

3.7 20-21 School Tax Information

4.0 LEADERSHIP REPORTS

- 4.1 Mr. Rick Bull, 5-12 Principal
 - Class Advisor Handbook
 - Faculty Handbook
- 4.2 Mrs. Jessica Hess, PK-4 Principal/ Director of Pupil Services
 - Annual Special Education Report
 - Summer special education program
- 4.3 Dr. Wendy Butler, Superintendent
 - District Plans for 20-21
 - Dual sports participation
 - Update on Fall 2020

5.0 CONSENT AGENDA

5.0 Motion by _____, seconded by _____, to adopt the following Consent Agenda Items as recommended by the superintendent:

Vote: _____ Aye _____ Nay Accepted / Rejected

1. Approve the minutes from the June 2, 9, and 17, 2020 meetings.
2. Approve the Treasurer’s report dated May 2020.
3. Approve the Class Advisor Handbook for the 20-21 school year
4. Approve the Annual Special Education Report for the 2019-20 school year
5. Upon the recommendation of the Superintendent, approve the CSE/ CPSE/ 504 committee recommendations as presented.
6. Approve the District Safety Plan for the 20-21 school year
7. Approve the District AIS Plan for the 20-21 school year
8. Approve the District Professional Development Plan for the 20-21 school year
10. Approve the Teacher Aide Handbook for the 20-21 school year
11. Approve the Faculty Handbook for the 20-21 school year
12. Approve the RTI Handbook for the 20-21 school year
13. Approve the Faculty/Staff Handbook for the 20-21 school year

6.0 BOARD ACTIONS

6.1 Annual Appointments

Motion by _____, seconded by _____, to adopt the following Consent Agenda for Annual Appointments for the 2020-21 school year, as recommended by the superintendent:

Vote: _____ Aye _____ Nay Accepted / Rejected

<i>Appointed Position</i>	<i>Person/ People</i>	<i>Compensation (if applicable)</i>
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19A Bus driver certifier	Nick Miller	\$1,361.44
Access Public Records Officer	Gina Larrabee	Contractual
Adopter Free & Federal Lunch	Robert Lingenfelter	Contractual
Anti-Harassment Officer	Teresa Heaney	Contractual
Asbestos Designee	James Schneider	Contractual
Attendance Officer	Rick Bull	Contractual
Auditor Extra-Curricular	Rick Bull	Contractual
Authorization to sign checks	Wendy Butler	Contractual
	Robert Lingenfelter	
Authorized Electronic Check Signatures	Wendy Butler	Contractual
	Robert Lingenfelter	

Board Clerk	Gina Larrabee	\$2,639.65
Budget Transfers Officer	Wendy Butler	Contractual
Chemical Hygiene Officer	Carrie Flanagan-Watson	Contractual
Chief Faculty Counselor	Rick Bull	Contractual
Chief Fiscal Officer	Wendy Butler	Contractual
Chief Information Officer	Wendy Butler	Contractual
Clerk Pro Tem (in the absence of the District Clerk)	Wendy Butler	Contractual
Data Protection Officer	Wendy Butler	Contractual
Deputy Treasurer	Wendy Butler	Contractual
Designated educational official to receive court notification regarding a student's sentence/ adjudication in criminal cases and juvenile delinquency proceedings	Rick Bull	Contractual
Dignity Act Coordinator	Teresa Heaney Jessica Hess	Contractual
District Treasurer	Kayloni Dziedzic	Contractual
Election Inspectors/ Workers for 20-21 district voting and the annual meeting	Patricia Oliver Becky Stanton Shari Collins Norleen Enders Peggy Watts Lana Mackmer Betty Weaver Rita Crouch Kathryn Garrison	
Federal Funds Comptroller	Robert Lingenfelter	Contractual
Federal Lunch Supervisor	Robert Lingenfelter	Contractual
Hearing Officer	Pam Kirkwood Dina Allen Lonnie Farrington	Contractual
Hearing official for participation in the federal child nutrition program	Wendy Butler	Contractual
Internal Claims Auditor	Carolyn Burr	\$3,000
Investment Funds Designee	Robert Lingenfelter	Contractual
Liaison of Homeless Children	Teresa Heaney	Contractual
Payroll Certification Officer	Wendy Butler Rick Bull	Contractual
Pesticide Officer	James Schneider	Contractual
Petty Cash Accountant	Gina Larrabee	Contractual
Purchasing Agent	Wendy Butler Robert Lingenfelter	Contractual
Reviewing official for participation in the federal child nutrition program	Mary Enders	Contractual
School Attorney	Hodgson/ Russ	Fee based on usage
School Auditors	BWB	\$10,250
School Physician/ Medical Director	Dr. Zahi Kassas	Contractual
Substance Use Services coordinator	Teresa Heaney	Contractual
Substitute Caller	Gina Larrabee	\$4500
Tax Collector	Robin Owens	\$2,318.04
Title IX/ 504/ ADA Compliance Officers	Jessica Hess	Contractual

Treasurer Extra-Curricular	Teresa Heaney	
Verification official for participation in the federal child nutrition program	Kayloni Dzedzic	Contractual
	Mary Enders	Contractual
Working Paper Designee	Teresa Heaney	Contractual

6.2 Annual BOE Committee Appointments

Motion by _____, seconded by _____, to appoint the following Board of Education Committee members for the 2020-21 school year, as recommended by the superintendent:

Vote: _____ Aye	_____ Nay	Accepted / Rejected
Committee		BOE Committee Representative(s)
Audit Committee		<i>Randa Harrington & Cecy Curcio</i>
Building and Grounds Committee		<i>Dan Borden, Chris Enders & Patricia Krotz</i>
Delegate to the Allegany-Cattaraugus Association of School Boards		<i>Josie Preston</i>
Negotiations		<i>Alternate- Randa Harrington</i>
		<i>Becky Backer, Cecy Curcio, Randa Harrington</i>
Policy Review Committee		<i>Cecy Curcio</i>
Voting delegate to the NYS School Boards Convention		<i>Cecy Curcio</i>
Athletics		<i>Alternate- Becky Backer</i>
		<i>Chris Enders, Dan Borden, Randa Harrington</i>

6.3 Annual Financial Designations

Motion by _____, seconded by _____, to adopt the following Consent Agenda for Financial Operations for the 2020-21 school year, as recommended by the superintendent:

Vote: _____ Aye	_____ Nay	Accepted / Rejected
Designated Banks	<ul style="list-style-type: none"> • Five Star Bank (Depository) • Community Bank NA (Depository) • Steuben Trust (As the need arises) 	
Bank Accounts	Account	Bank
	Capital Fund Savings	Community Bank
	Debt Service	Community Bank
	Employees Benefit Accrued Liability Reserve	Community Bank
	Extracurricular	Community Bank
	General Checking	Community Bank
	Mandatory Debt Service Reserve	Community Bank
	Payroll	Community Bank
	Public Library	Community Bank
	Public Library Capital	Community Bank
	Repair reserve	Community Bank
	Reserve for retirement Contributions	Community Bank
	School Lunch	Community Bank
	Teachers' Retirement Reserve	Community Bank
	Trust & Agency	Community Bank
	Trust Expendable	Community Bank
	Unemployment Reserve	Community Bank
	Workers Compensation Reserve	Community Bank
		Account Number
		Amount
		*****6547
		\$500,000.00
		*****6570
		\$75,000.00
		*****6539
		\$360,000.00
		*****2698
		\$60,000.00
		*****2755
		\$1,500,000.00
		*****6554
		\$300,000.00
		*****2706
		\$350,000.00
		*****9325
		\$200,000.00
		*****9333
		\$10,000.00
		*****2800
		\$35,000.00
		*****2792
		\$200,000.00
		*****2748
		\$40,000.00
		*****4323
		\$65,000.00
		*****2730
		\$350,000.00
		*****6562
		\$25,000.00
		*****2784
		\$25,000.00
		*****2883
		\$40,000.00

	necessary): School Psychologist	<ul style="list-style-type: none"> • School Doctor • Special Education Teacher of the Student (or grade level) • General Education Teacher • Related Service Personnel as appropriate • Parents/ Guardians of the Student • Parent Member – TBD • Student (as appropriate) 	
Committee on Preschool Special Education	<p>Chairperson: Jessica Hess</p> <p>Substitute Chairperson (if necessary): School Psychologist</p>		Members
		<ul style="list-style-type: none"> • Guidance Counselor • School Psychologist • School Doctor • Member of the Evaluation Team • Special Education Teacher of the Student (if applicable) • General Education Teacher • Related Service Personnel as appropriate • Parents/ Guardians of the Student • Parent Member – TBD • Appropriate professional for the municipality charged with responsibility for the preschool child 	
Sub Committee on Special Education and Preschool Special Education	<p>Chairperson: Jessica Hess</p> <p>Substitute Chairperson (if necessary): School Psychologist</p>		Members
		<ul style="list-style-type: none"> • Parents of student • Regular Education Teacher • Special Education Teacher • Representative of School District who is knowledgeable about the general education curriculum and availability of resources of the school • School Psychologist if a psychological evaluation will be reviewed, or change to programming requiring a more restrictive classroom environment • Individual who can interpret the instructional implications of evaluation results • Related Service Personnel as appropriate 	

6.9 Special Education Service Providers

Motion by _____, seconded by _____, to authorize the Superintendent to enter into contracts with service providers to obtain special education services per individual student IEPs for the 2020-21 school year, as recommended by the superintendent:

Vote: _____ Aye _____ Nay Accepted / Rejected

6.10 Professional Conferences

Motion by _____, seconded by _____, to authorize the Superintendent to approve all conferences and workshops for District personnel for the 2020-21 school year, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.11 Superintendent Professional Development

Motion by _____, seconded by _____, to authorize the Superintendent to attend and authorizes the District to pay for any associated expenses for attendance at NYSCOSS and NYSSBA conferences, as well as local professional workshops/ conferences for the 2020-21 school year.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.12 School Board Professional Development

Motion by _____, seconded by _____, to authorize members of the Belfast Central School Board of Education to attend and authorizes the District to pay for any associated expenses for attendance at NYSSBA conferences, as well as local professional workshops/ conferences for the 2020-21 school year, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.13 Combined Athletic Teams

Motion by _____, seconded by _____, to approve the identified merged athletic teams for the 2020-21 school year, as recommended by the superintendent.

- Belfast and GV- Girls' Varsity and modified Volleyball (GV to host)
- Belfast and GV- Track and Field (GV to host)

Vote: _____ Aye _____ Nay Accepted / Rejected

6.14 Designation of Regular Bus Runs

Motion by _____, seconded by _____, to designate regular and extra bus runs for the 20-21 school year as recommended by the superintendent.

- Regular bus runs:
 - Bus #20 route currently driven by Ted Gordon
 - Bus #74 route currently driven by Rob Judd
 - Bus #79 route currently driven by Joel Evens
 - Bus #21 route currently driven by Dixie Middaugh
 - Bus #80 route currently driven by Wade Marsh
 - Bus #75 route currently driven by Kathleen Malota (SP/ED GVCS + Wellsville + Houghton Academy)
- Extra bus runs:

○ Amish White Creek	○ BOCES PM
○ Amish Peavey Rd.	○ Mid-day Pre-K
○ Elm street	○ Late bus
○ BOCES AM	○ Athletic trips
○ BOCES mid-day	○ Field trips

Vote: _____ Aye _____ Nay Accepted / Rejected

6.15 Out of District Students

Motion by _____, seconded by _____, to approve the out-of-district application for the 2020-21 school year, as recommended by the superintendent.

- Garrett Nichols
- Micaylah Mages
- Carley Manning
- William Manning

Vote: _____ Aye _____ Nay Accepted / Rejected

6.16 Policy Adoption

Motion by _____, seconded by _____, to adopt Policy 5676 Privacy and Security for Student Data and Teacher and Principal Data as reviewed at the June 9, 2020 BOE meeting, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.17 Awarding of Bids for Services

Motion by _____, seconded by _____, that the Board of Education of the Belfast Central School is accepting and approving sealed bids that were opened on

June 22, 2020, for three year agreements, as recommended by the superintendent as follows:

<i>Service</i>	<i>Vendor Name</i>	<i>Recommended Accepted Bid</i>
Backflow Preventer Testing	Robert Cummins	\$80 per device (6x80= \$480/year)
Boiler Maintenance	Postler & Jaeckle Corp.	\$5,727 (\$107 per hour for repairs)
Bus Lift Inspection	Filtrec Corporation	\$678 per year with 4% annual increase (\$705.12 year two, \$733.32 year three)
Catch Basins & Septic Tank Pumping	Zuech's Septic Service	Catch basin- \$1,075 Septic Tank- \$2,625
Elevator Maintenance & Inspection	Otis Elevator	Elevator with two (2) dumbwaiters - \$885.00 per quarter (\$3,540 per year)
Fire Extinguisher & Cafeteria Suppression	Ganoung's Fire Protection	Fire extinguisher inspections - \$6.00 per fire extinguisher Six-year maintenance - \$18 Hydrotest of DC extinguisher - \$22 Hydrotest of CO2 extinguisher - \$16 plus refill Cafeteria suppression system inspection - \$75 per inspection Fusible links changed annually - \$6.00 each
Generator Maintenance	Penn Power Systems	Preventative maintenance (2 x per year) - \$982 per visit Load testing (1 x per year) – included in above price Visual inspection (1 x per year) - \$590
Overhead Door Preventive Maintenance	Twin Tiers Overhead Doors, Inc.	Preventative Maintenance - \$40 per door Discount % off parts – 5-10% Labor - \$80 per hour Service call fee - \$150
Fire Safety Door Inspection	Twin Tiers Overhead Doors, Inc.	\$75 per door, Service call \$150
Trash Collection	Casella Waste Management of NY, Inc.	\$9,144.96 per year
Vote: _____ Aye		_____ Nay Accepted / Rejected

6.18 Tax Rate

Motion by _____, seconded by _____, to approve the tax rate of \$15.074834 per \$1,000 of assessment for the 20-21 school year, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

7.0 PERSONNEL

Appointments

Motion by _____, seconded by _____, to approve the following appointments, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

- 1 To appoint Kayloni Dziedzic to permanent position of District Treasurer effective July 1, 2020, after successfully completing a one-year probationary position.
- 2 To permanently appoint Tammy Dahill to the position of teacher aide effective August 20, 2020.
- 3 To permanently appoint Sarah Noniewicz to the position of teacher aide effective August 20, 2020.
- 4 To permanently appoint Kristina Gould to the position of teacher aide effective August 20, 2020.
- 5 To permanently appoint Jessica Buchholz to the position of teacher aide effective August 20, 2020.
- 6 To recommend the following people to work in the 2020 summer special education program:

- Jasmine Shephard- teacher
 - Tammy DaHill- teacher aide/ bus monitor
 - Riley Fuller-Gosper- teacher aide
 - Kathleen Malota- bus driver
- 7 To approve the following chaperones for Fall athletic events:
- Alex Minnick
 - JD Struckmann
 - Katie Szejbka
- 8 To approve the following certified instructional substitutes for the 20-21 school year:
- | Substitute | Certification |
|---------------------|---|
| • Cynthia Incognito | • Elementary Education |
| • Darice Mullen | • Elementary Education |
| • Morgan Triscari | • Elementary Education; Special Education |
| • Sabrina Bentley | • MS/HS Math |
| • Joan Krane | • MS/HS Social Studies |
- 9 To approve the following non-certified instructional substitutes for the 20-21 school year:
- | | |
|---------------------|-------------------|
| • Jacob Cole | • Heidi Ellsessor |
| • MacKenzie Hamer | • Sarah Marsh |
| • Kim Ralyea | • Joleen Middaugh |
| • Pamela Litchner | • Morgan Hamer |
| • Joseph Dahill | • Matt Trowbridge |
| • Erica Torey | • Ryan Cool |
| • Ashley Schultz | • Kayla Caiazza |
| • Carla Chamberlain | • Laura Duvall |
| • Shannon Collins | • Becca Ellsessor |
| • Rebecca Messer | |
- 10 To approve the following non-instructional substitutes for the 20-21 school year:
- | | |
|-----------------------------------|-----------------------|
| • Heidi Ellsessor | • Bonnie Barber (bus) |
| • Sarah Miller | • Laura Duvall |
| • Kim Ralyea | • Carla Chamberlain |
| • Jennifer Blocho | • Joleen Middaugh |
| • MacKenzie Hamer | • Morgan Hamer |
| • Pam Litchner | • Becca Ellsessor |
| • Amy Davison | • Ashley Schultz |
| • Sara Brundage (custodian, café) | • Kayla Caiazza |
| • Jim Allen (Custodial) | • Lisa Elliott |
| • Kevin Borden (bus) | • Shannon Collins |
- 11 To approve assigning up to 20 minutes extra per day for monitoring for teacher aides, as needed.

8.0 EXECUTIVE SESSION

Motion by _____, seconded by _____, to move into executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Vote: _____ Aye _____ Nay Accepted / Rejected

Motion by _____, seconded by _____, to move out of executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Vote: _____ Aye _____ Nay Accepted / Rejected

**9.0
ADJOURNMENT**

**Motion by _____, seconded by _____, to adjourn the meeting at
_____.**

Vote: _____ Aye _____ Nay Accepted / Rejected