

BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION MEETING MINUTES
December 13, 2022

School Board Members Present: Josie Preston, President, Randa Harrington, Vice President, Cecy Curcio, Becky Backer, Chris Enders

Absent: Dan Borden, Patricia Krotz

District Personnel: Wendy Butler Ed. D, Superintendent, Rick Bull, 5-12 Principal, Gina Larrabee, District Clerk, Keegan Harrington, Business Manager, Robert Lingenfelter, Business Manager Mentor

Others: Mary Paulsen, Sandy Miller, Beth Hazelton, Liz Hamer, Jessica Weaver, Mary Guilford, Wanda Weaver, Lizzy Austin, Jasmine Shepherd, Faith Redlecki

At 5:28 p.m. the meeting was called to order by Josie Preston, President

- Additions or Deletions** Keith Weaver to 6.1 d. to appoint as a new sub
- Public Presentation** Sandy Miller spoke on behalf of the nine elementary teachers in attendance, requesting consideration be given to making elementary classes smaller, particularly the kindergarten class.
- Financial** Robert Lingenfelter presented the monthly reports: October's Treasurer's reports, Budget Status and Revenue Status reports, October's warrants, and the Internal Claims audit report. Mr. Lingenfelter stated Keegan Harrington will present next month's reports.
- Leadership Reports** Principal Rick Bull shared 1st quarter academic achievements stating student's hard work really paid off. He said 63 middle school students received awards, 53 students earned Magna Cum Laude, 31 students earned Summa Cum Laude, and of 97 students *were not* on the deficiency list .
Dr. Wendy Butler said the kindergarten through 4th grade concert was a success. She stated providing a live stream for this and similar events is a great benefit to working parents and extended family. Dr. Butler shared the music department reported they sold over 300 poinsettias.
Dr. Butler gave an ARP (federal stimulus plan) update, provided the required BCS COVID re-opening plan for review, and presented policy 7350-Corporal Punishment/Emergency Intervention for review. Dr. Butler also shared the School Report Card-part 1 and the Operation Safe Child program with the Board.
- Consent Agenda** Motion by Becky Backer, seconded by Cecy Curcio, adopted the following Consent Agenda Items as recommended by the superintendent:
1. Approved the minutes from the November 8, 2022 meeting.
 2. Approved the Treasurer's report dated October 2022.
 3. Approved the CSE/ CPSE/ 504 committee recommendations as presented.
- Unanimously carried

Board Action Items

- Business Official Annual Appointments** Motion by Chris Enders, seconded by Randa Harrington, appoint/authorize Keegan Harrington to the identified District roles listed below, as recommended by the superintendent.
- Adopter Free & Federal Lunch
 - Authorization to sign checks
 - Authorized Electronic Check Signatures
 - Federal Funds Comptroller
 - Federal Lunch Supervisor

**Bond Resolution for
Approved \$5,500,000
"Capital
Improvements
Project, 2022"**

- Investment Funds Designee
- Purchasing Agent

Carried 5-0

Motion by Chris Enders, seconded by Cecy Curcio, to approve the bond resolution for the approved \$5,500,000 Capital Improvements Project, 2022, as recommended by the superintendent.

A BOND RESOLUTION, DATED DECEMBER 13, 2022, OF THE BOARD OF EDUCATION OF THE BELFAST CENTRAL SCHOOL DISTRICT, ALLEGANY COUNTY, NEW YORK (THE "DISTRICT") AUTHORIZING THE DISTRICT (1) TO UNDERTAKE AN APPROVED "CAPITAL IMPROVEMENTS PROJECT, 2022" (THE "PROJECT") CONSISTING OF THE PARTIAL RECONSTRUCTION AND RENOVATION OF, AND THE CONSTRUCTION OF IMPROVEMENTS AND UPGRADES TO VARIOUS DISTRICT BUILDINGS AND FACILITIES AND THE SITES THEREOF AT AN ESTIMATED MAXIMUM COST OF \$5,500,000; (2) TO EXPEND OR APPLY TOWARD THE PROJECT, DURING THE CURRENT FISCAL YEAR OF THE DISTRICT, THE ENTIRE REMAINING BALANCE (WHICH STOOD AT APPROXIMATELY \$150,005 AS OF AUGUST 31, 2022), PLUS ANY ADDITIONAL INTEREST EARNED, FROM THE DISTRICT'S CAPITAL IMPROVEMENTS RESERVE FUND, 2019, AND THEN TO TERMINATE SUCH FUND; AND (3) TO ISSUE SERIAL BONDS OR OTHER OBLIGATIONS OF THE DISTRICT (IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$5,349,995) TO FINANCE THE BALANCE OF THE ESTIMATED MAXIMUM COST OF THE PROJECT, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES (IN ANTICIPATION OF THE SALE OF SUCH OBLIGATIONS) TO THE PRESIDENT OF THE BOARD OF EDUCATION OF THE DISTRICT.

WHEREAS, at the special meeting and vote of the qualified voters of the Belfast Central School District, Allegany County, New York (the "District") that was held on November 2, 2022, a Proposition No. 1 (the "Proposition") was duly adopted authorizing the Board of Education of the District (the "Board") (1) to undertake, in general accordance with a referenced project plan, a "Capital Improvements Project, 2022" (the "Project") at an estimated maximum cost of \$5,500,000; (2) to expend or apply toward the Project, during the current fiscal year of the District, the entire remaining balance (which stood at approximately \$150,005 as of August 31, 2022), plus any additional interest earned, from the District's Capital Improvements Reserve Fund 2019, and then to terminate such fund; and (3) to levy a tax to finance the balance of the estimated maximum cost of the Project, such tax to be collected in annual installments, with obligations of the District (in an aggregate principal amount not to exceed \$5,349,995) to be issued in anticipation thereof; and

WHEREAS, it is now desired to authorize the expenditure of up to \$5,500,000 for such purpose, and to provide for the financing thereof in accordance with the Proposition;

NOW, THEREFORE, BE IT RESOLVED, by the Board (by a favorable vote of at least two-thirds of all of the members of the Board), as follows:

Section 1. The class of objects or purposes to be financed pursuant to this resolution is a capital improvements project involving the partial reconstruction and renovation of, and the construction of improvements and upgrades to various District buildings and facilities and the sites thereof, to implement various health, safety, accessibility and Code compliance measures required by the State Education Department in connection with any significant capital project and various other measures that are generally described in (but are not to be limited by) the written plan for the Project that was prepared by the District (with the assistance of CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C.) and is on file at the District offices, and being subject to the possibility of reallocation, deletion, revision or supplementation, as provided in the public notice of the vote on the Proposition. The foregoing work shall include the purchase of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and sites are used, and all ancillary or related work required in connection therewith, including preliminary costs and costs incidental thereto and in connection with the financing thereof.

Section 2. The estimated maximum cost of such class of objects or purposes is determined to be \$5,500,000, which expenditure is hereby authorized. The plan for the financing of the Project is (1) to expend or apply toward the Project, during the current fiscal year of the District, the entire remaining balance (which stood at approximately \$150,005 as of August 31, 2022), plus any additional

interest earned, from the District's Capital Improvements Reserve Fund, 2019, and then to terminate such fund and (2) to issue up to \$5,349,995 of serial bonds or other obligations of the District that may be lawfully issued under the Local Finance Law (the issuance of which being hereby specifically authorized for the financing of the balance of the estimated maximum cost of the Project), with such amount to be offset by any federal, state, county and/or local funds received by the District for the Project. Unless paid from other sources or charges, such balance of the estimated maximum cost of the Project is to be paid by the levy and collection of taxes on all the taxable real property in the District to pay the principal of such bonds or other obligations, and the interest thereon, as the same shall become due and payable.

Section 3. It is hereby determined that the period of probable usefulness of the class of objects or purposes referred to in Section 1 hereof is 30 years, pursuant to subdivision 97 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of such bonds (and the renewals of such notes), are hereby delegated to the President of the Board, as the chief fiscal officer of the District. Without in any way limiting the scope of the foregoing delegation of powers, the President of the Board, to the extent permitted by Section 58.00(f) of the Local Finance Law, is hereby specifically authorized to accept bids submitted in electronic format for any bonds or notes of the District.

Section 5. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in this resolution.

Section 6. This resolution shall constitute the declaration (or reaffirmation) of the District's "official intent" to reimburse the expenditures authorized in this resolution with the proceeds of the bonds, notes or other obligations authorized herein, as required by United States Treasury Regulations Section 1.150-2.

Section 7. Each of the obligations authorized by this resolution, and any notes issued in anticipation of the sale of such obligations, shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law, and such obligations shall be general obligations of the District, payable as to both principal and interest by a general tax upon all the taxable real property within the District, without limitation as to rate or amount (subject to certain statutory limitations imposed by Chapter 97 of the 2011 Laws of New York). The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on such obligations, and provision shall be made annually in the budget of the District by appropriation for (1) the amortization and redemption of any such obligations to mature in such year and (2) the payment of interest on any such obligations to be due and payable in such year.

Section 8. The President of the Board is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the obligations authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the obligations authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt obligations" in accordance with Section 265(b)(3) of the Code.

Section 9. The President of the Board is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the obligations authorized hereunder (or any notes issued in anticipation of the sale of such obligations), containing provisions that are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, as promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended.

Section 10. The President of the Board is further authorized to call in and redeem any outstanding obligations that were issued pursuant to this resolution (at such times and in such amounts and maturities as may be deemed appropriate after consultation with District officials and the District's municipal advisor), to approve any related notice of redemption, and to take such actions and execute such documents as may be necessary to effectuate any such call(s) for redemption pursuant to Section 53.00 of

the Local Finance Law, with the understanding that no such call(s) for redemption will be made unless such notice of redemption shall have first been filed with the District Clerk.

Section 11. In the absence or unavailability of the President of the Board, the Vice President of the Board is hereby specifically authorized to exercise the powers delegated to the President of the Board in this resolution.

Section 12. The District Clerk is hereby authorized and instructed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the District's official newspaper(s). The validity of the obligations authorized hereby, or of any bond anticipation notes issued in anticipation of the sale of such obligations, may be contested only if:

(1) (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of publication of this resolution (or a summary thereof) are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication; or

(2) such obligations are authorized in violation of the provisions of the Constitution of New York.

Section 13. This resolution is effective immediately and shall be placed in the official minutes of the Board as an official action of the Board. Carried 5-0

BTA MOA- Travel Ban Motion by Becky Backer, seconded by Randa Harrington, to approve the MOA with the Belfast Teachers' Association to address travel bans for unit members when BCS is in session, as recommended by the superintendent. Carried 5-0

PERSONNEL Motion by Chris Enders, seconded by Beck Backer to approve the following personnel motions, as recommended by the Superintendent.

Bus Driver Appointed Linda Keys to the position of school bus driver for a probationary period of one year. The probationary period will commence on November 14, 2022 and ends on November 14, 2023. The applicable hourly rate shall be \$18.80, in accordance with the Collective Bargaining Agreement between the Belfast Central School District and the Belfast School Related Personnel Association. Ms. Keys will be granted thirteen years driving experience.

Coaches Approved the following coaches for the Winter 2022-23 season
Don Baker- boys' modified basketball
Kyle Dougherty- boys' modified basketball
Jennifer Nurse- volunteer bowling assistant
Devin Cline - volunteer with the boys' varsity volleyball team

Bookkeepers Approved the following athletic positions for the Winter 2022-23 season
Jill Tomlinson- girls' modified basketball bookkeeper
Justine Tallman- boys' JV basketball bookkeeper
Liz Hamer with Josie Preston - modified boys' basketball bookkeeper

Substitutes Approved the following substitutes for the 2022-23 school year:
Emma Sullivan
Haley Unverdorben (Certified- Childhood (1-6))
Alexa Robbins
Kayla Loomis (Certified- Childhood (1-6))
Esther Cox

Odyssey of the Mind Approved Jasmine Shephard as an Odyssey of the Mind coach for the 22-23 school year

**Elementary AIS
Teacher**

Appointed Jacqueline Elliott-White who holds a Professional NYS Certificate permitting her to teach in grades PK-6, to the position of Elementary AIS Education Teacher in the elementary education tenure area for a probationary period of four years, to commence January 17, 2023, and to end January 16, 2027. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Elliott-White receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year.

Unanimously Carried

**EXECUTIVE
SESSION**

Motion by Randa Harrington, seconded by Cecy Curcio, to move into executive session at 6:02pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Carried 5-0

Motion by Becky Backer, seconded by Randa Harrington, to move out of executive session at 7:00pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Carried 5-0

ADJOURNMENT

Motion by Becky Backer, seconded by Randa Harrington, adjourned the meeting at 7:01 pm.

Carried 5-0

