

**BELFAST CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING MINUTES**

**June 13, 2023**

**School Board Members Present:** Randa Harrington, Vice President, Becky Backer (6:13), Dan Borden, Chris Enders

**Absent:** Josie Preston, Cecy Curcio, Patricia Krotz

**District Personnel:** Wendy Butler Ed. D, Superintendent, Rick Bull, 5-12 Principal, Jessica Hess, PK-4 Principal/ Director of Pupil Services, Keegan Harrington, Business Manager, Gina Larrabee, District Clerk,

**Others:** Michelle Calanni

At 5:25 p.m. the meeting was called to order by Randa Harrington, Vice President

**Executive Session**            Motion by Chris Enders, seconded by Dan Borden, to move into executive session at 5:25pm to discuss personnel or legal matters for purposes specified in the open meeting law. Keegan Harrington was asked to join. Mr. Harrington left executive session at 5:56pm.  
Unanimously carried

Motion by Becky Backer, seconded by Patricia Krotz, to move out of executive session at 6:17pm to discuss personnel or legal matters for purposes specified in the open meeting law.  
Unanimously carried

**Additions or Deletions**    None

**Financial**                      Keegan Harrington, Business Manager presented the monthly reports: April's Treasurer's reports, Budget Status and Revenue Status reports, April's warrants, and the Internal Claims audit report. Mr. Harrington discussed NYCLASS banking options with the board.

**Leadership Reports**        Principal Rick Bull presented changes to the 2023-2024 Code of Conduct. He explained why various changes are being made.  
Principal Jessica Hess provided end to the year data for elementary students as well as the Special Education Report.  
Dr. Wendy Butler presented a power point showing the District's Safety Plan Review including the required Emergency Remote Instruction Plan. Public comment is welcome on this plan. Dr. Butler also provided the District's Professional Learning Plan, updates on several policies, and information about summer professional development for our teachers.

**Consent Agenda**            Motion by Becky Backer, seconded by Chris Enders, adopted the following Consent Agenda Items as recommended by the superintendent:  
1.        Approve the minutes from the May 9 and 17, 2023, meetings  
2.        Approved the CSE/ CPSE/ 504 committee recommendations as presented.  
Carried 4-0

**Board Actions**

**Code of Conduct/  
Student Handbook**        Motion by Chris Enders, seconded by Dan Borden, approved 23-24 Code of Conduct/ Student Handbook for Belfast Central School, as recommended by the superintendent.  
Carried 4-0

**Out of District**            Motion by Dan Borden seconded by Chris Enders, approved the following out-of-district students for the 22-23 school year, as recommended by the superintendent.

<b>PK-6 Students</b>		<b>Grade</b>	<b>Home District</b>
Emerson	Ely	5	Genesee Valley
Alexandria	Litchner	5	Cuba-Rushford
Carley	Manning	5	Genesee Valley
Finley	Kowalewski	1	Cuba Rushford

<b>7-12 Students</b>		<b>Grade</b>	<b>Home District</b>
Alex	MacLaughlin	11	Friendship
Kristopher	MacLaughlin	8	Friendship
Addison	Ely	10	Genesee Valley
Alexa	Ely	10	Genesee Valley
Micaylah	Mages	12	Friendship
Damien	Rinker	12	Fillmore

**Professional Learning Plan** Carried 4-0  
 Motion by Chris Enders, seconded by Becky Backer, approved the District Professional Learning Plan for the 23-24 school year as presented, as recommended by the superintendent.

**Merged Athletics** Carried 4-0  
 Motion by Becky Backer, seconded by Chris Enders, approved merging the identified athletic teams with Genesee Valley for the 2023-24 school year, as recommended by the superintendent.

- |                               |                               |                           |
|-------------------------------|-------------------------------|---------------------------|
| • Boys' and Girls' Soccer     | • Boys' and Girls' Basketball | • Baseball                |
| • Boys' and Girls' Volleyball | • Swimming                    | • Softball                |
| • Cross Country               | • Golf                        | • Track and Field         |
| • Cheer                       | • Boys' and Girls' Bowling    | • Boys' and Girls' Tennis |
|                               |                               | • Indoor Track            |

Carried 4-0

**Cafeteria Equipment Bid**  
 Motion by Becky Backer, seconded by Dan Borden, approved the bid submitted by B&G Food Service Equipment LLC of \$58,600.22 to replace equipment in the cafeteria, as recommended by the Superintendent. Carried 4-0

**Special Education Plan Approval** Carried 4-0  
 Motion by Becky Backer, seconded by Chris Enders, approved the special education report and plan as presented, as recommended by the Superintendent.

**Surplus Items**  
 Motion by Chris Enders, seconded by Dan Borden, declared the identified items as surplus and approve the sale or disposal of the items, as recommended by the Superintendent.

- 1996 White Dodge pick-up
  - Vin# 1B7KF26Z6TJ184741
  - 36,987 miles
- Lift Gate from red Ford pick-up
- Ranger Tire balancer

Carried 4-0

**Health Office Assistant Position Creation**  
 Motion by Chris Enders, seconded by Becky, approved the creation of the Civil Service title of Health Office Assistant and approve the position as a substitute if a licensed nurse is not available as a substitute nurse, as recommended by the Superintendent.

Carried 4-0

**Caroline Painter**  
 Motion by Dan Borden, seconded by Becky Backer, approved an agreement between Caroline Painter and Belfast Central School, as recommended by the Superintendent. Carried 4-0

**PERSONNEL  
Appointments**

Motion by Becky Backer, seconded by Chris Enders, approved the following personnel motions, as recommended by the Superintendent:

**Summer School  
Teachers**

Approved the following teachers to work the BCS 2023 summer school (July 5- August 12, 2023):

1. Jasmine Shephard
2. Faith Redlecki
3. Joanne Ross
4. Jessica Weaver
5. Danielle Prosser
6. Deb Borden
7. Mary Paulsen
8. Morgan Hamer
9. Brandi Duvall
10. Mackenzie Hamer
11. Aran Heaney
12. Bruce Harrington
13. Amy Giboo
14. Mary Guilford (substitute)
15. Heidi Ellsessor (substitute)

**Summer School  
Teacher Aides**

Approved the following teacher aides for the BCS 2023 summer school program (July 5- August 12, 2023):

1. Tammy Dahill
2. Sue Durrigan
3. Kristina Gould
4. Joleen Middaugh
5. Heidi Ellsessor (substitute)

**Summer School Bus  
Drivers**

Approve the following summer bus drivers (July 5- August 12, 2023):

1. Kathleen Malota
2. Kevin Borden
3. Andy Mountain

**Summer School Bus  
Monitors**

Approved the following bus monitors for the BCS 2023 summer program (July 5- August 12, 2023):

1. Tammy DaHill
2. Jessica Buchholz
3. Bonnie Barber

**Summer clubs/  
activities:**

Approved the following people for summer clubs/ activities:

1. Tara Willgens

**Summer Cleaning Staff**

Approve the following 2023 summer cleaning staff (8 weeks):

1. Marion Brundage
2. Jessica Buchholz
3. Christiana Hansgen
4. Jacob Borden
5. Mary Hamer

**Summer Technology  
support**

Approved Matt Weaver as summer 2023 technology support (8 weeks).

<b>Resignations</b>	
<b>Jessica Hess</b>	Accepted Jessica Hess' resignation effective July 9, 2023. Mrs. Hess' salary will end June 30, 2023 and her insurance will carry until July 9, 2023.
<b>Sarah Noniewicz</b>	Accepted Sarah Noniewicz's resignation from her teacher's aide position effective June 30, 2023.
<b>Leave of absence</b>	
<b>Jesse Keiser</b>	Approved a leave for Jesse Keiser from July 12, 2023, through August 23, 2024. He will return on August 24, 2023.
<b>Appointments</b>	
<b>Macy Beardsley</b>	Appointed Macy Beardsley who is eligible for NYS Certificate permitting her to teach in grades PK-6, to the position of Elementary Education Teacher in the elementary education tenure area for a probationary period of four years, to commence August 28, 2023, and to end August 28, 2027. Eligibility for tenure at the end of the probationary period is dependent on Miss Beardsley receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. Miss Beardsley's salary for the 23-24 school year will be at Step A of the BTA negotiated contract.
<b>Alexis Wight</b>	Appointed Alexis Wight who holds a NYS Certificate permitting her to teach in grades PK-6, to the position of Elementary Education Teacher in the elementary education tenure area for a probationary period of four years, to commence August 28, 2023, and to end August 28, 2027. Eligibility for tenure at the end of the probationary period is dependent on Miss Wight receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. Miss Wight's salary for the 23-24 school year will be at Step C, plus graduate hours, of the BTA negotiated contract.
<b>Krista Harrington</b>	Appointed Krista Harrington to the position of Secretary to the Principal. Mrs. Harrington's employment will be governed by the Managerial/Confidential Employees-Confidential Secretaries agreement effective July 3, 2023. Mrs. Harrington's hourly salary will be \$18.50 an hour during her first year of employment and she will be appointed as the substitute caller.
<b>Resignations</b>	
<b>Jesse Keiser</b>	Approved Jesse Keiser's resignation for purposes of retirement effective November 30, 2023.
<b>Katie Creary</b>	Accepted Katie Creary's resignation from her Spanish teacher's position effective June 30, 2023.
<b>Debra Wagoner</b>	Appointed Debra Wagoner who is completing requirements to renew a NYS Certificate permitting her to teach visual arts, to the position of Art Teacher in the art tenure area for a probationary period of four years, to commence August 28, 2023, and to end August 28, 2027. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Wagoner receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. Mrs. Wagoner's salary for the 23-24 school year will be at Step F, plus graduate hours, of the BTA negotiated contract.
<b>Appointments</b>	
<b>Jason Hamer</b>	Permanently appointed Jason Hamer, who has successfully completed a one-year probationary period, to the position of Senior Maintenance Mechanic effective July 1, 2023.
<b>Wendy Butler</b>	Appointed Wendy Butler as the PK-4 Principal effective July 1, 2023.

**Wendy Butler** Appointed Wendy Butler as the interim Director of Special Education/ CSE/ CPSE,504 Chairperson effective July 1, 2023, until the Director of Pupil Services position is filled.

**Summer Cafeteria** Approved Addison Male to work in the cafeteria during the 2023 summer school program.

**Resignation**  
**Caroline Painter** Accepted Caroline Painter's resignation from her position as a speech-language pathologist, effective July 1, 2023 Unanimously carried

**ADJOURNMENT** Motion by Chris Enders, seconded by Becky Backer, adjourned the meeting at 7:14pm.  
Carried 4-0

