

OPEN CAMPUS LUNCH FOR GRADES 10-12:

As part of an incentive for our high school students (*grades 10-12*) to give their best efforts in their courses, we are offering the privilege of leaving campus during **lunch**. Students are to enter and exit through the main doors, off the cafeteria, only.

To qualify for open campus **LUNCH** high school students must:

- Have no more than four tardies per nine weeks in any class period.
- Have no more than five (5) unexcused class periods during the school year.

EARNED PRIVILEGES

Freshmen: Open campus/open lunch is not available throughout the school day freshman year.

Sophomore: The only open campus privileges available to sophomores is open lunch for eligible students with a signed parent permission form.

Juniors: Open Lunch is available for eligible juniors with a signed parent permission for all year. Open campus for study hall **ONLY** is available **fourth quarter** to juniors with a signed parent permission slip if the qualifications listed below are met. Students in a dual credit class will have the opportunity to earn open campus second quarter with a signed parent permission slip and proof they are able to handle and navigate the workload of a dual credit class.

*****To qualify for JUNIOR open campus students in grade 11 must*****

- Maintain at least a C-average (1.67 on the 4.0 scale).
- Have no "F" grades in any subject.
- Have no more than four tardies per nine weeks in any class period.
- Have no more than five (5) unexcused class periods during the school year.

Seniors: Open campus for study hall/lunch/ dual credit class(es) is available to seniors all year with a signed parent permission slip if the qualifications listed below are met.

*****To qualify for SENIOR open campus students in grade 12 must*****

- Maintain at least a C-average (1.67 on the 4.0 scale).

- Have no “F” grades in any subject.
- Have no more than four tardies per nine weeks in any class period.
- Have no more than five (5) unexcused class periods during the school year.

Discipline Policy

Students are not allowed in the building outside of school hours without authorized adult supervision.

Students in the Parker School are expected to act in such fashion that their behavior will reflect favorably on the individual student and on the school; will show consideration for fellow students; and will create a harmonious school atmosphere. To accomplish this, all students must recognize their individual responsibilities and obligations and discharge them in accordance with the school regulations.

The Board of Education extends to all of its school employees, professional and nonprofessional, the authority to enforce policy and regulations governing student behavior. Students will comply with the directions given to them by staff members.

Any of the following actions will subject a student to suspension, expulsion, or other school disciplinary measure:

Rule 1. Disruption of School.

A student shall not by use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct intentionally cause the substantial and material disruption or obstruction of any lawful mission, process, or function of the school.

Neither should he or she engage in such conduct for the purpose of causing a substantial and material disruption or obstruction of any lawful mission, process, or function of the school if such disruption or obstruction is reasonably certain to result.

Neither shall he or she urge other students to engage in such conduct for the purpose of causing the substantial and material disruption or obstruction of any lawful mission, process, or function of the school if a substantial and material disruption or obstruction is reasonably certain to result from his/her urging.

While this list is not intended to be inclusive, the following acts - when done for the purpose of causing a substantial and material disruption or obstruction of any lawful mission, process, or function of the school - illustrate the kinds of offenses encompassed here:

1. Occupying any school building, school grounds, or part thereof with the intent to deprive others of its use.
2. Blocking the entrance or exit of any school building or corridor or room therein with intent to deprive others of lawful access to or from or use of the building or corridor or room.
3. Setting fire or substantially damaging any school building or property.
4. Fixing, displaying, or threatening use of firearms, explosives, or other weapons on the school premises for any unlawful purpose.
5. Prevention of or attempting to prevent by physical act the convening or continued functioning of any school, class, or activity or of any lawful meeting or assembly on the school campus.
6. Preventing students from attending a class or school activity.
7. Except under the direct instruction of the principal, blocking normal pedestrian or

- vehicular traffic on a school campus.
8. Continuously and intentionally making noise or acting in any manner so as to interfere seriously with the teacher's ability to conduct their class.

Rule 2. Damage or destruction of school property

A student shall not intentionally cause or attempt to cause damage to school property (this includes senior pranks) or steal or attempt to steal school property. Pranks of any kind could result in a police referral and/or the loss of the privilege to walk across the stage at graduation.

Rule 3. Damage or destruction of private property.

A student shall not intentionally cause or attempt to cause damage to private property or steal or attempt to steal private property either on the school grounds or during a school activity, function, or event off school grounds.

Rule 4. Assault on a school employee.

A student shall not intentionally cause or attempt to cause physical injury or intentionally behave in such a way as could reasonably cause physical injury to a school employee.

Rule 5. Physical abuse of a student or other person not employed by the school.

A student shall not intentionally inflict bodily injury to any student or person. Neither self-defense nor action undertaken on the reasonable belief that it was necessary to protect some other person is to be considered an intentional act under this rule.

Rule 6. Weapons and dangerous instruments.

A student shall not knowingly possess, handle, or transmit any object that can reasonably be considered a weapon.

This rule applies to any firearm, any explosive including firecrackers, knives of any kind, lasers, and other dangerous objects of any reasonable use to the pupil at school. (See Dangerous Weapons Policy).

Rule 7. Narcotics, alcoholic beverages, stimulant drugs, and tobacco products.

A student shall not knowingly possess, use, transmit, or be under the influence of any narcotic drug, tobacco, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind. The products prohibited include vapor-emitting devices, with or without nicotine content.

Parker School staff members, who discover any violation from the above list, must contact administration immediately. Administrators shall contact law enforcement of any illegal violations by students. If in the event an administrator cannot be contacted, staff members shall contact law enforcement.

Use of any drug authorized by a medical prescription from a licensed physician shall not be considered a violation of this rule.

Rule 8. Violations.

A student shall not fail to comply with directions of teachers, student teachers, substitute teachers, teacher aides, principals, or other authorized school personnel during any period of time when he or she is properly under the authority of school personnel.

Rule 9. Copying of academic work.

A student shall not knowingly use or copy academic work of another and present it as his or her own.

The term copying/cheating is used to include but not limited to the following forms of academic dishonesty: unauthorized copying or sharing of homework assignments, plagiarism, cheating on quiz or test, and theft or forgery.

A student is copying or cheating if he/she:

- Copies a homework assignment from another student or gives a homework assignment to a student to be copied, unless specifically permitted or required to by the teacher.
- Faxes, duplicates, or transmits using any technology assignments that will be turned in as original work.
- Exchanges assignments by printout, disk transfer, modem, or other electronic means, and then submits it as original work.
- Passes quiz or test information to another student before or during a class period, or to students of another class period who will be taking the same quiz or test.
- Talks, signs or gestures in order to give answers to another student during a quiz or test.
- Uses unauthorized notes, books, study guides, internet data or other information for an assignment that was to be the student's original work.
- Writes formulas, codes, symbols, or key words on the student's person or on objects for use during a quiz or test.
- Uses programmed material in watches, calculators or computer programs unless specifically permitted or required by the teacher.
- Presents as the student's own, the works or the opinions of someone else without proper acknowledgement.
- Submitted as the student's own, a project done in whole or in part by a family member, friend, other student, or tutor.
- Steals quizzes or tests, answers, answer keys or teacher materials
- Steals another student's homework, notes, assignments, essays, or projects.
- Alters computer and/or grade book records.
- Forges signatures of student, teacher, or any other school personnel.
- Sabotages or destroys the work of others.

Penalties

Offense: Copying/sharing homework assignments: zero on assignment. Subsequent offenses: zero on assignment and parent notification.

Offense: Plagiarism: zero on assignment, parent notification, conference with student, teacher, administrator, and parent or guardian.

Offense: Cheating on quiz or test: zero on assignment, parent notification, conference with student, teacher, administrator, and parent or guardian.

Offense: Theft, forgery: parent notification, conference with student, teacher, administrator, and parent or guardian with any of the following assigned: Saturday detention, in-school suspension, or out-of- school suspension.

This list of school regulations is not inclusive.

CELL PHONES/ELECTRONIC/SMART DEVICES

Electronic devices, including but not limited to items such as cell phones, iPods, and MP3 players, are not to be used by students during the school day (8:05 am–3:46 pm) with the exception of lunch periods 11:57-12:23 for junior high, 12:26 – 12:52 for high school, and passing

time between classes. Electronic devices may be used during class **with** permission of a staff member for educational use only. Teachers may opt to have device storage containers in their classrooms to eliminate potential cell phone issues. **If an electronic device is used outside of the times allowed without permission from district staff, it will be confiscated and returned at the end of the day to the student or parent.** See *Discipline Matrix*

Electronic devices which have the capability to take photographs/video/voice recordings shall not be used for such purposes in locker rooms or restrooms at any time. Violation of this will result in severe consequences as established within the discipline matrix.

Any use of a camera, camera phone or any picture/video/voice recording device in the locker room, restroom, or inappropriate use on school property, school events, or school vehicles that includes, but is not limited to, nudity, graphic depictions, or sexual innuendos will be subject to disciplinary action ranging from detention to expulsion, dependent on the severity of the incident, and the incident may be referred to law enforcement.

Electronic devices can be disruptive to the learning environment and used for cheating. If students are observed using a cell phone or other electronic device without staff member permission during class time, **the item will be confiscated.** If the student does not turn the device over, it will be viewed as **insubordination.** Permission may also be granted by the administration or the secretary for use in the office. The district is not to be responsible for loss, theft or damage to personal communication devices brought to district property or school sponsored events.

See the discipline matrix on the last page of the student handbook for consequences involving misuse of electronic devices.

BUS TRANSPORTATION

The bus driver is an official representative of the school and has full authority to discipline students on the bus. It is the duty of each student who rides the bus to do his/her part to keep the buses in good condition and to abide by the stated rules.

Violation of these rules could mean a reprimand or cancellation of bus privileges on all buses. If a student is removed from a bus, that student will have to obtain other means of transportation at no expense to the school district.

1. The student shall follow the directions of the driver the first time given.
2. The student shall arrive at the bus stop before the bus arrives.
3. The student shall wait in a safe place, clear of traffic and away from where the bus stops.
4. The student shall wait in an orderly line and avoid horseplay.
5. The student shall cross the road or street 10 feet in front of the bus only after the bus has come to a complete stop and upon direction of the driver.
6. The student shall go directly to an available or assigned seat when entering the bus.
7. The student shall remain seated and keep aisles and exits clear.
8. The student shall exhibit classroom conduct at all times.
9. The student shall refrain from throwing or passing objects on, from, or into buses.
10. The student is permitted to carry only objects that can be held on his/her lap.
11. The student shall refrain from the use of profane language, obscene gestures, tobacco, alcohol, drugs, or any other controlled substance on the bus.
12. The student shall refrain from chewing gum or eating seeds on the bus.

13. The students shall be allowed to eat and drink according to the bus driver's discretion.
14. The student shall not carry hazardous materials, nuisance items, and animals onto the bus.
15. The student shall respect the rights and safety of others.
16. The bus driver is responsible for the safety and welfare of the students on the bus and shall never be bothered or distracted in any way which will interfere with responsible, safe driving.
17. All school buses must stop for railroad crossings as a matter of safety as well as law. Students shall be quiet at this time.
18. The student shall refrain from extending the head, arms, or objects out of the bus windows.
19. The student should refrain from hitching rides via the rear bumper or other parts of the bus.
20. In the event of a road emergency, students are to remain in their seats, unless otherwise directed by the bus driver.
21. The student shall refrain from leaving or boarding the bus at locations other than the assigned stops at home or school.
22. Non-bus students will not be allowed to ride on a bus without prior permission from the bus driver.
23. Students desiring to leave the bus at a time other than their designated bus stop must present the driver with written permission to do so from their parents.
24. Students will be courteous to the driver, fellow students, and the general public.

Infractions in bus conduct will result in the following administrative action:

1. **First Infraction:** The completion of the Bus Conduct Report will be considered the first infraction of the student rules for conduct on the bus. A school administrator will discuss the violation and review the rules with the student and notify the parent(s). The student will be notified, and the next infraction of the student rules will result in a suspension of riding privileges on all buses for two (2) school days. A copy of the Bus Conduct Report will be sent to the parent/guardian. The situation will be explained to the parent/guardian, and they will be asked to help the child improve his/her conduct on the bus.
2. **Second Infraction:** The second Bus Conduct Report that is completed will result in the student BEING SUSPENDED FROM ALL BUSES FOR TWO (2) SCHOOL DAYS. The student will talk with an administrator about the incident and be notified of the suspension. The parent/guardian will be notified of the suspension prior to the suspension and a copy of the Report will be sent to them.
3. **Third Infraction:** Upon completion of a third Bus Conduct Report, the student will be suspended from all buses for five (5) school days. The student will talk with an administrator about the incident and be notified of the suspension. The parent/guardian will be notified of the suspension prior to the suspension and a copy of the Report will be sent to them.
4. **Fourth Infraction:** Upon the completion of the fourth Bus Conduct Report, the student will be suspended from all buses for ten (10) school days. The student will talk with an administrator about the incident and be notified of the suspension. The parent/guardian will be notified of the suspension prior to the suspension and a copy of the report will be sent to them.
5. **Fifth Infraction:** Upon completion of the fifth Bus Conduct Report, the student will be suspended from all buses for the remainder of the school year. The student will talk with an administrator about the incident and be notified of the suspension. The

parent/guardian will be notified of the suspension prior to the suspension and a copy of the Report will be sent to them.

- 6. Major Infractions:** These may result in immediate suspension from all school buses.

Students and parent(s)/guardian(s) will be afforded due process in cases relating to the suspension of school bus riding privileges.

The following infractions may result in the revoking of a student's bus riding privilege:

- 1. Fighting:** Physical violence in an angry or quarrelsome manner with intent to harm another person or to disrupt the process of education while on school property, including parking lots and school buses.
- 2. Insubordination:** Refusing to obey; failure to follow instructions or directions of a staff member; defiance; rebelliousness; or lack of cooperation.
- 3. Profanity:** Swearing, use of obscene, threatening or flagrantly disrespectful oral or written language, gestures.
- 4. Intimidation:** Threatening attitude and/or sexual harassment of students and teachers.
- 5. Destruction or Vandalism of the Bus:** Any act relating to the marring, cutting, tearing, breakage or other acts of general destruction of the bus.
- 6. Repeated Offenders:** Defined to mean students who have been referred for minor infractions of bus safety or misconduct not less than one or more than three times inclusively.

RIDING AN ALTERNATE BUS: Any student wishing to ride a different bus or to get off at a different stop on his/her own bus route must either phone the administration or bring a request from home stating the change. The request must be presented to the administration or teacher/coach and the bus driver.

EXTRA RIDERS: Extra riders will be permitted on the bus, provided that warning is given to the bus driver in advance and that the bus has adequate room. Large groups will not be permitted due to space problems.

ELIGIBILITY DATES

Students must be eligible to participate in extracurricular activities and/or open campus. Eligibility reports will be pulled every two weeks.

2024-25 Eligibility Dates

Grade Check Date
August 30, 2024
September 13, 2024
September 27, 2024
October 11, 2024
October 25, 2024-End Q 1
November 8, 2024
November 22, 2024
December 6, 2024

December 20, 2024
January 17, 2025-End Q 2
January 31, 2025
February 14, 2025
February 28, 2025
March 14, 2025-End Q 3
March 28, 2025
April 11, 2025
April 25, 2025
May 9, 2025
May 22, 2025- End Q 4

CORRESPONDENCE COURSES

Courses taken by correspondence will not be accepted by the Parker School District unless arrangements have been made with the Parker School Administration before the student enrolls.

DISTANCE LEARNING/VIRTUAL SCHOOL AND DUAL CREDIT

South Dakota Virtual High School

<http://www.sdvhs.k12.sd.us>

The South Dakota Virtual High School is a clearinghouse of distance courses offered by approved providers. Courses are available online or via the Digital Dakota Network. All course offerings and providers are approved by the South Dakota Department of Education. The goal of Virtual High School is to provide choice, flexibility, and quality for all students across the state. Any high school student enrolled in a South Dakota school can take courses via Virtual High School.

Parker School will pay for the cost of a student to take a course via the South Dakota Virtual High School provided that a suitable course already offered at Parker High School is not available or will not fit into the student's schedule. Costs vary depending on the provider and course offering.

Since the school covers the cost of a course, designated school personnel must approve any request for a student to take a course via the Virtual High School. Schools also require students to register. Students are not allowed to register by themselves.

Please note: Parker School has the right to deny a student's application to take a course via the South Dakota Virtual High School.

APEX Learning Courses (Advanced Placement)

These courses are free to students who successfully complete the course. Successfully completing a course is achieved when a student receives a "C" grade or above from the Advanced Placement teacher. Withdrawing and/or incompleting a course means that a student does not complete the course with a "C" grade or above. If a student withdraws or receives a grade below a "C", the student will be responsible to reimburse the school district for the cost of the course and materials. The school district will provide all required textbook(s) and materials needed for APEX Advanced Placement courses. Students will be responsible for any optional materials.

Dual Credit Courses (College Courses)

Students have the option of taking college courses through distance learning for both high school and college credit, or just for college credit. If taken just for college credit, the course will not be on the student transcript. Students must decide and notify the school counselor within the first five days of that class whether they will be taking the course for high school credit or not. All costs for taking college credit courses are the responsibility of the student, including tuition, books, and any other fees related to taking the course.

Career & Technical Education Academy

Students that attend CTE courses in Sioux Falls are responsible for their own transportation.

STUDENTS WHO ATTEND HOME SCHOOL

In order to graduate from Parker High School, all home-schooled students must have received credit from Parker High School.

DUAL CREDIT PROCEDURES

- 1) Dual credit is an opportunity for high school students who meet admissions standards to enroll in public universities or technical institutes in South Dakota and simultaneously earn credits for both their high school diploma and postsecondary degree.
- 2) The following rules will govern Dual Credit at Parker High School.
 - A) PHS students applying for Dual Credit must be juniors or seniors.
 - B) The student requesting dual enrollment must receive permission from the administration prior to applying for a dual credit course.
 - C) Students interested in taking dual credit courses from one of the six South Dakota Board of Regents institutions must:
 - Meet ACT college-ready benchmarks in all subtests; or
 - Meet undergraduate admissions requirements (ACT or coursework); or
 - If a high school senior, rank in the upper one-half of their class or score at or above the 50th percentile on a nationally standardized, norm-referenced test, such as the ACT or SAT; or
 - If a high school junior ranks in the upper one-third of their class or scores at or above the 70th percentile on a nationally standardized, norm-referenced test, such as the ACT or SAT.
 - D) Each approved Dual Credit course must be equivalent to at least a 2 credit post-secondary credit course. A 2-credit course will equal a ½ credit of HS credit and a 3-4 credit course will be worth 1 full credit of HS credit.
 - E) Students are required to follow the class start and end dates as deemed by the distance provider.
 - F) The student will be classified as a full-time student at Parker High School and must adhere to all rules, policies, and procedures of Parker High School.
 - G) Students must participate in the Dual Credit course conducive to completing work when assigned by the coordinating instructor. For on-line courses, students who do not complete work in a timely manner may be issued consequences to aid them in completing the work in question.
 - H) All fees and costs associated with a Dual Credit course are the student and parent/guardian's responsibility.
 - I) If a student fails or drops a Dual Credit course, they are **no longer eligible** to participate in Dual Credit, unless approved by the Parker administration team.
 - J) Students who fail to complete the course after receiving an "I" will eventually be assigned a grade that will negatively impact their GPA and/or their transcript.

- K) Students are required to check in with a school counselor or HS principal (will be assigned one) and their parents on a weekly basis.
- L) Students will be assigned one period of the school day, to actively work on coursework for their dual credit class. Juniors must stay for the first quarter to show they are grasping the class's work and time management and keeping up with their work.
- M) Responsibilities Student/Parents:
- To register with Parker's Guidance Counselor in a timely manner.
 - Order books and other materials for class. Understand that many college bookstores have strict regulations on returns.
 - A student's parent(s) need to follow student progress and make sure adequate time is being spent on the course outside of normal school hours.
 - Communicate with the university professors with questions and comments.
 - Work diligently to read and work ahead of course deadlines on syllabus.
 - Use class time wisely.
 - Ask school representatives if they are available to proctor exams in a timely manner.
- N) Responsibilities of Parker School
- Help students register for online classes if a student is deemed eligible.
 - Provide students with a period each day, if possible, to work on the course.
 - Monitor student progress weekly.
 - Communicate with parents.
 - Help provide proctoring of tests if given prior notice and it works in our schedule.
 - Receive information from university and post grades to High School Transcript.

The Dual Credit program is a great opportunity for some students; however, it is not for every student. These are college level classes where standards can be more stringent. If students are not ready to independently read and learn without much guidance from an instructor, classes will not be a viable option for them.

Here is a link to a website that can answer many of your questions.
<http://sdmylife.com/students/advanced-education-opportunities/>

GENERAL INFORMATION & POLICIES

The student handbook for the current school year includes school district policies of the Board of Education and other procedures designed to offer students an equal opportunity for a free and appropriate public education. The Superintendent is responsible for making such periodic revisions in the handbook as directed by the Board of Education.

THE NATURE OF RULES

It has been said that very few people become concerned about rules and their interpretations until the rule, in its application, touches their lives personally and restricts something they want to do. Then it matters not whether the rule has a historical justification, a reasonable rationale, or a time-proven logic. If the rule does not accommodate the prejudice one has, then it is immediately thought that the rule should be changed or scrapped. If this is not done, then the search is on to find in the wording of the rule a twist of convenience that will permit doing their thing.

This is all done without consideration of others that could be affected by a subtle infraction of the rule. The old adage that rules are made to be broken is an anomaly used to discredit

enforcement.

SCHOOL DAY SCHEDULE

An opening bell rings at 8:00 AM. Classes begin at 8:05 AM. The academic portion of the school day ends in grades K – 6 at 3:45 PM. For all other students, the academic school day ends at 3:46 PM.

*** Please do not send elementary school-aged students to school before 7:45 AM.***

Exception: If students are participating in the breakfast program, they may arrive at 7:40 AM.

PLC/BEFORE SCHOOL CARE

The PLC Before School Program is for grades K-6 on school days only starting at 6:00 AM. A fee will be charged per child each day. If school is **canceled** due to weather, parents will be responsible to come and pick up their child(ren). Pre-registration and payment are necessary. Call the school office for paperwork. 297-3456

PLC /AFTER SCHOOL CARE

The PLC After School Care Program will be open until 6:00 PM on school days with the exception of early outs due to WEATHER RELATED CONDITIONS. On days where school is called off early due to inclement weather, PLC will not be open. You will be responsible to pick your child up as soon as you can.

LOCKED DOORS

The Parker School District has a locked door policy to help ensure the safety of our students and staff. All entrances with the exception of the **SOUTH CAFETERIA/MAIN DOOR** will remain locked at all times. The locked doors will be marked with red stop signs. The open doors will be marked with blue signs. Students are to enter and exit through the **SOUTH CAFETERIA/MAIN DOOR** only before and during the school day.

CHAPERONE/VISITORS

A student not enrolled in the Parker School System is not allowed to attend classes or study periods during the school day, unless approved of by the principal. Exceptions will be made for prospective students touring our school. Parents are encouraged to observe classes. Prior notice to the teacher and/or the administration is required.

When parents are invited to help chaperone a classroom activity, field trip, or be a guest speaker we ask that they make daycare arrangements for younger siblings. Younger siblings distract the learning environment of the entire classroom and divert the adult's attention from their chaperoning responsibilities of our students. Younger siblings are welcome to attend events in which an audience is invited, or to have lunch with the parent and older sibling.

*** All visitors must record their visit to the school. Forms for recording each visit are in the main office. Visitors must wear a visitor badge while in the building. Visitor Badges are not necessary for events in which an audience is invited.

CHANGE OF ADDRESS

Please notify the Parker School Office, 297-3456, if you move, change telephone numbers at home or at work, or change your address during the year. We try to keep our registration and emergency cards correct and up to date.

BIRTH CERTIFICATES

The legislature passed into law a requirement that schools have to file a copy of a certified copy of birth certificates, not the hospital record, for every enrolled student. This law affects students

who move into the district and all incoming kindergartners. The certified copy of the birth record must be present on or before the date of enrollment.

LUNCH INFORMATION

Lunch and breakfast will be served on the first day students attend classes in the school district. Breakfast is served in the cafeteria from 7:40 a.m. until 7:55 a.m. Applications for free and reduced meals will be sent to all parents or can be picked up at the business office.

A computerized payment program will be in place for all students and staff. The school will use a computer program for students to enter a four-number code and the computer will debit the student's account. Students may purchase meals and milk in this manner without bringing money each day. The cost of lunch is K-6 \$3.40; 7-8 \$3.95; 9-12 \$4.10; Adult \$5.50; Adult Salad Bar \$4.65; Reduced meals \$.40; milk \$0.30. There is a cost of \$2.00 for second main entrée, and \$ 0.50 for each additional milk beyond one, including free or reduced-price meals. A la carte items will also be available at an additional cost. The cost of breakfast is K-12 \$1.90; Adult \$2.75; Reduced meals \$0.30; milk \$0.30; a la carte items available at an additional cost.

A la carte items are available at lunchtime for students in grades 5-12 to purchase at an additional cost. A 2nd entrée choice may be available at lunch for students in grades 7-12. Parents are responsible to monitor the number of a la carte items purchased by their children.

This system is a prepayment program. It is not a credit system. Parents are asked to initially deposit \$20.00 per child (\$4.00 per child for families receiving reduced-price meals) into their family account, although larger amounts are recommended.

MEDICINE

Many students require medication during the school day either routinely or episodically. We encourage medication hours to be arranged outside of school hours if at all possible. Medication **MUST** be accompanied by a permission form (available from the main office) stating the medication's name, dosage, times to be taken, parent and/or physician's signatures. Medicine must be brought to school in original, labeled pharmacy containers. We do not furnish aspirin.

PROMOTION / RETENTION

Students are required to have all class work completed at the end of each grading period. Students will be given an incomplete(s) only in cases of sickness or hardship.

The teacher has the primary responsibility to evaluate student efforts and achievements. In addition to academic attainment such factors as the student's character and age, mental age, social growth, attendance patterns, physical development, emotional status, and effort are considered in non-promotion for grades K-8. When a teacher determines that non-promotion for grades K-8 may be required, the principal will be advised. A meeting between principal, teacher(s), and parents will follow the recommendation to make the final decision.

STUDENT PROGRESS REPORTS

Student progress reports are no longer mailed home to the parents at midterm of each of the four grading periods in the school year. Reports can be accessed through our DDN parent portal. These progress reports will be used to inform parents of progress made by the student in his/her classes.

WRITTEN GRADE REPORTS & CONFERENCES

Elementary report cards are available upon request at the end of each quarter. The DDN parent

portal is used to access junior high and high school scores. Parent-Teacher Conferences will be held once in the fall and again in the spring. Both parents are strongly urged to attend these conferences. This is an excellent opportunity for the school and home to work closely together in a unified effort. Grades will be updated weekly. Parents are encouraged to use DDN to check grades. Contact the office for a password. (With the use of standard based report cards, elementary grades will not be posted weekly in DDN, please contact teachers anytime for progress status)

ADMISSION TO ATHLETIC ACTIVITIES

Activity tickets are sold through the Business Office that include admission to all A and B Football games, A, B, and C Basketball games (girls and boys), all Wrestling matches, Volleyball matches, and school plays at home events with the exception of post season play and tournaments. These tickets should be paid for by the date of the first home contest.

SEVERE WEATHER

In the event of emergency dismissal or school closing, please do not call school personnel; listen to the following radio stations and/or watch the following television stations. The BrightArrow automated phone system will be used to notify parents as well. Please follow us on Twitter and Facebook as well for information regarding school closings for weather.

Facebook: Parker School District

Radio: KSOO - 1140, KELO - 1320, WNAX - 570, KXRB - 1000

Television: KSFY, KELO, Dakota News Now, KTTW

K-12 DETENTION POLICY

Students who are assigned detention time after school will report as directed, or make arrangements with the teacher involved, who may, if necessary, delay the detention. The school is not responsible for the transportation of any student who has been in detention. Students in grades 5-12 may also be given Saturday Detention by an administrator according to school guidelines.

Detention (after school) may be required for the student who does not observe school, class, or teacher rules. Detention will include but is not limited to the following:

1. Detention may be assigned to a student who exceeds a certain number of infractions in a given time frame. Detention can also be assigned to a student who is involved in a serious breach of proper behavior on the first occurrence.
2. Teachers and administrators have the authority to assign detention time. Other staff may recommend detention, when warranted, to a teacher or administrator.
3. Detention time will be assigned after school on Monday through Thursday, the number of days, not to exceed four (4) for each infraction, is discretionary with the teacher.
4. Detention time will be after school until 4:30 p.m.
5. Detention time will be delayed 24 hours if needed for students to make arrangements. Example: Bus students may need to make transportation arrangements the next day.
 - a. Parent(s) will be responsible for any transportation or other arrangements made necessary as a result of the detention
 - b. The student will be responsible for reporting to detention when assigned and bringing school related work to accomplish during the period. Failure to do either will result in a makeup detention being assigned. The teacher assigned for detention duty will assign work if necessary.

K-12 DRESS CODE

It is the responsibility of parents to determine what is appropriate dress and grooming for their children in

accordance with the age and grade of these students. It is hoped that decisions made by parents and students in these matters will reflect favorably upon the individual, the school, and the community. In the interest of cleanliness, decency and good taste, restrictions on students' dress and grooming are necessary when such dress and/or grooming create a danger to the students' health and safety, an interference with the educational process, a disruption in school, or invade the rights of others. The following are some guidelines:

2. No outerwear will be worn during the school day. (teacher's discretion)
3. No apparel or articles that promote or suggest alcohol, tobacco products, or drugs are allowed in school. Apparel or articles containing messages, lettering, markings or pictures that could convey profane or offensive meanings or may relate to sex, race, gangs, or cults will not be tolerated if worn in school.
4. All pants, shorts, skirts, etc. must be worn so that the top rim of the garment sits above the hip bone.
5. Tops and bottoms must conceal all undergarments, tops must cover so that midriffs are not showing, and straps of tops must cover the tops of the shoulders.
6. No string/spaghetti strap tank tops or dresses may be worn during the school day.
7. Chains hanging from pants may not be worn.
8. Appropriate shoes must be worn for recess (flip flops, sandals, etc. worn at your own risk of injury.)
9. Footwear is to be worn in the buildings at all times. (No slippers, no skate shoes, no trading shoes)
10. Appropriate shoes must be worn in classes such as Science, Ag, & FACS due to health and safety concerns.
11. Necklines that are excessively revealing are not allowed.
12. Hats (High School Only)
 - Only baseball caps, beanies, hoodies, and snapbacks are allowed (no bandanas, cowboy hats, etc.).
 - Must be removed during the Pledge of Allegiance, assemblies, and any other school function in which the staff asks for no caps
 - Cannot promote any drugs, alcohol, violence, or any other form of obscene material
 - Cannot become a distraction in the classroom – distractions will be at teacher discretion without argument!
 - **Hats are a privilege** and can be taken away if they become a distraction and/or hindrance on the learning environment.

EXTRA CURRICULAR RULES

All procedures in effect for the school day are extended to cover all extracurricular events in which the Parker School is involved in, regardless of whether or not the student is a participant.

FIRE DRILLS/DISASTER DRILLS/LOCK DOWN DRILLS

Fire, disaster, and lock down drills will be held periodically during the school year as directed by law. All students and staff need to conduct themselves in an orderly and quick fashion during these drills. All drills will be timed.

GUIDANCE COUNSELOR

The school has a school counselor on staff as well as having the services of the Cornbelt Cooperative psychologists. Students are encouraged to visit with the school counselor as needed. Passes to the counselor can be obtained from teachers, administration, or the counselor. Guidance for future employment, military service, and schooling, as well as information about scholarships can be obtained from the counselor.

TEXTBOOKS, WORKBOOKS, COMPUTERS, AND SCHOOL OWNED ITEMS

Textbooks, workbooks, and computers are property of the Parker School District and are checked out to students. Students are responsible for any damage or loss of such. In the same manner, other school

properties such as uniforms, musical instruments, etc., which are given to students to wear, or use are also the responsibility of the student. Students in grades 3-6 have the option to use a student planner that is provided by the school at no cost. The student will be responsible for paying for a replacement.

STUDENTS USE OF FACILITIES

All use of facilities by students must be supervised by respective school personnel for all activities during the school day or prior to and after the school day if involvement in a school sponsored activity is necessary by students. Any use of facilities by students or community members outside of school-sponsored activities must be approved of by school administration prior to such activities. All class meetings must have a class advisor present.

AUDIO TAPING OF CONVERSATIONS

For the protection of all parties involved, the Parker School administration reserves the right to audiotape any phone or personal conversations involving students, parents, etc., when dealing with student or other school related issues. Notice may or may not be given.

SECURITY CAMERAS

Security cameras are installed in high traffic areas and some classrooms within the Parker School. These cameras are to monitor the safety of our students and staff.

MONEY AND VALUABLES

Students are discouraged from bringing large amounts of money or valuables to school. **The school cannot be responsible for lost or stolen items.**

DANGEROUS ITEMS/SNOWBALLS

Students should NOT bring hard balls, play guns, water pistols, skateboards, roller blades, or pocket knives to school. Throwing snowballs is not allowed on school property. These items are not allowed at school events either.

SCOOTERS / BICYCLES

Motorized scooters are not allowed on the playground at any time. The school is not responsible for lost, damaged, or stolen scooters or bicycles. They cannot be brought into the building.

ITEMS POSTED BY STUDENTS

Any item posted on school walls, bulletin boards, or throughout the school needs to be approved by the administration or by those particular activities directors prior to being posted. Students will not be allowed to hand deliver personal party invitations in school.

SOLICITING OF FUNDRAISING ITEMS

- Organizations not affiliated with Parker School will not be allowed to solicit fundraising items in the school building during the school day.
- Organizations not affiliated with Parker School will need permission to solicit fundraising items during school events such as ballgames.
- A limit may be imposed to deter excessive fundraisers at school events.

FLOWERS/DELIVERIES

Flowers and other gifts will not be delivered to students, these items should be delivered to their homes.

MAKE-UP WORK

Students are allowed 2 days to make up schoolwork in order to get credit following an absent day. Subsequent days of absence allow 1 day of time for make-up for each day absent after the 1st day. Teachers may require students to take a scheduled test upon return to school.

CO-CURRICULAR MAKE-UP WORK

Students are responsible to get schoolwork in advance for co-curricular activities. Work is due upon return. Exception for co-curricular absence is when the activity requires absence for consecutive days.

MISSING/LATE WORK

Completing homework assigned by the instructor on time is vital to the learning process. When homework goes undone or incomplete, the student falls behind creating gaps linking concepts. Learning is a progression, and it is crucial students complete their schoolwork and seek help when comprehension is lacking. Late or missing work will be graded at the teacher's discretion.

Students who fail to complete homework on time or are on the deficiency list with a D+ or below may be required to come in for extra help on Fridays, attend a working lunch, and/or ninth hour. Failure to comply with the homework policy may lead to disciplinary action including, but not limited to Saturday detention.

LIBRARY SERVICES:

The library is used as a classroom as well as a media center. The library is a place where students and staff may read, study, and participate in research activities. Student behavior should reflect this atmosphere.

All materials taken from the library must be properly checked out at the circulation desk. The books and periodicals are school property. Students assume responsibility for the materials checked out in their name and will be charged for lost or damaged materials.

Students caught playing games on the computer or breaking other computer use rules while in the library will lose their library privileges.

DANCES

Dances must be scheduled and approved of by the administration. The doors will close 1/2 hour after the start of the dance. No students will be admitted after that time. Once students leave the dance (school building), they will not be permitted to go back into the building. All school policies are extended to cover dances. Out of Parker School guests must be signed up in the principal's office in advance by the date determined. Junior high students are not allowed at high school dances and high school students are not allowed at junior high dances.

PROM

Formal attire is required. Attendance must include the entire event; Banquet, Grand March, and Dance (see dance policy). School rules apply.

STUDENT COUNCIL

The Student Council is elected by the student body. Officers are also elected by the student body. Officers must have a 2.00 GPA on the 4.00-point scale as a requirement to run for office.

SUBSTITUTE TEACHERS

Any student who is sent to the office for discipline reasons by a substitute teacher will be given an automatic Saturday Detention. The principal will determine if the severity of the infraction warrants further consequences.

HAZING POLICY

1. Hazing of any student or person who is a student at the Parker Public School is absolutely prohibited at any time of the year.
2. Any student at Parker Public School who shall in any manner participate in the hazing of any student or person who may become a student in the Parker Public School shall be subject to rigid disciplinary action by the administration. This may include the barring of the participant from any and all forms of extra- curricular activity in the school or such other action, as the administration may deem necessary.
3. Hazing is defined as: Any action taken, or situation created which recklessly or intentionally endangers the mental or physical health or safety of any person or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with or as a condition for continued membership in any organization operating under the sanction of or recognized as an organization. The term hazing shall include, but is not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug or other substance, or any other forced activity which could adversely affect the physical health and safety of an individual and shall include any activity which would subject the individual to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment or any other forced activity which could adversely affect the mental health or dignity of the individual or any willful destruction or removal of public or private property.

ANTI-BULLYING POLICY (See Full Policy in the District policy book)

General Policy Statement

It is the policy of the Parker School District to maintain learning and working environments that are free from bullying based on a person's race, color, sex, national origin, disability, sexual orientation, and economic status. The Parker School District prohibits any and all forms of bullying because it violates the basic right of students and staff to be in a safe, orderly learning environment. This policy seeks to promote positive interpersonal relationships between all members of the school community. It shall be a violation of this policy for any student or staff member to bully another while attending school or school-sponsored events; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school or school district.

For the purpose of this policy, the term "school staff" includes board members, school employees, agents, volunteers, contractors, or other persons subject to the supervision and control of the district.

The School District will promptly and thoroughly investigate reports of bullying, whether of a physical or a nonphysical form. If it determines that bullying has occurred, it will act appropriately within the discipline codes of the district and will take reasonable action to end the bullying.

Any student who believes he/she has been a victim of bullying by student or school personnel, or any person with knowledge of bullying toward a student, should immediately report the alleged acts. The report may be made to any staff member who will assist the student in reporting to the principal or designee. Teachers and other school staff who witness acts of bullying or receive student reports of bullying are REQUIRED to promptly notify designated staff. Reports should be done in writing using the Formal Bully Complaint Form. A copy of this form will be submitted to the principal or designee.

DANGEROUS WEAPONS IN THE SCHOOL

Schools should be an example of what is required regarding the observance and respect for law in society at large. Schools also must be highly conscious of the health, safety, and welfare of students, staff, and the public.

State and federal laws as well as Board of Education policy forbid the bringing of dangerous or illegal weapons to school or school sponsored activities. Any weapon taken from a pupil shall be reported to the pupil's parents. Confiscation of weapons may be reported to the police. Appropriate disciplinary or legal action or both shall be pursued by the building principal.

A dangerous weapon is defined as any firearm, air gun, knife or device, instrument, material, or substance, whether animate or inanimate, which is calculated or designed to inflict death or bodily harm.

No firearms are permitted on any school premises, school vehicle or any vehicle used for school purposes, in any school building or other building or premises used for school functions. An exception would be weapons under the control of law enforcement personnel, starting guns while in use at athletic events, authorized military personnel, and authorized supervised school training sessions for the use of firearms.

Any student bringing a dangerous weapon to school shall be expelled for not less than twelve months and will be referred to law enforcement authorities. The Superintendent shall have the authority to recommend to the school Board of Education that this expulsion requirement be modified on a case-by-case basis. This policy shall be implemented in a manner consistent with IDEA and Section 504.

LACK OF EFFORT

Students who are not putting forth effort by not doing their homework or other material as requested by the teacher will be counseled by their teachers, counselor, and principal. Students who are missing work may be required to attend a working lunch and/or ninth hour to help get caught up, per teacher discretion. If the student's effort does not improve after a concerted effort by teachers, counselor, and principal, the student will receive a disciplinary referral from the teacher and a copy placed in the student's file. The student will continue to be counseled and a Check-In/Check-Out contract will be written for the student stating the areas that need to be improved. The contract will be signed by the student, parents, teacher, counselor, and principal.

If no improvement has been made after two weeks from signing the contract, the student may be referred to an alternative educational setting or suspended from school for the remainder of the semester with loss of all credit for that semester.

STUDENT RELATIONSHIPS /PUBLIC DISPLAYS OF AFFECTION (PDA)

Public displays of affection are inappropriate at school or school functions/activities. Students who exhibit excessive affection including holding hands in hallways and classrooms will be referred to the office, and, if necessary, Saturday Detention will be given to uncooperative students. (See Discipline Consequence chart).

LOCKERS

Each JH student is assigned a locker and HS students may have a locker at their request for the storage of books, school supplies, and coats. It is the student's responsibility to see that his/her locker is kept locked and in order at all times. Do not store valuables of any kind in your locker. You are responsible for all items left in your locker. Do not share your combination with anyone. **Lockers are school property and subject to search at any time.** Students will be assessed a fee if damaged or not cleaned properly. No sharing lockers. This will result in a loss of locker privileges for both students.

COATS AND BACKPACKS

Book bags may be used as long as the following rules are followed:

1. Only smaller type book bags will be allowed. An appropriate size is 12" X 18". No duffel bags or sports bags.
2. Book bags must be placed under the student desk while in the classroom.

3. Only classroom materials should be carried in the bags. Bags found with contraband will be confiscated and returned to the office.

Students who violate the above regulations will lose book bag privileges for one week on the first offense and for the remainder of the semester for a second offense.

BEVERAGES, CANDY, AND FOODS

The cafeteria will be available for breakfast and lunch for students who choose to stay in the building to eat breakfast or lunch. Gum will only be allowed according to individual teacher discretion in grades 7-12. Only water and water bottles will be allowed in the classrooms, small snacks such as granola bars, chips, etc. will be allowed in the classroom as long as the food/drink is not a distraction to the learning environment.

SATURDAY DETENTION

The purpose of this detention is intended to be punitive in nature and used prior to but not to replace suspension or expulsion.

A student in grades 5-12 may be assigned Saturday detention only by a school administrator, (principal(s) or Superintendent). This assignment may be made as a result of direct observation by the administrator involved or by referral from any other school employee.

A student may be assigned Saturday detention for the following infractions (not intended to be all inclusive):

1. Disruption of school
2. Damage to school property, includes theft
3. Damage to private property, includes theft
4. Assault or physical abuse
5. Insubordination
6. Discipline problems on bus
7. Exceeding attendance policy - hour for hour missed.
8. Excessive tardies.
9. Unexcused absence according to school guidelines

Format for Saturday detention

- A school administrator must make the assignment for Saturday detention.
- A student must be present for the entire session, no tardies, no early dismissals.
- The hours are 8-11 a.m. Saturday morning assigned.
- Basic rules
 - Student must read and/or study school related material
 - No talking
 - No leaving
 - No food or beverages
 - No alternative date for detention
 - Electronic devices (with the exception of school related needs/use) will not be allowed. Example no music, no games, no videos.

Consequences for being late, skipping, or failure to observe rules –

- 1st offense - One (1) day suspension with Saturday detention still to be served.
- 2nd offense - Two (2) day suspension with Saturday detention still to be served.
- 3rd offense - Due process hearing with Board of Education - possible long term (over 10 days) suspension or expulsion.

Parent(s) or a guardian will be notified when a student is assigned Saturday detention or is in violation of Saturday detention rules.

A student will have two Saturdays from which to choose in serving the detention time. One will be the Saturday in the week in which a violation occurred, and the other is a Saturday of a school administrator's choice, usually the next Saturday, school calendar permitting.

A student who requests an exception to the attendance policy should expect that, if granted, the time requested will be made up by Saturday detention.

STUDENT SUSPENSION HOMEWORK/CREDIT

Students who are suspended from school—whether in school or out of school—must make up all work missed within two days of returning from suspension. Students may make up tests, and/or projects that have been missed with full credit. This also must be made up within two days of returning from the suspension.

When a student is removed from a class for behavior reasons for the remainder of the semester, the student will be given a withdrawal grade from the class and no credit given. If the student cannot be placed in another class, he/she will be placed in a place designated by the building principal.

STUDENT SUSPENSION/EXPULSION

Serious breaches of standards of behavior may result in suspensions or expulsions from school. By law, the Board of Education has the authority to suspend or expel students beyond ten days for violation of school rules or policies, or for insubordination or misconduct. The principal is authorized to suspend students for not more than ten school days and by the superintendent of schools for not more than 90 days. The period of expulsion may extend beyond the semester in which the violation, insubordination, or misconduct occurred. Any expulsion for consumption or possession of beer or alcoholic beverages may not extend beyond ninety school days.

Any student bringing a firearm to school shall be expelled for not less than twelve months and will be referred to law enforcement authorities. The superintendent shall have the authority to recommend to the school Board of Education that this expulsion requirement be modified on a case-by-case basis. This policy shall be implemented in a manner consistent with IDEA and Section 504. For the purpose of this portion of this policy, the term "firearm" includes any weapon which is designed to expel a projectile by action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for a weapon, or any explosive, including any poison gas.

Generally, a suspension or expulsion may be imposed when a student's behavior creates a threat to his/her own or other's safety or imposes a threat to property or premises. Behavior such as fighting or committing an assault on another; stealing; vandalism or causing damage to; possessing weapons, explosives or other prohibited materials on private or school property; making false alarms or bomb threats; lewd or threatening behavior or language; possession or under the influence of drugs; or possession or under the influence of beer or alcoholic beverages, possession of tobacco on the school premises or at school activities; and repeatedly and intentionally defying the valid authority of supervisors, teachers, or administrators, and/or causing interruption of the school program may result in suspensions.

** This is not intended to be all inclusive of reasons for a suspension or expulsion.

In addition to school disciplinary measures, some of the above actions are subject to punishment through civil authorities.

Students who are guilty of continued serious misconduct which results in repeated suspension and who therefore interfere with the opportunity of other students to carry on their learning activities may be recommended to the Board of Education for expulsion from school.

Hearing procedures as established by state regulations will be followed for all students who receive long-term suspensions or expulsions.

All above rules shall be applicable when a student is:

1. On the school grounds during, before, or after school hours.
2. On the school grounds at any other time when the school or school grounds are being

- used by a school group or during any school related activity, function, or event.
3. Off the school grounds at any school related activity, function, or event.

STUDENT RIGHTS AND RESPONSIBILITIES

The Board of Education recognizes that it has the responsibility to assure students the legal rights that are theirs by virtue of guarantees offered to all persons under the federal/state constitutions and statutes. In connection with rights are responsibilities that must be assumed by students.

A student is responsible for the way he/she exercises his/her rights, and he/she must accept the consequences of his/her actions and recognize the boundaries of his/her rights. Each exercise of an individual's rights must demonstrate respect for the rights of others.

These statements set forth the rights of students in the public schools of the district and the responsibilities that are inseparable from these rights:

1. Civil rights - including the rights to equal educational opportunity and freedom from discrimination; the responsibility not to discriminate against others.
2. The right to attend free public schools; the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school.
3. The right to due process of law with respect to suspension and expulsion.
4. The right to free inquiry and expression; responsibility to observe reasonable rules regarding these rights.
5. The right to privacy, which includes privacy in respect to the student's school records. As part of the educational process, students should be made aware of their legal rights and of the legal authority of the Board of Education to make, and delegate authority to its staff to make rules regarding orderly operation of the schools.

STUDENT DUE PROCESS RIGHTS

Due process, in the context of the administrative proceedings carried out by school authorities, refers to the hearing procedures established by the State Board of Education. All students are entitled to due process when they are subjected to disciplinary actions such as suspension or expulsion. The Board of Education and school officials have the legal authority to deal with disruptive students and student misconduct.

Due process procedures will conform to the following basic practices.

1. They must be fair.
2. They must apply equally to all.
3. They must be enforced in a fair manner, which involves:
 - Adequate and timely notice and an opportunity to prepare a defense.
 - An opportunity to be heard at a reasonable time and in a meaningful manner.
 - The right to a speedy and impartial hearing on the merits of the case.

Some students have additional rights due to IDEA and 504 statutes. See Chapter 13 of Cornbelt Cooperative Policy Book for Due Process rights for these students.

STUDENT COMPLAINTS AND GRIEVANCES

The Board of Education recognizes that there may be conditions in the school district that need improvement and that students should have some means by which their concerns may be effectively expressed, considered, and dealt with fairly. Such means, if well-conceived and understood in advance, can do much to maintain harmonious relationships between the schools and the students and community. The Board of Education desires student complaints and grievances to be resolved through orderly processes and at the lowest possible level, but that channels be provided for eventual hearing by the Board of Education in instances when this becomes necessary.

GRIEVANCE PROCEDURES

For Parents, Students, and Other Patrons of the District Step

Step 1 – Informal:

If a person has a grievance, they should first discuss it with the person directly responsible for it to resolve the problem informally. Grievances (complaints) directed to the school board, administration, supervisors, or other staff should be re-routed to include this informal step. If the informal meeting fails to solve the situation, the grievance shall be filed with the immediate supervisor on a form supplied by the administration. The immediate supervisor will provide copies to both parties and seal one in an envelope to be delivered to the superintendent.

Step 2 – Formal: Principal/Immediate Supervisor

Once a grievance form has been filed, a meeting shall be scheduled within five school or working days. If more than one school or supervisor is involved, they all will be asked to participate. At the meeting both sides will present their side of the story. The principal/supervisor shall render a decision and its rationale in writing to both sides within five days.

Step 3 – Formal: Superintendent

If neither side is not in agreement of the decision, Step 2 will be repeated with the superintendent.

Step 4 – Formal: School Board

In this formal appeal, the Superintendent will schedule a Grievance Hearing with the School Board within five school or working days unless there are extenuating circumstances. The resolution offered by the School Board shall be the district's final decision.

PARKER SCHOOL DISTRICT COMPLAINT POLICY FOR FEDERAL PROGRAMS

A parent, student, employee, or district stakeholder who has a complaint regarding the use of federal funds and is unable to solve the issue, may address the complaint in writing to the district's superintendent. The complete policy may be found at www.parker.k12.sd.us

STUDENT DUE PROCESS

Definitions of terms. Terms used in this article, unless the context plainly requires otherwise, mean:

- (1) "Expulsion", the action of the school Board of Education to terminate a pupil's membership in school for a period of time not to extend beyond the end of the school year.
- (2) "Long-term suspension", the exclusion by the school Board of Education of a pupil from a class or classes for more than five school days.
- (3) "Parent", a parent, guardian, or person in charge of a pupil.
- (4) "Policy", a rule, regulation, or standard enacted by a school district Board of Education.
- (5) "Short-term suspension", the exclusion of a pupil by a principal or superintendent from a class or from school for not more than ten school days.

Short-Term Hearing Procedure: If a short-term suspension from a class, classes, or school is anticipated because of a pupil's violation of a rule, regulation or policy, the principal or superintendent shall give oral or written notice to the pupil as soon as possible after discovery of the alleged violation, stating the basis for the suspension. The pupil shall be given the

opportunity to answer the charges. When a pupil is suspended following the hearing the parent shall be given oral notice, if possible, and sent a written notice, however, a pupil shall not be removed from the school premises before the end of the school day without contacting a parent.

Long-Term Hearing Procedure:

1. Written report of incident required. If a long-term suspension or expulsion is anticipated because of a pupil's violation of a rule, regulation, or policy, the principal shall file a written report with the superintendent by the end of the school day following the day of discovery of the alleged violation.

2. Notice of hearing. If the superintendent deems that there are grounds for a long-term suspension from a class, classes, or for expulsion from school, the superintendent may exclude the pupil from a class or classes before the hearing by using the short-term suspensions procedure. The superintendent shall give notice of the necessity for the hearing in writing to each school Board of Education member. A written notice shall be given to the pupil's parents. The parent's notice shall contain the following minimum information:
 - (1) The rule, regulation, or policy allegedly violated.
 - (2) The date, time, and place for the hearing.
 - (3) A description of the hearing procedure.
 - (4) The reason for the disciplinary proceedings.
 - (5) A statement that the pupil's records are available at the school for examination by the pupil's parents, or their authorized representative, and
 - (6) A statement that the pupil may present witnesses.

Right of waiver. The pupil, if of the age of majority or emancipated, or the pupil's parent may waive the right to a hearing in writing to the superintendent. If the hearing is not waived, the hearing shall be held on the date, time, and place set in the notice unless a different date, time, and place are agreed to by the parties.

3. Hearing procedure. The school Board of Education shall constitute the hearing Board of Education and shall conduct the hearing in the following manner:
 - (1) A school Board of Education member or a school Board of Education designee who is not an employee of the school district shall be appointed as presiding officer.
 - (2) Each party may make an opening statement.
 - (3) Each party may introduce evidence, present witnesses, and examine and cross-examine witnesses.
 - (4) Each party may be represented by an attorney.
 - (5) The administration shall present its case first.
 - (6) The hearing shall be closed to the public and there shall be no verbatim records by mechanical or electronic means.
 - (7) Witnesses may be present only when testifying. All witnesses shall take an oath of affirmation to be administered by the school Board of Education president or business manager.
 - (8) Each party may raise objections; however, objections shall be limited to relevancy and scope of the question.
 - (9) All relevant evidence shall be admitted; however, unproductive, or repetitious evidence may be limited by the presiding officer.
 - (10) The presiding officer may ask questions of witnesses and may allow other school Board of Education members to interrogate witnesses.
 - (11) Each party may make a closing statement.
 - (12) After the hearing, the school Board of Education shall continue to meet in executive session for deliberation. No one other than the presiding officer of the hearing shall meet with the school Board of Education during deliberation. The school Board of Education may seek advice during deliberation from an attorney not present at the hearing. Consultation with any other person during deliberation shall occur only if a representative of the pupil is present.
 - (13) The decision of the school Board of Education shall be based solely on the evidence

presented at the hearing and shall be formalized by a motion made in an open meeting. The motion shall omit the name of the pupil and shall state the reason for the Board of Education's action. The pupil or pupil's parents shall be notified in writing of the decision. The notice shall state the length of the suspension or expulsion.

4. Right of appeal. An adverse decision to the student by the school Board of Education may be appealed to a court of law.
5. Attendance policies. No attendance policy may exclude a pupil from a class or from school for more than ten days without providing due process procedures pursuant to this chapter
6. Referral to the placement committee of expelled or long-term suspended students. Whenever a pupil identified as in need of special assistance or prolonged assistance is expelled or subjected to long-term suspension, a referral shall be made by the superintendent to the district's placement committee. The placement committee shall determine whether the action, behavior, or activity that resulted in the long-term suspension or expulsion is the result of the pupil's handicapping condition. If the placement committee determines that the long-term suspension or expulsion of a pupil is based upon action, behavior, or activity by the pupil arising from the pupil's handicapping condition, the placement committee shall immediately prepare a revised individual educational plan to provide educational services to the pupil. The pupil's long-term suspension or expulsion shall terminate upon implementation of the pupil's revised individual educational plan.

PUBLIC COMPLAINTS

Constructive criticism of the schools will be welcomed by the Board of Education when it is motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively.

The Board of Education believes that complaints and grievances are best handled and resolved as close to their origin as possible, and that the staff should be given every opportunity to consider the issues and attempt to resolve the problem prior to involvement by the Board of Education.

Therefore, the proper channeling of complaints involving instruction, discipline, or learning materials will be as follows:

1. Teacher
2. Principal
3. Superintendent
4. Board of Education

The Board of Education expects the professional staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to by the Superintendent and/or Board of Education must be in writing on the school complaint form. Exceptions will be made when the complaints concern Board of Education actions.

HIGH SCHOOL STUDENT CLASS ENROLLMENT

Each student will be allowed only ONE 55-minute study hall per semester. Students have five days at the beginning of each semester to change classes.

JUNIOR AND SENIOR HIGH SCHOOL GRADE AVERAGING

Eligibility will be checked every two weeks (see page 39 for a list of dates). All students will have a fresh start at the beginning of each new quarter.

Letter Grade	%	Grade Points
A	96 – 100	4.00
A-	94 – 95	3.67
B+	92 – 93	3.33
B	89 – 91	3.00
B-	87 – 88	2.67
C+	85 – 86	2.33
C	82 – 84	2.00
C-	80 – 81	1.67
D+	78 – 79	1.33
D	75 – 77	1.00
D-	70 – 74	0.67
F		0.00

In averaging semester grades, each nine weeks' grade counts 45% and the semester test counts 10%. Semester tests are required in all high school classes for both the first and second semester of each year. Students will be expected to take their semester exams according to the times scheduled unless prior arrangements are made with the high school principal. Students with a 94% or higher in a class for the semester will be given the opportunity to forgo semester tests.

NATIONAL HONOR SOCIETY

NHS is more than just an honor roll. The Honor Society chapter establishes rules for membership that are based upon a student's outstanding performance in the areas of scholarship, service, leadership, and character. These criteria for selection form the foundation upon which the organization and its activities are built.

Scholarship: Students who have a cumulative grade point average of 3.5 (on a 4.0 scale) or a higher cumulative average meet the scholarship requirement for membership. These students are then eligible for consideration on the basis of service, leadership, and character (and citizenship for NJHS).

Service: This quality is defined through the voluntary contributions made by a student to the school or community, done without compensation and with a positive, courteous, and enthusiastic spirit.

Leadership: Student leaders are those who are resourceful, good problem solvers, promoters of school activities, idea-contributors, dependable, and people who exemplify positive attitudes about life. Leadership experiences can be drawn from school or community activities while working with or for others.

Character: The student of good character upholds principles of morality and ethics, is cooperative, demonstrates high standards of honesty and reliability, shows courtesy, concern, and respect for others, and generally maintains a good and clean lifestyle.

Any student in grades 10 through 12 is eligible for consideration for membership in the NHS.

HONOR ROLL

The honor roll will be posted at the end of each nine week period. The Honor Roll offers a means by which schools recognize those students who do demonstrate a high level of academic achievement. To qualify for the "A" Honor Roll, a student must earn a grade point average of 3.66 or higher, using the grade-averaging table **on page 32**. (No grade below "B").

To qualify for the "B" Honor Roll, a student must earn a grade point average of 3.0 or higher, using the grade-averaging table **on page 32**. (No grade below "C")

Music and Physical Education grades will be considered in determining GPA and honor rolls.

CLASSIFICATION

A student is classified as a Freshman, Sophomore, Junior, or Senior when he/she has the following credits at the beginning of the school year.

Freshman - Successful completion of grade 8

Sophomore – 6 units, minimum

Junior – 12 units, minimum

Senior – 18 units, minimum

GRADUATION REQUIREMENTS

Twenty-three (23) units are required for graduation. All required courses must be completed prior to graduation. Required courses are as follows:

Base Graduation Requirements		
Subject	Required Units	Total Units
Language Arts	Writing – 1.5 Speech – .5 Literature – 2 (Including .5 of American Literature)	4.0
Social Studies	US History – 1 US Government – 1 Geography - .5 World History - .5	3.0
Mathematics	Algebra I – 1 Geometry – 1 Choice of one other math course – 1	3.0
Economics or Personal Finance		.5
Science	Biology – 1 Other Lab Sciences – 2	3.0
Fine Arts		1.0
Health/PE	PE - .5 Health - .5	1.0
Computer	Computer Applications - .5	.5
Careers		.5
Senior Project/Internship		1.0
Technical Courses*	*Approved CTE Courses that may be used to partly satisfy required course credit in other subjects (up to 1 credit).	
Electives		5.5
Total		23.0

Students may earn advanced endorsements with their high school diploma. A student may earn more than one endorsement for their diploma, which is to be noted on the student's final transcript.

Typical student enrollments:

- Grade 9: English, Biology, Algebra I, World History, Health, Physical Education (PE credit offered 8th grade year for HS credit)
- Grade 10: English, Biology, Geometry, Geography
- Grade 11: English, Science, Math, American History
- Grade 12: English, Science, American Government, Personal Finance

**Parker High School students are required to enroll in the courses established by the South Dakota Department of Education and Parker School Board in order to earn a diploma. **Parker High School students are required to enroll in three consecutive years of high school mathematics and science during their freshman, sophomore, and junior years.*

Advanced Endorsements

Within the coursework outlined under *South Dakota High School Diploma Requirements*, a student may earn one (or more) of three advanced endorsements:

Advanced Endorsement: Indicates a student has pursued coursework consistent with entrance requirements for postsecondary education at a university

Advanced Career Endorsement: Indicates a student has career experience in a concentrated area, based on academic and/or workplace experience and a related credential

Advanced Honors Endorsement: Indicates a student has pursued advanced rigorous, academic coursework consistent with § 13-55-31.1 (High school course requirements for opportunity scholarship eligibility)

Seniors that do not complete the necessary units will not be granted a high school diploma, nor participate in graduation exercises. Parents will be notified of academic deficiencies as they arise.

SENIOR HONOR STUDENTS

Seniors graduating with a GPA between **3.5-3.74** will graduate "**With Honors**". Graduating seniors with a GPA from **3.75 to 4.00** will graduate "**With Highest Honors**". The grade point average will be a cumulative average for seven semesters beginning with grade nine. These "Honors" are not the same as the Honor Roll GPA averages. The Valedictorian and Salutatorian will be named on the graduation program.

SENIOR TRIP POLICY

The senior class trip is an earned privilege through participation and behavior conducive to a constructive learning environment. The senior class will be allowed to take a class trip as long as the following guidelines are met:

1. The senior class has the requisite funds to pay for all expenses of the trip, including but not limited to paying for a bus driver and fuel.
2. It is not an overnight trip.
3. The destination and itinerary are approved by school administration.
4. Out-of-state trips must be approved by the Board of Education.
5. The student has no "F" grades in any subject.

GRADUATION SPEAKERS

The senior class may select up to two speakers for the graduation ceremony. All speeches must be written and submitted for approval by the principal at least one week before graduation.

GUIDELINES FOR SENIOR GRADUATION DRESS CODE

All students will wear graduation robes and stoles as approved by the senior class and administration. Only one rose per student will be allowed for the rose ceremony. Appropriate clothing and shoes should be worn for this occasion.

Parker School District #60-4 Handbook

Endorsement Requirements						
Subject	Advanced Endorsement		Advanced Career Endorsement		Advanced Honors Endorsement	
	Required Units	Total Units	Required Units	Total Units	Required Units	Total Units
Language Arts	Writing – 1 Speech - .5 Literature – 1 (Including .5 American Lit.)	4	Writing – 1 Speech - .5 Literature – 1 (including .5 unit of American Literature)	4	Writing – 1.5 Speech - .5 Literature – 1.5 (including .5 of American Literature) English elective - .5	4
Social Studies	US History – 1 US Government – .5	3	US History – 1 US Government – .5	3	US History – 1 Government – 1 Geography - .5 World History - .5	3
Mathematics	Algebra – 1 Geometry – 1 Algebra II – 1	3	Algebra 1 – 1 Geometry – 1	3	Algebra I – 1 Geometry – 1 Algebra II – 1 Adv. Mathematics – 1	4
Economics or Personal Finance	Personal Finance	.5	Personal Finance	.5		.5
Science	Biology – 1 Other Lab Sciences – 2	3	Biology – 1 Science Electives – 2	3	Biology – 1 Any Physical Science – 1 Chemistry or Physics – 1 Science Elective – 1	4
Fine Arts		1		1		1
Health/PE	Health - .5 PE - .5	1	Health - .5 PE - .5	1		1
Computer	Computer Applications	.5	Computer Applications	.5	Computer Applications	.5
Careers		.5		.5		.5
Senior Projects/Internship or CTE		1	2 units of either of the following or a combination of the two: -Approved CTE units from the same career cluster OR -Capstone experience units AND Attainment of industry recognized credential OR NCRC of Silver or higher	2	2 units of either of the following or a combination of the two: -Approved CTE courses OR -Modern or Classical Language (units must be within same language)	2
Electives		5.5		4.5		2.5
Total		23		23		23

MEETINGS AND PRACTICES

No groups or individuals will be allowed to use school facilities (classrooms, gyms, band rooms, etc.) unless they have a signed contract with the school and submit a \$100 deposit. The deposits will be refunded upon return of school key/key fob. Inquiries must be directed to the superintendent.

STUDENT ACTIVITY PARTICIPATION ELIGIBILITY

Rules of the South Dakota High School Activities Association Section I.

General Requirements

- (a) Age. The student must be under 20 years of age at the time of participation.
- (b) Enrollment. Must have enrolled not later than the sixteenth school day of the current semester.
- (c) Eight Semester Rule. Only students who have not fulfilled requirements for graduation are eligible for interscholastic activities. A student shall be eligible for four first semesters and four-second semesters of interscholastic competition. For the purpose of this subsection, enrollment in school for fifteen school days or participation in one or more contests shall count as a semester of eligibility. Once a student enrolls as a ninth grader, all semesters must be consecutive unless verified in writing by a physician that withdrawal from school is necessary due to a serious illness or injury.
- (d) Scholastic/Academic Eligibility Rule.
 - (1) Preceding Semester. The student, unless they are entering high school for the first time, shall have successfully passed twenty hours of high school work per week, for which academic units of credits earned are used in the issuance of a diploma, for the preceding or for the most recent semester of attendance in any accredited high school. For the purposes of this subsection, enrollment in school for fifteen school days or participation in one or more contests shall constitute a semester in determining eligibility. Provided, however, the Board of Education of Directors or Executive Director shall have the authority to waive the fifteen-day attendance rule when and if a student withdraws from school after fifteen days of attendance as a result of an injury or illness and does not return to any school for the remainder of the semester and the student does not receive any high school course credits.
 - (2) Current Semester. The student shall be enrolled in an accredited high school and attend a minimum of twenty hours of high school work per week during the current semester for which academic units of credits earned are used in the issuance of a diploma. Correspondence courses approved in advance by the high school principal for which credits earned are used in the issuance of a high school diploma may count towards the twenty-hour eligibility requirement.
 - (3) A student's grades that are dependent upon completion of a project such as a vocational education project after the close of the academic school year shall be determined by the grade averages of record assuming satisfactory completion of the project.
 - (4) Students who have been declared ineligible because of academic deficiencies from the previous semester may not earn scholastic/academic eligibility by taking an academic course(s) during the summer vacation period.
- (e) Beginning and Ending of a Semester. For the purpose of this subsection, the first semester shall be considered as ending at midnight on the day before the second semester begins and the second semester shall be considered as starting on the first day classes are held in said semester. The actual ending of the second semester or school year, rather than the date of graduation exercises or diploma date, controls the determination of when eligibility terminates.

PHEASANT FRIDAYS

The Parker School District utilizes a modified 4-day school week calendar. Many Fridays have been selected as extra instruction days for our students in the mornings and professional development for our staff in the afternoons.

This extra instruction has been beneficial for the many students who have taken advantage of the opportunity to get more time with their teachers in individual specific academic areas.

The Parker School District and its staff will continually strive to help students achieve and become college and career ready.

The Parker School District will require all of our students to come in on Friday to receive extra instruction if the teacher or principal sees a need not listed below, that would help the student achieve more and/or if said student:

1. Is ineligible and needs more time with their teachers to improve their grades.
2. Has missed multiple days of class sessions and needs more time for concepts.
3. Is not understanding the coursework and needs more direct instruction.
4. Has not followed class expectations and needs more time to adhere to these procedures.

Extra help time must be served, following notification, at the next scheduled session. Students who cannot attend a scheduled session must make arrangements beforehand with the principal.

The Parker School District will apply the student handbook discipline matrix consequences to a student that has been required to participate in Pheasant Friday and fail to attend on Friday.

GUIDELINES FOR STUDENTS WHO ARE INELIGIBLE

- A student is ineligible if they receive an "F" grade in any class or have a GPA lower than 1.67 on a 4.0 scale.
- All open campus privileges will be lost for students who are not eligible until the next two week grade check.
- Students will be required to attend 9th Hour for two weeks until eligible at the next grade check.
- Extra help/tutoring is available on Friday mornings and at other times by appointment. Students are required to attend the entire Pheasant Friday time if deemed necessary by the teacher/principal.
- Eligibility is determined every two weeks for all students, not just those who appear on the first report (see eligibility dates in the table below). *All students will have a fresh start at the beginning of each new quarter.*

STUDENT PREGNANCY AND MARITAL STATUS GUIDELINES

The Parker School District will not discriminate against any married or pregnant student or be excluded, nor will they be excluded from any program or activity, including any class or extracurricular activity. Pregnant or married students may volunteer to participate in a separate educational program if offered by the school; the instructional portion of the program will be equivalent to that offered to non-pregnant or non-married students.

A physician's certification of fitness to continue in the regular education program may be required of pregnant students ONLY if such certification is required of other students with conditions requiring a physician's care. Pregnancy will be treated as a justification for a student's leave of absence for whatever time period the student's physician finds medically necessary.

Any student's pregnancy will be treated the same as any other temporary disability in student health insurance plans offered by the school district. A student will be reinstated to the same status, which she held prior to her leave of absence.

This statement is in accordance with the Office for Civil Rights, United States Department of Education, Title 34, Section: 106-40.

Technology Agreement

Parker High School

Student 1-to-1 Computing Agreement

OverView

Parker School was one of 21 school districts that were selected for the State of South Dakota Classroom Connections Year 2 project in 2007 which put a tablet computer in the hands of every 9-12 grade student. It is essential to teach the students technology skills for their future and the administration and school board at Parker School District feel that the 1 to 1 program is essential in their learning. The device has changed over the years since 2007 but the mission is still the same, which is to help students develop skills that are critical in our 21st century world. 21st century skills include:

- Critical and creative thinking
- Problem solving skills
- Information and computer skills
- Interpersonal and self-direction skills
- Technology literacy

A device will be issued to each student in grades 7-12 in August, and it will stay with them for the remainder of the school year, or until they withdraw from school. Students will be responsible for bringing their device to school with them, taking them home at the end of the day, and charging them before the next day. *It is important to note that these units are the responsibility of the students 24 hours a day and are not to be left unsupervised at school or elsewhere at any time. If students do not wish to take them home, they have the option of leaving them at school. However, homework will be expected to be done.*

The policies, procedures and information within this document apply to all devices used at Parker School. Teachers may set additional requirements for computer use in their classroom.

Receiving Your Device

The devices for all students (exceptions for dual credit students) will be issued the first day of school.

Devices will be collected at the end of each school year for maintenance, cleaning and software installations.

Students are responsible for the general care of the device they have been issued by the school. Devices that are broken or fail to work properly must be taken to the Tech Help Room located in Room 145.

General Precautions

- No food or drink is allowed next to your device while it is in use.
- Cords, cables, and removable storage devices must be inserted carefully in the device carrying case.
- The device must remain free of any writing, drawing, stickers, or labels that are not the property of the Parker School District.
- Existing stickers must not be removed from the device.
- The device must never be left in a car or any unsupervised area.
- Students are responsible for keeping their device battery charged for school each day.
- When not in use, the device should always be in a padded bag/bookbag.

Using Your Device at School

The devices are intended for use at school each day. In addition to teacher expectations for the device use, school messages, announcements, calendars and schedules will be accessed using the device. Students must be responsible and bring their device to all classes unless specifically advised not to do so by the teacher of that class. At the beginning of class, students should have their device ready to use; the class will not be expected to wait for the student to be ready.

4.1 Device Left at Home

If students leave their device at home, they must immediately phone a parent to bring it to school. Repeat violations of this policy will result in disciplinary action.

4.2 Charging the Device Battery

Devices must be brought to school each day in a fully charged condition. Students need to charge their devices each evening. Repeat violations of this policy will result in disciplinary action.

4.3 Sound, Music, Games, and Apps

Sound must be muted at all times in school unless permission is obtained from the teacher for instructional purposes.

Music is allowed on the device and can be used at the discretion of the teacher. Internet games are not allowed on the devices. If found this will result in disciplinary action. All apps (software) must be district provided. Students are not allowed to download and install any apps on the device.

4.4 Printing

Printing will be allowed but very limited. Students should get permission from their teacher before they print.

Acceptable Use

General Guidelines

1. Students will have access to all available forms of electronic media and communication which is in support of education and research and in support of the educational goals and objectives of the Parker School District.
2. Students are responsible for their ethical and educational use of the technology resources of the Parker School District.
3. Access to the Parker School District technology resources is a privilege and not a right. Each employee, student and/or parent will be required to follow the Acceptable Use Policy.
4. Transmission of any material that is in violation of any federal or state law is prohibited. This includes but is not limited to the following: copyrighted material, threatening or obscene material, and computer viruses.
5. Any attempt to alter data, the configuration of a computer, or the files of another user, without the consent of the individual, school administrator, or technology coordinator, will be considered an act of vandalism and subject to disciplinary action.
6. Engaging in sexual harassment or using objectionable language in public or private messages, e.g., racist, terrorist, abusive, sexually explicit, threatening, stalking, demeaning or slanderous language will be subject to disciplinary action.

Privacy and Safety

- Do not go into chat rooms or send chain letters without permission.
- Do not open, use, or change computer files that do not belong to you.

- Do not reveal your full name, phone number, home address, social security number, credit card numbers, password or passwords of other people.
- Remember that storage of files and email is not guaranteed to be private or confidential.
- If you inadvertently access a web site that contains obscene, pornographic or otherwise offensive material, notify a teacher, the technology coordinator or school administrator immediately so that such sites can be blocked from further access. This is not merely a request; it is a responsibility.

Legal Propriety

- Comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. If you are unsure, ask a teacher or parent.
- Plagiarism is a violation of the Parker School Student Handbook. Give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.
- Use or possession of hacking software is strictly prohibited, and violators will be subject to disciplinary action. Violation of applicable state or federal law, including the South Dakota Penal Code, Computer Crimes, will result in criminal prosecution or disciplinary action by the district.
- Copying software from one school owned device to another device is illegal.

E-mail

A student e-mail account will be issued to students in grades 7-12. It is the policy of the Parker Public Schools that student email be used in a responsible, legal, and ethical manner. Failure to do so will result in the termination of e-mail privileges for the user.

Users of the student e-mail system are responsible for their use of the e-mail. The use of the e-mail must be in support of education and research and must be consistent with academic actions of the Parker Public Schools and will be under the supervision of Parker school staff and the K12 Data Center in Madison, South Dakota. Use of the e-mail for any illegal or commercial activities is prohibited.

- Always use appropriate language.
- Do not transmit language/material that is profane, obscene, abusive, or offensive to others.
- Do not send mass emails, chain letters or spam.
- Students should maintain high integrity with regard to email content.
- No private chatting during class without permission.
- Student K12 email is subject to inspection by the school and/or the State K12 data center.

Consequences

The student in whose name a system account and/or computer hardware is issued will be responsible at all times for its appropriate use. Non-compliance with the policies will result in disciplinary action as outlined in the Parker School Student Handbook.

Electronic mail, network usage, and all stored files shall not be considered confidential and may be monitored at any time by designated District staff to ensure appropriate use. The district cooperates fully with local, state or federal officials in any investigation concerning or relating to violations of computer crime laws. Contents of e-mail and network communications are governed by the South Dakota Open Records Act; proper authorities will be given access to their content.

Protecting & Storing your Device

Device Identification

The devices will be labeled in the manner specified by the school. Devices can be identified in the following ways:

- Record of serial number
- Parker School ID tag

Storing Your Device

When students are not using their issued device, they should be stored in backpacks or lockers. Nothing should be placed on top of the device when stored in the locker. Students are encouraged to take their issued device home every day after school, regardless of whether or not they are needed. Devices should not be stored in a student's vehicle at school or at home.

Devices Left Unattended

Under no circumstances should a device be left unsupervised. Any device left unattended should be taken to the principal's office. Students who leave a device unattended may be subject to disciplinary action.

The following table outlines consequences of Unsupervised or Misuse Offenses.

Offense *	Consequence
1	Verbal warning & pay repair fees if applicable
2	Detention and letter to parent along with repair fees
3	5 days suspended device use at home and meeting with parent along with repair fees
4	Device use at home suspended for the remainder of the semester and meeting with parent. Use at school could be suspended too and is at the discretion of Parker School administration.

*Subject to Student Handbook Discipline Rubric as well.

Repairing or Replacing the Device

The following is a list of these charges that will be assessed if there is damage done to a device. These charges will apply regardless of the insurance option chosen:

Device Repair Fees	
Broken keys on the keyboard/touchpad	\$20
Broken or cracked screen	\$50
Excessive scratches, dings, dents	\$20
Lost or damaged power cord	\$50
Cracked case	Up to \$50

Any other damage will be assessed and assigned a fee according to the damage. These fees will be expected to be paid within two weeks of the damage.

There has been a considerable amount of time and money invested in this project and the administration at Parker School feels these fees are necessary to protect the hardware purchased for this project.

Device Technical Support

The Tech Help room is located in Room 145 and coordinates the repair work for devices. Services provided include the following:

- Hardware maintenance and repairs
- Password identification
- User account support
- Re-imaging hard drives
- Updates and software installations
- Distribution of loaner devices

The administration at Parker School District is excited to offer the 1:1 technology program to all K-12th grade students here in Parker again this upcoming school year. **These devices will be issued to the students on the first day of school.**

Each student will receive a technology device to be used in the classroom as well as at home for educational purposes. These devices will allow our district to advance the education of students and build upon the solid education programs that Parker has been known for. Teachers will use these devices for instruction and assignments and the devices will become an embedded part of the classroom environment.

What do I need to know as a parent?

The Parker School District administration reserves the right to revoke the use of the device for any student at any time.

The devices will be filtered. The district's filter blocks websites which are inappropriate for students on and off school district property. When not at school, students can access the Internet if Internet access is available to them in their home or other locations. The district's filter will continue to filter content in locations outside the school district. However, it is important to note that no filtering solution is 100% effective 100% of the time. If an inappropriate site is accessed by accident, the student must notify the teacher or technology coordinator immediately. While using the equipment at home, it is the sole responsibility of the parent/guardian to properly monitor and guide their son or daughter on proper use and access of internet sites and resources. We encourage parents to establish clear guidelines for use of technology at home.

Devices need to be stored in a safe place. A student needs to have a padded area in their backpack to store their device when not in use. A separate bag for their device would be ideal.

- If you have any questions about the 1:1 program, please email me at marci.leberman@k12.sd.us or call 605-297-3456.

Thank you.
Marci Leberman
Technology Coordinator

Expectations

Students will be expected to:

- 1) charge their device each night.
- 2) bring their device to school each day and to every period unless otherwise instructed.
- 3) return their device at the end of the school year to the technology coordinator.
- 4) use their device for educational purposes, not game playing, or social media.
- 5) use school-issued accounts to log into their device and not share their passwords.
- 6) notify a staff member if they accidentally come across inappropriate websites.

Device Care

- When at home, store the device on a desk or table, not on the floor.
- Protect the device from:
 - Food & Drinks
 - Extreme heat or cold
 - Small Children & pets
- Students should not personalize the device in any way including marking, stickers, or decals.
- Use a soft, dry, lint-free cloth when cleaning the device. Never use cleaning products.
- Never stack anything on top of the device.
- Always store the device in its protective bag when not in use or charging.
- Do not leave the device in a vehicle for an extended period of time. Extreme heat and/or cold can damage the inside of the device.

High School Duties CLASS ADVISORS

Class duties will remain the same each year, teacher advisors will rotate with students, except the ones with **

Senior Advisors	Junior Advisors	Sophomore Advisors	Freshman Advisors	8th Grade	7th Grade	Floating/ Flexible Advisors
** Mrs. Dunkelberger	** Ms. Lauesen	** Mrs. Strehlo	**Mr. Mack	Mrs. Wieman	Mr. Kocer	Mr. Thompson
Ms. Nikolaus	Mrs. Angelo & Mrs. Au	Mr. Wallenstein	Mrs. Engbarth	Mr. Moneke	Mrs. Weiler	Mrs. J. Becker
Mr. Steward	Mr. Sattler	Mr. Johnson	Ms. Harms	Mrs. Prouty	Mrs. Christiansen	

DUTIES / ADVISORS

FCA	Ms. Harms
FCCLA	Ms. Lauesen
FFA	Mrs. Dunkelberger
Graduation	Mrs. Dunkelberger/Mrs. Kettwig/ SR Advisors
Homecoming	Mrs. Strehlo & Student Council
Math Club	Ms. Harms
NHS	Ms. Lauesen
One Act Play	Mrs. Strehlo
Oral Interp	Mrs. Strehlo
Prom	Ms. Lauesen & JR advisors
Quiz Bowl	Ms. Harms & Mrs. Strehlo
Senior Capstone	Mrs. Dunkelberger
Senior Trip	Mrs. Dunkelberger & Mr. Mack (bus driver)
Student Council	Mrs. Strehlo
Fall Formal	Mrs. Lausen & NHS
Wreath Sales	Mrs. Dunkelberger & Mrs. Angelo

Football:

Scott Hybertson	Head
Derrek Sattler	Assistant
Corey Minarik	Assistant
Braedon Wallenstein	Assistant
Bob Fansin	Volunteer
Alex Johnson	JH Head
Corey Flannery	JH Assistant

Volleyball:

Carly Ball	Head
Laura Janzen	Assistant
Claire Krumbach	JH Co-Head
Vanessa Jones	JH Co Head

Cross Country:

Taylor Beil	Head
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Boys Basketball:

Braedon Wallenstein	Head
Scott Hybertson	Assistant
Eric Meyer	Vol C Team
Jeffery Currin	JH Co-Head
Paul Moneke	JH Co Head

Girls Basketball:

Mason Thompson	Head
Seth Kocer	Assistant
Claire Krumbach	JH Co-Head
Jaci Holzwarth	JH Co Head

Wrestling:

Jason Bridges	Head
Tanner Even	Assistant
Bob Preheim	JH
Tate Reiner	Volunteer

Track and Field:

Cullen Mack	Head
Tigh Lessman	Assistant
Janna Christiansen	Assistant
Derrek Sattler	JH
Corey Minarik	JH
Makenzie Dean	JH

Golf:

Tiffany Weiler	Head
Jaci Holzworth	Assistant

Softball:

Stephanie Jibben	Head
Shane Merrill	Assistant

Cheer

Jodi Friman	GBB/BBB/FB
Sara Prouty	Wrestling

Coaching Staff 2024-25

GENERAL ELEMENTARY INFORMATION

PLAYGROUND

The playground will be unavailable for students prior to 7:45: a.m. Parents need to arrange day care/babysitting provisions for their child so they will NOT arrive at school prior to 7:45.

Students that are participating in the breakfast GENERAL ELEMENTARY

PLAYGROUND

The playground will be unavailable for students prior to 7:45am. Parents need to arrange day care/babysitting provisions for their child so they will NOT arrive at school prior to 7:45am.

Students that are participating in the breakfast program may arrive at 7:40am for breakfast.

Teacher and educational assistant supervision of the playground begins with the first scheduled morning recess and ends with the dismissal of school. The principal will address complaints of misbehavior before or after school.

Students should NOT bring hard balls, play guns, water pistols, skateboards, roller blades, or pocket knives to school. Tackling and hard body contact will not be permitted on the playground.

Snowballs are dangerous and not permitted. Swings are to be used by one person at a time; no standing or twisting on them will be allowed.

Students are required to have all class work completed at the end of each grading period. Students will be given an incomplete(s) only in cases of sickness or hardships. The individual teacher will determine the amount of time given in such cases.

All elementary grades will be utilizing standard based report cards to share information with parents on level of proficiency and personal growth in conjunction with power standards listed on the report cards.

TITLE I - RESOURCE ROOM

Parker Elementary School is a Title I Targeted Assistance school. Through a needs assessment and referral process Parker Elementary does have additional opportunities for qualified students for math and reading assistance.

ACTIVITIES

Band is the only school-sponsored activity at the elementary level. Band is offered to 5th & 6th grade students, although it is not required.

CLASSROOM PARTIES

The Parker Elementary School helps to coordinate classroom parties for all K-6 classrooms at or around Halloween, Christmas, and Valentine's Day. The principal must approve all other class parties. Parents/students are required to bring pre

packaged treats or food.

BIRTHDAY PARTIES

Students will not be allowed to hand deliver personal party invitations of any type in school, including on school grounds or on the school bus.

ANIMALS/PETS

Due to health and safety concerns, no student or parent shall be allowed to bring an animal or pet to school. No pets are allowed on the playground at any time during the school year or outside of the school year.

Behavior & Eligibility Matrix

PARKER ELEMENTARY SCHOOL DISCIPLINE /CONSEQUENCE LIST (GRADES K-6)

Class One Offense (Minor Behaviors) Per Quarter	First Offense	Second Offense	Third Offense	Four or More Offenses
Classroom Disruptions, Incidental Language, Disrespect, Insubordination	Stop and Think Student make phone call home to parent/guardian.	Stop and Think Loss of recess in office Student make phone call home to parent/guardian. Reflection of behavior in writing.	Stop and Think Office referral Detention Student make phone call home to parent/guardian. Letter to party offended and to guardian.	Stop and Think Office referral Daytime Detention / ISS (make up lost instructional time) Student make phone call home to parent/guardian. Reflection of behavior in writing. Letter to party offended and guardian. Behavior support plan.
Class Two Offenses (Major Behaviors) Per Semester	First Offense	Second Offense	Third Offense	
Bullying, Physical Altercation, Direct Language, Theft, Vandalism	Office Referral with a detention. Student make phone call home to parent/guardian. Letter to party offended and to guardian.	Straight to office Half day ISS Student make phone call home to parent/guardian. Letter to party offended and to guardian. Reflection of behavior in writing.	Straight to office 1-3 days ISS Student make phone call home to parent/guardian. Letter to party offended and to guardian. Reflection of behavior in writing.	
Class Three Offenses Per School Career	First Offense	Second Offense	Third Offense	
Threats, Weapons	Office referral, follow JH/HS matrix Student make phone call home to parent/guardian. Referred to law enforcement			

*A referral to the Success Coordinator if needed for behaviors that do not adjust to the consequences on this matrix.

This flowchart will not cover all possible events that may occur during the school year. If a situation arises that is not specifically covered by this flow chart, the administration will act fairly and quickly to resolve the situation. In reaching a solution, the interests of the student, parents, school district, and community will be taken into consideration.

PARKER MIDDLE-HIGH SCHOOL DISCIPLINE / CONSEQUENCE MATRIX (GRADES 7-12)

Parent contacted: via phone/email/ or call with the student. Please make sure you have gotten an acknowledgement of the Stop and Think.

CLASS ONE OFFENSES/ STOP & THINK (Minor Behaviors) Per Quarter	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	HABITUAL
Inappropriate Language, PDA, Nuisance Violations, Cell Phone Violation	<p>Stop and Think recorded in SWISS Printed and given to administration.</p> <p>Parent contacted Parent contacted by staff member via phone/email/ or call with the student.</p> <p>Cell phone - phone given to staff member or administration until the end of the school day.</p>	<p>Stop and Think recorded in SWISS Printed and given to administration.</p> <p>Parent contacted: via phone/email/ or call with student. .</p> <p>Teacher consequence: before school, after school, or detention.</p> <p>Cell phone - phone given to staff member or administration until the end of the school day.</p> <p>Loss of cell phone privileges for 1 week (phone is to stay home or with office)</p>	<p>Stop and Think recorded in SWISS Printed and given to administration.</p> <p>Parent contacted: via phone/email/ or call with the student.</p> <p>Office Consequence 1 Saturday detention</p> <p>Cell phone - loss of cell phone privileges for 2 weeks (phone is to stay home)</p>	<p>Stop and Think recorded in SWISS Printed and given to administration.</p> <p>Parent contacted: via phone/email/ or call with the student.</p> <p>Office Consequence (per offense for 4+ Stop and Thinks) 2 Saturday detentions or 1 day ISS.</p> <p>Cell phone - phone given to staff member or administration until the end of the school day.</p> <p>Loss of cell phone privileges for the remainder of the quarter (phone is to stay home)</p>
CLASS TWO OFFENSES (Major Behaviors) Per Semester	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	HABITUAL
Unexcused absences, Harassment, Insubordination, Video/Voice Recording, Pornographic Material, Disrespectful Behavior, Physical Aggression, Office Referral for Disruptive Behavior, Uncorrected Inappropriate Language, Verbal or Pushing Fight	<p>Saturday Detention</p> <p>Parent contacted by staff member via phone/email/ or call with the student.</p>	<p>1 Day ISS</p> <p>Parent contacted by staff member via phone/email/ or call with the student.</p>	<p>3 days OSS</p> <p>Parent contacted by staff member via phone/email/ or call with the student.</p>	<p>OSS 5 days / possible referral to alternative educational setting</p> <p>OSS long-term / possible referral to alternative setting or expulsion</p> <p>Parent contacted via phone/email/ or call with the student.</p>
CLASS THREE OFFENSES Per School Career	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	HABITUAL
Intimidation, Tobacco including vaping, Electronic Devices, Theft, Vandalism, Sexual Harassment, Hazing, Vandalism of Computer systems, setting off a false fire alarm, Drugs, Alcohol (using or under the influence and/or possession), includes drug paraphernalia, Fighting (actual swinging)	<p>2 days ISS</p> <p>Parent contacted via phone/email/ or call with the student.</p> <p>Counselor referral</p> <p>Restitution and police referral (when appropriate)</p>	<p>OSS 5 days</p> <p>Parent contacted via phone/email/ or call with the student.</p> <p>Restitution and police referral (when appropriate)</p>	<p>Long-term suspension Student must appear before the School Board before being admitted back into school. Possible referral to alternative educational setting.</p> <p>Parent contacted via phone/email/ or call with the student.</p>	<p>Expulsion from School</p> <p>Parent contacted via phone/email/ or call with the student.</p>
CLASS FOUR OFFENSES Per School Career				
Weapons, Bomb Threats, Fires, Breaking and Entering School Premises, Possession or setting off fireworks on school property, Life Threatening Remarks, Endangering the lives of others, Sale or Distribution of illegal substances.	<p>Long-term suspension and referral to the School Board for Expulsion. Referred to law enforcement.</p> <p>Mandatory 12-month expulsion for firearm possession.</p>	<p>This flowchart will not cover all possible events that may occur during the school year. If a situation arises that is not specifically covered by this flow chart, the administration will act fairly and quickly to resolve the situation. In reaching a solution, the interests of the student, parents, school district, and community will be taken into consideration. In School Suspension can be given at any point following the first offense of any class. Administrative discretion will be used. <u>Loss of Cell Phone privileges may be administered to any of the above.</u>*Any Class Three or Four Offense may be punished as on-going throughout the student's high school career.</p>		

ELIGIBILITY MATRIX

Eligibility - 9th Hour <i>Determined every two weeks.</i>	First Offense	Second Offense	Third Offense	Habitual
<p>A student is ineligible if they earned an "F" grade in any class or have a GPA lower than 1.67 on a 4.0 scale</p> <p>- Students must attend 9th hour each day after school for the two week period in which the students was determined ineligible.</p>	<p>The student did not attend 9th hour while ineligible one time.</p> <p>Saturday Detention Parent Contact</p>	<p>The student did not attend 9th hour two times while ineligible. <i>Offense does not need to be two consecutive days.</i></p> <p>Two Saturday Detentions Parent Contact</p>	<p>The student did not attend 9th hour three times while ineligible. <i>Offense does not need to be two consecutive days.</i></p> <p>Three Saturday Detentions Parent Contact</p>	<p>The student does not attend 9th hour while ineligible for four or more days. <i>Offense does not need to be consecutive days.</i></p> <p>Three Saturday Detentions Parent Contact</p>

GUIDELINES FOR STUDENTS WHO ARE INELIGIBLE

- A student is ineligible if they receive an "F" grade in any class or have a GPA lower than 1.67 on a 4.0 scale.
- All open campus privileges **will be lost for students who are not eligible** until the next two week grade check.
- Students will be required to attend 9th Hour for two weeks until eligible at the next grade check.
- Extra help/tutoring is available on Friday mornings and at other times by appointment. Students are required to attend the entire Pheasant Friday time if deemed necessary by the teacher/principal.
- Eligibility is determined every two weeks for all students, not just those who appear on the first report (see eligibility dates in the table below). *All students will have a fresh start at the beginning of each new quarter.*

Grade Check Date
August 30, 2024
September 13, 2024
September 27, 2024
October 11, 2024
October 25, 2024-End Q 1
November 8, 2024
November 22, 2024
December 6, 2024
December 20, 2024

January 17, 2025-End Q 2
January 31, 2025
February 14, 2025
February 28, 2025
March 14, 2025-End Q 3
March 28, 2025
April 11, 2025
April 25, 2025
May 9, 2025
May 22, 2025- End Q 4