

**BELFAST CENTRAL SCHOOL**  
**BOARD OF EDUCATION MEETING MINUTES**  
**February 14, 2023**

**School Board Members Present:** Josie Preston, President, Randa Harrington, Vice President, Becky Backer, Dan Borden, Chris Enders, Patricia Krotz

**Absent:** Cecy Curcio

**District Personnel:** Wendy Butler Ed. D, Superintendent, Rick Bull, 5-12 Principal, Jessica Hess, PK-4 Principal/ Director of Pupil Services, Gina Larrabee, District Clerk, Keegan Harrington, Business Manager, Jason Hamer, Senior Maintenance Mechanic

**Others:** Mary Paulsen

At 5:29 p.m. the meeting was called to order by Josie Preston, President

**Additions or Deletions**     None

**Presentation Building and Ground overview**     Jason Hamer, Senior Maintenance Mechanic handed out an overview of current building concerns and upcoming projects. He spoke about repairs planned to a classroom wall, gymnasium roof, duct work in classrooms, and bathroom renovation beginning over winter break. Mr. Hamer update summer 2023 projects, and spring and fall 2024 plans.

**Financial**     Keegan Harrington, Business Manager presented the monthly reports: December's Treasurer's reports, Budget Status and Revenue Status reports, December's warrants, and the Internal Claims audit report. Mr. Harrington presented part II the 2023-2024 School year budget. He discussed each line item and fielded questions from the Board. Mr. Harrington spoke about his work with Robert Lingenfelter to realign budget codes to streamline the requisition process for staff. Mr. Harrington shared his findings of two natural gas providers for the school and bus garage which he consolidated to one provider.

**Leadership Reports**     Principal Rick Bull stated the second quarter has concluded and he is very pleased with the numbers. He stated 30 students earned Summa Cum Laude (95% +), 60 students earned Magna Cum Laude (90%-94.99%), 33 students earned Cum Laude (85% - 89.99%), 101 students were not on the D-List for 2nd quarter, and 60 students earned awards at the February 13 awards ceremony. Mr. Bull was also pleased to inform the Board about students who passed January's Algebra regents. Principal Jessica Hess explained that each year schools must report on a different indicator. This year a parent surveys is required. Ms. Hess has worked to inform special education parents of this requirement to assist completion of the task. Dr. Wendy Butler spoke about foundation aid detailed in Keegan Harrington's budget report. She said administration will be directing foundation aid money where it will do the best for our students. Dr. Butler stated we will add an additional math teacher and speech therapist to our staff. Dr. Butler gave a building project update and shared plan pictures and diagrams including those for the new playground.

**Consent Agenda**     Motion by Randa Harrington, seconded by Becky Backer, adopted the following Consent Agenda Items as recommended by the superintendent:

1.     Approved the minutes from the January 10, 2023 meeting.
2.     Approved the Treasurer's report dated December 2022.
3.     Approved the CSE/ CPSE/ 504 committee recommendations as presented.

Unanimously carried

**Board Action Items**

**Policy Approval**

Motion by Becky Backer, seconded by Patricia Krotz, to approve updates to the policies listed below that were reviewed at the January 10, 2023 meeting, as recommended by the superintendent.

- o Policy 5681 School Safety Plans
- o Policy 6121 Sexual Harassment in the Workplace
- o Policy 6213 Probation and Tenure
- o Policy 7521 Concussion Management
- o Policy 7530 Child Abuse and Maltreatment

Carried 6-0

**23-24 Calendar**

Motion by Randa Harrington, seconded by Dan Borden, to adopt the proposed school calendar for the 23-24 school year, as recommended by the superintendent.

Carried 6-0

**BOCES Unit Cost  
Methodology Approval**

Motion by Randa Harrington, seconded by Patricia Krotz, to approve the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2023-24 fiscal year, as recommended by the superintendent.

Carried 6-0

**Bus Garage Natural  
Gas**

Motion by Randa Harrington, seconded by Chris Enders, to award a natural gas bid award to Energy Mark LLC with a bid of \$0.68/Dth for the period of February 1-August 31, 2023 to supply natural gas to the bus garage, as recommended by the superintendent.

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Carried 6-0

**SRP MOA- Experience  
Credit**

Motion by Becky Backer, seconded by Patricia Krotz, to approve an MOA with the Belfast SRP unit to award document experience credit to unit members previously only permitted three years of credit in their title, as recommended by the superintendent.

Carried 6-0

**PERSONNEL**

Motion by Patricia Krotz, seconded by Chris Enders, approved the following personnel motions, as recommended by the Superintendent.

**Probationary  
Appointment**

Appointed Faith Redlecki who has completed requirements to certified in NYS, to the position of Special Education Teacher in the special education tenure area for a probationary period of four years, to commence (retroactively) August 29, 2022 and to end August 29, 2026. Eligibility for tenure at the end of the probationary period is dependent on Miss Redlecki receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year, and the completion of all requirements of certification. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step A, as outlined in the Belfast Teachers' Collective Bargaining Agreement.

**Substitutes –  
Instructional**

Approved the following individuals as instructional substitutes for the 22-23 school year.

1. Nichole Chamberlain
2. Nancy Miller
3. Michelle Gerow
4. Adison Male
5. Jeanetta O'Connell
6. Gretchen Hanchett

**Non-Instructional**

Approved the following individuals as non-instructional substitutes for the 22-23 school year.

1. Nichole Chamberlain
2. Nancy Miller
3. Michelle Gerow
4. Adison Male
5. Jeanetta O'Connell
6. Gretchen Hanchett

7. Shannon Appleby

**Coach appointment**

Approved the following coaches for the Spring 2023 season:

1. Dale Thomas- JY Baseball
2. Lauren Boshart- Varsity Tennis

Unanimously Carried

**Executive Session**

Motion by Randa Harrington, seconded by Patricia Krotz, to move into executive session at 6:31pm to discuss personnel or legal matters for purposes specified in the open meeting law. Keegan Harrington was asked to join.

Keegan Harrington left executive session at 6:58pm.

Motion by Becky Backer, seconded by Patricia Krotz, to move out of executive session at 7:39pm to discuss personnel or legal matters for purposes specified in the open meeting law.

**ADJOURNMENT**

Motion by Becky Backer, seconded by Patricia Krotz, to adjourn the meeting at 7:40pm.

