

**BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION MINUTES
March 9, 2021 Hybrid Zoom/In person meeting**

School Board Members Present:

Josie Preston, Board President, Randa Harrington, Board Vice President, Becky Backer, Cecy Curcio (via Zoom), Chris Enders (via Zoom), Patricia Krotz (via Zoom)

Members Absent: Dan Borden

District Personnel: Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, Business Manager (via Zoom), Rick Bull, 5-12 Principal, Jessica Hess, PK-4/Director of Pupil Services, Gina Larrabee, District Clerk

Also present: Elizabeth Hazelton, Danielle Bainbridge (via Zoom), Sarah Burdick (via Zoom), Rachel Durbin (via Zoom)

At 5:29 p.m. the meeting was called to order and the Pledge of Allegiance was recited.

No Additions or Deletions

Public Presentation Sarah Burdick, Social Worker and Rachel Durbin, Mental Health Counselor presented their plan to bring family counseling to Belfast Central School. Mrs. Burdick explained how the plan could benefit Belfast students and families, their time line for beginning the program, and a potential time frame and location for families interested in the program to come to the school.

Financial Robert Lingenfelter presented the monthly reports: January’s Treasurer’s report, Budget Status and Revenue Status reports, January’s warrants, and the Internal Claims audit report. Mr. Lingenfelter presented the proposed budget in its entirety to the Board. He noted where changes have been made in comparison to last year’s budget. Mr. Lingenfelter spoke on both the expenditure and revenue sides of the budget. Elizabeth Hazelton communicated challenges and changes to the Belfast Public Library budget. Mr. Lingenfelter concurred with Mrs. Hazelton’s assessment of the Belfast Public Libraries budgetary needs.

Leadership Reports Principal Rick Bull updated the Board on the March 8 Staff Development Day. He talked about the structure of the day for 5th- 12th grade faculty and its effectiveness. Mr. Bull shared with the Board ongoing conversions he has with faculty relating to the Latin Honor System. Principal Jessica Hess shared Pre-K – 4th grade faculty collaborations on March 8, and noted areas of new awareness between grade levels. She stated pre-COVID curriculum mapping was enlivened. Superintendent, Dr. Wendy Butler lead the Board in a discussion of merged athletics programs between neighboring school districts. The conversation touched on the many conversations already had by different groups, pros and cons of a merger, and the need to provide Belfast Central School families with information. Dr. Butler updated the Board on the new display cabinets which will be installed at the new main entrance to house BCS trophies and plaques, apprised them of updated New York State and Federal guidance for schools, and explained the new required Policy 5633-Gender Neutral Single-Occupancy Bathrooms.

Consent Agenda

Motion by Randa Harrington, seconded by Becky Backer, to adopt the following Consent Agenda Items as recommended by the superintendent:
Approved the minutes from the February 9, 2021 meetings.
Approved the Treasurer’s report dated January 2021.
Approved the CSE/ CPSE/ 504 recommendation as presented

Carried 6-0

**Board Action Items
Policy Adoption**

Motion by Becky Backer, seconded by Randa Harrington, to approve the identified policies that were reviewed at the February 9, 2021 BOE meeting, as recommended by the superintendent.

- o Policy 7420 Sports and the Athletic Program
- o Policy 1640 Absentee Ballots
- o Policy 5681 School Safety Plans
- o Policy 6471 Use of Email in the District
- o Policy 1330 Appointments and designations by the Board
- o Policy 3420 Non-Discrimination and Anti-Harassment in the District
 - 3420F Discrimination Harassment and-or Retaliation Complaint Form
 - 3420R Grievance Process for Complaints of Discrimination (Regulation)

Carried 6-0

Designation of Lead Agency Status for the BCS 2021-22 Capital Outlay Project

Motion by Patricia Krotz, seconded by Randa Harrington, to approve the designation as lead agency for the Belfast Central School 2021-22 Capital Outlay Project resolution, as recommended by the Superintendent.

Whereas, the Belfast Central School District, in an effort to improve its educational facilities, has initiated a Capital Outlay Project; and

Whereas, on March 9, 2021, the Belfast Central School District Board of Education took action to proceed with said project; and

Whereas, the preliminary engineer’s estimate prepared by CPL provides a detailed description of the proposed Capital Outlay Project; and

Resolved, that the Belfast Central School District will act as the lead agency in the SEQRA review of the action for the proposed 2021-22 Capital Outlay Project for the Belfast Central School District. Carried 6-0

Classifying the Proposed BCS 2021-22 Capital Outlay Project as a Type II Action in Accordance with SEQRA

Motion by Becky Backer seconded by Randa Harrington, to approve the classification the proposed BCS 2021-22 Capital Outlay Project as a Type II action in accordance with SEQRA resolution, as recommended by the Superintendent.

Whereas, the Belfast Central School District is lead agency for the purpose of implementing the above referenced project, and

Whereas, the Belfast Central School District has considered and reviewed the project, now therefore be it,

Resolved, the Belfast Central School District, as the lead agency for purposes of this project, determines that the project is a Type II action for the purposes of SEQRA and be it further,

Resolved, that as a consequence of such finding, the Belfast Central School District hereby determines that the no additional actions are required in accordance with the requirements of SEQRA. Carried 6-0

**Annual Cooperative
Purchasing
Resolution**

Motion by Randa Harrington, seconded by Becky Backer, to approve the BOCES annual purchasing resolution as written, as recommended by the Superintendent.

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2021-2022 fiscal year, and**

WHEREAS, The Belfast CSD is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Belfast CSD Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Belfast CSD Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Belfast CSD Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Belfast CSD Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s). Carried 6-0

- Award Bid for Auditing Services** Motion by Randa Harrington, seconded by Patricia Preston, to award a three year bid for auditing services to Lumsden McCormick for the 2021-2023 school years (annual costs are below), as recommended by the Superintendent.
- 2021 \$13,700
 - 2022 \$14,000
 - 2023 \$14,300
- Out of District Student** Motion by Randa Harrington, seconded by Becky Backer, to approve Kaine Bailor as an out-of-district student for the 2020-21 school year, as recommended by the Superintendent.
- BOE Learning/ Questions/Discussions** Article: 3 trends that will drive education forward in 2021
- PERSONNEL Appointments** Motion by Becky Backer, seconded by Randa Harrington, to approve the following personnel motions, as recommended by the Superintendent.
- Substitutes**
- Instructional**
- a. To approve the following instructional substitutes for the 2020-21 school year:
 - a. Ronda Kish (effective 2/23/21)
 - b. Sebrina Harrington
 - c. Candace Dunn
 - d. Lori Gibney
 - e. Danielle Prosser
- Non-instructional**
- b. To approve the following instructional sub(s) for the 2020-21 school year:
 - a. Sebrina Harrington
 - b. Richard Bull III
 - c. Vicki Parry
 - d. Lori Gibney
 - e. Danielle Prosser
- Resignation**
- c. To accept the resignation of Alex Murns from a part-time cleaner position effective February 28, 2021.
- Motions unanimously carried.
- Adjournment** Motion by Becky Backer, seconded by Randa Harrington, to adjourn the meeting at 7:06pm. Carried 6-0