

**BELFAST CENTRAL SCHOOL  
BOARD OF EDUCATION MINUTES  
April 20, 2021 Hybrid Zoom/In person meeting**

**School Board Members Present:**

Josie Preston, Board President, Randa Harrington, Board Vice President, Becky Backer, Cecy Curcio (via Zoom), Chris Enders, Patricia Krotz (via Zoom), Dan Borden

**Members Absent:** none

**District Personnel:** Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, Business Manager, Rick Bull, 5-12 Principal, Jessica Hess, PK-4/Director of Pupil Services,(via Zoom), Gina Larrabee, District Clerk (via Zoom),

**Also present:** Tina Lingenfelter, two BCS senior students (left at 5:37pm)

At 5:29 p.m. the meeting was called to order and the Pledge of Allegiance was recited.

**No Additions or Deletions**

**Public Presentation** Senior Class Advisor, Tina Lingenfelter spoke to the board about the proposed senior class trip, funds the class has raised, and potential locations, Cleveland and Boston. Senior students Emma Sullivan and Christian Lingenfelter explained that the seniors voted and interest is about half and half between the destinations. The seniors asked the board to approve both locations in the event one or the other becomes a non-viable location, they will be prepared with a backup.

**Financial** Robert Lingenfelter presented the monthly reports: February's Treasurer's report, Budget Status and Revenue Status reports, February's warrants, and the Internal Claims audit report. Mr. Lingenfelter presented a 2021-2022 full budget review. He spoke about additional funding from CRRSA (Coronavirus Response and Relief Supplemental Appropriations), ARP (American Rescue Plan), and Foundation Aid, and how they will affect our budget in subsequent years.

**Leadership Reports** Principal Rick Bull told the Board about the excitement in the BCS hallways as most of our students returned this week, explaining how great it was to see kids greet one another. He updated the Board on discussions surrounding the Latin Honor system and discussions for and against this divided topic. He offered comments about the senior's trip, and asked the Board if they had any additional questions about it. Principal Jessica Hess shared that this is a very busy time for the CSE office as they finish up parent meetings for this year, while simultaneously plan and prepare for next year. Mrs. Hess with Dr. Butler together informed the Board that curriculum maps will be updated this summer, and that professional development opportunities will be provided to teachers. Superintendent, Dr. Wendy Butler discussed the merger of athletics programs Genesee Valley when appropriate. She provided an historical look at athlete numbers for various sports in area schools. Dr. Butler placed this same information the BCS website for community members. She and the Board agreed it is better for our students if we are proactive, than be left without options. Dr. Butler noted that the new display cabinets have been installed at the new main entrance to house BCS trophies and

plaques. All agreed they are a nice addition to our building. Dr. Butler shared an animation created by BOCES, and spoke briefly about new opportunities with technology for our students currently in the planning stages. She spoke about the importance of student engagement, and continued progress and challenges in that area. Dr. Butler noted there are two unused snow days. If we do not have a weather event prior the May Board meeting, she will ask the Board to approve a calendar change at the Memorial Day weekend and Juneteenth observance.

- Consent Agenda** Motion by Randa Harrington, seconded by Becky Backer, to adopt the following Consent Agenda Items as recommended by the superintendent:  
 Approved the minutes from the March 9, 24, and 30, 2021 meetings.  
 Approved the Treasurer’s report dated February 2021.  
 Approved the CSE/ CPSE/ 504 recommendation as presented  
Carried 6-0
- Board Action Items** Motion by Randa Harrington, seconded by Becky Backer, to approve the identified policies that were reviewed at the March 9, 2021 BOE meeting, as recommended by the superintendent.  
**Policy Adoption**
- Policy 5633- Gender Neutral Single-Occupancy Bathrooms Carried 7-0
- CA BOCES** Motion by Patricia Krotz, seconded by Cecy Curcio, to adopt the 2021-2022  
**Administrative** Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget, as recommended  
**Budget** by the superintendent. Carried 7-0
- CA BOCES BOE** Motion by Chris Enders, seconded by Randa Harrington, to cast votes for the CA  
**Election** BOCES Board of Education for the identified candidates, as recommended by the superintendent.
- | Area   | Candidate                    | Term                                |
|--------|------------------------------|-------------------------------------|
| Area 1 | Leslie Buckley (incumbent)   | 2 year term to expire June 30, 2023 |
| Area 2 | Charles Bessette (incumbent) | 3 year term to expire June 30, 2024 |
| Area 5 | Ira Katzenstein (incumbent)  | 3 year term to expire June 30, 2024 |
| Area 6 | Mike Conroy (incumbent)      | 3 year term to expire June 30, 2024 |
- Carried 7-0
- 2021-22 BCS Budget** Motion by Chris Enders, seconded by Randa Harrington, to approve the 2021-22 Belfast Central School budget to be presented at the budget hearing as identified by NYS and/or SED reflecting a 0% increase in the tax levy, as recommended by the Superintendent.  
Carried 7-0
- 2021-22 Budget** Motion by Patricia Krotz, seconded by Chris Enders, to set the date for 21-22 Belfast  
**Hearing** Central School adjourned budget hearing to be held virtually on May 11, 2020 at 5:30 p.m., as recommended by the Superintendent.  
Carried 7-0
- Property Tax Report** Motion by Chris Enders, seconded by Dan Borden, to approve the BCS property tax  
**Card** report card, as recommended by the Superintendent. Carried 7-0
- Out of District** Motion by Randa Harrington, seconded by Becky Backer, to approve Damien Rinker as  
**Student** an out of district student for the remainder of the 20-21 school year, as recommended by the Superintendent.  
Carried 7-0

Senior Trip

Motion by Chris Enders, seconded by Dan Borden, to approve the proposed senior trip to either Cleveland, OH or Boston, MA, in June 2021, as recommended by the Superintendent. Carried 7-0

DASNY Pooled Bond Financing, 2021

Motion by Becky Backer, seconded by Randa Harrington, to wit:

**A RESOLUTION, DATED APRIL 20, 2021, SPECIFICALLY AUTHORIZING THE BELFAST CENTRAL SCHOOL DISTRICT, ALLEGANY COUNTY, NEW YORK (THE “DISTRICT”), TO PARTICIPATE IN A PROGRAM THAT IS CURRENTLY BEING STRUCTURED AND IMPLEMENTED BY THE DORMITORY AUTHORITY OF THE STATE OF NEW YORK (THE “AUTHORITY”) PURSUANT TO WHICH THE DISTRICT WILL BE ABLE TO SECURE PERMANENT FINANCING ARRANGEMENTS FOR A CERTAIN CAPITAL PROJECT OF THE DISTRICT, AND FURTHER SPECIFICALLY AUTHORIZING THE DISTRICT (ACTING THROUGH THE PRESIDENT OF ITS BOARD OF EDUCATION) TO ENTER INTO, DELIVER AND PERFORM (A) A FINANCING AGREEMENT (INCORPORATING A PROPOSED FINANCIAL PLAN) WITH THE AUTHORITY AND (B) ALL OTHER REASONABLY NECESSARY AND RELATED DOCUMENTS REQUIRED TO BE EXECUTED AND DELIVERED BY THE DISTRICT IN CONNECTION WITH SUCH PROGRAM.**

**WHEREAS**, the Belfast Central School District, Allegany County, New York (the “District”) heretofore issued its \$4,838,035 Bond Anticipation Note, 2020A (the “Prior Note”) the proceeds of which was used to finance an approved “Capital Improvements Project, 2018” consisting of the reconstruction and renovation of, and the construction of improvements and upgrades to, various District buildings and facilities and the sites thereof (the “Project”); and

**WHEREAS**, the Prior Note remains outstanding pending the entry by the District into arrangements for the permanent financing of the portion of the Project that was temporarily financed by the issuance of the Prior Note; and

**WHEREAS**, the Prior Note was issued by the District pursuant to (in relevant part) a bond resolution that was adopted by the Board of Education of the District (the “Board”) on November 13, 2018 (the “Bond Resolution”); and

**WHEREAS**, the Bond Resolution provides that, subject to certain provisions of statutory law, the powers and duties of the Board relative to prescribing the terms, form and contents and details as to the sale and issuance of the bonds authorized by the Bond Resolution are delegated to the President of the Board, as the chief fiscal officer of the District (the “President”) or, under certain circumstances, to the Vice President of the Board; and

**WHEREAS**, the Bond Resolution remains in full force and effect and has not been amended, modified or revoked; and

**WHEREAS**, Chapter 383 of the Laws of 2001 (the “Act”) significantly altered the method and timing whereby building aid from the State of New York (the “State”) is to be paid to the District; and

**WHEREAS**, the Act contemplates and permits the participation of individual school districts in a program for pooled financing of their outstanding indebtedness through the issuance of bonds by such school districts directly to the Dormitory Authority of the State of New York (the “Authority”), in connection with the contemporaneous issuance of bonds by the Authority to the public; and

**WHEREAS**, school districts electing to participate in such program are able to obtain, pursuant to the Act, the assurance of the State Education Department that they will receive building aid for all or substantially all of the aid-eligible portion of the debt service payments to be made on the bonds that they issue to the Authority; and

**WHEREAS**, the Authority duly adopted, on February 7, 2018 its Amended and Restated Master School Districts Financing Program Revenue Bond Resolution (the “Master Resolution”), and on

one or more dates subsequent thereto duly adopted its Supplemental Resolutions (each such Supplemental Resolution being referred to herein as the “Supplemental Resolution”) authorizing multiple Series of its School Districts Revenue Bond Financing Program Revenue Bonds (the “Authority Bonds”); and

**WHEREAS**, the Authority has deemed it necessary and in keeping with its purposes to issue, under the Master Resolution and the Supplemental Resolution, the Authority Bonds therein authorized for the purpose of lending to certain school districts as defined in the Act funds sufficient to (A) finance or refinance the costs of certain capital projects undertaken by such school districts, and (B) pay the costs of issuance of the bonds to be issued by the Authority; and

**WHEREAS**, the District has requested the Authority to finance or refinance the Project, and the Authority has agreed, on the basis of certain representations and warranties to be made by the District, to make a loan or loans to the District to currently refund and retire a portion of the Prior Note; and

**WHEREAS**, the District desires to receive a loan or loans from the Authority upon substantially the terms and conditions set forth in the Financing Agreement between the Authority and the District, a substantially final form of which has been presented to the Board and by this reference is incorporated herein (the “Financing Agreement”), and has authorized the execution and delivery of bonds of the District payable to the Authority (the “School District Bonds” or the “Bonds”) to evidence its obligation to repay such loan or loans; and

**WHEREAS**, the Authority has authorized the issuance of the Authority Bonds pursuant to the Master Resolution and the Supplemental Resolution, a portion of the proceeds of which are to be applied for purposes of making a loan or loans to the District for the permanent financing of the Project; and

**WHEREAS**, the Authority Bonds are to be special obligations of the Authority payable solely from the revenues or other receipts, funds or moneys to be derived by the Authority under or pursuant to the Financing Agreement and from other revenues pledged and available therefor under the Master Resolution and the Supplemental Resolution; and

**WHEREAS**, pursuant to the Financing Agreement the District will deliver its School District Bonds to the Authority and pledge to the Authority, to secure the payments to be made by the District under the Financing Agreement, a sufficient portion of any and all public funds to be apportioned or otherwise made available by the State of New York to the District;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. For the purpose of currently refunding and retiring the Prior Note relating to the Project and generating moneys that will be sufficient to pay (A) a portion of the principal amount of the Prior Note, (B) the costs and expenses incidental to the issuance of the School District Bonds herein authorized and the Authority Bonds which they support, including, but not limited to, the District’s proportionate share of the fees and costs of the Authority incurred in connection with the issuance of the Authority Bonds (including, without limitation, the compensation payable to the underwriter of the Authority Bonds), (C) the fees and costs of the municipal advisory and bond counsel firms retained by the District in connection with the issuance of the School District Bonds, and (D) all other fees and costs of issuance associated with the issuance of the Authority Bonds and the School District Bonds, there are hereby specifically authorized to be issued by the District the School District Bonds, as contemplated by the Financing Agreement, in an aggregate principal amount not to exceed \$4,838,035, with the precise final amount to be determined by the President of the Board (acting on the advice of the District’s municipal advisory firm) and included in the Financing Agreement. The Bonds shall be dated on or about June 16, 2021, shall be of the denomination of \$5,000 or any integral multiple thereof not exceeding the principal amount of each respective maturity (unless a bond of odd denomination is required), and shall mature and shall bear interest on such dates as are set forth in a Notice of Terms that is to be delivered by the Authority to the District, a form of which is attached as Exhibit I to the Financing Agreement (the “Notice of Terms”).

SECTION 2. The School District Bonds shall be executed in the name of the District by the manual or facsimile signature of the President of the Board, and the District’s seal shall be imprinted thereon and attested by the District Clerk. The School District Bonds shall contain the recital of validity

clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals as the President of the Board shall determine.

SECTION 3. A Financial Plan showing the estimated details of the proposed issuance of the Authority Bonds and the School District Bonds will be prepared by the underwriter retained by the Authority (the "Financial Plan"). The Financial Plan will show the estimated sources, amounts and uses of all funds required to accomplish such transaction. The Financial Plan will be prepared based upon the assumption that the School District Bonds will be issued in the aggregate principal amount of not more than \$4,838,035 and that the School District Bonds will be issued in such amount, will mature, will be of such terms, and will bear interest as set forth in the final Notice of Terms that is to be approved by the President of the Board in accordance with this resolution. The President of the Board is hereby authorized and directed to determine (or adjust) the amount of the Prior Note (or any replacement notes) to be refunded, the amount of the School District Bonds to be issued, the date of such School District Bonds and the date of issue, maturities and terms thereof, the provisions relating to any redemption of the School District Bonds prior to maturity, whether the School District Bonds will be insured by a policy or policies of municipal bond insurance or otherwise enhanced by a credit enhancement facility or facilities, the terms of the private sale of the School District Bonds to the Authority, including the form, terms and conditions of the Financing Agreement providing for the sale of the School District Bonds, and all powers in connection therewith are hereby delegated to the President of the Board; provided that the terms of the School District Bonds to be issued, including the rate or rates of interest borne thereby, shall comply with the requirements of any applicable law. The President of the Board shall file a copy of the certificate determining the final details of the School District Bonds and the final Financial Plan with the District Clerk not later than ten (10) days after the delivery of the Bonds, as herein provided.

SECTION 4. The President of the Board is hereby delegated all powers of the Board with respect to agreements for credit enhancement, derived from and pursuant to Section 168.00 of the Local Finance Law, for the School District Bonds including, but not limited to, the determination of the provider of such credit enhancement facility or facilities and the terms and contents of any agreement or agreements related thereto.

SECTION 5. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the School District Bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on the School District Bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the District a tax sufficient to pay the principal of and interest on the School District Bonds as the same become due and payable.

SECTION 6. The Board hereby approves and directs the execution and delivery (by the President of the Board, acting on behalf of the District) of the Financing Agreement, the School District Bonds, the Letter of Representation, the Continuing Disclosure Agreement, the Arbitrage and Use of Proceeds Certificate (all as defined in the Financing Agreement) and any and all other agreements, certificates or other documents required or contemplated by the Financing Agreement (collectively, the "Agreements") in order to provide for the permanent financing of all or a portion of the Prior Note, as may be required by the Authority. The President of the Board is authorized and directed to execute such other documents, and take such other actions, as are necessary or appropriate to refinance all or a portion of the Prior Note (or any notes issued in contemplation or replacement thereof) through the Authority and to perform the District's obligations under the Agreements (if applicable). The President of the Board's execution and delivery of any such documents prior to the date hereof is hereby ratified, approved and adopted.

SECTION 7. The President of the Board is further authorized to take such actions and execute such documents as may be necessary to ensure (if applicable) the continued status of the interest on the School District Bonds as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and (if applicable) to designate the School District Bonds authorized by this resolution as "qualified tax-exempt obligations" in accordance with Section 265 of the Code.

SECTION 8. In the absence or unavailability of the President of the Board, the Vice President of the Board is hereby specifically authorized to exercise the powers delegated to the President of the Board in this resolution.

SECTION 9. The District hereby determines that the issuance of the School District Bonds is a Type II action that will not have a significant effect on the environment and, therefore, no other determinations or procedures under the State Environmental Quality Review Act (“SEQR”) are required.

SECTION 10. The President of the Board and, to the extent appropriate, the District Clerk, are hereby authorized and directed for and on behalf of the District to execute and deliver all certificates and other documents, perform all acts and do all things required or contemplated to be executed, performed or done by this resolution or any document or agreement approved or contemplated hereby, including, but not limited to, the Financing Agreement, the other Agreements, and all documents defined therein or required or contemplated thereby.

SECTION 11. All other matters pertaining to the terms and issuance of the School District Bonds shall be determined by the President of the Board and all powers in connection therewith are hereby delegated to the President of the Board.

SECTION 12. Except to the extent modified by this resolution, the Bond Resolution is hereby confirmed and ratified in all respects.

SECTION 13. This resolution shall take effect immediately upon its adoption.

Carried 7-0

**BOE Learning/  
Discussion**

Article: Research Matters / Moving from Absent to Present

**PERSONNEL**

Motion by Randa Harrington, seconded by Becky Backer, to approve the following personnel motions, as recommended by the Superintendent. Carried 7-0

a. approved the following BCS staff members to the identified extracurricular positions for the 2021-22 school year:

Position	Staff Member(s)
• Senior Class Advisor	Sandy Miller, Deb Borden (co-advise)
• Junior Class Advisor	Lisa Denning, Jessica Weaver (co-advise)
• Sophomore Class Advisor	Deb Borden, Bob Lingenfelter (co-advise)
• Freshman Class Advisor	Jessica Grottanelli & Katie Szwejbka (co-advise)
• HS Student Council Advisor	Lisa Denning, Jessica Weaver (co-advise)
• MS Student Council Advisor	Mary Beth Arnold
• National Honor Society Advisor	Teresa Heaney, Tina Lingenfelter (co-advise)
• Yearbook Advisor	Katie Szwejbka, Tina Lingenfelter (co-advise)
• Odyssey of the Mind (3) Coach	Lynn Kunz/ Katie Szwejbka, Lizzy Austin
• Supervisor of Athletics	Wendy Butler
• Awards Assembly Advisor	Carolyn Burr, Tina Lingenfelter (co-advise)
• Play Director	Katie Szwejbka
• Musical Director (2)	Jessica Romance, JD Struckmann (co-directors)
• Elementary Musical Director (2)	JD Struckmann, Jessica Romance
• Band Advisor	Kim Stack
• Choir Advisor	JD Struckmann
• Lego League Coach (3)	Beth Hazelton, Josh Hazelton, Catherine Jagodzinski
• Scholastic Challenge Coach	Aran Heaney
• Scholastic Challenge Jr Coach	Aran Heaney
• Masterminds Coach	Bob Lingenfelter
• Jr. Masterminds Coach	Bob Lingenfelter
• Ski Club Advisor (2)	Liz Hamer, Sandy Miller
• Archery Advisor (2)	Jason Robichaud, Bruce Harrington
• Golf Club Advisor	Bruce Harrington
• Auditorium Lights and Sound (2)	Josh Hazelton, Jasmine Shephard
• Vex Club	Josh Hazelton

b. approved the following individuals as chaperones for Spring 2021 athletic events:

- JD Struckmann
- Mary Guilford
- Deb Borden

c. approved Kelly Miller as a volunteer assistant varsity softball coach.

d. approved Duane Powers and Tom Yacker as volunteer assistant modified softball coaches.

e. approved Maikie Zillgitt as a volunteer assistant modified track coach.

- Executive Session** Motion by Randa Harrington, seconded by Dan Borden, to move into executive session at 7:03pm to discuss personnel or legal matters for purposes specified in the open meeting law. Carried 7-0
- Motion by Randa Harrington, seconded by Becky Backer, to move out of executive session at 8:12pm to discuss personnel or legal matters for purposes specified in the open meeting law. Carried 7-0
- Superintendent Contract** Motion by Becky Backer, seconded by Patricia Krotz, upon completion of a positive annual evaluation by the Belfast Central Board of Education, to appoint and employ Wendy Butler Ed.D. as Superintendent of Schools for the period of July 1, 2021 to June 30, 2026 and further approve the contract dated April 20, 2021. Carried 7-0
- Adjournment** Motion by Randa Harrington, seconded by Becky Backer, to adjourn the meeting at 8:16pm. Carried 7-0

