

**BELFAST CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING MINUTES**

**May 9, 2023**

**School Board Members Present:** Josie Preston, President, Randa Harrington, Vice President, Becky Backer, Dan Borden, Cecy Curcio, Chris Enders, Patricia Krotz,

**Absent:** none

**District Personnel:** Wendy Butler Ed. D, Superintendent, Rick Bull, 5-12 Principal, Jessica Hess, PK-4 Principal/ Director of Pupil Services, Keegan Harrington, Business Manager, Gina Larrabee, District Clerk,

**Others:** Brittany Sortore (left 5:51), Donna Sortore (left 5:51), Levi Feely(left 6:22), Andrew Hammond(left 6:22),

At 5:41 p.m. the meeting was called to order by Josie Preston, President

**Additions or Deletions**     None

**Public Comment/  
Questions**                     District residents Brittany Sortore and Donna Sortore talked with the Board about Policy 5730: Transportation of Students.

**Presentations**                 Levi Feely and Andrew Hammond of CPL provided an overview of the 2022 Capital Improvement Project. They shared a power point depicting each element of the project, communicated timelines for each element, and talked about contractors, materials, and start dates. Board members asked questions and provided feedback.

**Financial**                         Keegan Harrington, Business Manager presented the monthly reports: March's Treasurer's reports, Budget Status and Revenue Status reports, March's warrants, and the Internal Claims audit report. Mr. Harrington discussed the athletic bid. Wendy Butler joined him to explain athletic equipment cost and requirements. Mr. Harrington provided the corrected property tax report card.

**Leadership Reports**             Principal Rick Bull stated we will have a 100% graduation rate this year, as all 24 seniors will be graduating. Mr. Bull also stated at the end of the 3<sup>rd</sup> quarter, 31 students earned Cum Laude, 47 students earned Magna Cum Laude, and 28 students earned Summa Cum Laude. At the middle school awards assembly held Monday, May 8, 51 students earned awards. Mr. Bull and Dr. Butler agreed that students have adapted very well to the new cell phone free environment.  
Principal Jessica Hess stated 17 students opted out of state testing this round. Ms. Hess gave a shout out to Mrs. Kayla Green, secretary to CSE and Guidance Offices for her work in sorting, scheduling, arranging locations for test takers, arranging proctors for test takers, collection, and storage of the NYS Grade 3-8 assessment test. Ms. Hess stated Mrs. Green was integral to a smooth testing season.  
Dr. Wendy Butler presented information about a trip to Athens, Greece. This is a combined trip with Genesee Valley and designed for staff, community members, and children 9<sup>th</sup> grade and over from both school districts. Details can be found on the BCS website. Dr. Butler spoke about a resource she is working with the business office to update. The *Business Office Functions Manual* will be a step-by-step guide for our business office to reference.

**Consent Agenda**                 Motion by Patty Krotz, seconded by Randa Harrington, adopted the following Consent Agenda Items as recommended by the superintendent:

1.     Approved the minutes from the April 18 and 19 and May 2, 2023, meetings.
2.     Approved the Treasurer's report dated March 2023.
3.     Approved the CSE/ CPSE/ 504 committee recommendations as presented.

Unanimously carried

**Board Actions**

**Policy Adoption**

Motion by Becky Backer, seconded by Dan Borden, to adopted Policy 5510: Accounting of Funds 5530: Petty Cash Funds and Cash in School Buildings, that were reviewed at the March 14, 2023 meeting, as recommended by the superintendent.

Carried 7-0

**Athletic Bid Approval**

Motion by Chris Enders, seconded by Patricia Krotz, to approved the 2023-24 Athletic Bid to Gopher, S&S Worldwide, BSN and Laux based on the amounts presented on the athletic bid summary provided in the Financial Section of the Board packet, as recommended by the superintendent.

Carried 7-0

**Athens, Greece Trip Approval**

Motion by Dan Borden, seconded by Randa Harrington, to approved support for BCS student/ staff/ community participation in a combined trip with Genesee Valley to Athens, Greece, March 27-April 4, 2024, as recommended by the Superintendent.

Carried 7-0

**Corrected Property Tax Report Card**

Motion by Becky Backer, seconded by Cecy Curcio, to approved the corrected Property Tax Report Card, as recommended by the Superintendent.

Carried 7-0

**BTA MOA- Nurse Recognition**

Motion by Randa Harrington, seconded by Patricia Krotz, to approved an MOA with the Belfast Teachers' Association as a member of the unit with the specified employment conditions for the 23-24 school year, as recommended by the Superintendent.

Carried 7-0

**Girls' Varsity Soccer Overnight Trip- Fall 2023**

Motion by Becky Backer, seconded by Cecy Curcio, to approved the girls' varsity soccer team trip to Albany on September 9 and 10, 2023, to play in a two-game tournament to be held in conjunction with the NYS Hall of Fame induction (former GV Coach Judy Bliven to be inducted), as recommended by the Superintendent.

Carried 7-0

**Private School Transportation Request**

Motion by Cecy Curcio, seconded by Patricia Krotz, to disapproved a request for transportation submitted by Donna, Jonathan, and Brittney Sortore to provide transportation for a student to attend Parker-Jordan Christian Academy at 8133 Rt. 417 Little Genesee, NY 14754, for the 2023-24 school year because the school would require transportation beyond the 15 mile limit in BCS Policy 5730: Transportation of Students, as recommended by the Superintendent.

Carried 7-0

**PERSONNEL  
Appointments**

Motion by Becky Backer, seconded by Patricia Krotz, to approve the following personnel motions, as recommended by the Superintendent:

**Katie Szwejbka**

Appointed Katie Szwejbka, who holds a NYS Initial Certificate permitting her to teach English Language Arts in grades 7-12 and has completed a successful four-year probationary appointment, to the tenured position of English Teacher in the English education tenure area commencing August 28, 2023.

**Cindy Struckmann**

Appointed Cindy Struckmann, who holds a NYS Initial Certificate permitting her to teach Mathematics in grades 7-12 and has completed a successful four-year probationary appointment, to the tenured position of Math Teacher in the mathematics education tenure area commencing August 28, 2023

**Jasmine Shephard**

Appointed Jasmine Shephard, who holds a NYS Initial Certificate permitting her to teach Students with Disabilities in grades 1-6 and has completed a successful four-year probationary appointment, to the tenured position of Special Teacher in the special education tenure area commencing August 28, 2023.

<b>Elizabeth Austin</b>	Appointed Elizabeth Austin, who holds a NYS Initial Certificate permitting her to teach Childhood Education in grades 1-6 and has completed a successful four-year probationary appointment, to the tenured position of Elementary Education Teacher in the elementary education tenure area commencing August 28, 2023.
<b>Jessica Weaver</b>	Appointed Jessica Weaver, who holds a NYS Level III Teaching Assistant Certificate permitting her to work as a teacher's assistant and has completed a successful four-year probationary appointment, to the tenured position of Teacher Assistant in the teacher assistant tenure area commencing August 28, 2023
<b>Resignation Corinn Marriott</b>	Accepted Corinn Marriott's resignation from her Art Teacher position effective June 23, 2023
<b>Appointment Reina Pacholka</b>	Appointed Reina Pacholka who is eligible for NYS Certificate permitting her to teach in grades PK-6, to the position of Elementary Education Teacher in the elementary education tenure area for a probationary period of four years, to commence August 28, 2023, and to end August 28, 2027. Eligibility for tenure at the end of the probationary period is dependent on Miss Pacholka receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. Miss Pacholka salary for the 23-24 school year will be at Step B plus graduate hours of the BTA negotiated contract.
<b>Substitute Matt Majoros</b>	Approved Matt Majoros as a non-instructional sub for the remainder of the 22-23 school year.
	Unanimously carried
<b>EXECUTIVE SESSION</b>	Motion by Randa Harrington, seconded by Patricia Krotz, to move into executive session at 6:59pm to discuss personnel or legal matters for purposes specified in the open meeting law. Keegan Harrington was asked to join. Mr. Harrington left executive session at 7:10. <span style="float: right;">Carried 7-0</span>
	Motion by Becky Backer, seconded by Patricia Krotz, to move out of executive session at 7:34pm to discuss personnel or legal matters for purposes specified in the open meeting law.
<b>ADJOURNMENT</b>	Motion by Patricia Krotz, seconded by Becky Backer, adjourned the meeting at 7:34pm. Carried 7-0

