

# POLICY

2004

3220

Revised 3/13/2018  
11/9/2021

Community Relations

## **SUBJECT: PUBLIC EXPRESSION AT MEETINGS**

All meetings of the Board shall be conducted in public, and the public has the right to attend all such meetings. Public expression at such meetings shall be encouraged and a specific portion of the agenda shall provide for this privilege of the floor. At its discretion, the Board may invite visitors to its meetings to participate in the Board's discussion of matters on the agenda.

The Board of Education shall provide for public participation in accordance with the following guidelines:

### **Who May Address the Board**

- a) Any District resident;
- b) School staff members;
- c) Individuals who have been requested by the Superintendent or the Board to present a given subject.

### **Items for Discussion**

Only items previously submitted to the Chief School Officer and on the written Board agenda should be discussed at any meetings of the Board. Individuals must contact the District Office at least twenty-four hours in advance to be put on the meeting agenda. By a majority vote of the Board, this condition may be waived.

### **To Speak to an Item on the Agenda**

- a) The individual should be recognized by the presiding officer;
- b) Name and address should be stated;
- c) Subject and item number which the individual will address should be stated.

The individual may be asked to stand, unless a physical disability prevents this; or, if by remaining seated, he/she is inaudible to any of the Board members.

### **Time Limit for Comment**

The time allotment per speaker will be three minutes. Time allotments may not be transferred from one individual to another individual. When there is a large number of individuals to be heard, or if pressure of business or other circumstances dictate, the Board Chairperson may decide to curtail the length of the time allotment. Public comments must address items that are on the meeting agenda.

The Board of Education reserves the right to enter into executive session as specified in Policy #1730 -- Executive Sessions.

NOTE: Refer also to Policy #1730 -- Executive Sessions

Adopted: 5/11/04