

**BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION AGENDA**

April 16, 2024

5:30 P.M. Conference Room

Board of Education Members present: Ms. Becky Backer
Mr. Jonathan Barney
Mr. Chris Enders
Mrs. Randa Harrington
Mrs. Josie Preston

Absent: Cecy Curcio

District Personnel Present: Dr. Wendy Butler, Superintendent/Director of Special Education
Mrs. Gina Larrabee, District Clerk
Mr. Keegan Harrington, Business Manager
Mrs. Chelsey Aylor, PK-4 Principal/Director of Curriculum
Mr. Rick Bull, 5-12 Principal

Other(s): Sandy Miller, two students

President of the Board called the meeting to order at 5:29pm
Pledge of Allegiance was recited

Presentation Mr. Rick Bull, 5-12 Principal provided an update on the Washington trip and presented a student created video summarizing the trip. At the request of a Belfast student, Mr. Bull shared that the student would like dogs to be permitted at sporting events. A handout with additional information was provided. The matter was discussed, and the Board decided the current policy of no pets allowed will stay in effect.

Financial Report Keegan Harrington presented the Budget Status and Revenue Status Reports, February Warrants, Internal Claims audit report, and February Treasurer Reports. Mr. Harrington presented part III of Belfast Central School's 2024-2025 Budget including the property tax report card. Both he and Dr. Butler spoke about known and unknown budgetary items that affect budget calculations.

Leadership Reports Mr. Bull and Chelsey Aylor, Pre-K – 4 Principle updated the Board on the April 8 Eclipse Day celebration sharing what a wonderful experience it was for our students and community. Both Mr. Bull and Mrs. Aylor spoke about computer-based testing, concurring that the process has been quite smooth. Dr. Wendy Butler, Superintendent updated the Board on multiple aspects of the building project. She spoke about shower room work, windows, tree removal, and the outdoor concession stand.

**CONSENT
AGENDA**

Motion by Jonathan Barney, seconded by Becky Backer, adopted the following Consent Agenda Items as recommended by the superintendent:

Carried 5-0

Approved the minutes from the March 12, 2024 meeting.

Approved Treasurer Reports for February 2024.

Approved the CSE/ CPSE/ 504 committee recommendations as presented.

5.0 BOARD ACTIONS

Policy Adoption

Motion by Jonathan Barney, seconded by Randa Harrington, adopted the identified BOE policies below that were reviewed at the March 12, 2024 meeting, as recommended by the superintendent.

- Policy 7331- Use of Handheld Metal Detectors

Carried 5-0

**CA BOCES
Administrative
Budget**

Motion by Randa Harrington, seconded by Becky Backer, adopted the 2024-2025 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget, as recommended by the superintendent, as recommended by the superintendent.

Carried 5-0

**2024-25 BCS
Budget**

Motion by Randa Harrington, seconded by Chris Enders, approved the proposed 2024-25 Belfast Central School budget of \$12,548,132 to be presented at the budget hearing as identified by NYS and/or SED reflecting a 3% increase in the tax levy, as recommended by the superintendent.

Carried 5-0

**2024-25 BCS
Budget Hearing**

Motion by Becky Backer, seconded by Jonathan Barney, set the date for 24-25 Belfast Central School budget hearing to be held in the BCS Conference Room on May 14, 2024, at 5:30 p.m., as recommended by the superintendent.

Carried 5-0

**Property Tax
Report Card**

Motion by Randa Harrington, seconded by Becky Backer, approved the 2024-25 BCS property tax report card, as recommended by the superintendent.

Carried 5-0

**CA BOCES
Board Seats**

Motion by Becky Backer, seconded by Chris Enders, nominated Charles Bessette as a candidate for the board seat representing Area 2 on the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Education Services, as recommended by the superintendent.

Motion by Jonathan Barney, seconded by Randa Harrington, nominated Andrew Caya as a candidate for the board seat representing Area 5 on the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Education Services, as recommended by the superintendent.

Motion by Randa Harrington, seconded by Becky Backer, nominated Michael Conroy as a candidate for the board seat representing Area 6 on the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Education Services, as recommended by the superintendent.

Motion by Becky Backer, seconded by Randa Harrington, nominated Dale Colton as a candidate for the board seat representing Area 8 on the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Education Services, as recommended by the superintendent.

Unanimously Carried

**Wellness
Committee**

Motion by Randa Harrington, seconded by Becky Backer, approved the following people to serve on the BCS Wellness Committee, as recommended by the superintendent.

- Wendy Butler, Superintendent

- Chelsey Aylor, PK-4 Principal/Director of Curriculum
- Rick Bull, 5-12 Principal
- Mary Enders, Cafeteria Manager
- Julia Mills, School Nurse
- Jessica Romance
- Charlotte Marsh
- Sandy Miller

Carried 5-0

**24-25 Bus
Purchase
Proposition**

Motion by Randa Harrington, seconded by Chris Enders, approved the following proposition to the voters of the Belfast Central School District on voting day, May 21, 2024.

RESOLVED that the Board of Education of Belfast Central School District, Belfast, New York, Allegany County be authorized and directed to purchase one 66 passenger conventional diesel bus and expend therefore a sum not exceeding \$175,000 which said sum of \$175,000, or so much thereof as may be necessary, shall be raised by tax on the taxable property of the School District to be collected in annual installments, and to issue obligations of the District therefore in accordance with Education Law and Local Finance Law.

Carried 5-0

PERSONNEL

Motion by Becky Backer, seconded by Randa Harrington, approved the following personnel motions, as recommended by the Superintendent.

Carried 5-0

-appointed the following BCS staff members to the identified extracurricular positions for the 2024-25 school year:

Position	Staff Member(s)
• Senior Class Advisor	Carolyn Burr & Josh Hazelton
• Junior Class Advisor	Mary Guilford & Jessica Buchholz (co-advise)
• Sophomore Class Advisor	Jessica Weaver & Shelly Calanni (co-advise)
• Freshman Class Advisor	Michelle Calanni & Kayloni Preston (co-advise)
• HS Student Council Advisor	Mary Guilford
• MS Student Council Advisor	Danielle Bainbridge & Mary Paulsen
• National Honor Society Advisor	Teresa Heaney, Kayla Green (co-advise)
• Yearbook Advisor	Gina Larrabee
• Odyssey of the Mind (3) Coach	Jasmine Shephard & Isabella Corwine
• Supervisor of Athletics	Mary Paulsen
• Awards Assembly Advisor	Cindy Struckmann
• Musical Director (2)	Jessica Romance, Rebekah Brennan
• Musical Pit Director	Tara Willgens
• Elementary Musical Director (2)	Jessica Romance, Rebekah Brennan
• Band Advisor	Tara Willgens
• Choir advisor	Rebekah Brennan
• Lego League Coach (3)	Beth Hazelton, Josh Hazelton, Deb Borden
• Scholastic Challenge Coach	Aran Heaney
• Scholastic Challenge Jr Coach	Aran Heaney
• Sr. Masterminds Coach	Deb Borden
• Jr. Masterminds Coach	Carolyn Burr
• Ski Club Advisor (2)	Liz Hamer, Sandy Miller

- Archery Advisor (2) Bruce Harrington & Jordan Sands
- Golf Club Advisor Sandy Miller & Bruce Harrington
- Auditorium Lights and Sound (2) Josh Hazelton (sound), Jessica Romance (lights)
- Vex Club Josh Hazelton
- Game Club Carolyn Burr
- eSports Jasmine Shephard
- Art Club Deb Wagoner
- Girls on the Run Fall Coach (2) Beth Hazelton
- Girls on the Run Spring Coach (2) Sandy Miller & Lizzy Austin

-approved the following personnel for the Spring 2024 athletic season:

- JV baseball bookkeeper- Jasmine Shephard
- JV softball bookkeeper- Jasmine Shephard

-approved Anna Drozdowski as a life guard for Camp Duffield. Miss Drozdowski will be paid as a certified sub for three days.

-accepted Vicki Chamberlain's letter of resignation for the purposes of retirement effective July 1, 2024.

-extended Andy Mountain's leave of absence through May 3, 2024.

-approved a leave of absence for Krista Harrington from April 21, 2024 through June 30, 2024.

-withdrew Chelsea Smith's appointment to the position of school social worker.

-appointed Mary Keesler to the position of School Social Worker in the school social worker tenure area for a probationary period of four years, to commence May 6, 2024, and to end May 6, 2028. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Keesler receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step J, as outlined in the Belfast Teachers' Collective Bargaining Agreement.

EXECUTIVE SESSION

Motion by Randa Harrington, seconded by Chris Enders, moved into executive session at 6:55pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Carried 5-0

Dr. Wendy Buter entered Executive Session at 7:27pm.

Motion by Jonathan Barney, seconded by Chris Enders, moved out of executive session at 7:55pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Carried 5-0

SUPERINTENDENT CONTRACT

Motion by Becky Backer, seconded by Randa Harrington, upon completion of a positive annual evaluation by the Belfast Central Board of Education, appointed and employed Wendy Butler Ed.D. as Superintendent of Schools for the period of July 1, 2024 to June 30, 2029, and further approved the contract dated April 16, 2024.

Carried 5-0

ADJOURNMENT

Motion by Randa Harrington, seconded by Jonathan Barney, adjourned the meeting at 7:56pm.

Carried 5-0