

**BELFAST CENTRAL SCHOOL  
BOARD OF EDUCATION AGENDA**

**April 16, 2024**

**5:30 P.M. Conference Room**

Attendance Board of Education:  Ms. Becky Backer  Mr. Jonathan Barney  
 Mrs. Cecy Curcio  Mr. Chris Enders  
 Mrs. Randa Harrington  
 Mrs. Josie Preston

District Personnel:  Dr. Wendy Butler, Superintendent/Director of Special Education  
 Mrs. Gina Larrabee, District Clerk  
 Mr. Keegan Harrington, Business Manager  
 Mrs. Chelsey Aylor, PK-4 Principal/Director of Curriculum  
 Mr. Rick Bull, 5-12 Principal

Other(s):

President of the Board calls the meeting to order at \_\_\_\_\_

Pledge of Allegiance

**1.0 PUBLIC COMMENT/ PRESENTATION**

- 1.1 Additions or deletions to the agenda
- 1.2 Public Comment/ Questions ([BCS Policy 3220- Public Expression at Meetings](#))
- 1.3 Sophie Zillgitt- pets on school property
- 1.4 Student presentation on Washington D.C.

**2.0 FINANCIAL**

- 2.1 Budget Status and Revenue Status Reports
- 2.2 February Warrants and Claims Audit Report
- 2.3 February Treasurer Reports
- 2.4 24-25 Budget Part III
- 2.5 Property Tax Report Card

**3.0 LEADERSHIP REPORTS**

- 3.1 Mr. Rick Bull, 5-12 Principal
  - Eclipse day
  - Computer Based Testing Update
  - NHS Induction
- 3.2 Mrs. Aylor, PK-4 Principal/Director of Curriculum
  - Eclipse day
  - Computer Based Testing Update
- 3.3 Dr. Wendy Butler, Superintendent
  - Building project(s) update

**4.0 CONSENT AGENDA**

4.0 **Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following Consent Agenda Items as recommended by the superintendent:**

Vote:  Aye  Nay Accepted / Rejected

- 4.1 Approve the minutes from the March 12, 2024 meeting.
- 4.2 Approve Treasurer Reports for February 2024.

4.3 Approve the CSE/ CPSE/ 504 committee recommendations as presented.

## 5.0 BOARD ACTIONS

### 5.1 Policy Adoption

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the identified BOE policies below that were reviewed at the March 12, 2024 meeting, as recommended by the superintendent.**

- Policy 7331- Use of Handheld Metal Detectors

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

### 5.2 CA BOCES Administrative Budget

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the 2024-2025 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget, as recommended by the superintendent, as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

### 5.3 2024-25 BCS Budget

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the proposed 2024-25 Belfast Central School budget of \$12,548,132 to be presented at the budget hearing as identified by NYS and/or SED reflecting a 3% increase in the tax levy, as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

### 5.4 2024-25 BCS Budget Hearing

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to set the date for 24-25 Belfast Central School budget hearing to be held in the BCS Conference Room on May 14, 2024, at 5:30 p.m., as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

### 5.5 Property Tax Report Card

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2024-25 BCS property tax report card, as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

### 5.6 CA BOCES Board Seats

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to nominate \_\_\_\_\_ as a candidate for the board seat representing Area 3 and the Belfast Central School District on the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Education Services, as recommended by the superintendent.**

Area 2- 3-year Term

Charles Bessette  
2588 Harland Ames Road  
Bolivar, NY 14715

Area 5- 3-year Term

Andrew Caya  
717 King Street  
Olean, NY 14760

Area 6- 3-year Term

Michael Conroy  
6355 Stinson Road  
Arcade, NY 14009

Area 8- 1-year Term (vote for 1)

Dale Colton  
8402 West Bucktooth Run  
Little Valley, NY 14755

Richard Rivers  
4884 Route 219, Lot 167  
Great Valley, NY 14741

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

5.7 Wellness Committee

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following people to serve on the BCS Wellness Committee, as recommended by the superintendent.**

- **Wendy Butler, Superintendent**
- **Chelsey Aylor, PK-4 Principal/Director of Curriculum**
- **Rick Bull, 5-12 Principal**
- **Mary Enders, Cafeteria Manager**
- **Julia Mills, School Nurse**
- **Jessica Romance**
- **Charlotte Marsh**
- **Sandy Miller**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

5.8 24-25 Bus Purchase Proposition

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following proposition to the voters of the Belfast Central School District on voting day, May 21, 2024.**

*RESOLVED that the Board of Education of Belfast Central School District, Belfast, New York, Allegany County be authorized and directed to purchase one 66 passenger conventional diesel bus and expend therefore a sum not exceeding \$175,000 which said sum of \$175,000, or so much thereof as may be necessary, shall be raised by tax on the taxable property of the School District to be collected in annual installments, and to issue obligations of the District therefore in accordance with Education Law and Local Finance Law.*

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

6.0 PERSONNEL

6.1 **Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel motions, as recommended by the Superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

a. To appoint the following BCS staff members to the identified extracurricular positions for the 2024-25 school year:

<b>Position</b>	<b>Staff Member(s)</b>
• Senior Class Advisor	Carolyn Burr & Josh Hazelton
• Junior Class Advisor	Mary Guilford & Jessica Buchholz (co-advise)
• Sophomore Class Advisor	Jessica Weaver & Shelly Calanni (co-advise)
• Freshman Class Advisor	Michelle Calanni & Kayloni Preston (co-advise)
• HS Student Council Advisor	Mary Guilford
• MS Student Council Advisor	Danielle Bainbridge & Mary Paulsen
• National Honor Society Advisor	Teresa Heaney, Kayla Green (co-advise)
• Yearbook Advisor	Gina Larrabee
• Odyssey of the Mind (3) Coach	Jasmine Shephard & Isabella Corwine
• Supervisor of Athletics	Mary Paulsen
• Awards Assembly Advisor	Cindy Struckmann
• Musical Director (2)	Jessica Romance, Rebekah Brennan
• Musical Pit Director	Tara Willgens
• Elementary Musical Director (2)	Jessica Romance, Rebekah Brennan
• Band Advisor	Tara Willgens

- Choir advisor
  - Lego League Coach (3)
  - Scholastic Challenge Coach
  - Scholastic Challenge Jr Coach
  - Sr. Masterminds Coach
  - Jr. Masterminds Coach
  - Ski Club Advisor (2)
  - Archery Advisor (2)
  - Golf Club Advisor
  - Auditorium Lights and Sound (2)
  - Vex Club
  - Game Club
  - eSports
  - Art Club
  - Girls on the Run Fall Coach (2)
  - Girls on the Run Spring Coach (2)
- Rebekah Brennan  
 Beth Hazelton, Josh Hazelton, Deb Borden  
 Aran Heaney  
 Aran Heaney  
 Deb Borden  
 Carolyn Burr  
 Liz Hamer, Sandy Miller  
 Bruce Harrington & Jordan Sands  
 Sandy Miller & Bruce Harrington  
 Josh Hazelton (sound), Jessica Romance (lights)  
 Josh Hazelton  
 Carolyn Burr  
 Jasmine Shephard  
 Deb Wagoner  
 Beth Hazelton  
 Sandy Miller & Lizzy Austin
- b. To approve the following personnel for the Spring 2024 athletic season:
    - JV baseball bookkeeper- Jasmine Shephard
    - JV softball bookkeeper- Jasmine Shephard
  - c. To approve Anna Drozdowski as a life guard for Camp Duffield. Miss Drozdowski will be paid as a certified sub for three days.
  - d. To accept Vicki Chamberlain’s letter of resignation for the purposes of retirement effective July 1, 2024.
  - e. To extend Andy Mountain’s leave of absence through May 3, 2024.
  - f. To approve a leave of absence for Krista Harrington from April 21, 2024 through June 30, 2024.
  - g. To withdraw Chelsea Smith’s appointment to the position of school social worker.
  - h. To appoint Mary Keesler to the position of School Social Worker in the school social worker tenure area for a probationary period of four years, to commence May 6, 2024, and to end May 6, 2028. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Keesler receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step J, as outlined in the Belfast Teachers’ Collective Bargaining Agreement.

**7.0 EXECUTIVE SESSION**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into executive session at \_\_\_\_\_ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**

Vote: \_\_\_\_\_ Aye      \_\_\_\_\_ Nay      Accepted / Rejected

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to move out of executive session at \_\_\_\_\_ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**

Vote: \_\_\_\_\_ Aye      \_\_\_\_\_ Nay      Accepted / Rejected

**8.0 SUPERINTENDENT CONTRACT**

**8.1 Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, upon completion of a positive annual evaluation by the Belfast Central Board of Education, to appoint and employ Wendy Butler Ed.D. as Superintendent of Schools for the period of July 1, 2024 to June 30, 2029, and further approve the contract dated April 16, 2024.**

Vote: \_\_\_\_\_ Aye      \_\_\_\_\_ Nay      Accepted / Rejected

**9.0 ADJOURNMENT**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_.**

Vote: \_\_\_\_\_ Aye      \_\_\_\_\_ Nay      Accepted / Rejected