

**BELFAST CENTRAL SCHOOL**  
**BOARD OF EDUCATION MEETING MINUTES**  
**January 9, 2024**

**School Board Members Present:** Jonathan Barney, Becky Backer, Cecy Curcio, Randa Harrington, Patricia Krotz, Josie Preston

**Absent:** Chris Enders

**District Personnel:** Wendy Butler Ed. D, Superintendent, Rick Bull, 5-12 Principal, Keegan Harrington, Business Manager, Gina Larrabee, District Clerk, Robert Morgan, Director of Technology (left at 6:23)

**Others:** Kevin Borden (left at 5:40)

At 5:30 p.m. the meeting was called to order by Josie Preston, President.

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| <b>Additions</b>                         | Workplace Violence Prevention Policy Statement approval request.   |
| <b>Public Comment/<br/>Presentation</b>  | <p>Kevin Borden, Belfast Central School bus driver addressed the Board with transportation concerns highlighting bus monitors, and communication within the transportation department.</p> <p>Robert Morgan, Director of Educational Technology and Information Services presented an overview of technology in use at Belfast Central School. Mr. Morgan reviewed filtering and spam filtering, firewall, a back-up internet connection, and the BCS television studio. He also updated Board members on the computer replacement upgrade schedule, PA system upgrades, and camera installation. Mr. Morgan spoke with board member about previous changes to TEAMS confirming limited chat capabilities was a positive decision.</p> |
| <b>Financial</b>                         | Keegan Harrington, Business Manager provided the Budget Status and Revenue Status reports, Internal Claims Audit report, and October and November's Treasurer's Report except November's General Fund and Trust Agency Fund. Mr. Harrington stated these two funds will be presented for approval at February's meeting. Mr. Harrington presented part one the 2024-2025 Belfast Central School proposed budget.   |
| <b>Leadership Reports</b>                | <p>Principal Rick Bull spoke about the Vex Robotics Tournament held here at BCS on December 20, 2023. Mr. Bull expressed great pride in our students for their ability and commitment to robotics.</p> <p>Dr. Wendy Butler spoke about consolidation of the BCS sight word lists for elementary classrooms, and preschool grant work and requirements. Mrs. Butler presented the school report card for review, and shared a video of the FFU smoke test performed in a classroom which demonstrated the speed at which our filtration system replaces classroom air. Dr. Butler also spoke about athletic fundraising and the new Workplace Violence Prevention statement.</p>  |
| <b>Consent Agenda</b>                    | <p>Motion by Randa Harrington, seconded by Jonathan Barney, adopted the following:<br/>Approved the minutes from the December 12, 2023 meeting.<br/>Approved Treasurer's Reports for October 2023, and November 2023 except for General Fund and Trust Agency Fund information.<br/>Approved the CSE/ CPSE/ 504 committee recommendations as presented.</p> <p style="text-align:right">Unanimously Carried.</p>   |
| <b>Board Actions<br/>Policy Adoption</b> | Motion by Becky Backer, seconded by Patricia Krotz, adopted Policy 6121: Sexual Harassment in the Workplace as reviewed at the December 12, 2023 meeting,  |

as recommended by the superintendent.

Carried 6-0

**CIP Electrical Bid**

Motion by Randa Harrington, seconded by Cecy Curcio, approved the 2022 CIP electrical bid submitted by Kel Kur for \$391,000, which includes the base bid and alternate work, as recommended by the superintendent.

Carried 6-0

**Independent Audit**

Motion by Randa Harrington, seconded by Jonathan Barney, approved the 22-23 independent audit as presented at the October 2023 meeting, as recommended by the superintendent.

Carried 6-0

**UPK Lottery Process**

Motion by Patricia Krotz, seconded by Randa Harrington, approved UPK Lottery Process for the 23-24 school year, as recommended by the superintendent.

Carried 6-0

**Out of District Students**

Motion by Cecy Curcio, seconded by Patricia Krotz, approved James Piwko-Rivera and James Adams as out-of-district students for the 23-24 school year, as recommended by the superintendent.

Carried 6-0

**Workplace Violence  
Prevention Policy  
Statement**

Motion by Becky Backer, seconded by Randa Harrington, approved the Workplace Violence Privacy Prevention Policy Statement, as recommended by the superintendent.

Carried 6-0

**PERSONNEL**

**Appointments**

Motion by Becky Backer, seconded by Randa Harrington, approved the following appointments, as recommended by the Superintendent.

**Substitutes**

Approved the following instructional substitutes for the 23-24 school year:

-Aundre Leavitt

-Nacayla Peters

-Alisabeth Crandall

-Matthew Bailey

Approved the following non-instructional substitutes for the 23-24 school year:

-Aundre Leavitt (teacher aide)

-Nacayla Peters (teacher aide)

-Alisabeth Crandall (teacher aide)

-Matthew Bailey (teacher aide)

**Odyssey of the Mind**

Approved Isabella Corwine as an Odyssey of the Mind Coach for the 23-24 school year.

**Mental Health Counselor  
Appointment**

Appointed Cassandra Warnica who holds a provisional NYS Certificate as a School Counselor, to the position of Mental Health Counselor in the School Counselor tenure area for a probationary period of four years, to commence February 26, 2024, and to end February 25, 2028. Eligibility for tenure at the end of the probationary period is dependent on her completing the requirements for NYS Special Education Teacher certification and receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. Her salary for the first year will be Step J of the BTA contract.

**Girls on the Run  
Coach**

Approved Lizzy Austin as the second Girls on the Run Coach for fall 2023.

Unanimously Carried.

**Executive Session**

Motion by Becky Backer, seconded by Randa Harrington, to move into executive session at 6:38pm to discuss personnel and legal matters for purposes specified in the open meeting law.

Carried 6-0

Motion by Becky Backer, seconded by Patricia Krotz, to move out of executive session at 7:24pm to discuss personnel and legal matters for purposes specified in the open meeting law. Carried 6-0

**ADJOURNMENT**

Motion by Patricia Krotz, seconded by Jonathan Barney, adjourned the meeting at 7:25pm. Carried 6-0

Respectfully Submitted:



District Clerk

