

**BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION MINUTES
February 8, 2022**

School Board Members Present: Josie Preston, Board President, Randa Harrington, Board Vice President, Becky Backer, Dan Borden, Patricia Krotz(via Zoom)

Absent: Chris Enders, Cecy Curcio

District Personnel: Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, Business Manager, Rick Bull, 5-12 Principal, Gina Larrabee, District Clerk

Also present: Ryne Wight and Levi Freely of Clark Patterson Lee Architecture

At 5:30 p.m. the meeting was called to order and the Pledge of Allegiance was recited.

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| Additions | No Additions or deletions |
| Presentation | Ryne Wight and Levi Freely provided Board members with initial options for considered building and grounds improvements. |
| Financial | Robert Lingenfelter presented the monthly reports: December Treasurer's reports, Budget Status and Revenue Status reports, December warrants, and the Internal Claims audit report. Mr. Lingenfelter talked about Part 2 of the proposed budget noting changes to special education budgeting. |
| Leadership Reports | <p>Principal Rick Bull shared results from the CoVitality summary. A Board discussion followed regarding the needs of students in the Belfast district. Superintendent, Dr. Wendy Butler led the Board in a discussion about Capital Reserve funds, and the possible addition of a Games Club for students. Dr. Butler presented the following policy changes for consideration.</p> <ul style="list-style-type: none">○ 5221 Reserve Funds○ 1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)○ 5130 Budget Adoption○ 5150 Budget Contingency○ 5230 Acceptance of Gifts, Grants, and Bequests to the District○ 5570 Financial Accountability○ 5683 Fire Drills, Bomb Threats and Bus Emergency Drills○ 5730 School Bus Safety○ 5731 Idling School Buses on School Grounds○ 5740 Qualifications of Bus Drivers○ 6140 Employee Medical Examinations○ 6220 Temporary Personnel○ 8210 Safety Conditions and Prevention Instructions○ 8240 Instruction in Certain Subjects |

Consent Agenda Motion by Becky Backer, seconded by Randa Harrington, to adopt the following Consent Agenda Items as recommended by the superintendent:
Approved the minutes from the January 11 and January 21, 2022 meetings.
Approved the Treasurer’s report dated December 2021.
Approved the CSE/ CPSE/ 504 committee recommendations as presented.
Carried 5-0

Board Action Items
BOCES Unit Cost Methodology Approval Motion by Randa Harrington, seconded by Dan Borden, to approve the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2022-23 fiscal year, as recommended by the superintendent. Carried 5-0

2022-2023 Calendar Motion by Randa Harrington, seconded by Becky Backer, to approve the 2022-2023 District calendar as presented, as recommended by the superintendent. Carried 5-0

CA BOCES Board Seat Motion by Becky Backer, seconded by Randa Harrington, to nominate Ralph Kerr as a candidate for the board seat representing Area 3 and the Belfast Central School District on the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Education Services, as recommended by the superintendent. Carried 5-0

BOCES Cooperative Purchasing Resolution Motion by Randa Harrington, seconded by Becky Backer, to approve the 2022-23, cooperative purchasing resolution (below) as recommended by the superintendent.

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for various supplies, commodities, and/or services in the 2022-2023 fiscal year, and

WHEREAS, The Belfast Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119 0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Belfast Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s). Carried 5-0

**State Contract
Purchase for
Controls**

Motion by Patricia Krotz, seconded by Becky Backer, to authorize purchasing HVAC controls off state contract pricing (\$260,191) to be used in conjunction with the ARP stimulus plan funding project, as recommended by the superintendent. Carried 5-0

Personnel

Motion by Dan Borden, seconded by Randa Harrington, to approve the following personnel motions, as recommended by the Superintendent.

Resignation

Accepted the resignation of Rob Judd from his bus driver position, effective January 28, 2022.

Appointments

Appointed Joleen Middaugh to the position of teacher aide for a probationary period of one year. The probationary period will commence on February 9, 2022, and ends on February 9, 2023. The applicable hourly rate shall be in accordance with the Collective Bargaining Agreement between the Belfast Central School District and the Belfast School Related Personnel Association.

Appointed Tara Willgens to the position of Instrumental Music Teacher in the music tenure area for a probationary period of four years, to commence May 23, 2022 and to end May 23, 2026. Eligibility for tenure at the end of the probationary period is dependent on Miss Willgens completing all certification requirements, receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step A, as outlined in the Belfast Teachers' Collective Bargaining Agreement.

Appointed Katie Creary to the position of High School Spanish Teacher in the Spanish tenure area for a probationary period of four years, is retroactive to commence March 1, 2021 and to end March 1, 2025. Eligibility for tenure at the end of the probationary period is dependent on Miss Creary completing all certification requirements, receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year.

**Retirement
Volunteer**

Accepted Mary Beth Arnold's letter of retirement, effective July 1, 2022.

Approved Lori Histed as a volunteer assistant boys' modified baseball coach for the 2022 season.

Substitute

Approved Jayne Swanson as an instructional sub for the 21-22 school year.

Motions unanimously carried.

Executive Session

Motion by Randa Harrington, seconded by Becky Backer, to move into executive session at 6:30pm to discuss personnel or legal matters for purposes specified in the open meeting law. Bob Lingenfelter was invited, then left at 6:58pm.

Carried 5-0

Motion by Becky Backer, seconded by Randa Harrington, to move out of executive session at 7:26pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Carried 5-0

Motion by Patricia Krotz, seconded by Becky Backer, to adjourn the meeting at 7:27pm.

Carried 5-0

Adjournment

