

**BELFAST CENTRAL SCHOOL  
BOARD OF EDUCATION MINUTES**

**April 19, 2022**

**School Board Members Present:** Josie Preston, Board President, Randa Harrington, Board Vice President, Chris Enders, Cecy Curcio, Becky Backer, Dan Borden

**Absent:** Patricia Krotz

**District Personnel:** Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, Business Manager, Rick Bull, 5-12 Principal, Jessica Hess, PK-4 Principal/ Director of Pupil Services, Gina Larrabee, District Clerk

**Also present:** Josh Hazelton accompanied by five students on the Vex Robotics team and parent Matt Kelley (left at 5:52pm), Mary Paulsen (arrived at 5:40pm).

At 5:29 p.m. the meeting was called to order and the Pledge of Allegiance was recited.

- |  |  |
|--|--|
| <b>Additions</b>   | No Additions or deletions  |
| <b>Presentation</b>  | Josh Hazelton and five students presented for the BCS Vex Team. Vex Robotics machines were brought in as well as a tipping point game and pieces for demonstration. The students explained that they are tasked with creating, programing, and mastering bot construction and handling. While demonstrating their machines, students described Vex Robotic competitions to the Board.  |
| <b>Financial</b>   | Robert Lingenfelter presented the monthly reports: February Treasurer’s reports, Budget Status and Revenue Status reports, February warrants, and the Internal Claims audit report. Mr. Lingenfelter provided final numbers for the 2022-2023 Belfast Central School proposed budget. He explained final adjustments made since the March budget presentation, and why. Mr. Lingenfelter spoke about the property tax report card and the annual athletic bid.   |
| <b>Leadership Reports</b>  | Principal Rick Bull spoke about ELA and Math testing. He shared information about the weekly deficiency list and processes. Mr. Bull talked about the excitement he has witnessed in Mr. Hazelton’s class when students are creating their bots. Principal Jessica Hess talked about the updated Special Education Plan included in this month’s agenda. She shared the process she and Dr. Butler used to create this plan. Dr. Butler explained items in the plan and district costs for special education students. The group discussed special education teacher numbers as well as challenging student behavior. Dr. Butler also spoke about the BCS School report card (a link can be found on the BCS website), propositions on this year’s ballot, and continuing plans for the athletic merger. The Board discussed the athletic program at length. |
| <b>Consent Agenda</b>  | Motion by Becky Backer, seconded by Randa Harrington, to adopt the following Consent Agenda Items as recommended by the superintendent:<br>Approved the minutes from the March 8, 2022 meeting.<br>Approved the Treasurer’s report dated February 2022.<br>Approved the CSE/ CPSE/ 504 committee recommendations as presented. Carried 6-0   |
| <b>Board Action Items<br/>CA BOCES<br/>Administrative<br/>Budget</b> | Motion by Randa Harrington, seconded by Cecy Curcio, to adopt the 2022-2023 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget, as recommended by the superintendent. Carried 6-0   |

- 2022-23 BCS Budget** Motion by Becky Backer, seconded by Randa Harrington, to approve the 2022-23 Belfast Central School budget to be presented at the budget hearing as identified by NYS and/or SED reflecting a 1.54% increase in the tax levy, as recommended by the Superintendent. Carried 6-0
- 2022-23 Budget Hearing** Motion by Randa Harrington, seconded by Dan Borden, to set the date for 22-23 Belfast Central School budget hearing to be held in the BCS Conference Room on May 10, 2022 at 5:30 p.m., as recommended by the Superintendent. Carried 6-0
- Property Tax Report Card** Motion by Chris Enders, seconded by Randa Harrington, to approve the BCS property tax report card, as recommended by the Superintendent. Carried 6-0
- Professional Learning Approval** Motion by Becky Backer, seconded by Randa Harrington to approve Wendy Butler and Rob Morgan to attend the International Society for Technology in Education conference, and associated costs, in New Orleans June 26-29, 2022, as recommended by the Superintendent. Carried 6-0
- Special Education Plan Approval** Motion by Becky Backer, seconded by Cecy Curcio, to approve the updated District Special Education plan, as recommended by the Superintendent. Carried 6-0
- CA BOCES Board Seat** Motion by Randa Harrington, seconded by Cecy Curcio, to nominate Ralph Kerr as a candidate for the board seat representing Area 3 and the Belfast Central School District on the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Education Services, as recommended by the superintendent. Carried 6-0
- Athletic Bid Approval** Motion by Chris Enders, seconded by Becky Backy, to approve the 2022-23 Athletic Bid to Sports Locker, BSN and Laux based on the amounts presented on the athletic bid summary provided in the Financial Section of the Board packet, as recommended by the superintendent. Carried 6-0
- PERSONNEL** Motion by Randa Harrington, seconded by Chris Enders, to approve the following personnel motions, as recommended by the Superintendent.
- 2022-2023 Advisors** Appointed the following BCS staff members to the identified extracurricular positions for the 2022-23 school year:

<b>Position</b>	<b>Staff Member(s)</b>
• Senior Class Advisor	Lisa Denning, Jessica Weaver (co-advise)
• Junior Class Advisor	Deb Borden, Bob Lingenfelter (co-advise)
• Sophomore Class Advisor	Jessica Grottanelli & Katie Szwejbka (co-advise)
• Freshman Class Advisor	Mary Guilford
• HS Student Council Advisor	Lisa Denning, Jessica Weaver (co-advise)
• MS Student Council Advisor	Mary Guilford, Danielle Bainbridge (co-advise)
• National Honor Society Advisor	Teresa Heaney, Tina Lingenfelter (co-advise)
• Yearbook Advisor	Corinn Marriott, Tina Lingenfelter (co-advise)
• Odyssey of the Mind (3) Coach	Lynn Kunz, Lizzy Austin
• Supervisor of Athletics	TBD
• Awards Assembly Advisor	Tina Lingenfelter, Katie Szwejbka (co-advise)
• Play Director	Katie Szwejbka
• Musical Director (2)	Jessica Romance
• Elementary Musical Director (2)	Jessica Romance

- Lego League Coach (3) Beth Hazelton, Josh Hazelton, Catherine Jagodzinski
- Scholastic Challenge Coach Aran Heaney
- Scholastic Challenge Jr Coach Aran Heaney
- Masterminds Coach Bob Lingenfelter, Deb Borden
- Jr. Masterminds Coach Bob Lingenfelter
- Ski Club Advisor (2) Liz Hamer, Sandy Miller
- Archery Advisor (2) Jason Robichaud, Bruce Harrington
- Golf Club Advisor Bruce Harrington, Sandy Miller
- Auditorium Lights and Sound (2) Josh Hazelton, Jasmine Shephard
- Vex Club Josh Hazelton
- Game Club Carolyn Burr, Bob Lingenfelter (co-advise)
- eSports Jasmine Shephard
- Art Club Corinn Marriott

- Coach** Approved Kelly Miller as a volunteer assistant varsity softball coach.
- Retirement** Accepted the resignation of Laura Faulring for purposes of retirement effective September 26, 2022
- Substitutes** Approved the following non-instructional substitutes:  
Desiree LaBelle  
Tamika Hinckley  
Approved Christopher Norton as an instructional and non-instructional substitute for the 21-22 school year.
- 2021-2022 Advisor** Approved Corinn Marriott as a co-yearbook advisor the remainder of the 21-22 school year.
- Accompanist** Approved JoAnn Brown as an accompanist for the spring of 2022. She will be paid \$20.00 an hour.
- Resignation** Accepted JD Struckmann’s resignation from the position of music teacher effective June 24, 2022.
- Leave request** Accepted Katie Szwajbka’s resignation as a co-advisor for the 2021-22 yearbook.  
Approved a leave for Katie Szwajbka from April 6, 2022 until May 31, 2022.
- Spring 2022 Athletic Positions** Approved the following Spring 2022 athletic positions:  
Carolyn Burr- Girls’ Varsity softball bookkeepers  
Cindy Struckmann- Girls’ Varsity softball bookkeeper  
MaryBeth Arnold- JV baseball bookkeeper  
Jill Tomlinson- JV softball bookkeeper  
Jessica Waver- Modified baseball bookkeeper Unanimously carried.
- Executive Session** Motion by Randa Harrington, seconded by Becky Backer, to move into executive session at 7:05pm to discuss personnel or legal matters for purposes specified in the open meeting law. Carried 6-0  
Dr. Butler invited into executive at 8:05pm  
Motion by Becky Backer, seconded by Chris Enders, to move out of executive session at 9:18pm to discuss personnel or legal matters for purposes specified in the open meeting law. Carried 6-0
- Superintendent Contract** Motion by Becky Backer, seconded by Cecy Curcio, upon completion of a positive annual evaluation by the Belfast Central Board of Education, to appoint and employ Wendy Butler Ed.D. as Superintendent of Schools for the period of July 1, 2022 to June 30, 2027 and further approve the contract dated April 19, 2022.
- Adjournment** Motion by Randa Harrington, seconded by Cecy Curcio, to adjourn the meeting at 9:19pm.

