



## DAC Meeting Minutes

June 13, 2024  
6:30 pm - 8:40 pm

### **Meeting Logistics:**

Jessica Bassan - **Present**  
Irene Borisov - **Present**  
Jenny Brown - **Present**  
Anne Chacon - **Present**  
Brian Domokos - **Present**  
Allison Fox - **Absent**  
Julie Gooden - **Present**  
Becky Krug - **Present**  
Lisa Loomer - **Excused**  
Katie Lynch - **Excused**  
Ashley Opfer - **Present**  
Kelly Pointer - **Excused**  
Chester Shaw - **Present**  
Jeanette Simenson-Gurolnick - **Present**  
Jen Spykerman - **Absent**  
Kate Welsh - **Excused**  
Sammye Wheeler-Clouse - **Present**

Quorum: Quorum is met (need a majority)

Matt Reynolds, Learning Services Officer - Present  
Susan Meek, Board of Education Director - Present  
Christy Williams, Board of Education Director - Present  
Alison Rausch - Director, Parent, Community and Civic Engagement  
Dr. Deanne Kirby, Director of Educator Effectiveness - Present  
Guest in attendance: 4 (this does not include DAC and DCSD staff and board members)  
Came to Order at 6:34

Total Attendance 20

1. Meeting Logistics (Chester Shaw)
  - a. Roll Call/Confirm Quorum
  - b. A motion to approve May 9th, 2024 meeting minutes was made by Julie and seconded by Brian. Passed unanimously.
2. Chair Report (Chester Shaw)

**Minutes Approved at August 15, 2024 DAC MEETING**

- a. He welcomed everyone and some of the future DAC members starting their terms in August.
  - b. Subcommittee Updates
    - i. Membership: Julie reported that on June 25 and July 23, they are doing interviews for the final parent to put it forward to the Board in time. There has been some confusion about if a parent can also be an employee of DCSD, even if they are employed by a charter school. They have decided not to include any employee of DCSD in a parent role.
    - ii. Communications: They are on pause until August's session and sending the survey to the SACs.
    - iii. Bylaws: They met and have some questions and comments, which they will bring up during the Board liaison section.
    - iv. MBEC: Nothing to report
3. Board of Education Liaison Update (Dir. Meek and Dir. Williams)
- a. Bylaws: The intent is to streamline the creation of bylaws so that they don't have to meet each year to go over bylaws.
    - i. Ashley, on behalf of the bylaws committee, asked some questions, primarily about section III, starting with how much input the DAC has in the revision; a concern for the role of DAC being on the CART process while there's a conversation about this; there was a question about the requirements in D and E and how the DAC meets these statutory requirements; the wording of "student populations" in G yet the desire for a special education presentation that has been denied; the phrasing of the part about a community member versus a business member; the fact that the DAC is more than 15 members; the need for an additional section for when someone takes over a term not counting towards the term limit; clarity on if a charter school employee is a DCSD employee and what to happens for a parent member who joins the district during their term; the need to clarify what an excuse is for an excused absence, as well as a due process for the board removing a member; the need for a supermajority of the board to vote to remove a member like the DAC needs; clarity on if the board needs to approve someone who is completing a term or if the DAC can do it itself (as CDE suggests); the limit on officer terms; a specific number of days for the chair to send out an agenda in advance; adding an option for setting up dates at the last meeting of the year or the first meeting; adding an option for a DAC majority to call a special meeting; some clarity on when the minutes are available; some questions about electronic participation requirements; if public comment is allowed to be avoided; if someone on the DAC needs to know the Robert's Rules of Order; there was a redundant part in Article IX, sub-section 1; and a need for clarity on how DAC members are appointed to other Committee Groups,
    - ii. Julie mentioned that the subcommittee was never able to talk to the rest of the DAC. Dir. Williams mentioned that the board isn't necessarily in a

hurry to change this. Dir. Meek thanked the subcommittee for their work and her hope that there would be more time for feedback before the next iteration.

- b. Dir. Meek took the DAC through the last page of the [most recent polling presentation](#). She then asked for feedback or questions on the bond. Julie asked for clarity on what feedback is desired. Members were surprised at the results. One member worried about three election results in a row for a Bond issue. Another member said that we need to go three years in a row to show that the need isn't going away but growing. Another member asked if they could show what the tax increase would be if the bond waits another year and how we can factually show the building issues both legally and without overshadowing the great work being done. She also added a need for a timeline for school construction so that people can see how waiting for a bond means school creation takes even longer. There was a question about if the DAC wants to pass a motion supporting it, which was discussed but not needed at this time. Dir. Meek said there would be a second poll.
4. Staff Update (Matthew Reynolds)
    - a. DAC New Members Training on July 18, 2024 from 6 to 7 pm and all members who need to attend should have received their invitation.
    - b. He will ask about the statute clarifying about charter school employees versus district employees.
  5. Educator Effectiveness Update (Dr. Deanne Kirby)
    - a. She shared a slide deck called [District Accountability Committee Rubric Recommendation, June 13, 2024](#)
    - b. She started by focusing on how, according to the [TLCC survey](#), the district outscores the state average on the evaluation process and rubric, is improving/growing in positive feedback, and how they are all in the upper 80's.
    - c. There were some formatting and grammar changes to the School Nurse, Special Educator, and Teacher Library rubric, but nothing else and she requested the DAC recommend these rubrics to the board.
    - d. Julie made the motion that the three proposed rubrics be sent to the DCSD Board of Education for approval for use at the beginning fall of the 2024-2025 school year. Sammy seconded it and the motion passed.
    - e. Dr. Kirby showed the next steps in the process, including presenting to the board and the CDE before they are available for the next school year. She also mentioned that there is a discussion about potentially changing the Autism Specialist, Behavior Specialist, and Counselor rubrics.
    - f. Multiple members thanked Dr. Kirby for her work and the rubrics
  6. Unified Improvement Plan Update (Matt Reynolds)
    - a. Matt went through [a slide deck that had been slated](#) for the last meeting.
    - b. He reviewed the statutory requirements for the state accountability system and a brief history of the changes, the End Statements from the Board of Education, and the Superintendent's Goal.

- c. Some changes for next year is that the state now has a UIP template for the plan and now there are some verbiage changes.
  - d. He reviewed some of the priority performance challenges, the identified root causes, the major improvement strategies, and the actions steps.
  - e. The Curriculum Council has not only identified Priority Learning Outcomings (PLOs), but also created resources for parents to understand and a bank of resources for teachers.
  - f. He mentioned that the TLCC Survey showed that there was growth in the majority of the results connected to the UIP.
  - g. In June, he will get the iReady data, and in July they should receive CMAS, PSAT, SAT, AP, and Pathways (CE) data. He reviewed the changes to the SAT test and how the CDE said that the overall changes from paper/pencil to a digital test means the CDE is asking for permission to change the cut scores, which means the School Performance Framework will be affected.
  - h. He reviewed some preliminary iReady data on literacy and math and celebrated the ongoing growth.
  - i. He offered to answer questions. A member thanked him for the data analysis and requested that the data be released to DAC members before the meeting. Matt clarified that the UIP cycle is a 2-3 year process, so the next plan is more about updating the plan instead of creating a new UIP. He agreed to work with the team to give the plan to the DAC before the work session. The member also asked for a way to see the template sooner as well.
  - j. Another member indicated support for the request to get the information sooner.
  - k. There was a clarity for the upcoming meeting dates. The first meeting is on August 15, 2024 and part of the discussion at that time will be setting the dates for the other meetings. There was a question about a meeting at Legacy Campus and live streaming. This isn't the plan, as of yet.
7. Open Discussion (Chester Shaw)
    - a. A member asked about using the CDE's [DAC self evaluation form](#). Chester indicated he thought it would be a good discussion for next August.
  8. Celebrating Outgoing Members (Chester Shaw)
    - a. He thanked everyone for their work and talked about how it was an honor to work alongside them. He also thanked Matt and the directors for their work.
    - b. Becky thanked people for their work and an appreciation for what she's learned and how it will help her in her new administrative role.
  9. Motion to adjourn by Chester and seconded by Becky. It passed unanimously at 8:15 pm.