

**BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION MEETING MINUTES
March 14, 2023**

School Board Members Present: Josie Preston, President, Randa Harrington, Vice President, Becky Backer, Dan Borden, Chris Enders, Patricia Krotz, Cecy Curcio

Absent: none

District Personnel: Wendy Butler Ed. D, Superintendent, Rick Bull, 5-12 Principal, Jessica Hess, PK-4 Principal/ Director of Pupil Services, Keegan Harrington, Business Manager, Gina Larrabee, District Clerk,

Others: Laura Brace

At 5:29 p.m. the meeting was called to order by Josie Preston, President

Additions or Deletions None

Financial Keegan Harrington, Business Manager presented the monthly reports: January's Treasurer's reports, Budget Status and Revenue Status reports, January's warrants, and the Internal Claims audit report. Mr. Harrington presented part III the 2023-2024 School year budget. He discussed line items and fielded questions from the Board. Mr. Harrington provide tax cap calculations, updated the Board on bids received for cafeteria equipment, and spoke about the Public Library budget. Dan Borden asked about uniform purchase sharing with Genesee Valley. Mr. Harrington and Dr. Butler shared information about state aid, state required spending, and new hires.

Leadership Reports Principal Rick Bull updated the Board on the Washington Trip stating overall it was a very good trip. BCS students experienced Gettysburg, the Lincoln monument, and multiple museums. Randa Harrington commented on the wealth of history this trip provides to our students. Mr. Bull provided an AIS update, and talked with the Board about making our classrooms cell phone free spaces. Principal Jessica Hess provided winter testing data. She and Dr. Butler spoke about classroom sharing with other districts, and BOCES staff shortage. Both agreed shared classrooms would be a great support for our students. Dr. Wendy Butler provided and discussed two policy updates. Dr. Butler shared highlights about the recent NYCOS Conference stating our concerns are mirrored statewide. A short discussion about the current political climate as it relates to New York state schools ensued. Dr. Butler provided an update on the 2022-2023 Capital Outlay project stating the auditorium wing bathrooms are nearly completed.

Consent Agenda Motion by Randa Harrington, seconded by Patricia Krotz, adopted the following Consent Agenda Items as recommended by the superintendent:

1. Approved the minutes from the February 14, 2023 meeting.
2. Approved the Treasurer's report dated January 2023.
3. Approved the CSE/ CPSE/ 504 committee recommendations as presented.

Unanimously carried

Board Action Items
BOCES Cooperative
Purchasing Annual
Resolution

Motion by Becky Backer, seconded by Patricia Krotz, approved the 2023-24 CA BOCES cooperative purchasing resolution, as recommended by the superintendent.

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2023-2024 fiscal year, and**

WHEREAS, The Belfast Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Belfast Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

Carried 7-0

Designation of Lead Agency Status for the BCS 2023-24 Capital Outlay Project

Motion by Patricia Krotz, seconded by Dan Borden to approve the designation as lead agency for the Belfast Central School 2022-23 Capital Outlay Project resolution, as recommended by the Superintendent.

Whereas, the Belfast Central School District, in an effort to improve its educational facilities, has initiated a Capital Outlay Project; and

Whereas, on March 14, 2023, the Belfast Central School District Board of Education took action to proceed with said project; and

Whereas, the preliminary engineer's estimate prepared by CPL provides a detailed description of the proposed Capital Outlay Project; and

Resolved, that the Belfast Central School District will act as the lead agency in the SEQRA review of the action for the proposed 2023-24 Capital Outlay Project for the Belfast Central School District.

Carried 7-0

Classifying the Proposed BCS 2022-23 Capital Outlay Project as a Type II Action in Accordance with SEQRA

Motion by Dan Borden, seconded by Cecy Curcio to approve the classification the proposed BCS 2023-24 Capital Outlay Project as a Type II action in accordance with SEQRA resolution, as recommended by the Superintendent.

Whereas, the Belfast Central School District is lead agency for the purpose of implementing the above referenced project, and

Whereas, the Belfast Central School District has considered and reviewed the project, now therefore be it,

Resolved, the Belfast Central School District, as the lead agency for purposes of this project, determines that the project is a Type II action for the purposes of SEQRA and be it further

Resolved, that as a consequence of such finding, the Belfast Central School District hereby determines that the no additional actions are required in accordance with the requirements of SEQRA. Carried 7-0

Kitchen Equipment Bid Rejection Motion by Randa Harrington, seconded by Cecy Curcio to reject the bid from NEOBITS to purchase cafeteria equipment for \$26,414.18 because the bid did not meet the specifications of the bid, as recommended by the superintendent. Carried 7-0

Sick Day Buyout Motion by Randa Harrington, seconded by Becky Backer authorized the use of the EBLAR reserve to for the contractual buyout of sick days upon retirement for Bob Lingenfelter in the amount of \$38,781.36, as recommended by the superintendent. Carried 7-0

Confidential/ Managerial Employment Agreements Motion by Patricia Krotz, seconded by Cecy Curcio, approved employment agreements for confidential and managerial staff for the period of July 2023-June 2027, as recommended by the superintendent. Carried 7-0

Musical Pit Orchestra Motion by Cecy Curcio, seconded by Randa Harrington to contract with the musicians listed below for up to six sessions each at \$35 a session to participate in the BCS MS/HS pit orchestra, as recommended by the superintendent.

- Marcio Horsth - Percussion/Set
- Dan Zambrano - Bass Guitar
- David Dytschkowskyj - Tenor Sax
- Day Chase - Tenor Sax
- Rick Bull - Guitar
- Kurtis Perry – Guitar
- Dawn Bennett - Piano

Carried 7-0

PERSONNEL

Retirement Motion by Becky Backer, seconded by Chris Enders approved the following personnel motions, as recommended by the Superintendent.

- accepted Tina Lingenfelter’s resignation for the purpose of retirement effective June 30, 2023.

- accepted Wanda Weaver’s resignation for the purpose of retirement effective June 30, 2023.

Chaperones - approved the following people as chaperones for the Spring 2023 sport season:

- Laura Brace
- Shelly Calanni
- Katie Szwejbka
- Kim Ralyea

Girls on the Run Coach and Assistant coach - approved Lizzy Austin as the 2023 Spring Girls on the Run coach.
- approved Sandy Miller as the assistant Girls on the Run coach for the spring of 2023.

Unanimously Carried

Executive Session Motion by Randa Harrington, seconded by Becky Backer to move into executive session at 6:38pm to discuss personnel or legal matters for purposes specified in the open meeting law. Carried 7-0

Motion by Patricia Krotz, seconded by Cecy Curcio to move out of executive session at 7:24pm to discuss personnel or legal matters for purposes specified in the open meeting law. Carried 7-0

ADJOURNMENT

Motion by Becky Backer, seconded by Patricia Krotz, to adjourn the meeting at 7:25pm. Carried 7-0

