

BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION MEETING MINUTES
September 12, 2023

School Board Members Present: Ms. Becky Backer, Mr. Jonathan Barney, Mrs. Cecy Curcio, Mr. Chris Enders, Mrs. Randa Harrington, Mrs. Patricia Krotz, Mrs. Josie Preston

Absent: none

District Personnel: Wendy Butler Ed. D, Superintendent, Rick Bull, 5-12 Principal, Chelsey Aylor, PK-4 Principal/Director of Curriculum, Keegan Harrington, Business Manager, Gina Larrabee, District Clerk,

Others: Mary Paulsen

At 5:32 p.m. the meeting was called to order by Josie Preston, President.

**Additions or
Deletions**

None

Financial

Keegan Harrington, Business Manager presented Budget Status and Revenue Status reports, July warrants, and the Internal Claims audit report. Mr. Harrington discussed the new format for the Treasurer's Report beginning this month. He spoke about his process for sharing detailed account summaries, handling of outstanding checks, and entries made into the internal audit report. Mr. Harrington noted the advertised bid opening September 13.

Leadership Reports

Principal Rick Bull summarized BCS's summer school attendance and success rate, and spoke about the Summer Recreation program. It was noted how important Summer Rec is to Belfast students and the community. Mr. Bull updated the Board on a new Math program designed to provide a higher level of Math to 8th grade students who meet the criteria.

Principal Chelsey Aylor spoke about her first month here at Belfast and getting to know students. Mrs. Aylor shared benchmark assignments and essential benchmark and data meetings she planned for teachers, and provided a list of professional development scheduled for teachers. Mrs. Aylor spoke about her goal to provide services and supports to students while maintaining classroom instruction time.

Dr. Wendy Butler presented District Goals for the 2023-24 school year the Board has established. Dr. Butler spoke about the Fleet Management Grant and its electric bus provisions. A discussion ensued recanting pros and cons of electric buses. Dr. Butler discussed the PLAN (Performance-Based Learning and Assessment Networks) Pilot Application process. She shared her hope for graduation requirement improvements that will benefit all students.

Consent Agenda

Motion by Becky Backer, seconded by Randa Harrington, adopted the following Consent Agenda Items as recommended by the superintendent:

Approved the minutes from the July 11, 2023 meeting minutes.

Approved the Treasurer's reports dated April, May, and June 2023.

Approved the CSE/ CPSE/ 504 committee recommendations as presented.

Unanimously carried

Board Actions
Stark Tech Service
Agreement

Motion by Chris Enders, seconded by Jonathan Barney, approved a service agreement with Stark Tech to monitor and support the BCS door access/ card swipes for \$5,890 for the 23-24 school year, as recommended by the superintendent.

Carried 7-0

- Revised Tax Warrant** Motion by Randa Harrington, seconded by Patricia Krotz, approved the revised tax warrant in the amount of \$1,847,981 effective September 1, 2023, and the tax collector is ordered to collect taxes through October 31, 2023, as recommended by the superintendent. Carried 7-0
- Generator Maintenance** Motion by Becky Backer, seconded by Patricia Krotz, awarded a three-year contract to Penn Power Group LLC, Penn Power Systems to provide routine generator maintenance from August 2023-June 2026, as recommended by the superintendent.
- o Cost for preventive maintenance two times a year: \$830
 - o Cost for load testing one time a year: \$200 (\$100 per unit annually)
 - o Cost for visual inspections one time a year: \$650
- Carried 7-0
- Cross Country** Motion by Chris Enders, seconded by Randa Harrington, approved Fillmore Cross Country as an incomplete team running with the GV/BC Cross Country team in the fall of 2023 under the direction of Coach Duttweiler, as recommended by the superintendent. Carried 7-0
- 23-24 District Goals and Action Steps** Motion by Patricia Krotz, seconded by Chris Enders, adopted the 23-24 BCS District goals and Action Steps as presented, as recommended by the superintendent. Carried 7-0

PERSONNEL

Appointments

Motion by Randa Harrington, seconded by Cecy Curcio, approved the following appointments, as recommended by the Superintendent.

Approved the following instructional substitutes for the 23-24 school year effective September 5, 2023:

- Sarah Noniewicz
- Carla Lunn
- Justin Bennett
- Erica Hauschka

Approved the following non-instructional substitutes for the 23-24 school year effective September 5, 2023:

- Sarah Noniewicz (teacher aide)
- Shannon Collins (nurse)
- Carla Lunn (teacher aide)
- Sarah Miller (bus monitor)
- Justin Bennett (teacher aide)
- Erica Hauschka (teacher aide)
- Bonnie Yingling (teacher aide and custodian)

Approved Mykal Karl as the Director of the CA Teachers' Center to be paid through the NYS grant with BCS as the LEA during the 23-24 and 24-25 school years.

Appointed Isabella Corwine who is eligible for an initial NYS Certificate permitting her to teach students in grades 1-6, to the position of Elementary Education Teacher in the Elementary Education tenure area for a probationary period of four years, to commence August 28, 2023, and to end August 28, 2027. Eligibility for tenure at the end of the probationary period is dependent on Miss Corwine receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. Her salary the first year will be Step A of the BTA contract.

Appointed Shelby Tucker who holds an initial NYS Certificate as a 7-12 Social Studies Teacher, to the position of MS/HS Special Education Teacher in the Special Education tenure area for a probationary period of four years, to commence August 28, 2023, and to end August 28, 2027. Eligibility for tenure at the end of the probationary period is dependent on Mr. Tucker completing the requirements for NYS Special Education Teacher certification and receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. His salary for the first year will be Step B of the BTA contract.

Appointed Anna Tomlinson to a part-time food service helper position effective August 29, 2023. Her starting salary will be \$15.00 per hour, as outlined in the SRP contract.

Approved the following athletic appointments for the 23-24 school year:

- Liz Hamer-JV Boys' soccer bookkeeper
Jasmine Shephard-Boys Mod bookkeeper
- Cindy Struckmann- Girls' JV Soccer Bookkeeper
- Dixie Middaugh- Girls' V basketball shot clock
- Dixie Middaugh- Girls' JV basketball shot clock
- Dixie Middaugh- Boys' V basketball shot clock
- Dixie Middaugh- Boys' JV basketball shot clock

Appointed Sharlene Rivera Esteva, who holds Maryland and Florida certificates to teach World Languages- Spanish, to the position of MS/HS Spanish Teacher in the Spanish tenure area for a probationary period of four years, to commence August 28, 2023, and to end August 28, 2027. Eligibility for tenure at the end of the probationary period is dependent on Ms. Esteva completing the requirements for NYS Spanish Teacher certification and receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. Her salary for the first year will be Step J, plus master's degree and graduate credit hour credits, of the BTA contract.

Approved the following mentors for the 23-24 school year:

- Lizzy Austin to mentor Isabella Corwine
- Jessica Grottanelli to mentor Shelby Tucker
- Shelly Calanni to mentor Sharlene Rivera Esteva

Approved the following coaching appointments for the 23-24 school year:

- Boys' Varsity Basketball: Joe McCumiskey, Lintz Bliven (co-coaches)
- Boys' JV Basketball: Jason Hamer
- Boys' Modified Basketball: Mackenzie Hamer
- Modified Track: Shawn Clancy

Permanently appointed Nicholas Gughiocello as a cleaner effective August 29, 2023.

Approved Casey Jordan-Pruitt as a co-student council advisor for the 23-24 school year.

Appointed Erin Arnold who holds an initial NYS Certificate as a Childhood Education Teacher, to the position of Elementary Teacher in the Elementary Education tenure area for a probationary period of four years, to commence September 18, 2023, and to end September 18, 2027. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Arnold completing the requirements for NYS Special Education Teacher certification and receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. Her salary for the first year will be Step C of the BTA contract.

Appointed Connie Schuld to the one-year probationary position of teacher aide effective August 29, 2023. Her starting salary will be \$15.10 per hour, as outlined in the SRP contract.

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Approved following people as athletic chaperones for the fall 2023 season:

- Shelly Calanni
- Kim Ralyea
- Katie Szwejbka

Appointed Jessica Buchholz as a bus monitor effective September 5, 2023. Her starting salary will be \$15.00 per hour, as outlined in the SRP contract.

Approve Jordan Sands as an archery coach for the 23-24 school year.

Permanently appointed Keegan Harrington to the position of School Business Manager after his successful completion of the Allegany County Civil Service exam.

Resignations

Appoint Julia Mills, RN, to the position of school nurse effective October 2, 2023. Her starting salary for the 23-24 school year will be 80% of Step F of the BTA contract.

Motion by Chris Enders, seconded by Jonathan, to approve the following resignations, as recommended by the Superintendent.

Accepted Mary Anne Majoros' resignation as a special education teacher effective August 21, 2023.

Accepted Catherine Jagodzinski's resignation as a remedial reading teacher effective August 24, 2023.

Accepted Amy Giboo's resignation as a school nurse effective October 9, 2023.

ADJOURNMENT

Accepted Jessica Weaver's resignation as a student council advisor and JV soccer bookkeeper.

Motion by Patricia Krotz, seconded by Cecy Curcio, adjourned the meeting at 6:03pm.
Carried 7-0

