

**BELFAST CENTRAL SCHOOL BOARD OF EDUCATION  
OFFICIAL MINUTES**

Date: October 25, 2011  
Where Held: Auditorium  
Time: 6:30 p.m.

Kind of Meeting: Regular Meeting  
Presiding Officer: President Hull

**MEMBERS PRESENT:** Mark Alessi, Cecy Curcio, Chris Enders; Randa Harrington (arrived 6:33); Richard Hull, Jr., Janine Preston, Lisa Wuersig

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Judy May, Superintendent/K-4 Principal; Michael Roche, 5-12 Principal/Curriculum Coordinator (left at 7:30); Robert Lingenfelter, District Treasurer, Eileen Ostrander, District Clerk, Mary Paulsen, Teacher's Association Representative; Nichele James, Internal Auditor (left at 6:42 p.m.); School Related Personnel Association Members: Kathy Bogdan (left at 6:45 p.m.); Darleen Person, Doris Warner, Winnie Hettinger, Student Council Representatives & Students: Robin Owens, Austin Enders, Emily Arnold, Dana Atherton, Chance Weaver (all left at 7:30 p.m.)

At 6:30 p.m., President Hull called the meeting to order. The Pledge of Allegiance was recited.

The School Board was acknowledged for their dedicated service to the Belfast School District by the Belfast Teachers' Association, The Belfast School Related Personnel Association, and the Student Council. Board Members expressed thanks.

Board appreciation

Nichele James, Internal Auditor, reported on the findings of the recently conducted audit of cafeteria operations and fixed assets. Observations and recommendations were received. Also provided was an updated district-wide risk assessment as of September 8, 2011.

Internal Audit

Motion by Randa Harrington, seconded by Lisa Wuersig, that the Board of Education of the Belfast Central School accept the internal audit as presented. Carried 7-0

Janine Preston made the motion, seconded by Chris Enders, that the Board of Education of the Belfast Central School accept the district response letter to the internal audit as amended. Carried 7-0

District response

Randa Harrington made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School accept the treasurer's reports for the month of September. Carried 7-0

Treas Reports

The Board received the Budget Status and Revenue Status Reports, Warrant Reports, and Internal claims auditor's report to the Board of Education for the month of September.

Budget Status, Warrants

Lisa Wuersig made the motion, seconded by Mark Alessi, that the Board of Education of the Belfast Central School approve budget transfers as presented. Carried 7-0

Budget Transfers

Principal Roche presented the discipline report for the month of September. He will investigate how bullying is depicted on the report.

Discipline

Mr. Roche also informed the Board of data driven instruction training he and Mrs. May attended pertaining to benchmarks and assessments. This training will help administration and teachers address where students are not successful and to help teachers develop curriculum to reteach the concept.

Data Training

Mrs. May provided information on winter sports schedules and touched base on the upcoming school boards convention.

Winter Sports

Superintendent May also informed the Board of an issue with the school bus lease agreement with the Town of Belfast whereby there has been a misunderstanding in regard to the purchase of gasoline.

Bus Lease

Motion by Janine Preston, seconded by Lisa Wuersig, that the Board of Education of the Belfast Central School approve change from conditional appointment status for Ann Krzos due to fingerprint clearance. Carried 7-0

Krzos Clearance

Lisa Wuersig made the motion, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve building project change order GC-25: 1. Install covers over plumbing chase openings in Girls third floor Toilet Room (ADD \$107.00). 2. Install wall base in entry vestibule and closet (ADD \$222.68). 3. Complete additional terrazzo patching as directed by the Owner (ADD \$1,229.43) Carried 7-0

Change Order

Motion by Mark Alessi, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve appointment of Adam Stack as a non-certified substitute teacher for the 2011-2012 school year. Carried 7-0

Stack Substitute

Motion by Mark Alessi, seconded by Janine Preston, that the Board of Education of the Belfast Central School approve CSE recommendations for the following case numbers: 900-37-6747, 900-37-6763, 900-37-6741, 900-38-7639, 900-37-6878, 900-38-7903, 900-37-6761, 900-37-6746, 900-13-3273. Carried 7-0

CSE Recs

Motion by Lisa Wuersig, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve contracts for occupational therapy services with SDAA Occupational Therapy Solutions and with Southtowns Children's SLP, PT & OT Associates PLLC. Carried 7-0

OT Contracts

Motion by Lisa Wuersig, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve transportation to the Amish Peavy Road School for Noah Miller for six students and for Dan Wengerd for three students and one teacher. Carried 7-0

Amish Transportation

Randa Harrington made the motion, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve change in cheerleading coaching appointing Joanne Ross and Stacy Edwards as co-coaches for cheerleading splitting salary 70/30. Defeated 3-4 (no-Hull, Enders, Wuersig, Preston)

Cheerleading

Randa Harrington made the motion, seconded by Chris Enders, that the Board of Education of the Belfast Central School approve Stacy Edwards as a volunteer assisting with cheerleading for the 2011-2012 season. Carried 7-0

Edwards Volunteer

Motion by Mark Alessi, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve the 8th grade trip to Washington, D.C. from March 7 through March 10, 2012. Carried 7-0

Washington Trip

The senior class trip was briefly discussed. Mrs. May stated they have met and discussed shares and raising money for the trip and expenses. Initiation of a booster club is not being pursued at this time.

Senior Trip

At 7:30 p.m., Randa Harrington made the motion, seconded by Chris Enders, that the Board of Education of the Belfast Central School enter executive session to discuss staffing and particular personnel needs. Carried 7-0 (Board Members, Mrs. May & Mr. Lingenfelter adjourned to the prekindergarten classroom)

Exec Session

At 7:50 p.m., Lisa Wuersig made the motion, seconded by Mark Alessi, that the Board of Education of the Belfast Central School return to open session in the auditorium. Carried 7-0

At 7:50 p.m., Mark Alessi made the motion, seconded by Janine Preston, that the Board of Education of the Belfast Central School adjourn the meeting. Carried 7-0