

BELFAST CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL MINUTES

Date: July 8, 2014

Kind of Meeting: Reorganizational

Where Held: Auditorium

Presiding Officer: Richard Hull

Time: 6:30 p.m.

MEMBERS PRESENT: Cecy Curcio, Randa Harrington, Richard Hull, Jr., Janine Preston

MEMBERS ABSENT: Chris Enders, Patricia Krotz, Josie Preston

OTHERS PRESENT: Judy May, Superintendent, Michael Roche, Principal, Robert Lingenfelter, District Treasurer, Eileen Ostrander, District Clerk

At 6:36 p.m., the Clerk of the Board called the meeting to order. The Pledge of Allegiance was recited.

The Clerk of the Board called for nominations for President of the Board of Education. Janine Preston nominated Richard Hull, Jr. Randa Harrington seconded the nomination. There were no other nominations, thereby, Randa Harrington motioned, seconded by Cecy Curcio, to close nominations and the Clerk cast a unanimous ballot for Richard Hull, Jr. for Board of Education President. Carried 4-0 The Clerk of the Board administered the Oath of Office to President Hull.

President

President Hull called for nominations for Vice President of the Board of Education. Cecy Curcio nominated Janine Preston who respectfully declined. Janine Preston nominated Randa Harrington, Cecy Curcio seconded the nomination. There were no other nominations thereby Janine Preston motioned, seconded by Cecy Curcio, to close nominations and the Clerk cast a unanimous ballot for Randa Harrington for Board of Education Vice President. Carried 4-0 The Clerk of the Board administered the Oath Office to Randa Harrington.

Vice President

Motion by Randa Harrington, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School, upon the recommendation of the Superintendent, approve the minutes of the June 10, 2014 regular meeting. Carried 4-0

Minutes

Motion by Janine Preston, seconded by Randa Harrington, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve the treasurer's report for the months of May and June. Carried 4-0

Treasurer's Report

The Board will receive Budget Status and Revenue Status Reports at the next meeting.

June Warrant Reports and the Internal Claims Auditor's Report to the Board for June Warrants were reviewed.

Status Reports, Warrants

Mr. Lingenfelter presented the annual reserve fund summary.

Reserve Fund

Randa Harrington made the motion, seconded by Janine Preston, that upon the recommendation of the Superintendent, the Board of Education of the Belfast Central School approve the 403(b) Schedule "A" Model Plan. Carried 4-0

403B Schedule

Principal Roche presented the attendance percentage for the last year as 97.1%.

Attendance

Mr. Roche presented regents results and the discipline report for the past month.

Regents & Discipline

Motion by Randa Harrington, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve the following for the 2014-15 school year:

To act upon the recommendation of the Superintendent to approve the student handbook as presented

Student Handbook

To act upon the recommendation of the Superintendent to approve the code of conduct as presented

Code of Conduct

Motions were unanimously carried.

Superintendent May provided a listing of distance learning classes to be offered during the 2014-2015 school year and presented the NYS DOT Bus Inspection System Operator Profile with a passing rate of 100%.

Distance Learning DOT Profile

Mrs. May stated there is plumbing/mechanical work that needs to be completed throughout the school and there are remaining funds from the last building project that could be used. We would not need to go out for a vote due to the fact that the public already approved the amount. A listing of items to be included was distributed. Mrs. May also stated we would like to utilize a different fiscal agency. Due to information reported annually on the New York State report card for Belfast listing expenditure ratios for students higher than some similar districts, we were advised a different fiscal advisor might be to our advantage. We would like to see if this makes a difference in future fiscal accountability summaries reported from the State through our building project data.

Repairs/Renovations Building Project

The option of a full day pre-k program was discussed. We will not be pursuing this at this time.

PreK

The Board received information from the NYS School Boards Association requesting support of legislation for continued use of lever voting machines and a letter from Ann Finkle, a member of the North Tonawanda School Board, requesting support of rallying teachers, administrators, and citizens of Western and Central New York to travel to Albany to get the attention of legislators in regard to district financial needs.

Lever Voting Machines Rally

Motion by Cecy Curcio, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve the following annual appointments for the 2014-15 school year:

To act upon the recommendation of the Superintendent to approve the following annual appointments:

Annual Appointments

School Physician	TBD	TBD
Board Clerk	Eileen Ostrander	\$3,043
Tax Collector	Robin Owens	\$2,146
Auditor Extra Curricular	Kelly Dunham	Contractual
Chief Faculty Counselor	K-12 Principal	Contractual

District Treasurer	Robert Lingenfelter	Contractual
Deputy Treasurer	Superintendent	Contractual
	D. Weatherell/C. Spring	
Treasurer Extra Curricular	C. Spring	Contractual
Federal Lunch Supervisor	District Treasurer	Contractual
Investment Funds Designee	District Treasurer	Contractual
Adopter Free & Fed. Lunch	District Treasurer	Contractual
Federal Funds Comptroller	District Treasurer	Contractual
School Attorney	Hodgson/Russ	Fee based on usage
School Auditors	R.A. Mercer & Co.	\$9,810.
Access Public Records Officer	District Clerk	Contractual
Petty Cash Accountant	Eileen Ostrander	Contractual
Purchasing Agent	Superintendent & Treasurer	Contractual
Payroll Certification Officer	Superintendent & K-12 Principal	Contractual
Budget Transfers Officer	Superintendent	Contractual
Asbestos Designee	Head Custodian	Contractual
Authorization to Sign Checks	Superintendent, Treasurer & Deputy Treasurer	Contractual
Authorized Electronic Check Signatures	Superintendent & Treasurer & Deputy Treasurer	Contractual
Anti-harassment Officer	Guidance Counselor	Contractual
Dignity Act Coordinator	Guidance Counselor & CSE Chairperson	Contractual
Hearing Officer	Pamela Kirkwood/Dina Allen	Contractual
Liaison for Homeless Children	Guidance Counselor	Contractual
Internal Claims Auditors	Fran Steffin	Contractual
Attendance Officer	K-12 Principal	Contractual
Title IX/504/ADA Compliance Officer	CSE Chairperson	Contractual
Chief Fiscal Officer	Superintendent	Contractual
Chemical Hygiene Officer	Carrie Flanagan-Watson	Contractual
Pesticide Officer	Head Custodian	Contractual
Designated educational official to receive court notification regarding a student's sentence/ adjudication in criminal cases and juvenile delinquency proceedings	Principal	Contractual
Reviewing official for participation in the federal child nutrition program	Cafeteria Manager	Contractual
Verification official for participation in the federal child nutrition program	District Treasurer	Contractual
Hearing official for participation in the federal child nutrition program	Superintendent	Contractual
19A Certifier	James Schneider	\$1,290
Substitute Caller	Tina Lingenfelter	\$2,196
CIO Data Entry Clerk	Kathleen Eddy	\$1,781
Working Paper Designee	Superintendent/District Clerk	Contractual

To act upon the recommendation of the Superintendent to approve appointment of Mrs. May as clerk pro tem in absence of the district clerk Clerk Pro Tem

To act upon the recommendation of the Superintendent to approve Election inspectors for school district voting and annual meeting as follows: Monica Arnold, Leah Babbitt, Annette Curcio, Elnora Dowd, Ron Mix, Dorothy Lendell, Jacque Morton, Patricia Oliver, Myrtle Preston, Tranquil Timpone, Becky Tucker, Betty Weaver, Margo Jennings, William Heaney, and Rita Crouch Election Inspectors

Motions were unanimously carried.

Motion by Randa Harrington, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve annual Board committee appointments for the 2014-15 school year as follows:

To act upon the recommendation of the Superintendent to approve Chris Enders to the building and grounds committee Bldg & Grds

To act upon the recommendation of the Superintendent to approve Chris Enders and Randa Harrington as members of the audit committee Audit Committee

To act upon the recommendation of the Superintendent to approve Cecy Curcio and Janine Preston as members of the policy review committee Policy Review Committee

To act upon the recommendation of the Superintendent to approve Richard Hull as delegate and Josie Preston as alternate to the Allegany & Cattaraugus Association of School Boards ACASB Delegate

No one is attending the NYS School Boards Annual Convention, thereby, no nominations were made for a voting delegate and alternate No NYSSBA Delegate

To act upon the recommendation of the Superintendent to approve Cecy Curcio as legislative liaison to the NYS School Boards Association Legislative Liaison

Motions were unanimously carried.

Motion by Cecy Curcio, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve the following financial agenda items for the 2014-15 school year:

To act upon the recommendation of the Superintendent to approve Accompanist hours in the amount of 160 hours at \$15 per hour Accompanist

To act upon the recommendation of the Superintendent to approve assigning up to 20 minutes extra per day for monitoring as needed for teacher aides

Aides

To act upon the recommendation of the Superintendent to approve re-establishing the tuition rate for out-of-district students as \$1,000 per student per year

Tuition

To act upon the recommendation of the Superintendent to designate banks as follows: Chase, Five Star Bank, and Community Bank NA as the depository banks, to use Steuben Trust as the need arises

Banks

To act upon the recommendation of the Superintendent to designate bank accounts as follows:

General Checking	Community Bank	9300012755	\$1,500,000.00
School Lunch	Community Bank	9300012748	\$ 40,000.00
Trust & Agency	Community Bank	9300012730	\$350,000.00
Extracurricular	Community Bank	9300012698	\$ 60,000.00
Payroll	Community Bank	9300012706	\$350,000.00
General Savings	Chase Bank	777-175940	\$1,500,000.00
Employee Benefit			
Accrued Liability Reserve	Chase Bank	957-128460	\$360,000.00
2010 Bus Reserve	Chase	2950690749	\$120,000.00
Capital Fund Savings	Chase	2930825993	\$500,000.00
Mandatory Debt Service Reserve	Chase	3030488729	\$300,000.00
Trust Expendable	Chase	2908551070	\$ 25,000.00
Debt Service	Chase	2908551080	\$ 75,000.00

Bank Accounts

And to delete bank accounts as follows:

Bus Reserve	Chase	2930826223	\$ 25,000.00
General Checking	MBIA CLASS	NY-01-0712-0001	\$1,750,000.00
Public Library	MBIA CLASS	NY-01-0712-0007	\$125,000.00
Pub Lib Cap Res	MBIA CLASS	NY-01-0712-0008	\$ 6,000.00
Capital Escrow	Bank of NY Mellon	703701	\$125,000.00

To act upon the recommendation of the Superintendent to approve exceptional payments between warrants

Exceptional Payments

To act upon the recommendation of the Superintendent to approve the petty cash fund in the amount of \$100 and extra-curricular petty cash fund in the amount of \$100

Petty Cash

To act upon the recommendation of the Superintendent to approve the mileage rate for the 2014-2015 school year to be as established by the IRS

Mileage

Motions were unanimously carried.

Cecy Curcio made the motion, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve the following annual items for the 2014-15 school year:

To act upon the recommendation of the Superintendent to authorize the Superintendent to approve all conferences and workshops

Conferences

To act upon the recommendation of the Superintendent to authorize for the school district to apply for all federal and state grants

Grants

To act upon the recommendation of the Superintendent to approve a resolution delegating power to the President of the Board to authorize the issuance and sale of revenue anticipation notes in anticipation of the Collection of revenues to be received as state aid by the school district from the State of New York during an emergency situation whereby the Board would not be convening in a timely manner

Revenue Anticipation Notes

To act upon the recommendation of the Superintendent to approve The Olean Times Herald and the Wellsville Daily Reporter as the official school newspapers

Newspapers

To act upon the recommendation of the Superintendent to approve the regular board meeting day(s) and time(s) for the 2014-2015 school year as the second Tuesdays of the month at 6:30 p.m. except for the months of April and May when the Board would meet two times, the second Tuesday and the fourth Tuesday in April at 5:30 p.m. (for the BOCES budget vote and election) and the third Tuesday in May at 8:30 p.m. to accept the budget results

Meeting Day

To act upon the recommendation of the Superintendent to approve the re-adoption of all present policies

Policies

To act upon the recommendation of the Superintendent to declare conflicts of interest as per the code of ethics policy

Conflicts of Interest

Motions were unanimously carried.

Motion by Cecy Curcio, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve the following CSE/CPSE agenda items for the 2014-15 school year:

To act upon the recommendation of the Superintendent to approve the Committee on Special Education as follows: Chairperson Kelly Dunham, members - Guidance Counselor Teresa Heaney, School Psychologist, School Doctor, Michelle Calanni, MaryAnne Majoros, Melanie Miller, Erin Lord, Jessica Romance, General Education Teacher, and Patricia Gughiocello (Parent Member). Student (as appropriate), School Psychologist as CSE Chairperson substitute.

CSE

To act upon the recommendation of the Superintendent to approve the Committee on Preschool Special Education as follows: Chairperson Kelly Dunham, members - Guidance Counselor Teresa Heaney, Special

Education Teacher, General Education Teacher, member of evaluation team, and Patricia Gughicello (Parent Member). Appropriate professional from municipality that has been charged with responsibility for the preschool child, School Psychologist as CPSE Chairperson substitute.

To act upon the recommendation of the Superintendent to establish a sub committee for the Committee on Special Education and Committee on Preschool Special Education to include: Parents of student, Regular Education Teacher, Special Education Teacher, Representative of School District who is knowledgeable about the general education curriculum and availability of resources of the school, School Psychologist whenever a psychological evaluation is reviewed or a change to program option with more intensive staff/student ratio, Individual who can interpret the instructional implications of evaluation results, and Related Service Personnel as appropriate

Sub Committee
CSE

To act upon the recommendation of the Superintendent to approve the CSE annual report to the Board of Education

CSE Annual
Report

To act upon the recommendation of the Superintendent to authorize the Superintendent to enter into contracts with service providers for applied behavior analysis

Contracts w/
Service Providers

To act upon the recommendation of the Superintendent to approve an agreement with Allegany County for the transportation of preschoolers with disabilities

Contract
Allegany Co.

To act upon the recommendation of the Superintendent to approve an agreement to continue sharing Occupational Therapy services with Bolivar-Richburg, Friendship, and Cuba-Rushford

Contract for
OT

To act upon the recommendation of the Superintendent to approve entering into a contract sharing behavioral specialist services with Bolivar-Richburg, Friendship & Cuba-Rushford for the 2014-15 school year for one day per week

Contract Sharing
Behavioral Specialist

To act upon the recommendation of the Superintendent to approve sharing of services with Cuba Rushford and Friendship Central School for special education students, charging \$1,055.19 per student pro-rated by Month

Sharing CSE
Services

Motions were unanimously carried.

Motion by Randa Harrington, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve the following:

To act upon the recommendation of the Superintendent to approve the Class of 2014 Graduation List as follows: Laura Bailey, Karesa Brundage, Wesley Chamberlain, Cameron Chamberlain, Blake Cooper, Ryan Durrigan, Chase Enders, Regan Fuller, Joseph Leiseur, Elizabeth Lingenfelter, Thomas Marion, Kaylee Middaugh, Michael Rose, Payton Slack, Kayli Williams, Joshua Young, Sean Young

Graduation List

To act upon the recommendation of the Superintendent to declare the following items as surplus to be sold or discarded: Billy Budd - 11 copies, Boys of Summer-20 copies, Captains Courageous-7 copies, Effects of Gamma Rays on Man in the Moon Marigolds-,26 copies, The Good Earth-8 copies, Grandfather Rock-4 copies, House of Seven Gables-9 copies, If I Love You, Am I Trapped Forever?-15 copies, Kon-Tiki-18 copes, Learning Tree-25 copies, My Darling, My Hamburger-25 copies, Pardon Me, You're Stepping on My Eyeball-5 copies, Phase IV-20 copies, Washington-15 copies, 8 dictionaries, circa 1950, Fax Machine: Brother Intellifax 2820, 2 Savin 2513 copiers, Xerox Copy Centre C20 copier, fitness equipment: 7 weight lifting pieces

Surplus

Motions were unanimously carried.

At 7:45 p.m., Randa Harrington made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent enter executive session to discuss contract negotiations. Carried 4-0 (Board Members, Mrs. May, & Mr. Lingenfelter adjourned to the prek classroom.)

Executive
Session

At 8:03 p.m., Cecy Curcio made the motion, seconded by Randa Harrington, that the Board of Education of the Belfast Central School come out of executive session and resume in open session in the auditorium. Carried 4-0

Motion by Randa Harrington, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School upon the recommendation of the Superintendent approve the funding and ratification of the terms negotiated between The Belfast Central School District and the Belfast Teachers' Association. The Collective Bargaining Agreement will be effective July 1, 2014 through June 30, 2017. The Superintendent shall have authority on behalf of the Board of Education to acknowledge the agreement accordingly. Carried 4-0

Contract
With BTA

Janine Preston made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve the following personnel agenda items:

To act upon the recommendation of the Superintendent to approve Dixie Middaugh as boys' and girls' varsity soccer scorekeeper for the 2014-15 season

Middaugh
Scorekeeper

To act upon the recommendation of the Superintendent to accept the resignation of Jeff Smith from the position of senior maintenance mechanic effective July 1, 2014

Smith Resigns

To act upon the recommendation of the Superintendent to accept the resignation of Rich Seigel, from the position of math teacher effective September 1, 2014

Seigel Resigns

To act upon the recommendation of the Superintendent to appoint Carrie Flanagan-Watson to the position of assistant to the principal for the 2014-15 school year

Flanagan Asst
To Principal

Motions were unanimously carried

Motion by Cecy Curcio, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve the following as presented:

To act upon the recommendation of the Superintendent to grant Robert Judd permanent appointment status due to completion of probationary period

Judd Permanent

To act upon the recommendation of the Superintendent to grant Joleen Middaugh permanent appointment status due to completion of probationary period

Middaugh
Permanent

Motions were unanimously carried

At 8:08 p.m., Cecy Curcio made the motion, seconded by Randa Harrington, to adjourn the meeting. Carried 4-0