

**BELFAST CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL MINUTES**

Date: June 13, 2017  
 Where Held: Auditorium  
 Time: 6:30 p.m.

Kind of Meeting: Regular  
 Presiding Officer: Richard Hull

**MEMBERS PRESENT:** Cecy Curcio, Chris Enders, Randa Harrington, Richard Hull, Jr., Janine Preston, Josie Preston, Patti Krotz

**OTHERS PRESENT:** Dave Hanks, Interim Superintendent, Michael Roche, Principal, Anne Histed, Pupil Personnel/CSE Chair, Robert Lingenfelter, District Treasurer, Gina Larrabee, District Clerk, Jim Schneider, Building & Grounds/Transportation Supervisor, Mike McArdle, Consultant, Melanie Miller, Teachers Association President, Mary Beth Arnold

At 6:30p.m., President Hull called the meeting to order.

**Motion by Cecy Curcio, seconded by Janine Preston, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve the minutes of the May 9, 2017 budget hearing, and the May 17 and June 5 special meetings.**  
**Carried 7-0**

Minutes

Melanie Miller presented a gift to President Richard Hull from the Belfast Central School community in sincere appreciation for the many years he has served the school. On behalf of the Board of Education and Belfast Central School Community, Janine Preston presented Mr. Hull with a plaque. With gratitude, Ms. Preston spoke of the dedication and time that Mr. Hull has given to this school and community. Mr. Hull humbly accepted these gestures, and thanked everyone present.

Hull Recognitions

Robert Lingenfelter provided budget status and revenue status reports and April warrants to the Board for review. He also provided the Board with the Annual Reserve Fund Summary, and explained each line in the reserve including its established purpose, how it is spent, and guidelines for future transfers to each fund. Mr. Lingenfelter communicated to the Board the importance of establishing reserve funds, and said that each fund is established based on yearly spending patterns, is used strictly for its established purpose, and requires board approval. Reserve fund categories include: Employee Benefits Accrued Liability Reserve, Worker's Compensation Reserve, Reserve for Retirement Contributions, Unemployment Reserve Fund and Repair Reserve Fund.

Budget & Revenue Status  
 Annual Reserve Fund summary

The Board established the aforementioned reserves and approved funding all reserves at various levels.

Prom

Mike Roche let the Board know that the Senior Prom, held at the Wellsville Country Club, was well attended. He stated the Country Club was very accommodating to our students, and created an enjoyable and memorable night for all. Mr. Roche said that while this venue provided outstanding service, next year's prom may move to a different location due to cost. He updated that the Baccalaureate was held on June 11, and a computer based trial was held for state tests. Mike Roche mentioned teachers who work on keyboarding with students, but noted this is an area of concern should computer based testing be required in the future.

State Testing

Senior's Trip

Anne Histed expressed to the Board what a wonderful time 22 seniors had on their trip to New York City. Ms. Histed stated that she received compliments from folks along the way about how well behaved BCS students are. Ms. Histed enumerated the events seen, experiences had, and memories brought home by the Belfast Senior Class of 2017. Ms. Histed informed the Board that the Accord Afterschool program would be ending due to the loss of funding. She explained the late bus, paid for by the Accord Corporation, would now be funded by Literacy West. This change ensures other activities (Study Center, Kid's Club, etc.) would still be available to BCS students.

Accord/Lit West

Gymnasium

Jim Schneider communicated to the Board that the gymnasium floor is moving along on schedule. Materials for completion of the floor are expected to be delivered approximately the third week in June. He stated work on the upper athletic field is also on schedule. Mr. Schneider recommends that some material being replaced during construction, be saved and repurposed for other projects.

Athletic field

Treasurer's report

**Motion by Josie Preston, seconded by Randa Harrington, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent to accept the treasurer's report for the month of April as presented. Carried 7-0**

**Motion by Randa Harrington, seconded by Janine Preston, that the Board of Education of the Belfast Central School upon the recommendation of the superintendent approve/disapprove the annual reserve summary as presented.**

**Motion by Chris Enders, seconded by Josie Preston, that the Board of Education upon the recommendation of the superintendent approve:**

- a transfer from the Employee Benefits Accrued Liability Reserve to cover the retirement benefits paid in 2016-2017 school year in the amount of \$35,124.98 and to also include upcoming payments that may occur in the end of June.
- approve establishing a Workers' Compensation Reserve Fund in an amount not to exceed \$40,000.
- approve funding the Workers' Compensation Reserve Fund in an amount not to exceed \$40,000.
- approve establishing a Reserve for Retirement Contributions Fund in an amount not to exceed \$200,000.
- approve funding the Reserve for Retirement Contributions Fund in an amount not to exceed \$200,000.
- approve establishing an Unemployment Reserve Fund in an amount not to exceed \$25,000.
- approve funding the Unemployment Reserve Fund in an amount not to exceed \$25,000.
- approve establishing a Repair Reserve Fund in an amount not to exceed \$30,000.
- approve funding the Repair Reserve Fund in an amount not to exceed \$30,000.
- approve funding the Employee Benefits Accrued Liabilities Reserve (EBALR) Fund up to \$450,000 pending the reserve amount of funds remaining in our unappropriated fund balance as of June 30, 2016.

Employee Benefits  
 Accrued Liability Reserve - Funds

**Motion by Janine Preston, seconded by Josie Preston, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve agenda items as presented:**

To act upon the recommendation of the Superintendent to approve recommendations for the following case numbers: CSE: 900388327, 900376746, 900388160, 900376850, 900387664, 900387687.

CSE

To act upon the recommendation of the Superintendent to approve appointment of Meredith Perrin as a summer

Perrin -Summer

food service worker.

To act upon the recommendation of the Superintendent to approve accepting the resignation of Lydia Hall-Lochmann VanBenekom from the position of Special Education teacher effective as of August 31, 2017.

To act upon the recommendation of the Superintendent to approve allowing Friendship students to participate on Belfast's volleyball team.

To act upon the recommendation of the Superintendent to approve class advisors for the 2017-2018 school year as follows: FRESHMAN CLASS-co-advisors Michelle Calanni and Tina Lingenfelter; HIGH SCHOOL STUDENT COUNCIL-Bonnie Barber.

To act upon the recommendation of the Superintendent to approve fall chaperones for the 2017-2018 school year as follows: Josh Hazelton and Mary Beth Arnold.  
Carried 7-0

Motion by Randa Harrington, seconded by Chris Enders, that the Board of Education of the Belfast Central School to table the decision to approve/disapprove attendance at the NYSSBA Annual Convention  
Carried 7-0

**Motion by Cecy Curcio, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve agenda items as presented:**

To act upon the recommendation of the Superintendent to approve out-of-district student attendance for Christian Lingenfelter

To act upon the recommendation of the Superintendent to declare the following books and equipment as surplus to be discarded:

one Texas Instrument calculator, one TI View Screen

Government for Everybody, AMSCO 1995 (24 copies) Economics For Everybody, AMSCO 1994 (24 copies) When Greatness Called, 1970 (2 copies)

World History, AGS 2001(3 copies) The World Almanac, 2002 (6 copies)

World History, Glencoe 2008 (1sample copy)

Prentice Hall:

Brief Review Global History and Geography 2012 (1) 2013 (3)- no stamp World History Connections to Today (Modern Era) 2003, 2005 (1 sample each) World History Connections to Today (modern Era), 1999 (3 copies)

World History Connections to Today, Vol1 1999(1) 2003 (2) American Journey the Quest for Liberty since 1865. 1992 (sample)

Global History and Geography, The Growth of Civilizations 2008 (sample) The World in 1975, Associated Press (no stamp)

The World in 1973, Associated Press (no stamp) Making Rational Decisions, 1982 (no stamp)

Effective Participation in Government, a guide to policy skills and workbook, 1976 (1 each) World History, The Human Odyssey, 1998 (sample)

The Shaping of Western Society, An Inquiry Approach, 1968 (14 copies)

American Crafts, 1986 (1 copy)

Social Studies Teacher's Survival Kit, 1988 (1 copy) Encyclopedia American, set from library, 1984

C.W. Publications:

The Credit Game,1997

Advertising, 1999

Can I make it on my own,1997

Taxes/Debts/Deficits, 1999

The Money Game, 1997

Inflation, 1999

The Insurance Game, 1997

Resumes/applications/interviews, 1999

Malletach Inc., 1999

Unemployment/Recession, 1999

To act upon the recommendation of the Superintendent to approve a contract with Allegany County for transportation of preschoolers with handicapping conditions.  
Carried 7-0

**Motion by Randa Harrington, seconded by Patti Krotz, that the Board of Education of the Belfast Central School approve the following agenda items as presented:**

To act upon the recommendation of the Superintendent to approve appointment of Alan Sweet as bus drivers for summer school 2017

To act upon the recommendation of the Superintendent to approve appointment of Kim Ralyea as bus monitor for summer school 2017

To act upon the recommendation of the Superintendent to approve an Occupational Therapist shared contract between Belfast and Friendship Central Schools

To act upon the recommendation of the Superintendent to approve summer school for 2017, July 10 through August 18, three hours per day for students who need interventions and supports throughout the summer to maintain or improve achievement levels in students in need of support.

To act upon the recommendation of the Superintendent to approve summer school for 2017, July 10 through August 18, three hours per day for high school students in need of credit recovery to meet their grade/subject level requirements.

To act upon the recommendation of the Superintendent to approve 2017 summer school staff appointing Sandy Miller and Catherine Jagodzinski as summer school teachers  
Carried 7-0

At 8:20 p.m., Randa Harrington made the motion, seconded by Patti Krotz, that the Board of Education of the Belfast Central School upon the recommendation of the superintendent enter into executive session to discuss a particular personnel matter. Carried 7-0 (Board members, Mike McArdle and Mr. Hanks adjourned to the prekindergarten classroom.)

At 9:15, Mike McArdle left executive session; Robert Lingenfelter entered executive session.

At 9:51 p.m., Chris Enders motioned, seconded by Janine Preston to come out of executive session.  
Carried 7-0

Upon the recommendation of the Superintendent and on motion of Randa Harrington and seconded by Patti Krotz, the Board of Education of the Belfast Central School approves the funding and ratification of the terms negotiated between the Board of Education and the Belfast Teachers Association. The Collective Bargaining Agreement will be effective July 1, 2017 through June 30, 2020. The Superintendent of Schools shall have authority on behalf of the Board of Education, to acknowledge the agreement accordingly. Carried 7-0

Hall-Lochmann resignation  
Volley-ball with Friendship

Advisors

Chaperones

NYSSBA Annual Convention

Out-of-District

Surplus

Pre-school transportation

Summer school drivers and monitors

Occupational Therapy Shared service

Summer school classes

Summer school teachers

Executive Session

Belfast Teacher's Association Contract

Upon the recommendation of the Superintendent and on motion by Patti Krotz and seconded by Cecy Curcio, the Board of Education of the Belfast Central School approves the funding and ratification of the Managerial/Confidential Employees Terms and Conditions between the Board of Education and Managerial/Confidential Employees. This agreement is effective July 1, 2017 through June 30, 2018. Carried 7-0

Managerial/  
Confidential  
Contract

Upon the recommendation of the Superintendent and on motion of Cecy Curcio and seconded by Randa Harrington, the Board of Education of Belfast Central School hereby approves the funding and ratification of the terms negotiated between the Belfast Central School District and the Belfast School Related Personnel Association as presented to the Board in the parties' Memorandum of Agreement. These terms address retroactive pay for retirees and the hourly wage for the BOCES bus run driver. The Superintendent shall have authority on behalf of the Board of Education to acknowledge the Memorandum of Agreement accordingly. Carried 7-0

Belfast  
School  
Related  
Personnel  
Association  
Contract

On motion of Chris Enders and seconded by Janine Preston, upon the recommendation of the Interim Superintendent, it is hereby agreed that the Board of Education accepts the resignation of Ronald Webb from his employment with the District effective August 31, 2018; and approves the terms of the Settlement Agreement with Ronald Webb and the Belfast Teachers Association as presented to the Board, and authorizes the Interim Superintendent to execute such Agreement. Carried 7-0

Webb  
Settlement  
Agreement

At 9:58 p.m., Patti Krotz made a motion, seconded by Chris Enders that the Board of Education of the Belfast Central School adjourn the meeting  
Carried 7-0

Adjourn