

**BELFAST CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL MINUTES**

Date: October 11, 2016

Kind of Meeting: Regular

Where Held: Auditorium

Presiding Officer: Richard Hull

Time: 6:30 p.m.

MEMBERS PRESENT: Cecy Curcio, Richard Hull, Jr., Patricia Krotz, Janine Preston, Josie Preston, Randa Harrington, Chris Enders

OTHERS PRESENT: Judy May, Superintendent; Michael Roche, Principal; Robert Lingenfelter, District Treasurer;

Gina Larrabee, District Clerk; Anne Histed, Director of Pupil Personnel; Melanie Miller, Teacher Association;

Winnie Hettinger, BCS Related Personnel Association; Bonnie Barber, Pam Pastorious, Lori Wilson, Jaimie Stout,

Sunshine Sullivan, Mary Enders, Heath West, Mary Paulsen, Jodie Morton, Michaela Pastorious, Ashley Morton,

Michelle Callanni, Sue Durrigan, Chris Chamberlain, Jesse Keiser, Joanne Ross, Marion Brundage, Ann Krzos, and

Jane Foster arrived at 6:34

At 6:30 p.m., President Hull called the meeting to order

Minutes

**Motion by Janine Preston, seconded by Patricia Krotz, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve the minutes of the September 8, 2016 regular Meeting. Motion carried unanimously.**

Winnie Hettinger addressed the board. She expressed her gratitude toward the service, time, and energy its members give to the community. Melanie Miller concurred.

School Board  
Appreciation

Jane Foster presented information about the 6<sup>th</sup> graders Natural Helpers field trip. She stated, that since its beginning, 15 to 20 students have had the opportunity to go on the trip. Ms. Foster toted the programs staying power; "It (program) teaches children helping skills" that stay with those who participate. The program is payed for by Literacy West, and transportation cost are shared between Friendship Central School and Belfast Central School. Patti Krotz asked about the students that attend, and Ms. Foster explained that the students are selected by their peers.

Natural Helpers

Bonnie Barber addressed the board, and answered questions about this years' prom. She explained that the students are interested in holding the prom at the Wellsville Country Club. In the cost of the prom, students will receive dinner, snack, a sundae bar, and an engraved glass. A DJ will also be procured. Cecy Curcio asked about how many will be attending; Ms. Barber stated about 50. Janine asked if these students will have a private room, to which Ms. Barber answered yes. All members thanked her for her efforts.

Prom

Robert Lingenfelter provided a follow-up presentation of the CEP grant to clarify questions presented at the last month's meeting. Mr. Lingenfelter had reached out to area schools to glean insight into their experience with the CEP grant. Mr. Lingenfelter stated that he received short replies with positive feedback. Although positive, some did state that other issues had arisen owing to the increased breakfast and lunch participation due to the grant. Mentioned was the need for more staff to help prepare, service, and monitor breakfast and lunch times. At this point, visiting members of the community and staff asked questions and offered opinions regarding remedies for these new found concerns. It was noted that although BCS is not eligible for the grant based on the current ISP (Individual Student Percent) of 36%, but we would be able to apply for the grant based on last years' percentage of 40.21%. Josie Preston suggested sending a survey home to BCS families to help gauge possible increases in meal participation. Mr. Lingenfelter stressed that even if we participate in the grant, completed Free and Reduced Meal forms are still important for the district, as they are used for other grant opportunities, as well. Ashley Morton suggested earning a stamp during the welcome back celebration, to encourage completion of the Free and Reduced Meal form.

CEP Grant

**Adrian Horning of R.A. Mercer & Co., P.C., presented the findings of the external audit of the financial statements of the Belfast School District for the year ended June 30, 2016.**

Auditors

**Motion by Randa Harrington, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve the following financial agenda items as presented:**

**To act upon the recommendation of the Superintendent to accept the external audit for the year ending June 30, 2016 as prepared by the firm of R.A. Mercer & Co., P.C**

Audit

**To act upon the recommendation of the Superintendent to accept the management letter as prepared by the external auditors**

Management  
letter

**To act upon the recommendation of the Superintendent to accept the treasurer's reports for the month of August as presented**

Treasurer's  
Report

**To act upon the recommendation of the Superintendent to accept awarding the bid from Energy Enterprises to Energy Coop of America at the indexed adder rate of \$0.01370 per kwh used**

Energy  
Enterprises

**Motions were unanimously carried.**

**The Board received the Budget Status and Revenue Status Reports for August, the Warrant Reports for August and the Internal claims auditor's report to the Board of Education for August.**

Budget & revenue  
status, warrants,  
internal claims  
auditor's reports

**Mr. Roche presented the discipline report for the month of September.**

Chris Enders asked how the newly implemented early dismissal program is working. Patti Krotz asked if it is an incentive to students. Mr. Roche stated that students have responded positively to the program, and that it is going well.

Discipline &  
master schedule

Mr. Roche talked about incidental teaching. He stated that Laura Brace and Ron Webb are teaching Social studies grade 6, and are certified in grade 7 through 12 social studies. Ms. Audrey Beller is teaching earth science, science grade 8, and is certified in: English Language Arts 7-12, Professional Certificate; Theatre, Professional Certificate; Gifted Education Extension, Professional Ext/Anno; Speech, Permanent Certificate.

Incidental  
teaching

He stated there will a parents meeting planned to discussed the senior trip, and another planned for February, just before the trip on March 23-26.

Mr. Roche shared that home coming week and festivities all went well. During spirit week, NED came in to entertain the elementary classes.

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Superintendent May stated that the annual Senior Citizens' Christmas dinner will be held on December 10, 2016. Board members and spouses are welcome to attend. She talked about a performance of Charlotte's Web that will be presented during the dinner.

Seniors  
Christmas Dinner  
& Charlotte's  
Web

Mrs. May provided enrollment numbers for the month of September. She also gave an update on the 2016 Capitol Project. She stated that Chris Enders, Mark Sullivan, Jim Schneider, Architect Ryne Wight, and herself met on October 5 to discuss planning. Ms. May gave an update on the gym and grandstand projects. Chris Enders agreed that both were moving along well, and would be great improvements to the Belfast School.

Enrollment  
numbers  
Capitol Project

Superintendent May expounded on the Community Schools Grant. She stated that as some of the money wasn't needed right away, some could be directed toward academic needs.

Ms. May told the board that the Belfast school is going to be recognized for demonstrating a commitment to beginning a STEM education process. Belfast is among nine other schools being honored.

Community  
Schools  
STEM honor

**Motion by Janine Preston, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve the following agenda item as presented:**

**To act upon the recommendation of the Superintendent to approve the Natural Helpers field trip to Ulysses, PA, November 17 and November 18, 2016 sharing transportation with Friendship.**

Natural Helpers

**Motions were unanimously carried.**

**Janine Preston made the motion, seconded by Patricia Krotz, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve CSE recommendations for the following case numbers: CSE: 900376809; 900388327; 900387646; 900387927; 900388336; 900376809; 900388327; 900387646; 900387927; 900388336. Motion was unanimously carried.**

CSE  
recommendations

**Motion by Randa Harrington, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve the following personnel agenda items as presented:**

To act upon the recommendation of the Superintendent to approve the change from conditional status due to receipt of fingerprint clearance for Alexis Weaver, school nurse; Davina Cotton, teacher-aide; and Collin Jones, non-certified substitute teacher.

Change status

To act upon the recommendation of the Superintendent to approve Maria Rhone's request for maternity leave in conjunction with sick days, to be granted from about 2/27/17 to 4/18/2017.

Rhone maternity  
leave

To act upon the recommendation of the Superintendent to approve the resignation of Jim Perrin from the position of bus driver.

Perrin retirement

To act upon the recommendation of the Superintendent to approve the conditional appointment of Marcella Tronetti to the position of non-certified substitute teacher.

Tronetti non-  
cert. sub

To act upon the recommendation of the Superintendent to approve the appointment of Jeffrey Smith to the position of non-certified substitute teacher.

Smith non-cert.  
sub

To act upon the recommendation of the Superintendent to approve Carrie Flanagan, Shellie Calanni and Deborah Lyman as mentors for our new teachers Audrey Beller, Lydia Hall-Lochmann Van Bennekom, and Lisa Miller respectively.

Mentors

**Motions were unanimously carried.**

**Motion by Randa Harrington, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve the following personnel agenda items as presented:**

To act upon the recommendation of the Superintendent to approve a contract with Jen Rumfola, Behavior Specialist, for applied behavior analysis.

Behavior  
Specialist

To act upon the recommendation of the Superintendent to approve changes to the 2016-17 Safety Plan.

Safety Plan

To act upon the recommendation of the Superintendent to approve Linda Stevens and Teresa Heaney as co-music directors for the 2016-17 school year.

Co-music  
directors

To act upon the recommendation of the Superintendent to approve the Wellsville Country Club as the location for the 2016-17 school year prom.

Prom

To act upon the recommendation of the Superintendent to approve the appointment of the following as volunteers for boys' basketball: Chris Enders, Kevin Borden, and Austin Enders

Volunteer  
coaches

**Motions was unanimously carried.**

**Robert Lingenfelter asked for an executive session.**

**At 8:10, a motion by Randa Harrington, seconded by Janine Preston, that the Board of Education of the Belfast Central School to move into executive session to discuss a personal issue.**

**At 8:50 p.m., Patti Krotz made the motion, seconded by Chris Enders, to come out of executive session. Motions was unanimously carried**

Executive session

**At 8:50 p.m., Patti Krotz made the motion, seconded by Cecy Curcio, to adjourn the meeting.**

**Motions was unanimously carried**