

**BELFAST CENTRAL SCHOOL  
BOARD OF EDUCATION AGENDA**

**March 12, 2024**

**5:30 P.M. Conference Room**

Attendance Board of Education: \_\_\_ Ms. Becky Backer \_\_\_ Mr. Jonathan Barney  
\_\_\_ Mrs. Cecy Curcio \_\_\_ Mr. Chris Enders  
\_\_\_ Mrs. Randa Harrington  
\_\_\_ Mrs. Josie Preston

District Personnel: \_\_\_ Dr. Wendy Butler, Superintendent/Director of Special Education  
\_\_\_ Mrs. Gina Larrabee, District Clerk  
\_\_\_ Mr. Keegan Harrington, Business Manager  
\_\_\_ Mrs. Chelsey Aylor, PK-4 Principal/Director of Curriculum  
\_\_\_ Mr. Rick Bull, 5-12 Principal

Other(s):

President of the Board calls the meeting to order at \_\_\_\_\_

Pledge of Allegiance

**1.0 PUBLIC COMMENT/ PRESENTATION**

- 1.1 Additions or deletions to the agenda
- 1.2 Public Comment/ Questions ([BCS Policy 3220- Public Expression at Meetings](#))
- 1.3 Vex Robotics students with Mr. Hazelton

**2.0 FINANCIAL**

- 2.1 Budget Status and Revenue Status Reports
- 2.2 January Warrants and Internal Claims audit report
- 2.3 January Treasurer Reports
- 2.4 24-25 Budget Part III
- 2.5 Tax Cap Calculation
- 2.6 Belfast Public Library Budget

**3.0 LEADERSHIP REPORTS**

- 3.1 Mr. Rick Bull, 5-12 Principal
  - Washington D.C. trip
- 3.2 Mrs. Aylor, PK-4 Principal/Director of Curriculum
  - Principal's Reading Challenge
  - Soday phonics update
- 3.3 Dr. Wendy Butler, Superintendent
  - NYSCOSS conference report
  - Allegany County Threat Assessment training and committee update
  - Calendar changes for the spring
  - Policy 7331- Use of Handheld Metal Detectors
  - Todd Whitaker training
  - CA BOCES Distance Learning Changes

**4.0 CONSENT AGENDA**

- 4.0 Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following Consent Agenda Items as recommended by the superintendent:

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

- 4.1 Approve the minutes from the February 13, 2024 meeting.
- 4.2 Approve Treasurer Reports for January 2024.
- 4.3 Approve the CSE/ CPSE/ 504 committee recommendations as presented.

## 5.0 BOARD ACTIONS

### 5.1 Policy Adoption

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the identified BOE policies below that were reviewed at the February 13, 2024 meeting, as recommended by the superintendent.**

- 6190 Workplace Violence Prevention Policy Statement
- 6193 Staff Conduct
- 6214 Incidental Teaching
- 7350 Timeout and Physical Restraints
- 7470 Student Voter Registration and Pre-Registration
- 7530 Child Abuse and Maltreatment

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

### 5.2 Musical Pit Orchestra

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to contract with the musicians listed below for up to six sessions each at \$35 a session to participate in the BCS MS/HS pit orchestra, as recommended by the superintendent.**

- Dianna Clem
- Derek Chase
- Noah Luthart
- Marcio Horsth
- Sharon McGarvey
- Jack Smith
- Molly Fitzgerald
- Isaac Little

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

### 5.3 BOCES Cooperative Purchasing Annual Resolution

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2024-25 CA BOCES cooperative purchasing resolution, as recommended by the superintendent.**

**WHEREAS,** It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2024-2025 fiscal year, and**

**WHEREAS,** The Belfast Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

**WHEREAS,** The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

**BE IT RESOLVED**, That the Belfast Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

**BE IT FURTHER RESOLVED**, That the Belfast Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

**BE IT FURTHER RESOLVED**, That the Belfast Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

**BE IT FURTHER RESOLVED**, That the Belfast Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

Vote: \_\_\_\_\_ Aye                      \_\_\_\_\_ Nay                      Accepted / Rejected

5.4 Designation of Lead Agency Status for the BCS 2024-25 Capital Outlay Project

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the designation as lead agency for the Belfast Central School 2024-25 Capital Outlay Project resolution, as recommended by the superintendent.**

**Whereas, the Belfast Central School District, in an effort to improve its educational facilities, has initiated a Capital Outlay Project; and**

**Whereas, on March 12, 2024, the Belfast Central School District Board of Education took action to proceed with said project; and**

**Whereas, the preliminary engineer’s estimate prepared by CPL provides a detailed description of the proposed Capital Outlay Project; and**

**Resolved, that the Belfast Central School District will act as the lead agency in the SEQR review of the action for the proposed 2024-25 Capital Outlay Project for the Belfast Central School District.**

Vote: \_\_\_\_\_ Aye                      \_\_\_\_\_ Nay                      Accepted / Rejected

5.5 Classifying the Proposed BCS 2024-25 Capital Outlay Project as a Type II Action in Accordance with SEQRA

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the classification of the proposed BCS 2024-25 Capital Outlay Project as a Type II action in accordance with SEQRA resolution, as recommended by the superintendent.**

**Whereas, the Belfast Central School District is lead agency for the purpose of implementing the above referenced project, and**

**Whereas, the Belfast Central School District has considered and reviewed the project, now therefore be it,**

**Resolved, the Belfast Central School District, as the lead agency for purposes of this project, determines that the project is a Type II action for the purposes of SEQRA and be it further**

**Resolved, that as a consequence of such finding, the Belfast Central School District hereby determines that the no additional actions are required in accordance with the requirements of SEQRA.**

Vote: \_\_\_\_\_ Aye                      \_\_\_\_\_ Nay                      Accepted / Rejected

5.6 MOA Approval- April 8, 2024 Shift in Hours

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve MOAs with the Belfast Teachers' Association and School Related Personnel Association to shift the work day on April 8, 2024, for the solar eclipse, as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

5.7 Vex Robotics Donation

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept a \$600 donation from William Matola to support Vex Robotics at BCS, as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

**6.0 PERSONNEL**

6.1 Appointments

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following appointments, as recommended by the Superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

A To accept Sarah Burdick's letter of resignation as a school social worker effective March 15, 2024.

B To approve the following chaperones for the Spring 2024 season:

- Chaperones- Laura Brace, Shelly Calanni, Kim Ralyea
- Varsity baseball pitch count - Deb Borden
- Varsity baseball bookkeeper - Cindy Struckmann
- Varsity softball bookkeeper - Faith Roeske
- JV baseball pitch count- Mackenzie Hamer
- JV baseball bookkeeper- TBD
- JV softball bookkeeper- TBD
- Modified softball bookkeeper - Lizzy Austin
- Modified baseball bookkeeper- Jasmine Shephard
- Modified baseball pitch count- Joleen Middaugh

C To approve the following coaches for the Spring 2024 athletic season:

- Trevor Burt and Joe Demick- co-modified baseball coaches
- Jim Schneider- assistant varsity golf coach
- Sam McCumiskey- volunteer assistant varsity baseball coach

D To approve Andrew Reith as an accompanist for the 23-24 school year to be paid \$30/hour for up to 40 hours for the year.

E To accept Brandi Duvall's letter of resignation as an occupational therapist effective March 15, 2024.

F To approve a leave of absence for Jamie Stout from her position as a teacher's aide commencing March 18, 2024 and ending June 28, 2024.

G To approve the following non-instructional substitute for the 23-24 school year:

- Laura Duvall (health office assistant)

H To appoint Chelsea Smith who has applied for licensure to work as a social worker, to the position of School Social Worker in the school social worker tenure area for a probationary period of four years, to commence April 15, 2024, and to end April 15, 2028. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Smith receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step J, as outlined in the Belfast Teachers' Collective Bargaining Agreement.

**7.0 EXECUTIVE SESSION**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into executive session at \_\_\_\_\_ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**

Vote: \_\_\_\_ Aye      \_\_\_\_ Nay      Accepted / Rejected

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to move out of executive session at \_\_\_\_\_ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**

Vote: \_\_\_\_ Aye      \_\_\_\_ Nay      Accepted / Rejected

**8.0 ADJOURNMENT**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_.**

Vote: \_\_\_\_ Aye      \_\_\_\_ Nay      Accepted / Rejected