

**BELFAST CENTRAL SCHOOL BOARD OF EDUCATION  
OFFICIAL MINUTES**

Date: September 27, 2011  
Where Held: Auditorium  
Time: 6:30 p.m.

Kind of Meeting: Regular Meeting  
Presiding Officer: President Hull

MEMBERS PRESENT: Mark Alessi, Cecy Curcio, Chris Enders, Randa Harrington (arrived 6:34,) Richard Hull, Jr., Janine Preston, Lisa Wuersig

MEMBERS ABSENT: None

OTHERS PRESENT: Judy May, Superintendent/K-4 Principal, Michael Roche, 5-12 Principal/Curriculum Coordinator; Robert Lingenfelter, District Treasurer and Eileen Ostrander, District Clerk, Sandy Miller, Teacher's Association Representative; Jacquelyn Reeves & Denise Veloski, R.A. Mercer & Co., P.C., Auditors, (left at 7:08 p.m.); Parents - Mr & Mrs. Yackeren (arrived at 6:46, left at 8:17 p.m.); Cleaner Candidate - Ann Krzos, Community Members & Staff - K. Davison, M. Paulsen, D Warner, C. Marsh, K. Bogdan, D. & A. Person, W. Hettinger, E. Kemp, D. Borden, L. Parker, M. Gilbert, P. Preston, L. Hamer, S. Parker, C. York, E. Lord, K. Brown. R. Pulos, A. Brewer, P. Krotz, R. & M. Chamberlain, J. & K. Ross, N. Cole, A. Sackett, M. Moore, J. Hazelton, (all left at 7:37 p.m.); R. Francis & S. Durrigan (arrived at 6:34 and left at 7:37 p.m.); J. Schneider (left at 8:46 p.m.); Olean Times Herald Reporter - J. Cole (left at 8:55 p.m.)

At 6:30 p.m., President Hull called the meeting to order. The Pledge of Allegiance was recited.

Lisa Wuersig made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve the minutes of the August 9, 2011 regular meeting. Carried 6-0

Minutes

President Hull thanked everyone for coming to the meeting. He expressed his sincere appreciation for their support. Due to the lengthy agenda, he encouraged anyone who wanted to address the Board to contact the superintendent's office to be placed on the agenda for the next meeting.

Thank you

Ann Krzos, the candidate of choice for the cleaner position, was introduced to the Board.

Krzos  
Cleaner

Mark Alessi made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve conditional probationary appointment of Ann Krzos to the position of full-time 10-month cleaner. Probationary period commences on October 17, 2011 and ends on April 16, 2012. Salary for the 2011-2012 school year will be \$8.54 per hour, granting three years of experience credit, for 8 hours per day. Carried 7-0

Denise Veloski of R.A. Mercer & Co., P.C., presented the findings of the external audit of the financial statements of the Belfast School District for the year ended June 30, 2011.

Auditors

Mrs. Sackett spoke to the concept of establishing a booster club at BCS. Stemming from the senior class having limited funds, the idea of the booster club surfaced to help defray the many costs senior students incur during their senior year including funds for the senior trip. The boosters could work with students and help those who are having difficulty meeting financial obligations due to hard economic times. She stated that in the past, some of the senior expenses had been taken out of the class treasury but presently the advisor handbook limits the use of class funds. The concept of passing remaining class funds down to underclassmen was discussed. More details will be brought to the next meeting. Mr. Lingenfelter will see if it is possible to pass remaining funds down through the classes to build class treasuries.

Booster Club

Transportation Supervisor Jim Schneider provided information on the trainings required of bus drivers prior to and during their employment as a driver. He stated all drivers attend two bus-driving refresher courses annually. He mentioned the trainings are detailed and provided by Pete James, of Chautauqua Transportation Services. He stated the drivers are knowledgeable. The procedures surrounding the driver rotation for the prekindergarten bus run were reviewed. Superintendent May stated we are using two consistent bus drivers for the prek run to provide stability and consistency to our students.

Transportation

At 7:37 p.m., Randa Harrington made the motion, seconded by Chris Enders, that the Board of Education of the Belfast Central School enter executive session to discuss a particular personnel incident. Carried 7-0 (Board Members, Mrs. May, Mr. Roche, Mr. Schneider & Mr. & Mrs. Yackeren adjourned to the prekindergarten classroom)

Exec  
Session

At 8:46 p.m., Lisa Wuersig made the motion, seconded by Randa Harrington, that the Board of Education of the Belfast Central School come out of executive session and resume in open session in the auditorium. Carried 7-0

Motion by Janine Preston, seconded by Chris Enders, that the Board of Education of the Belfast Central School accept the treasurer's report for the month of July. Carried 7-0

Treas  
Report

Cecy Curcio made the motion, seconded by Janine Preston, that the Board of Education of the Belfast Central School accept the treasurer's report for the month of August. Carried 7-0

Audit

Janine Preston motioned, seconded by Chris Enders, that the Board of Education of the Belfast Central School accept the external audit report for the Belfast Central School for the year ended June 30, 2011 as prepared by RA Mercer & Company, P.C. Carried 7-0

Budget  
Status &  
Revenue  
Status

The Board received the Budget Status and Revenue Status Reports, Warrant Reports, and Internal claims auditor's report to the Board of Education for July and August.

Mr. Roche stated we are off to a busy start to the school year and commended students and staff. He also reported on common core standards staff development opportunities.

School Yr

The Board received copies of the student handbook and the administrative handbook. Mr. Roche mentioned only minor changes had been made to the administrative handbook, lunch times and bell schedule changes.

Handbooks

There were no Incidental Teaching Assignments reported.

Incidental Teaching

Superintendent May provided enrollment numbers for the opening of school and suggested changing to paperless board meetings on a trial basis. Several Board members opted to try.

Enrollment Paperless meetings

ACASB meeting dates and information were provided as well as the Fall Fest information.

ACASB

The Board received copies of the NYSSBA Proposed Resolutions & Voting Delegates Guide and the opportunity for discussion.

NYSSBA resolutions

Janine Preston made the motion, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve practicum student teacher placements for Houghton College practicum students: Dianna Cornell and Rebecca Crawford with Brandi Mahon, 1st grade, Rebecca Brown to work with Beth Hazelton, 2nd grade, Lia Thomassian and Liz Moore to work with Wanda Weaver, grades 3/4, and Susan Peterson to work with Deb Borden grades 5/6. Carried 7-0

Practicum Students

Motion by Mark Alessi, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve contracts with Allegany County for related services provided to preschoolers with disabilities for September 1, 2011 through August 31, 2012. Carried 7-0

Contracts w/County

Lisa Wuersig motioned, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve CSE recommendations for the following case numbers: 900-13-4132, 900-32-3564, 900-32-8735, 900-37-6878, 900-37-6811, 900-37-6746, 900-38-7903, 900-37-6773, 900-38-7653, 900-13-4132, 900-38-7628, 900-37-6807. Carried 7-0

CSE Recs

Motion by Randa Harrington, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve changing the class advisor for the freshman class from Lisa Denning to Lisa Denning and Liesl Vergara as co-advisors. Carried 7-0

Freshman Advisor

Cecy Curcio made the motion, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve change from conditional appointment status due to fingerprint clearance for LaVonne Davenport Matteson and Joan Fancher Krane. Carried 7-0

Clearance

Motion by Mark Alessi, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve appointment of Sheryl Colon as a non-teaching substitute - substitute teacher aide and bus monitor. Carried 7-0

Colon Sub

Mark Alessi made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve extension of a maternity leave of absence for Aubri Enders, taking unpaid leave through October 7. Carried 7-0

Enders leave extended

Motion by Janine Preston, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve appointment of Daniel White as a certified substitute teacher for the 2011-2012 school year. Carried 7-0

White Sub

Motion by Randa Harrington, seconded by Lisa Wuersig, that the Board of Education of the Belfast Central School approve conditional appointment of Jillian Tomlinson as a non-teaching substitute - substitute aide, for the 2011-12 school year pending fingerprint clearance. Carried 7-0

Tomlinson Sub

Janine Preston made the motion, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve appointment of Jim Allen as a non-teaching substitute - substitute cleaner, for the 2011-2012 school year. Carried 7-0

Allen Sub

Mark Alessi made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve attendance for Judy May and Richard Hull at the ACASB fall meeting. Carried 7-0

ACASB Mtg

Superintendent May mentioned she would be attending a workshop next week in regard to principal evaluation.

Workshop

Mark Alessi made the motion, seconded by Randa Harrington, that the Board of Education of the Belfast Central School adjourn the meeting at 9:12 p.m. Carried 7-0