

**BELFAST CENTRAL SCHOOL  
BOARD OF EDUCATION MINUTES  
February 8, 2022**

**School Board Members Present:** Josie Preston, Board President, Randa Harrington, Board Vice President, Patricia Krotz, Chris Enders, Cecy Curcio, Becky Backer, Dan Borden

**Absent:** none

**District Personnel:** Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, Business Manager, Rick Bull, 5-12 Principal, Jessica Hess, PK-4 Principal/ Director of Pupil Services, Gina Larrabee, District Clerk

**Also present:** Beth Hazelton, Belfast Public Library (left at 5:32pm), Sandy Miller

At 5:28 p.m. the meeting was called to order and the Pledge of Allegiance was recited.

- |   |   |
|---|---|
| <b>Additions</b>                              | No Additions or deletions   |
| <b>Presentation</b>                           | Beth Hazelton, Belfast Public Library Board member, presented the 2022-23 budget for the library. Along with Robert Lingenfelter, Mrs. Hazelton shared financial decisions made by the library board.   |
| <b>Financial</b>                              | Robert Lingenfelter presented the monthly reports: January Treasurer's reports, Budget Status and Revenue Status reports, January warrants, and the Internal Claims audit report. Mr. Lingenfelter shared updates to the 2022-2023 Belfast Central School proposed budget. He explained each line of the budget where a change was made since the February budget presentation, and why. Mr. Lingenfelter included a summary page to give the Board a look at what the budget would be if no more changes occur.  |
| <b>Leadership Reports</b>                     | Principal Rick Bull shared that grades 5-12 have been progressing with no issues. He stated all has been quiet as students prepare for Open House on March 10. Mr. Bull talked about projects and demonstrations students are preparing for Open House. Principal Jessica Hess talked about activities planned for March Literacy Month. Students will have the opportunity to earn tickets and daily prizes. An end of the month, a Literacy Night celebration is planned for students and families to attend. Superintendent, Dr. Wendy Butler spoke about NCRERN, Harvard Initiative Program. She talked about the importance of students having a post-secondary plan. Dr. Butler updated the Board on this month's NYSCOSS Conference. She said all New York state school are focusing on the same things that we as we move away from the restrictions and challenges of the last two years. Dr. Butler noted that the upgrade to our fire alarm system is 60% complete with initial delays caused by parts availability. |
| <b>Consent Agenda</b>                         | Motion by Randa Harrington, seconded by Patricia Krotz, to adopt the following Consent Agenda Items as recommended by the superintendent:<br>Approved the minutes from the February 2, 2022 meeting.<br>Approved the Treasurer's report dated January 2022.<br>Approved the CSE/ CPSE/ 504 committee recommendations as presented.<br><p style="text-align: right;">Carried 7-0</p>   |
| <b>Board Action Items<br/>Policy Adoption</b> | Motion by Randa Harrington, seconded by Becky Backer, to approve the identified policy updates that were reviewed at the February 8, 2022 meeting, as recommended by the superintendent.<br><p style="text-align: right;">Carried 7-0</p> <ul style="list-style-type: none"><li>• 5221 Reserve Funds</li></ul>  |

- 5130 Budget Adoption
- 5230 Acceptance of Gifts, Grants, and Bequests to the District
- 5570 Financial Accountability
- 5683 Fire Drills, Bomb Threats and Bus Emergency Drills
- 5730 School Bus Safety
- 5731 Idling School Buses on School Grounds
- 5740 Qualifications of Bus Drivers
- 6140 Employee Medical Examinations
- 6220 Temporary Personnel
- 8210 Safety Conditions and Prevention Instructions
- 8240 Instruction in Certain Subjects

**Designation of Lead Agency Status for the BCS 2022--23 Capital Outlay Project**

Motion by Becky Backer, seconded by Patricia Krotz, to approve the designation as lead agency for the Belfast Central School 2022-23 Capital Outlay Project resolution, as recommended by the Superintendent.

**Whereas, the Belfast Central School District, in an effort to improve its educational facilities, has initiated a Capital Outlay Project; and**

**Whereas,** on March 8, 2022, the Belfast Central School District Board of Education took action to proceed with said project; and

**Whereas,** the preliminary engineer’s estimate prepared by CPL provides a detailed description of the proposed Capital Outlay Project; and

**Resolved,** that the Belfast Central School District will act as the lead agency in the SEQR review of the action for the proposed 2022-23 Capital Outlay Project for the Belfast Central School District. Carried 7-0

**Classifying the Proposed BCS 2022-23 Capital Outlay Project as a Type II Action in Accordance with SEQRA**

Motion by Chris Enders, seconded by Randa Harrington, to approve the classification the proposed BCS 2022-23 Capital Outlay Project as a Type II action in accordance with SEQRA resolution, as recommended by the Superintendent.

Whereas, the Belfast Central School District is lead agency for the purpose of implementing the above referenced project, and

Whereas, the Belfast Central School District has considered and reviewed the project, now therefore be it,

Resolved, the Belfast Central School District, as the lead agency for purposes of this project, determines that the project is a Type II action for the purposes of SEQRA and be it further

Resolved, that as a consequence of such finding, the Belfast Central School District hereby determines that the no additional actions are required in accordance with the requirements of SEQRA. Carried 7-0

<b>Surplus Item</b>	<p>Motion by Randa Harrington, seconded by Becky Backer, that the Board of Education of the Belfast Central School agrees to identify specified item as surplus and be available to be sold as recommended by the superintendent.</p> <ul style="list-style-type: none"> <li>• School Bus Year- 2014 <ul style="list-style-type: none"> <li>Make- Chevy</li> <li>Model- C4500</li> <li>VIN #- 1GB6G5BG4D1108025</li> <li>Miles- 108,296</li> </ul> </li> </ul>	Carried 7-0
<b>Delete Policy 5150</b>	<p>Motion by Dan Borden, seconded by Chris Enders, to delete Policy 5150 Contingency Budget because the information is being added to Policy 5130 Budget Adoption, as recommended by the superintendent.</p>	Carried 7-0
<b>SRP MOA Approval</b>	<p>Motion by Randa Harrington, seconded by Patricia Krotz, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Belfast Central School District and the Belfast School Related Personnel Association as presented to the Board at its March 8, 2022, meeting, regarding rate of pay increases for school related personnel, as recommended by the superintendent</p>	Carried 7-0
<b>Civil Service Job Title</b>	<p>Motion by Becky Backer, seconded by Randa Harrington, to approve the Civil Service job title of Senior Maintenance Mechanic, as recommended by the superintendent.</p>	Carried 7-0
<b>Unemployment Insurance Reserve Funding Adjustment</b>	<p>Motion by Randa Harrington, seconded by Patricia Krotz, to approve moving \$23,511 out of the overfunded Unemployment Insurance Reserve to the General Fund, as recommended by the superintendent.</p>	Carried 7-0
<b>Grant Writer Contract</b>	<p>Motion by Randa Harrington, seconded by Cecy Curcio, to approve a contract with Terie L. Delahunt for grant writing services for Belfast Central School, as recommended by the superintendent.</p>	Carried 7-0
<b>PERSONNEL</b>	<p>Motion by Chris Enders, seconded by Randa Harrington, to approve the following personnel motions, as recommended by the Superintendent.</p>	
<b>Chaperones</b>	<p>To approve the following people as chaperones for the Spring 2022 sport season:</p> <ul style="list-style-type: none"> <li>Jessica Buchholz</li> <li>Kim Ralyea</li> <li>Jessica Grottanelli</li> <li>Jessica Weaver</li> <li>Laura Brace</li> <li>JD Struckmann</li> <li>Shelly Calanni</li> </ul>	
<b>Substitute</b>	<p>To approve the following non-instructional sub for the 21-2 school year:</p> <ul style="list-style-type: none"> <li>Pam Litchner</li> </ul>	

Motions unanimously carried

**Executive Session** Motion by Randa Harrington, seconded by Patricia Krotz, to move into executive session at 6:10pm to discuss personnel or legal matters for purposes specified in the open meeting law. Carried 7-0

Motion by Patricia Krotz, seconded by Becky Backer, to move out of executive session at 7:03pm to discuss personnel or legal matters for purposes specified in the open meeting law. Carried 7-0

**Adjournment** Motion by Becky Backer, seconded by Cecy Curcio, to adjourn the meeting at 7:03pm. Carried 7-0