

BELFAST CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL MINUTES

Date: September 13, 2016

Kind of Meeting: Regular Meeting

Where Held: Auditorium

Presiding Officer: Richard Hull

Time: 6:30 p.m.

MEMBERS PRESENT: Richard Hull, Jr., Chris Enders, Janine Preston, Josie Preston, and Randa Harrington (arrived 6:50)

MEMBERS ABSENT: Patricia Krotz, Cecy Curcio

OTHERS PRESENT: Judy May, Superintendent, Michael Roche, Principal, Robert Lingenfelter, District Treasurer; Gina Larrabee, Secretary to the Superintendent/District clerk, Anne Histed, Director of Pupil Personnel
Melanie Miller, Teacher Association, Alexis Weaver, Ashley Yackman, community member

At 6:30 p.m., President Hull called the meeting to order. The Pledge of Allegiance was recited.

Motion by Chris Enders, seconded by Janine Preston, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve the minutes of the August 9, 2016 regular meeting. Carried 5-0

Minutes

Motion by Chris Enders, seconded by Josie Preston, that the Board of Education of the Belfast Central School approve financial agenda items for the 2016-17 school year as follows:

To act upon the recommendation of the Superintendent to accept the treasurer's report for the month of July as Presented.

Treasurer's reports
Budget status &
revenue status, tax
warrant

Budget status and revenue status reports, warrants, and the internal claims auditor's report to the Board for July warrants were reviewed.

Motion was unanimously carried.

Motion by Josie Preston, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve financial agenda items for the 2016-17 school year as follows:

Mr. Lingenfelter explained that the Bond and Note Financing-Post-Issuance Tax Compliance Procedures are new procedures the federal government wanted us to put in place to verify that we are following the updated recommended procedures when we issue bonds and notes.

Bond/Note,
Lease/Purchase,
Bus Lease Financing

He also stated a Lease/Purchase Financing (Energy saving project)-Authorizing resolution is a resolution needed for the District to be able to go forward with the borrowing for the energy performance contract (Siemens).

Mr. Lingenfelter further defined a Bond and Note Financing-SEC-Driven Continuing Disclosure Compliance Procedures as additional, new federal guidelines that have been recommended for us to initiate. These guidelines are steps that we will follow when doing our annual Continuing Disclosure which is in regards to our rating on borrowings.

And Mr. Lingenfelter described the Bus Lease Financing Specifications and Bus Lease Bid resolution as the resolution that accepted Daimler as the successful bidder of our bus lease bid.

Motions were unanimously carried.

Mr. Lingenfelter presented a PowerPoint on the CEP Grant. This is a federal grant designed for schools whose ISP (Individual Student Percentage) number is within a federal guideline for assistance. Mr. Lingenfelter explained that this grant works with, but is not directly tied to the free and reduced lunch program. Mr. Lingenfelter expounded on Belfast Central School's place in these guidelines, and what effect on our school breakfast and school lunch prices would be experienced in our district. Mr. Lingenfelter offered pros and cons for acceptance of this grant. Josie Preston stated she thinks other schools in the area participate. Chris Enders asked for clarification with regards to a tax increase relating to the CEP grant. Randa Harrington asked if this information could be placed in the newsletter. Josie Preston stated she believes more investigation is needed, and she thanked Mr. Lingenfelter for the information and presentation.

CEP Grant

Mr. Roche stated that the school year was off to a good start. He reported that there was a good turn out for the back-to-school night, and he feels hosting such an event prior to the start of school added to its success. Mr. Roche expressed his gratitude to board members, and to all those who participated to make the event a success.

Opening days of
school

Mr. Roche addressed ELA and Math scores. He stated, that while he did not feel they were favorable, the scores cannot be used as an indicator, due to the number of students opting to not take them. He feels the test are important. ELA and Math scores are a tool that teachers can use to gauge effectiveness of teaching strategies, and student information retention.

ELA and Math
Scores

Mrs. May shared the enrollment numbers, and talked about the acquisition of a new curriculum coordinator. The curriculum coordinator will be employed through BOCES. Mrs. May stated that Jane Foster is once again in the Belfast Central School through a grant through Literacy West. She also stated that Belfast Central School will be obtaining a counselor, 20 hours per week, through Literacy West.

Enrollment
numbers,
Curriculum
Coordinator, after
-school program

Motion by Randa Harrington, seconded by Josie Preston, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve attendance at the September 29 ACASB Dinner/meeting for the following: Richard Hull, Janine Preston, and Cecy Curcio. Carried 5-0

ACASB Dinner/
meeting

Randa Harrington made the motion, seconded by Josie Preston, that the Board of Education of the Belfast Central School approve the following agenda items as presented:

To act upon the recommendation of the Superintendent to accept an intent to retire for Douglas Bogdan from the position of custodian effective September 30, 2016

Bogdan, retirement

To act upon the recommendation of the Superintendent to accept the resignation of Robert Matteson from the position of bus driver effective September 30, 2016	Matteson resignation
To act upon the recommendation of the Superintendent to accept the resignation of Tara Judd from the position of teacher aide effective August 17, 2016	Judd resignation
To act upon the recommendation of the Superintendent to accept the resignation of Kathryn Brown from the position of earth science teacher effective September 18, 2016	Brown resignation
To act upon the recommendation of the Superintendent to accept the resignation of Julia Robinson from the position of instrumental music teacher effective October 1, 2016	Robinson resignation
To act upon the recommendation of the Superintendent to accept the resignation of Erin Lord special education teacher effective September 25, 2016. Motions were unanimously carried.	Lord resignation
Randa Harrington made the motion, seconded by Josie Preston, that the Board of Education of the Belfast Central School approve the following agenda items as presented:	
To act upon the recommendation of the Superintendent to approve the conditional probationary appointment of Davina Cotton as a teacher aide, pending fingerprint clearance. Probationary period commences on September 14, 2016 and ends on March 15, 2017. Salary for the 2016-17 school year will be \$9 per hour.	Cotton appointment
To act upon the recommendation of the Superintendent to approve the appointment of Jordin Fuller as a non-teaching substitute for the 2016-17 school year	Fuller appointment
To act upon the recommendation of the Superintendent to approve the appointment of Joleen Middaugh as a non-teaching substitute for the 2016-17 school year	Middaugh appointment
To act upon the recommendation of the Superintendent to approve the conditional appointment of Collin Jones as a non-certified substitute teacher for the 2016-17 school year	Jones appointment
To act upon the recommendation of the Superintendent to approve the conditional probationary appointment of Alexis Weaver as school nurse, pending fingerprint clearance. Probationary period commences on September 26, 2016 and ends on March 27, 2017. Salary for the 2016-17 school year will be \$13.29 per hour	Weaver appointment
Motions were unanimously carried.	
Motion by Randa Harrington, seconded by Chris Enders, that the Board of Education of the Belfast Central School upon the recommendation of the superintendent approve out-of-district student attendance for Emma and Carly Moultrup for the 2016-17 school year. No tuition is required due to pending property purchase. Carried 5-0	Moultrup Out-of-district
Randa Harrington made the motion, seconded by Josie Preston, that the Board of Education of the Belfast Central School approve the following agenda items as presented:	
Mrs. May gave an explanation of each of the following agenda items before the motion was made.	
To act upon the recommendation of the Superintendent to accept the updated Academic Intervention Plan.	AIS Plan
To act upon the recommendation of the Superintendent to approve an unpaid internship for McKenzie Miller working with Mrs. Woltag, school psychologist.	McKenzie internship
To act upon the recommendation of the Superintendent to approve the architect contract from Clark and Patterson, for the voter approved Capital project 2016 vote on August 2.	Capital project architect contract approval
To act upon the recommendation of the Superintendent to approve the following items as surplus: a television-barcode #CA051TV019, a VCR barcode #C051VC19, 6 Casio calculators, an approximately 3'x4' chest freezer that does not function properly.	Surplus
To act upon the recommendation of the Superintendent to accept the bid for the repair of a catch basin in the parking lot from Evingham Site Excavation in the amount of \$9800.00.	Parking lot repair
Note: Mr. Lingenfelter noted that an amount of \$14, 000 was incorrectly stated. \$9800.00 is the correct amount. Chris Enders asked for clarification.	
To act upon the recommendation of the Superintendent to approve a bus lease with Mercedes-Benz Financial Services USA LLC at the rate of 2.967%	Bus lease
To act upon the recommendation of the Superintendent to approve CSE and CPSE recommendations for the following case numbers: CPSE - 900388376 and 900388378 and CSE - 900388060, 900388311, 900376837	CSE CPSE
Motions were unanimously carried.	
ADDITIONS:	
Josie Preston made the motion, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve the following personnel agenda items as presented:	
To act upon the recommendation of the Superintendent to approve appointment of Audrey Beller as a certified substitute teacher for the 2016-17 school year	Beller appointment

To act upon the recommendation of the Superintendent to approve conditional appointment of Christine Lentz as a certified substitute teacher for the 2016-17 school year pending fingerprint clearance

Lentz
appointment

To act upon the recommendation of the Superintendent to appoint Lydia Hall-Lochmann Van Bennekom who holds an initial New York State Teaching Certificate permitting her to teach in the students with disabilities (grades 1-6 certification area in the public schools of New York State, is hereby appointed to the position of special education teacher in the special education tenure area for a probationary period of four years, to commence on September 22, 2016 and to end on September 22, 2020. Eligibility for tenure at the end of the probationary period is dependent on Lydia receiving APPR ratings of Effective or Highly Effective in three of four preceding years and no Ineffective composite or overall rating in the final year. The expiration date of this probationary appointment is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the Teachers' Collective Bargaining Agreement and will be based on Step A and will include credit for master degree.

Hall-Lochman Van
Bennekom
appointment

Motions were unanimously carried.

Mr. Hull reminded everyone about the special meeting on Friday, September 16.

At 7:36 p.m., Randa Harrington made the motion, seconded by Janine Preston, to enter executive session to discuss personnel/staffing. Carried 5-0 (Board members and Mrs. May and Bob Lingenfelter adjourned to the prekindergarten classroom)

Executive
Session

At 7:53 p.m., Judy May left from executive session.

At 8:26 p.m., Bob Lingenfelter left from executive session.

At 8:27 p.m., Mr. Lingenfelter returned to executive session.

At 8:34 p.m., Mr. Lingenfelter retired from executive session.

At 9:59 p.m., Janine Preston made the motion, seconded by Randa Harrington, to come out of executive session. Carried 5-0

At 10:00 p.m., Janine Preston made the motion, seconded by Randa Harrington, to adjourn the meeting. Carried 5-0