

**BELFAST CENTRAL SCHOOL BOARD OF EDUCATION
OFFICIAL MINUTES**

Date: September 11, 2012
Where Held: Auditorium
Time: 6:30 p.m.

Kind of Meeting: Regular Meeting
Presiding Officer: President Hull

MEMBERS PRESENT: Mark Alessi, Lana Chamberlain, Cecy Curcio, Randa Harrington, Chris Enders, Richard Hull, Jr., Janine Preston

MEMBERS ABSENT: None

OTHERS PRESENT: Judy May, Superintendent/K-4 Principal, Michael Roche, 5-12 Principal/Curriculum Coordinator, Robert Lingenfelter, District Treasurer; Eileen Ostrander, District Clerk; Sandy Miller, Senior Class Advisor (left at 6:44 p.m.); Mary Paulsen, Senior Class Advisor & Teacher's Association Representative, Doris Warner, School Related Personnel Association Representative, Jacquelyn Reeves & Denise Veloski, R.A. Mercer & Co., P.C., Auditors (left at 7:20 p.m.)

At 6:30 p.m., President Hull called the meeting to order. The Pledge of Allegiance was recited.

Denise Veloski of R.A. Mercer & Co., P.C., presented the findings of the external audit of the financial statements of the Belfast School District for the year ended June 30, 2012.

Auditors

Mrs. Sandy Miller and Mrs. Mary Paulsen addressed the Board in regard to the concept of four overnights and two days of missed school for the senior class trip. Information from the last ten years of senior trips was shared with the Board on length of trips. The Board would support this concept provided the trip is educational and the money is raised. Discussion was had on the Board hoping to limit continually asking for community support of fundraisers.

Senior trip

Motion by Randa Harrington, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School accept the external audit report for the Belfast Central School for the year ended June 30, 2012 as prepared by RA Mercer & Company, P.C. Carried 7-0

External Audit

Mr. Lingenfelter and Mrs. May reported that the lighting project in the bus garage was complete and that it had been reviewed by Al Lewis. Mrs. May has heard positive comments in that the glare from the lights has been toned down.

Lighting Project

Mr. Roche informed the Board that the administrative handbook had few changes this year, most of them covered through the student handbook review. The Board also discussed the master schedule and that students are staying with their teachers 9th periods instead of in study hall with teacher aides and that some are using the time for 30 minutes of additional instruction. Mr. Roche stated we are off to a good start with Meet the Teacher Nights where students received schedules and senior class meetings with parents were held to go over essential information.

Adm Handbook, master schedule, Meet the teacher, senior meeting

The Board was notified of incidental teaching assignments for the 2012-13 school year. Josh Hazelton and Pam Miller are teaching Technology 7 and 8 while science certified, Bonnie Barber is certified in Spanish and doing AIS ELA, and Maria Rhone is certified in art and teaching AIS Math K-6. Each teacher is teaching one period for 40 minutes.

Incidental Teaching

Mrs. May provided enrollment numbers and the NYSSBA Proposed Resolutions and Voting Delegates Guide.

Enrollment Numbers & Voting Delegates Guide

The request for NYSSBA Area 3 Director nominations was repealed.

Area 3 Director

Motion by Randa Harrington, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve Maddex Palma, Coen Kellogg, and Sashia Switzer as out-of-district students for the 2012-13 school year. Carried 7-0

Out-of-district

Randa Harrington made the motion, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve attendance at the ACASB fall dinner meeting & new member training for the following: Randa Harrington, Cecy Curcio, Richard Hull, and Lana Chamberlain. Carried 7-0

ACASB Dinner

Randa Harrington made the motion, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve CSE recommendations for the following case numbers: 900-34-8383, 900-38-7628, and 900-32-7632. Carried 7-0

CSE Recs

Motion by Randa Harrington, seconded by Lana Chamberlain, that the Board of Education of the Belfast Central School approve change from conditional appointment status due to fingerprint clearance for Kathryn Dempsey, substitute. Carried 7-0

Clearance Dempsey

Randa Harrington made the motion, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve conditional appointment of Crystal Krzos as a non-teaching substitute pending fingerprint clearance for the 2012-13 school year. Carried 7-0

Krzos Sub

Randa Harrington made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve conditional appointment of Sarah West as a non-certified teaching substitute and non-teaching substitute pending fingerprint clearance for the 2012-13 school year. Carried 7-0

West Sub

Motion by Randa Harrington, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve conditional appointment of John Andrews as a non-certified teaching substitute pending fingerprint clearance for the 2012-13 school year. Carried 7-0

Andrews Sub

Chris Enders made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve declaring 17 Pixord 200 cameras with mounting kits and three iqeye3 cameras with mounting kits as surplus to be sold or discarded. Carried 7-0

Cameras Surplus

Motion by Mark Alessi, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve 2012-2013 BOCES rental facilities contracts for distance learning classes. Carried 7-0

BOCES Rental Facilities

Chris Enders made the motion, seconded by Janine Preston, that the Board of Education of the Belfast Central School adopt policy 7521 Concussion Management. Carried 7-0

Policy 7521 Concussion Mgmt

Motion by Randa Harrington, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve a revision to policy 7610 Special Education: District Plan. Carried 7-0

Policy 7610 Special Education Plan

Randa Harrington made the motion, seconded by Lana Chamberlain, that the Board of Education of the Belfast Central School approve Dixie Middaugh as a volunteer assisting with girls' varsity soccer for the 2012 season. Carried 7-0

Middaugh Volunteer

Motion by Chris Enders, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve a request for a leave of absence from Judy Barrett, with well wishes, effective September 14, 2012 through January 1, 2013. Carried 7-0

Barrett Leave of Absence

Randa Harrington made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School accept the resignation of Lori Kisiah from her position of special education teacher effective August 30, 2012. Carried 7-0

Kisiah Resignation

Randa Harrington made the motion, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve practicum student placements as follows: Houghton College Students MacKenzie Reiss and Francis Decker working with Deb Borden and Rachel Abate' and Kristen Schnitzer working with Wanda Weaver. Carried 7-0

Practicum Students

Motion by Randa Harrington, seconded by Chris Enders, that the Board of Education of the Belfast Central School accept the resignation of Sheila Weaver from her position of part-time custodian effective September 21, 2012. Carried 7-0

Weaver Resignation

Brief discussion was had on a writing contest offered through Dollar General that Mark Alessi will pass along and on sharing transportation of students.

Writing Contest & Sharing Transportation

At 7:57 p.m. Randa Harrington made the motion, seconded by Chris Enders to adjourn the meeting. Carried 7-0