

**BELFAST CENTRAL SCHOOL BOARD OF EDUCATION
OFFICIAL MINUTES**

Date: July 9, 2013
Where Held: Auditorium
Time: 6:30 p.m.

Kind of Meeting: Reorganizational
Presiding Officer: Richard Hull, Jr.

MEMBERS PRESENT: Mark Alessi, Cecy Curcio, Chris Enders, Randa Harrington, Richard Hull, Jr., Patricia Krotz (arrived 6:34 p.m.), Janine Preston

MEMBERS ABSENT: None

OTHERS PRESENT: Judy May, Superintendent, Michael Roche, Principal, Robert Lingenfelter, District Treasurer (arrived 6:38 p.m.), Eileen Ostrander, District Clerk

At 6:30 p.m., the Clerk of the Board called the meeting to order. The Pledge of Allegiance was recited. The Clerk of the Board administered the Oath of Office to Board member Janine Preston upon her re-election to the Board of Education.

Oath

The Clerk of the Board called for nominations for President of the Board of Education. Chris Enders nominated Richard Hull, Jr. Randa Harrington seconded the nomination. There were no other nominations, thereby, Randa Harrington motioned, seconded by Mark Alessi, to close nominations and the Clerk cast a unanimous ballot for Richard Hull, Jr., for Board of Education President. Carried 7-0 The Clerk of the Board administered the Oath of Office to President Hull.

President

President Hull called for nominations for Vice President of the Board of Education. Randa Harrington nominated Mark Alessi, Cecy Curcio seconded the nomination. There were no other nominations thereby Janine Preston motioned, seconded by Randa Harrington, to close nominations and the Clerk cast a unanimous ballot for Mark Alessi for Board of Education Vice President. Carried 7-0 The Clerk of the Board administered the Oath of Office to Mr. Alessi.

Vice President

Motion by Randa Harrington, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve the minutes of the June 11, 2013 regular meeting Carried 7-0

Minutes

Mrs. May explained that we would like to attempt to utilize the concept of a Board of Education consent agenda whereby agenda items are grouped together into fewer motions.

Consent agenda

Janine Preston made the motion, seconded by Patricia Krotz, that the Board of Education of the Belfast Central School accept the treasurer's report for the month of May as presented. Carried 7-0

Treasurer's Report

Budget Status and Revenue Status Reports, May Warrant Reports, and the Internal Claims Auditor's Report to the Board for May Warrants were reviewed.

Status Reports,
Warrants

Mr. Lingenfelter presented a summary of the reserve fund activity.

Reserve Fund

Principal Roche presented the attendance percentage for the last year as 97%.

Attendance

Superintendent May provided a listing of distance learning classes to be offered during the 2013-2014 school year.

Distance Learning

Mr. Roche presented regents results and the discipline report for the past month.

Discipline

Mrs. May presented the NYS DOT Bus Inspection System Operator Profile with a passing rate of 97%.

DOT Profile

Mrs. May also reported that beginning in September, we will operate with the main entrance doors locked and visitors will be buzzed in to the building. She also reported on the Central Business Office status.

Locked Entrance
Doors

Motion by Mark Alessi, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve the following for the 2013-14 school year:

To act upon the recommendation of the Superintendent to approve the following annual appointments:

Annual
Appointments

School Physician	Zahi Kassas, M.D.	\$3,500
Board Clerk	Eileen Ostrander	\$2,969
Tax Collector	Robin Owens	\$2,094
Auditor Extra Curricular	Kelly Dunham	Contractual
Chief Faculty Counselor	5-12 Principal	Contractual
District Treasurer	Robert Lingenfelter	Contractual
Deputy Treasurer	Superintendent	Contractual
	D. Weatherell/C. Spring	
Treasurer Extra Curricular	R. Owens	Contractual

Federal Lunch Supervisor	District Treasurer	Contractual
Investment Funds Designee	District Treasurer	Contractual
Adopter Free & Fed. Lunch	District Treasurer	Contractual
Federal Funds Comptroller	District Treasurer	Contractual
School Attorney	Hodgson/Russ	Fee based on usage
School Auditors	R.A. Mercer & Co.	\$9,810
Access Public Records Officer	District Clerk	Contractual
Petty Cash Accountant	Eileen Ostrander	Contractual
Purchasing Agent	Superintendent & Treasurer	Contractual
Payroll Certification Officer	Superintendent & 5-12 Principal	Contractual
Budget Transfers Officer	Superintendent	Contractual
Asbestos Designee	Jeff Smith	Contractual
Authorization to Sign Checks	Superintendent & Treasurer	Contractual
Authorized Electronic Check Signatures	Superintendent & Treasurer	Contractual
Anti-harassment Officer	Guidance Counselor	Contractual
Dignity Act Coordinator	Guidance Counselor & CSE Chairperson	Contractual
Hearing Officer	Pamela Kirkwood	Contractual
	Dan DAmico	
Liaison for Homeless Children	Guidance Counselor	Contractual
Internal Claims Auditors	CBO Designee	Contractual
Attendance Officer	5-12 Principal	Contractual
Title IX/504/ADA Compliance Officer	CSE Chairperson	Contractual
Chief Fiscal Officer	Superintendent	Contractual
Chemical Hygiene Officer	Carrie Flanagan-Watson	Contractual
Pesticide Officer	Head Custodian	Contractual
Designated educational official to receive court notification regarding a student's sentence/adjudication in criminal cases and juvenile delinquency proceedings	Principal	Contractual
Reviewing official for participation in the federal child nutrition program	Cafeteria Manager	Contractual
Verification official for participation in The federal child nutrition program	District Treasurer	Contractual
Hearing official for participation in the federal child nutrition program	Superintendent	Contractual
19A Certifier	James Schneider	\$1,290
Substitute Caller	Tina Lingenfelter	\$2,196
CIO Data Entry Clerk	Kathleen Eddy	\$1,781
Working Paper Designee	Superintendent/District Clerk	Contractual

To act upon the recommendation of the Superintendent to approve Accompanist hours in the amount of 160 hours at \$15 per hour.

Accompanist Hours

To act upon the recommendation of the Superintendent to approve Election inspectors for school district voting and annual meeting as follows: Monica Arnold, Leah Babbitt, Annette Curcio, Elnora Dowd, Ron Mix, Dorothy Lendell, Jacque Morton, Patricia Oliver, Myrtle Preston, Tranquil Timpone, Becky Tucker, Betty Weaver, Margo Jennings, William Heaney, and Rita Crouch.

Election Inspectors

To act upon the recommendation of the Superintendent to approve The Olean Times Herald and the Wellsville Daily Reporter as the official school newspapers.

Newspapers

To act upon the recommendation of the Superintendent to approve appointment of Judy May as clerk pro tem in absence of the district clerk.

Clerk Pro Tem

To act upon the recommendation of the Superintendent to approve the regular board meeting day(s) and time(s) for the 2013-2014 school year as the second Tuesdays of the month at 6:30 p.m. except for the months of April and May when the Board would meet two times, the second Tuesday at 6:30 and the fourth Tuesday in April at 5:30 p.m. (for the BOCES budget vote and election) and the third Tuesday in May at 8:30 p.m. to accept the budget results.

Meeting Days & Times

To act upon the recommendation of the Superintendent to approve re-establishing the tuition rate for out-of-district students as \$1,000 per student per year.

Tuition

To act upon the recommendation of the Superintendent to approve the re-adoption of all present policies.

Policies

To act upon the recommendation of the Superintendent to declare conflicts of interest as per the code of ethics policy.

Conflicts of Interest

To act upon the recommendation of the Superintendent to approve assigning up to 20 minutes extra per day for monitoring as needed for teacher aides.

Aides 20 minutes extra

To act upon the recommendation of the Superintendent to approve the Class of 2013 Graduation List as follows: Katrina Mae Barber, Samantha Lee Borden, Jason Lawrence Cole, Luke James Colley, Joseph Thomas Comstock, Christopher James Connelly, Joseph Michael Damiano, Amy Leigh Davison, Riley William Ellison, Austin Christopher Enders, Emily Kay Fuller, Aaren Christopher Harrington, Carson Reid Harrington, Danielle Fern Harris, Cyle Scott Sumner Hennard, Stephen Conrad Keiser, Reed David Matteson, Morgan Lee McCarthy, Brett Joseph Miller, McKenzie Myranda Miller, Carolyn Leticia Grace Montanye, Brandon Michael Morey, Christopher Edward Morey, Patrick Richard Padden, Abbey Catherine Paulsen, Allison Michelle Paulsen, Breanna Rae Peavey, Serena Ann Preston, Colt Edward Proctor, Kayla Shea Ross, Paula Rae Shattuck, Sashia Marie Switzer, Johnie Marie Wilson.

Graduates

To act upon the recommendation of the Superintendent to approve Crystal Krzos as girls' varsity volleyball coach for the 2013-14 season.

Krzos Volleyball

To act upon the recommendation of the Superintendent to approve Tonya Lathrop as a practicum student.

Lathrop Practicum

To act upon the recommendation of the Superintendent to approve revisions to the inter-scholastic athletics handbooks for students and coaches.

Athletic Handbooks

Motions were unanimously approved.

Motion by Mark Alessi, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve the following financial items for the 2013-14 school year:

To act upon the recommendation of the Superintendent to designate banks as follows: MBIA NY CLASS, Chase, Five Star Bank, and Community Bank NA as the depository banks, to use Steuben Trust as the need arises

Banks

To act upon the recommendation of the Superintendent to designate bank accounts as follows:

Bank Accounts

General Checking	Community Bank	2755	\$1,500,000.00
School Lunch	Community Bank	2748	\$ 40,000.00
Trust & Agency	Community Bank	2730	\$350,000.00
Extracurricular	Community Bank	2698	\$ 60,000.00
Payroll	Community Bank	2706	\$350,000.00
General Savings	Chase Bank	5940	\$1,500,000.00
Employee Benefit Accrued Liability Reserve	Chase Bank	8460	\$360,000.00
Bus Reserve	Chase	6223	\$ 25,000.00
2010 Bus Reserve	Chase	0749	\$120,000.00
Capital Fund Savings	Chase	5993	\$500,000.00
Mandatory Debt Service Reserve	Chase	8729	\$300,000.00
Trust Expendable	Chase	1070	\$ 25,000.00
Debt Service	Chase	1080	\$ 75,000.00
General Checking	MBIA CLASS	0001	\$1,750,000.00
Public Library	MBIA CLASS	0007	\$125,000.00
Pub Lib Cap Res	MBIA CLASS	0008	\$ 6,000.00
Capital Escrow	Bank of NY Mellon	3701	\$125,000.00

To act upon the recommendation of the Superintendent to approve exceptional payments between warrants

Exceptional Payments

To act upon the recommendation of the Superintendent to approve the petty cash fund in the amount of \$100 and extra-curricular petty cash fund in the amount of \$100

Petty Cash

To act upon the recommendation of the Superintendent to approve mileage for the 2013-2014 school year to be as established by the IRS

Mileage

To act upon the recommendation of the Superintendent to authorize the Superintendent to approve all conferences and workshops

Conferences

To act upon the recommendation of the Superintendent to authorize the Superintendent to enter into contracts with service providers for applied behavior analysis

ABA Providers

To act upon the recommendation of the Superintendent to authorize for the school district to apply for all federal and state grants

Grants

To act upon the recommendation of the Superintendent to approve a resolution delegating power to the President of the Board to authorize the issuance and sale of revenue anticipation notes in anticipation of the collection of revenues to be received as state aid by the school district from the State of New York during an emergency situation whereby the Board would not be convening in a timely manner

Revenue Anticipation Notes

To act upon the recommendation of the Superintendent to declare the following items as surplus: four cornets and two alto saxophones to be traded for newer instruments and bus 59, a 2002 47-passenger International with 108,904 miles, and to accept bids for its sale

Surplus

Motions were unanimously approved.

Motion by Randa Harrington, seconded by Patricia Krotz, that the Board of Education of the Belfast Central School approve CSE/CPSE agenda items for the 2013-14 school year:

To act upon the recommendation of the Superintendent to approve the Committee on Special Education as follows: Chairperson Kelly Dunham, members - Guidance Counselor Teresa Heaney, School Psychologist, School Doctor, Michelle Calanni, MaryAnne Majoros, Melanie Miller, Erin Lord, Jessica Romance, General Education Teacher, and Patricia Gughiocello (Parent Members). Student (as appropriate), School Psychologist as CSE Chairperson substitute.

CSE

To act upon the recommendation of the Superintendent to approve the Committee on Preschool Special Education as follows: Chairperson Kelly Dunham, members - Guidance Counselor Teresa Heaney, Special Education Teacher, General Education Teacher, and Patricia Gughiocello (Parent Member) Appropriate professional from municipality that has been charged with responsibility for the preschool child, School Psychologist as CPSE Chairperson substitute

To act upon the recommendation of the Superintendent to establish a sub committee for the Committee on Special Education and Committee on Preschool Special Education to include: Parents of student, Regular Education Teacher, Special Education Teacher, Representative of School District who is knowledgeable about the general education curriculum and availability of resources of the school, School Psychologist whenever a psychological evaluation is reviewed or a change to program option with more intensive staff/student ratio, Individual who can interpret the instructional implications of evaluation results, and Related Service Personnel as appropriate

To act upon the recommendation of the Superintendent to approve the CSE annual report to the Board of Education

CSE Annual Report

To act upon the recommendation of the Superintendent to approve CSE & CPSE recommendations for the following case numbers: CPSE - 900-38-8026, 900-38-7927, 900-38-8041, 900-38-8031, 900-38-7963, 900-38-8046, 900-38-8031 and CSE - 900-32-1746, 900-37-6797, 900-37-6809, 900-38-7628, 900-38-7639, 900-37-6747, 900-37-6741, 900-37-6580, 900-37-6842, 900-13-4132, 900-32-1746, 900-37-6842, 900-38-8045, 900-32-1746, 900-38-7643, 900-38-7681, 900-38-7976, 900-38-8042, 900-38-7927, 900-38-7928, 900-38-7662, 900-33-6434, 900-11-3861, 900-38-7967, 900-38-7974, 900-37-6713, 900-38-8043, 900-13-4343

CSE Recs

To act upon the recommendation of the Superintendent to approve an agreement with Allegany County for the transportation of preschoolers with disabilities

Preschool
Transportation

To act upon the recommendation of the Superintendent to enter into an agreement with Kathy Dinwoodie, Teacher of the Blind and Visually Impaired, for vision services for a home-based student for ten sessions, from July 1 through August 9, 2013, at the rate of \$100 per session

Dinwoodies
Contract Vision

Motions were unanimously approved.

Motion by Janine Preston, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve committee appointment items for the 2013-14 school year:

To act upon the recommendation of the Superintendent to approve members to the building and grounds committee as follows: Chris Enders & Janine Preston

Building & Grounds

To act upon the recommendation of the Superintendent to approve members to the audit committee as follows: Randa Harrington & Chris Enders

Audit Committee

To act upon the recommendation of the Superintendent to approve members to the policy review committee as follows: Cecy Curcio & Janine Preston

Policy Review

To act upon the recommendation of the Superintendent to approve a delegate and alternate to the Allegany & Cattaraugus Association of School Boards as follows: Richard Hull delegate, Mark Alessi alternate

Delegates

To act upon the recommendation of the Superintendent to approve a voting delegate and alternate for the NYS School Boards Convention as follows: Richard Hull delegate and Patty Krotz alternate

Motions were unanimously approved.

At 7:13 p.m., Janine Preston motioned, seconded by Chris Enders to adjourn the meeting. Carried 7-0