

**BELFAST CENTRAL SCHOOL BOARD OF EDUCATION
OFFICIAL MINUTES**

Date: January 13, 2015
Where Held: Auditorium
Time: 6:30 p.m.

Kind of Meeting: Regular
Presiding Officer: Richard Hull, Jr.

MEMBERS PRESENT: Chris Enders, Richard Hull, Jr., Patricia Krotz; Janine Preston arrived at 7:25; Josie Preston

MEMBERS ABSENT: Cecy Curcio, Randa Harington

OTHERS PRESENT: Judy May, Superintendent, Robert Lingenfelter, District Treasurer; Michael Roche, Principal, Eileen Ostrander, District Clerk, Mary Paulsen, Teachers' Association Representative, (left at 7:56 p.m.); Tom McElheny, Clark Patterson Lee, (left at 6:50 p.m.); James Schneider, Transportation Supervisor/Maintenance & Facilities Supervisor, (left at 7:08 p.m.); C. Hamer, A. Albano, J. Merriam, M. Morrison, Z. Enders, A. Magee, J. Dahill, Ethan Broshar, Students; R. Blocho, Student (arrived at 6:36 p.m.), (all students left at 7:56 p.m.)

At 6:31 p.m., President Hull called the meeting to order. The Pledge of Allegiance was recited.

Motion by Chris Enders, seconded by Patricia Krotz, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve the minutes of the November 17, 2014 regular meeting as presented. Carried 4-0

Minutes

Tom McElheny of Clark Patterson Lee, addressed the Board in regard to a recent Request for Proposals for implementation of energy conservation measures at the Belfast Central School. Proposals detailing the project size, yearly energy savings, energy savings measures, and net savings at 15 years after construction, operational costs, and debt payment were received. Proposals were received from Smart/Edge, Tonawanda, JW Danforth, Buffalo, Siemens Industry, Amherst, and C & S Companies, Syracuse. Mr McElheny stated we have an existing Siemens system, 1995 computer system, and need a new control system for heating and ventilation. He stated it is the contractor's responsibility to be confident we will get state aid. On January 27, each company will be interviewed by the Board. Mr. McElheny made the following points of interest: The District would be obligated for half the cost of the energy audit - a good document that tells everything about the building and that energy savings pays for improvements. The project does not require voter approval. The successful company must come back every year for three years, four times a year, to show making the guaranteed savings. Plans and procedure are looked hard at by the State, and we won't be ready to see work for about two years. Smart/Edge has access to Siemens. Danforth local, good-new system. Siemens and C & S would rebuild system.

Proposal for Energy Conservation Measures

Jim Schneider presented the annual fire inspection. A few minor areas of non-compliance were reviewed. Mr. Schneider also provided his assessment of building maintenance and the sharing of services between the custodial and transportation departments. He stated his staff is working hard and doing great and that he hadn't heard many complaints from staff. The sewer line problem is in the scope of the upcoming project and as noted there are HVAC concerns. He thinks the combination of departments will work with the continued help of good people.

Schneider Fire Inspection & Report on Shared Services

Motion by Chris Enders, seconded by Patricia Krotz, that the Board of Education of the Belfast Central School accept the following financial items as presented:

To act upon the recommendation of the Superintendent to accept the treasurer's reports for the months of October and November

Treasurer's report

To act upon the recommendation of the Superintendent to approve the following bank accounts for the Public Library to replace the NYCLASS accounts they approved us to close:

Public Library	Community Bank	4030219325	\$200,000.00
Public Library Capital	Community Bank	4030219333	\$ 10,000.00

Bank Accounts Public Library

Motions were unanimously carried.

Mr. Lingenfelter presented the Budget Status and Revenue Status Reports, October and November warrants, and the Internal Claims Auditor's Report to the Board for the October and November Warrants.

Budget Reports, Warrants

Mr. Lingenfelter also presented the first look at the 2015-16 Budget with focus on general support items.

2015-16 Budget - General Support

A ten-year revenue/expenditure/fund balance comparison was distributed. More discussion on this topic will be had at the next meeting. Also distributed was a listing of school tax rates for 2014-15 for area schools.

Rev/Expenditure/ Fund Balance Comparison

Mr. Roche presented the discipline reports for the months of November and December.

Discipline

Mrs. May shared notes expressing appreciation from area senior citizens for the holiday dinner held in December. Enrollment numbers and the 1st reading of policy 6111 Testing Misconduct and Mandatory Reporting Requirements were also provided to the Board.

Holiday Dinner, Enrollment, Policy 6111 Testing Misconduct

Chris Enders made the motion, seconded by Janine Preston, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent accept the annual fire inspection for 2015. Carried 5-0

Fire Inspection

Motion by Patricia Krotz, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve the following personnel agenda items as presented:

To act upon the recommendation of the Superintendent to accept the resignation of Joleen Middaugh from the position of part-time cleaner effective December 19, 2014

Middaugh
Resignation

To act upon the recommendation of the Superintendent to approve the probationary appointment of Joseph Leiseur to the position of part-time cleaner. Probationary period commences on January 14, 2015 and ends on July 15, 2015. Salary for the 2014-15 school year will be \$8.75 per hour

Leiseur Part-time
Cleaner

To act upon the recommendation of the Superintendent to approve change to probationary appointment from provisional appointment for Carla Chamberlain in the position of senior typist due to scoring top three on the civil service test. Probationary period commences on January 13, 2015 and ends on July 14, 2015

Chamberlain
Probationary
Appointment Senior
Typist

To act upon the recommendation of the Superintendent to accept an intent to retire for Betty Weaver, teacher aide, effective April 21, 2015

Weaver Retirement

Motions were unanimously carried.

Motion by Patricia Krotz, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve the following substitute appointments as presented:

To act upon the recommendation of the Superintendent to approve appointment of Margaret McGowan as a certified substitute teacher for the remainder of the 2014-2015 school year

McGowan Substitute

To act upon the recommendation of the Superintendent to approve conditional appointment of Suzanne Jones-Simzer as a non-certified substitute teacher and non-teaching substitute for the remainder of the 2014-15 school year pending fingerprint clearance

Jones-Simzer
Substitute

To act upon the recommendation of the Superintendent to approve the appointment of Brittany Phillips as a non-certified substitute teacher and non-teaching substitute for the remainder of the 2014-15 school year

Phillips Substitute

To act upon the recommendation of the Superintendent to approve the appointment of Cody Borden as a non-certified substitute teacher for the remainder of the 2014-15 school year

Borden Substitute

To act upon the recommendation of the Superintendent to approve the appointment of Emma Leigh as a non-certified substitute teacher for the remainder of the 2014-15 school year

Leigh Substitute

To act upon the recommendation of the Superintendent to approve change from conditional appointment status due to fingerprint clearance for Justine Newell and Dorothy Dorvit, substitutes

Clearance Newell &
Dorvit, Substitutes

Motions were unanimously carried.

Chris Enders made the motion, seconded by Patricia Krotz, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve Houghton College student teacher placements January 5 through April 2, 2015 as follows: Anne Hassen working with Mrs. Mahon in first grade and Colleen Winston working with Mrs. Parker in grades 5/6. Carried 5-0

Hassen & Winston
Student Teachers

Motion by Janine Preston, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve the following as presented:

To act upon the recommendation of the Superintendent to approve a memorandum of agreement with the Belfast School Related Personnel Association regarding establishing 403b Plans

Memo of Agreement
School Related -
403b

To act upon the recommendation of the Superintendent to approve the following listing of items to be declared as surplus (re-declaring some items for clarification purposes): Cassette deck JVC 166K1632, CD Player Teac 2300395, Stereo Receiver JVC 146C0154, Speaker Set JVC NO-SN, Portable Stereo Sony cfd-v10, Fax Brother U61325D0N415066, Microwave Sharp 211524, Copier Savin H90-38800330, CopierXerox RYR361620, TV with Cart Sony 7180590, VCR ToshibaBCC920163503, VCR Panasonic A1SA45693, TV with Cart Sony 7180578, TV with Cart Phillips YA1A0436017650, TV with Cart Sony 7180579, DVD/VCR Toshiba BCC9201631158A, Hard Shell Camera Case Pelican, Doc Camera Elmo 251719, DVD Player Panasonic DB4AA001110, DVD Player Teac OAB7X11333, Video Camera RCA 537340677, Scanner HP CN3V112XR, Video camera Canon 4503100, Video camera Canon 4515200, Digital Camera HP CN42MP3032, Scanner HP CN328B1190, Cassette Player SchoolSmart EB803665, TV with Cart Sony 912320490, TV with Cart Sony 7180595, VCR Panasonic G41F20503, TV with Cart Sharp B310838318, TV with Cart JVC 06027618, TV with Cart Samsung 3CBD702392, TV with Cart Sony 7180603, VCR JVC 105W0096, TV Zenith 821-33320193, TV Phillips YA1A0436017647, TV with Cart JVC 06027710YAA, Copier Savin H90-38800331

Surplus Items

To act upon the recommendation of the Superintendent to approve change of date for the senior class trip to May 30 to June 2, 2015

Senior Trip Date
Change

To act upon the recommendation of the Superintendent to approve 5th grade participation in Camp Duffield and grant authority to execute the agreement for use of the facility

Camp Duffield

To act upon the recommendation of the Superintendent to approve CSE and CPSE recommendations for the following case numbers: CPSE: 900-38-8259, 900-38-8046, and CSE: 900-38-8290, 900-37-6713, 900-38-7810, 900-37-6842, 900-38-7811, 900-38-7780, 900-38-7810, 900-37-6787, 900-38-8043, 900-37-6580, 900-38-7720, 900-38-7752, 900-37-6841, 900-37-6580, 900-38-7687, 900-38-7752, 900-38-8160,

CSE/CPSE
recommendations

To act upon the recommendation of the Superintendent to approve establishing a special board meeting for January 27, 2015 at 6:30 p.m. for the purpose of entertaining energy performance proposals and to review the district history

Special Board
Meeting

Motions were unanimously carried.

Motion was made by Chris Enders, seconded by Josie Preston, that the Board of Education of the Belfast Central School accept the following policy agenda items as presented:

To act upon the recommendation of the Superintendent to approve revision to policy 6120 Equal Employment Opportunity

Policy 6120 Equal Employment

To act upon the recommendation of the Superintendent to approve revision to policy 6460 Jury Duty

Policy 6460 Jury Duty

To act upon the recommendation of the Superintendent to approve revision to policy 6470 Staff Use of Computerized Information Resources

Policy 6470 Use of Computerized Information

To act upon the recommendation of the Superintendent to approve deletion of policy 7223 - Phase in Graduation Standard of 65 on Required Regents Examinations

Policy 7223 - Phase in Graduation Standard Deletion

To act upon the recommendation of the Superintendent to approve revision to policy 7360 Weapons in School

Policy 7360 Weapons in School

To act upon the recommendation of the Superintendent to approve deletion of policy 7361 Gun Free Schools Act - combine with 7360 Weapons in School

7361 Gun Free Schools Act - combined w/7360

To act upon the recommendation of the Superintendent to approve revision to policy 7511 Immunization of Students

7511 Immunization of Students

Motions were unanimously carried.

At 7:56 p.m., Chris Enders made the motion, seconded by Patricia Krotz, that the Board of Education of the Belfast Central School enter into executive session to discuss particular personnel employment and staffing. Carried 5-0 (Board Members, Mrs. May, and Mr. Lingenfelter adjourned to the prekindergarten classroom)

Executive Session

At 9:15 p.m., Patricia Krotz made the motion, seconded by Janine Preston that the Board of Education of the Belfast Central School come out of executive session. Carried 5-0

At 9:17 p.m., Patricia Krotz made the motion, seconded by Chirs Enders, that the Board of Education of the Belfast Central School adjourn the meeting. Carried 5-0