

**BELFAST CENTRAL SCHOOL Reorganizational Meeting**  
**BOARD OF EDUCATION MINUTES**  
**July 12, 2022**

**School Board Members Present:** Josie Preston, President, Randa Harrington, Vice President, Chris Enders, Cecy Curcio, Becky Backer, Dan Borden, Patricia Krotz

**Absent:** none

**District Personnel:** Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, Business Manager, Rick Bull, 5-12 Principal, Gina Larrabee, District Clerk

At 5:27 p.m. the meeting was called to order

**Additions**                      No Additions or Deletions

**Election of Officers & Oath of Office**      Clerk of the Board called for nominations for President.  
A nomination by Becky Backer, and seconded by Patricia Krotz, was voted and approved to reappoint Josie Preston as President of the Belfast Central School Board of Education. Carried 7-0

Clerk of the Board called for nominations for Vice President.  
A nomination by Becky Backer, and seconded by Josie Preston, was voted and approved to reappoint Randa Harrington as Vice President of the Belfast Central School Board of Education. Carried 7-0

Clerk of the Board administers the Oath of Office to:  
Josie Preston, Board President  
Randa Harrington, Board Vice President  
Wendy Butler, Ed D., Superintendent

**Financial**                      Robert Lingenfelter presented the monthly reports: Treasurer’s reports, Revised Treasurer’s Reports, Budget Status and Revenue Status reports, May and June warrants, and the Internal Claims audit report. Mr. Lingenfelter also reported on the June Budget Status and Fund Balance, information on the natural gas bid, and the 2021-22 Annual Audit. Mr. Lingenfelter explained complications caused by the state’s decision to discontinue use of the Trust and Agency fund, and how assistance received from BOCES was helpful. Mr. Lingenfelter asked the Board to sign the 2022-2023 Tax Levy sheet authorizing the tax collector to collect taxes.

**Leadership Reports**      Principal Rick Bull stated he was pleased with BCS regents’ results. Mr. Bull went through changes to the Faculty and Class Advisor Handbooks. He also stated he is working on the 2022-23 school year master schedule.  
Superintendent Wendy Butler provided the Annual Special Education Report. She spoke about District Safety Plan and Covid Plan she asked the Board to approve in the consent agenda. Dr. Butler shared information about the ISTE Conference she recently attended stating it was highly informative. She also shared information about the Glow Forge printing process she hopes to bring to Belfast for our students. Dr. Butler spoke about how rising cost are affecting Capital Outlay projects, and the need to lock in material prices for upcoming jobs.

**Consent Agenda**

Motion by Patricia Krotz, seconded by Becky Backer, to adopt the following Consent Agenda Items as recommended by the superintendent:

- Approved the minutes from the June 14, 2022 meeting.
- Approved the Treasurer's report dated May 2022.
- Approved the Treasurer's report dated June 2022.
- Approved the revised Treasurer's reports.
- Approved the Class Advisor Handbook for the 22-23 school year
- Approved the Annual Special Education Report for the 2022-23 school year
- Approved the CSE/ CPSE/ 504 committee recommendations as presented.
- Approved the District Safety Plan for the 22-23 school year
- Approved the District AIS Plan for the 22-23 school year
- Approved the Teacher Aide Handbook for the 22-23 school year
- Approved the Faculty/Staff Handbook for the 22-23 school year
- Approved the 22-23 GVBC Extracurricular Handbook
- Approved the 22-23 GVBC Coaches Handbook

Unanimously carried

**Board Action Items****Annual Appointments**

Motion by Becky Backer, seconded by Randa Harrington, to adopt the following Consent Agenda for Annual Appointments for the 2022-23 school year, as recommended by the superintendent:

19A Bus driver certifier	Nick Miller	\$1,402.28
Access Public Records Officer	Gina Larrabee	Contractual
Adopter Free & Federal Lunch	Robert Lingenfelter	Contractual
Anti-Harassment Officer	Teresa Heaney	Contractual
Asbestos Designee	James Schneider	Contractual
Attendance Officer	Rick Bull	Contractual
Auditor Extra-Curricular	Rick Bull	Contractual
Authorization to sign checks	Wendy Butler Robert Lingenfelter	Contractual
Authorized Electronic Check Signatures	Wendy Butler Robert Lingenfelter	Contractual
Board Clerk	Gina Larrabee	\$2,800.00
Budget Transfers Officer	Wendy Butler	Contractual
Chemical Hygiene Officer	Carrie Flanagan-Watson	Contractual
Chief Faculty Counselor	Rick Bull	Contractual
Chief Fiscal Officer	Wendy Butler	Contractual
Chief Information Officer	Wendy Butler	Contractual
Clerk Pro Tem (in the absence of the District Clerk)	Wendy Butler	Contractual
Data Protection Officer	Wendy Butler	Contractual
Deputy Treasurer	Wendy Butler	Contractual
Designated educational official to receive court notification regarding a student's sentence/ adjudication in criminal cases and juvenile delinquency proceedings	Rick Bull	Contractual
Designated official authorized to appoint an impartial hearing officer	Wendy Butler	Contractual
Dignity Act Coordinator	Teresa Heaney Jessica Hess	Contractual
District Treasurer	Kayloni Dziedzic	Contractual

Election Inspectors/ Workers for 22-23 district voting and the annual meeting	Patricia Oliver Becky Stanton Shari Collins Norleen Enders Peggy Watts Lana Mackmer Betty Weaver Rita Crouch	
Federal Funds Comptroller	Robert Lingenfelter	Contractual
Federal Lunch Supervisor	Robert Lingenfelter	Contractual
Hearing Officer	Pam Kirkwood Lonnie Farrington	Contractual
Hearing official for participation in the federal child nutrition program	Wendy Butler	Contractual
Internal Claims Auditor	Carolyn Burr	\$3,000
Investment Funds Designee	Robert Lingenfelter	Contractual
Liaison of Homeless Children	Teresa Heaney	Contractual
Payroll Certification Officer	Wendy Butler Rick Bull	Contractual
Pesticide Officer	James Schneider	Contractual
Petty Cash Accountant	Gina Larrabee	Contractual
Purchasing Agent	Wendy Butler Robert Lingenfelter	Contractual
Reviewing official for participation in the federal child nutrition program	Mary Enders	Contractual
School Attorney	Hodgson and Russ	Fee based on usage
School Auditors	Lumsden McCormick	\$13,700
School Physician/ Medical Director	Dr. Zahi Kassas	Contractual
Substance Use Services coordinator	Teresa Heaney	Contractual
Substitute Caller	Kayla Green	\$4500
Tax Collector	MaryBeth Arnold	\$2,387.58
Title IX/ 504/ ADA Coordinator	Jessica Hess Teresa Heaney	Contractual
Treasurer Extra-Curricular	Kayloni Dziedzic	Contractual
Verification official for participation in the federal child nutrition program	Mary Enders	Contractual
Working Paper Designee	Teresa Heaney	Contractual

Unanimously carried.

**Annual BOE  
Committee  
Appointments**

Motion by Becky Backer, seconded by Dan Borden, to appoint the following Board of Education Committee members for the 2022-23 school year, as recommended by the superintendent:

Committee	BOE Committee Representative(s)
Audit Committee	<i>Randa Harrington &amp; Cecy Curcio</i>
Building and Grounds Committee	<i>Dan Borden, Chris Enders &amp; Patricia Krotz</i>

Delegate to the Allegany-Cattaraugus Association of School Boards	<i>Josie Preston Alternate- Randa Harrington</i>
Negotiations	<i>Becky Backer, Cecy Curcio, Randa Harrington</i>
Policy Review Committee	<i>Cecy Curcio</i>
Voting delegate to the NYS School Boards Convention	<i>Cecy Curcio Alternate- Becky Backer</i>
Athletics	<i>Chris Enders, Dan Borden, Randa Harrington</i>

Unanimously carried.

**Annual Financial Designations**

Motion by Becky Backer, seconded by Cecy Curcio, to adopt the following Consent Agenda for Financial Operations for the 2022-23 school year, as recommended by the superintendent:

- Designated Banks
- Five Star Bank (Depository)
  - Community Bank NA (Depository)
  - NYCLASS (Depository)

Bank Accounts	Account	Bank	Account Number	Amount
	Capital Fund Savings	Community Bank	*****6547	\$1,500,000.00
	Contribution (ERS)	Community Bank	*****2792	\$350,000.00
	Debt Service	Community Bank	*****6570	\$350,000.00
	Employees Benefit	Community Bank	*****6539	\$360,000.00
	Accrued Liability Reserve			
	Extracurricular	Community Bank	*****2698	\$100,000.00
	General Checking	Community Bank	*****2755	\$2,500,000.00
	Mandatory Debt Service Reserve	Community Bank	*****6554	\$300,000.00
	Payroll	Community Bank	*****2706	\$350,000.00
	Public Library	Community Bank	*****9325	\$200,000.00
	Public Library Capital	Community Bank	*****9333	\$10,000.00
	Repair reserve	Community Bank	*****2800	\$35,000.00
	Reserve for retirement Contributions (ERS)	Community Bank	*****2792	\$150,000.00
	School Lunch	Community Bank	*****2748	\$40,000.00
	Teachers' Retirement Reserve	Community Bank	*****4323	\$250,000.00
	Trust & Agency	Community Bank	*****2730	\$350,000.00
	Trust Expendable	Community Bank	*****6562	\$25,000.00
	Unemployment Reserve	Community Bank	*****2784	\$25,000.00
	Workers Compensation Reserve	Community Bank	*****2883	\$30,000.00
	Tax Collector Account	Five Star Bank	*****5320	\$2,000,000.00
	General Fund	NYCLASS	NY*****0001	\$2,500,000.00
	Trust and Agency	NYCLASS	NY*****0002	\$350,000.00
	School Lunch	NYCLASS	NY*****0003	\$40,000.00
	Trust Expendable	NYCLASS	NY*****0004	\$25,000.00
	Public Library	NYCLASS	NY*****0007	\$200,000.00
	Public Library Capital Reserve	NYCLASS	NY*****0008	\$10,000.00
	Debt Service	NYCLASS	NY*****0009	\$350,000.00

- Check Images
- authorize the acceptance of scanned check images to be considered the equivalent of original checks for the purpose of record keeping and auditing requirements

- Warrants
- approve exceptional payments between warrants for the following types of payments: utilities, postage/freight (UPS, etc.), and fingerprinting

- Health Insurance • appoint the Business Official as the delegate, and the Superintendent as the alternate delegate to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan
- Petty Cash • approve the petty cash fund in the amount of \$100 and extra-curricular petty cash fund in the amount of \$100
- Mileage • approve mileage rate to be established by the IRS (*currently 62.5 cents per mile*)
- Professional Conferences • authorize the Superintendent to approve all conferences and workshops
- Grants • authorize the school District to apply for all federal and state grants
- Revenue Anticipation Notes • delegate the power to the President of the Board to authorize the issuance and sale of revenue anticipation notes in anticipation of the collection of revenues to be received as state aid by the school district from the State of New York during an emergency situation whereby the Board would not be convening in a timely manner

Unanimously carried.

**Annual Newspaper Designation**

Motion by Patricia Krotz, seconded by Chris Enders, to designate the Olean Times Herald as the official school newspaper for the 2022-23 school year, as recommended by the superintendent. Carried 7-0

**BOE Regular Board Meetings**

Motion by Chris Enders, seconded by Randa Harrington, to approve the regular board meeting day(s) and time(s) for the 2022-23 school year as the second Tuesday of the month at 5:30 p.m. except for the months of August, April and May. There will not be a meeting in August. The April meeting will be the third Tuesday in April (to allow for the BOCES budget vote and election) at 5:30 p.m.. In May, the BOE will meet on the second Tuesday of the month at 5:30 and third Wednesday in May at 4:00 p.m. to accept the Belfast budget results, as recommended by the superintendent. Carried 7-0

**District Policies**

Motion by Dan Borden, seconded by Patricia Krotz, to approve re-adoption of all present policies for the 2022-23 school year, as recommended by the superintendent. Carried 7-0

**Conflict of Interests**

Motion by Chris Enders, seconded by Patricia Krotz, to declare conflicts of interest as per the code of ethics policy for the 2022-23 school year, as recommended by the superintendent. Carried 7-0

**Special Education**

Motion by Randa Harrington, seconded by Patricia Krotz, to approve CSE/CPSE committee members as follows for the 2022-23 school year, as recommended by the superintendent:

Committee on Special Education		
Chairperson: Jessica Hess Substitute Chairperson (if necessary): School Psychologist	Members: <ul style="list-style-type: none"> <li>• Guidance Counselor</li> <li>• School Psychologist</li> <li>• School Doctor</li> <li>• Special Education Teacher of the Student (or grade level)</li> </ul>	<ul style="list-style-type: none"> <li>• General Education Teacher</li> <li>• Related Service Personnel as appropriate</li> <li>• Parents/ Guardians of the Student</li> <li>• Parent Member – TBD</li> <li>• Student (as appropriate)</li> </ul>
Committee on Preschool Special Education		
Chairperson: Jessica Hess Substitute Chairperson (if necessary): School Psychologist	Members: <ul style="list-style-type: none"> <li>• Guidance Counselor</li> <li>• School Psychologist</li> <li>• School Doctor</li> <li>• Member of the Evaluation Team</li> <li>• Special Education Teacher of the Student (if applicable)</li> <li>• General Education Teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Parents/ Guardians of the Student</li> <li>• Parent Member – TBD</li> <li>• Appropriate professional for the municipality charged with responsibility for the preschool child</li> </ul>

	<ul style="list-style-type: none"> <li>• Related Service Personnel as appropriate</li> </ul>	
<b>Sub Committee on Special Education and Preschool Special Education</b>		
Chairperson: Jessica Hess Substitute Chairperson (if necessary): School Psychologist	<b>Members:</b> <ul style="list-style-type: none"> <li>• Parents of student</li> <li>• Regular Education Teacher</li> <li>• Special Education Teacher</li> <li>• Representative of School District who is knowledgeable about the general education curriculum and availability of resources of the school</li> </ul>	<ul style="list-style-type: none"> <li>• School Psychologist if a psychological evaluation will be reviewed, or change to programming requiring a more restrictive classroom environment</li> <li>• Individual who can interpret the instructional implications of evaluation results</li> <li>• Related Service Personnel as appropriate</li> </ul>

Unanimously carried.

**Special Education Service Providers**

Motion by Patricia Krotz, seconded by Dan Borden, to authorize the Superintendent to enter into contracts with service providers to obtain special education services per individual student IEPs for the 2022-23 school year, as recommended by the superintendent. Carried 7-0

**Professional Conferences**

Motion by Randa Harrington, seconded by Patricia Krotz, to authorize the Superintendent to approve all conferences and workshops for District personnel for the 2022-23 school year, as recommended by the superintendent. Carried 7-0

**Superintendent Professional Development**

Motion by Becky Backer, seconded by Chris Enders, to authorize the Superintendent to attend and authorizes the District to pay for any associated expenses for attendance at NYSCOSS and NYSSBA conferences, as well as local professional workshops/ conferences for the 2022-23 school year. Carried 7-0

**School Board Professional Development**

Motion by Randa Harrington, seconded by Patricia Krotz, to authorize members of the Belfast Central School Board of Education to attend and authorizes the District to pay for any associated expenses for attendance at NYSSBA conferences, as well as local professional workshops/ conferences for the 2022-23 school year, as recommended by the superintendent. Carried 7-0

**Designation of Regular Bus Runs**

Motion by Becky Backer, seconded by Patricia Krotz, to designate regular and extra bus runs for the 2022-23 school year as recommended by the superintendent.

- Regular bus runs:
  - Bus #20 route currently driven by Ted Gordon
  - Bus #21 route currently driven by Andy Mountain
  - Bus #24 route currently driven by Kathleen Malota (SP/ED GVCs + Wellsville + Olean + Cuba)
  - Bus #26 route currently driven by Kevin Borden
  - Bus #79 route currently driven by Wade Marsh
  - Bus #80 route currently driven by Dixie Middaugh
- Extra bus runs:
 

○ Elm Street	○ Late bus
○ BOCES AM/PM	○ Athletic trips
○ BOCES mid-day	○ Field trips

Unanimously carried.

**Tax Rate**

Motion by Patricia Krotz, seconded by Dan Borden to approve the tax rate of \$13.087567 per \$1,000 of assessment for the 22-23 school year, as recommended by the superintendent. Carried 7-0

- 22-23 Capital Outlay Project Bid Award** Motion by Becky Backer, seconded by Dan Borden, to accept the bid of \$82,750 submitted by Kuehne Construction, to complete the 22-23 restroom renovation portion of the capital outlay project, as recommended by the superintendent. Carried 7-0
- Policy Adoption** Motion by Patricia Krotz, seconded by Randa Harrington, to adopt the identified policy update that was reviewed at the June 14, 2022 meeting, as recommended by the superintendent. Carried 7-0
- Natural Gas Bid Awards** Motion by Randa Harrington, seconded by Chris Enders, to accept the Energy Enterprises Natural Gas Bid as recommended to Energy Mark utilizing Option 1, Two-Year Basis rate of \$-0.0502 for the contract period September 1, 2022 through August 31, 2024, as recommended by the superintendent. Carried 7-0
- 22-23 Breakfast/Lunch Prices** Motion by Randa Harrington, seconded by Chris Enders, to approve the breakfast and lunch rates as identified, as recommended by the superintendent.  
BCS will continue to provide one free breakfast and lunch for every student every day through the CEP program. The new meal rates will apply to extra meals.  
1. Breakfast for all students: \$1.40  
2. Lunch for PK-4 students: \$1.90  
3. Lunch for 5-12 students: \$2.15 Carried 7-0
- 22-23 Substitute Pay Rates** Motion by Cecy Curcio, seconded by Patricia Krotz, to approve substitute rates as identified for the 22-23 school year, as recommended by the superintendent.  
• Certified teacher \$120 a day  
• Uncertified teacher \$98 a day  
• Bus driver \$16.50 an hour  
• Nurse \$19.00 an hour  
• All other substitutes positions will be paid minimum wage. Carried 7-0
- BTA Summer School MOAs** Motion by Dan Borden, seconded by Patricia Krotz, to approve BTA Summer School 1 and BTA Summer School 2 MOAs establishing program hours and salary information for teachers, as recommended by the superintendent. Carried 7-0
- ARP HVAC Project Purchase Authorization** Motion by Randa Harrington, seconded by Patricia Krotz, to approve HVAC equipment purchases utilizing ARP federal stimulus funds up to \$1,235,525.00, as recommended by the superintendent. Carried 7-0
- Out of District Student** Motion by Becky Backer, seconded by Patricia Krotz, to approve the identified out of district student to attend BCS for the 22-23 school year, as recommended by the superintendent.  

Student	Grade	Home District
Finley Kowalewski	K	Cuba-Rushford

Carried 7-0

**PERSONNEL**

**Appointments** Motion by Becky Backer, seconded by Patricia Krotz, to approve the following appointments, as recommended by the Superintendent:

1	Approved Christian Lingenfelter to work as summer technology help for the 22-23 school year.
2	Approved Kaitlin McKeown as a boys' modified soccer coach for the 22-23 school year.
3	Approved the following mentors for the 22-23 school year:

	<ul style="list-style-type: none"> <li>• Sandy Miller for Faith Redlecki</li> <li>• Liz Hamer for Sadie Ellis</li> <li>• Deb Borden for Katelyn Davis</li> <li>• Jessica Romance for Rebekah Brennan and Tara Willgens</li> </ul>			
4	Approved the following athletic positions for the 22-23 school year:			
	Boys' Varsity Soccer Bookkeeper	Deb Borden	Girls' Varsity Basketball Bookkeeper	Mark Sullivan
	Boys' Varsity Soccer Timer	Lisa Denning	Girls' Varsity Basketball Timer	Lisa Denning
	Boys' JV Soccer Bookkeeper		Girls' Varsity Basketball Shot Clock	Dixie Middaugh
	Boys' JV Soccer Timer	Lisa Denning	Girls' JV Basketball Bookkeeper	Mark Sullivan
	Boys' Modified Soccer Bookkeeper	Sarah Miller	Girls' JV Basketball Timer	Lisa Denning
	Boys' Modified Soccer Timer	Lisa Denning	Girls' JV Basketball Shot Clock	Dixie Middaugh
	Girls' Varsity Soccer Bookkeeper	Dan Geyer	Girls' Modified Basketball Bookkeeper	
	Girls' Varsity Soccer Timer	Lisa Denning	Girls' Modified Basketball Timer	Lisa Denning
	Girls' JV Soccer Bookkeeper	Jessica Buchholz	Varsity Baseball Bookkeeper	
	Girls' JV Soccer Timer	Lisa Denning	Varsity Baseball Scoreboard Operator/ Pitch Counter	
	Girls' Modified Soccer Bookkeeper		JV Baseball Bookkeeper	
	Girls' Modified Soccer Timer	Lisa Denning	JV Baseball Scoreboard Operator/ Pitch Counter	Joleen Middaugh
	Girls' JV Volleyball Bookkeeper	Lou Ann Mages	Modified Baseball Bookkeeper	Sarah Miller
	Boys' Varsity Basketball Bookkeeper	Deb Borden	Modified Baseball Scoreboard Operator	Lisa Denning
	Boys' Varsity Basketball Timer	Lisa Denning	Varsity Softball Bookkeeper	Faith Roeske
	Boys' Varsity Basketball Shot Clock	Dixie Middaugh	Varsity Softball Scoreboard Operator	Dan Geyer
	Boys' JV Basketball Bookkeeper		JV Softball Bookkeeper	Jessica Buchholz
	Boys' JV Basketball Timer	Lisa Denning	JV Softball Scoreboard Operator	
	Boys' JV Basketball Shot Clock	Dixie Middaugh	Modified Softball Bookkeeper	
	Boys' Modified Basketball Bookkeeper	Jessica Weaver	Modified Softball Scoreboard Operator	Dan Geyer
	Boys' Modified Basketball Timer	Lisa Denning	*if there is not a varsity game conflict	
5	Approved the following chaperones for fall athletic events:			
	<ul style="list-style-type: none"> <li>• Katie Szwejbka</li> <li>• Kim Ralyea</li> <li>• Joleen Middaugh</li> </ul>			
6	Approved the following certified instructional substitutes for the 22-23 school year:			



	Substitute	Certification	
	<ul style="list-style-type: none"> <li>• Bonnie Barber</li> </ul>	<ul style="list-style-type: none"> <li>• Spanish Education</li> </ul>	
7	Approved the following non-certified instructional substitutes for the 22-23 school year:		
	<ul style="list-style-type: none"> <li>• Jacob Cole</li> <li>• MacKenzie Hamer</li> <li>• Ashley Schultz</li> <li>• Jayne Swanson</li> <li>• Chad Szymkowiak</li> <li>• Sydney Ace</li> <li>• Michelle Burdett</li> </ul>	<ul style="list-style-type: none"> <li>• Pam Litchner</li> <li>• Rachel Marsh</li> <li>• Christopher Norton</li> <li>• Heidi Ellsessor</li> <li>• Morgan Hamer</li> <li>• Jennifer Green</li> </ul>	<ul style="list-style-type: none"> <li>• Justine Tallman</li> <li>• Candace Lunn</li> <li>• Lori Gibney</li> <li>• Jesse White</li> <li>• Emily Fuller</li> <li>• Rachel Onivogui</li> </ul>
8	Approved the following non-instructional substitutes for the 22-23 school year:		
	<ul style="list-style-type: none"> <li>• Heidi Ellsessor</li> <li>• Kim Ralyea</li> <li>• Jennifer Green</li> <li>• MacKenzie Hamer</li> <li>• Amy Davison</li> <li>• Cheryl Oettinger</li> <li>• Jim Allen (custodian)</li> <li>• Sydney Ace</li> </ul>	<ul style="list-style-type: none"> <li>• Ronda Kish</li> <li>• Megan Coen</li> <li>• Aidan Heaney</li> <li>• Rachel Marsh</li> <li>• Bonnie Barber (bus)</li> <li>• Laura Duvall (nurse)</li> <li>• Emily Fuller (nurse)</li> <li>• Morgan Hamer</li> <li>• Justine Tallman</li> </ul>	<ul style="list-style-type: none"> <li>• Ashley Schultz</li> <li>• Jacob Cole</li> <li>• Kelly Davison (café/custodial)</li> <li>• Candace Lunn</li> <li>• Lori Gibney</li> <li>• Jesse White</li> <li>• Nick Gughicello (custodian)</li> </ul>
9	Approved assigning up to 20 minutes extra per day for monitoring for teacher aides, as needed.		
10	Approved Jessica Romance, Tara Willgens, and Rebekah Brennan to be co-directors for the MS/HS musical.		
11	Approved Tara Willgens to provide summer instrumental lessons.		
12	Approved Wendy Butler, Jessica Hess, and Rick Bull as lead evaluators to complete observations for the 22-23 school year, upon completion of a annual refresher training to be completed through CA BOCES.		
13	Approved Mary Paulsen as the supervisor of athletics for the 22-23 school year.		

Unanimously carried.

### Resignations

Motion by Becky Backer, seconded by Cecy Curcio, to approve the following resignations, as recommended by the Superintendent:

Accepted the resignation of Regina Chamberlain from the position of elementary special education teacher effective August 31, 2022.

Accepted the resignation of Jason Hamer from the position of JV Girls' basketball coach for the 22-23 school year.

Carried 7-0

**Executive Session**

Motion by Becky Backer, seconded by Patricia Krotz, to move into executive session at 6:14 pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Carried 7-0

Motion by Becky Backer, seconded by Patricia Krotz, to move out of executive session at 6:25 pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Carried 7-0

**Adjournment**

Motion by Patricia Krotz, seconded by Becky Backer, to adjourn the meeting at 6:26 pm.

Carried 7-0