

**Board of Education**

Josie Preston, *President*  
Randa Harrington, *Vice President*  
Becky Backer  
Dan Borden  
Cecy Curcio  
Chris Enders  
Patricia Krotz

**Belfast Central School District**

1 King Street ♦ Belfast, New York 14711  
Phone: (585) 365-2646 ♦ Fax: (585) 365-2648



**Administration**

Wendy Butler Ed.D., *Superintendent*  
Richard Bull, *5-12 Principal*  
Jessica Hess, *PK-4 Principal/ Director of Pupil Services*  
Keegan Harrington, *Business Manager*  
Kayloni Dziedzic, *District Treasurer*  
Gina Larrabee, *District Clerk*

**LEGAL NOTICE**

**NOTICE OF SCHOOL DISTRICT BUDGET HEARING,  
ANNUAL DISTRICT MEETING AND ELECTION**

NOTICE IS HEREBY GIVEN that the Annual Meeting and Election (the “Annual Vote”) of the Belfast Central School District (the “District”), Belfast, Allegany County, New York, will be held in the Conference Room located at 1 King Street, Belfast, New York 14711, on Tuesday, May 21, 2024 between the hours of 12:00 noon and 8:00 p.m. for the purposes of electing two (2) members of the Board of Education of the District (the “Board”), voting on the budget of the District for the 2024-2025 fiscal year, voting on the budget of the Belfast Public Library (the “Library”) for the 2024-2025 fiscal year, and transacting such other business as may be authorized by law.

AND FURTHER NOTICE IS HEREBY GIVEN that the Annual Budget Hearing of the District will be held by the Board on May 14, 2024 at 5:30 p.m. in the Conference Room, located at 1 King Street, Belfast, New York 14711, for presentation of the District’s proposed 2024-2025 budget.

AND FURTHER NOTICE IS HEREBY GIVEN that the Board will have prepared and completed a detailed statement in writing of the amount of money which will be required during the ensuing 2024-2025 fiscal year for school purposes, specifying the several purposes and the amounts for each. The amount for each purpose estimated necessary for payments to a Board of Cooperative Educational Services shall be set forth in full with no deduction of estimated state aid. Said statement will be available, upon request, to residents within this District during the hours of 8:00 AM to 4:00 PM from May 7, 2024 to May 21, 2024 (exclusive of Saturdays, Sundays, and holidays) at the District Office.

AND FURTHER NOTICE IS HEREBY GIVEN that voting at the Annual Vote shall consist of the Board of Education election, the Library Board of Trustees election, voting on the following propositions, and voting on any other propositions that may be authorized by law and the rules of the Board to be voted on at such time:

**PROPOSTION**

RESOLVED, that the budget for the Belfast Central School District (the “District”) for the fiscal year commencing July 1, 2024 and ending June 30, 2025, as presented by the Board of Education, is hereby approved and adopted and the required funds therefore are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in said District to be levied and collected as required by law.

**PROPOSITION**

RESOLVED, that the Board of Education of the Belfast Central School is hereby authorized to levy the taxes within the District to expend the appropriation of necessary funds as established by the Board of Trustees of the Belfast Public Library, toward the support of the Belfast Public Library during the 2024-2025 School Fiscal Year.

AND FURTHER NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the District between 8:00 a.m. and 4:00 p.m. not later than thirty (30) days before the Annual District Meeting and Election (by 4:00 PM on April 22, 2024).

Vacancies to be filled on the Board of Education are:

Five-year term to succeed the expired term of Josie Preston; said term to expire June 30, 2024.



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Five-year term of succeed the open seat of Patricia Krotz, resignation accepted February 13, 2024; said term to expire June 30, 2024.

Each petition shall be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, must state the residence of each signer, must state the name and residence of the candidate, and must describe the specific vacancy for which the candidate is nominated, including at least the length of the term of the office and the name of the incumbent.

AND FURTHER NOTICE IS HEREBY GIVEN that applications for absentee ballots may be obtained at the office of the District Clerk between the hours of 8:00 AM prevailing time and 4:00 PM prevailing time Monday through Friday, except Saturdays, Sundays and holidays up to thirty (30) days prior to the Annual Vote. Completed applications must be received by the District Clerk at least seven (7) days before the election if requesting mail service and one (1) day if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 4:00 PM, prevailing time, on the day of the election (Tuesday, May 21, 2024).

AND FURTHER NOTICE IS HEREBY GIVEN that a list of persons to whom absentee ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk between the hours of 8:00 AM and 4:00 PM prevailing time until the day set for voting, except for Saturdays, Sundays and holidays, and said list will be posted at the polling place at the election.

AND FURTHER NOTICE IS HEREBY GIVEN that military voters who are qualified voters of the District may request an application for a military ballot from the District Clerk by email at: [GLarrabee@belfastcsed.org](mailto:GLarrabee@belfastcsed.org) or at the District Clerk’s office between the hours of 8:00 a.m. and 4:00 p.m., prevailing time, Monday through Friday, exclusive of holidays. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 4:00 pm on April 25, 2024. A military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

AND FURTHER NOTICE IS HEREBY GIVEN that applications for early mail ballots for election of board members, the adoption of the annual budget, and the public library budget and referenda, may be applied for at the District Clerk’s office. A list of all persons to whom early mail ballots shall have been issued will be available for public inspection during regular office hours until the day of the election. Completed applications must be received by the District Clerk at least seven (7) days before the election, if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. Early mail ballots must be received by the District Clerk not later than 4:00 PM, prevailing time, on the day of the election (Tuesday, May 21, 2024).

By Order of the Board of Education  
Gina Larrabee – School District Clerk

**WE WISH TO REMIND DISTRICT RESIDENTS OF SOME IMPORTANT DATES:**

1. Petitions for our Board of Education seat are due to the district clerk’s office by 4:00 PM on Monday, April 22, 2024.
2. Public hearing on the 2024-2025 Belfast Central School budget will be held on May 14, 2024 at 5:30 p.m. in the Conference Room of the Belfast Central School at 1 King Street, Belfast, New York 14711.
3. Budget vote and school board member election will be held on May 21, 2024 from 12:00 p.m. noon to 8 p.m. in the Conference Room of Belfast Central School at 1 King Street, Belfast, New York 14711.

District Clerk  
Gina Larrabee