

**BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION MEETING MINUTES
June 8, 2021 5:30 P.M**

School Board Members Present:

Josie Preston, Board President, Randa Harrington, Board Vice President, Becky Backer, Dan Borden, Cecy Curcio (Zoom), Chris Enders, Patti Krotz

Members Absent: None

District Personnel: Dr. Wendy Butler, Superintendent/ Clerk Pro-Tem; Mrs. Jessica Hess, PK-4 Principal/ Director of Pupil Services; Mr. Rick Bull, 5-12 Principal; Mr. Bob Lingenfelter, Business Official

President of the Board called the meeting to order at 5:29p.m.

**ADDITONS/
DELETIONS** There were no additions or deletions to the agenda.

FINANCIAL Robert Lingenfelter presented the monthly reports: April's Treasurer's report, Budget Status and Revenue Status reports, April's warrants, and the Internal Claims Audit Report. Mr. Lingenfelter mentioned the school lunch program. Mr. Lingenfelter discussed information about NYCLASS banking that was requested from the May 2021 meeting. Mr. Lingenfelter presented the District's Long Range Financial plan, which included information on Belfast's debt services and the budgetary impact of paying off building project debt.

**LEADERSHIP
REPORTS** Mr. Bull updated the Board of Education on Camp Duffield trips, graduation, Regents exams, and the Summer Youth Employment program with BCS students.

Mrs. Hess reviewed end of year reading and math assessment data.

Dr. Wendy Butler reviewed the District Safety Plan for the 21-22 school year. The plan will be publicly posted for the next 30 days for public comment.

Dr. Butler reviewed the District Long Range Facilities Plan that was developed after completion of the District's Annual Visual Inspection. The plan was developed with input from the District's Supervisor of Building and Grounds, BOE Facilities Committee, Business Official, architect, and Fiscal Advisors. The plan was designed for consistent building maintenance and to have minimal impacts on the District budget.

Dr. Butler reviewed Erie I BOCES recommended policy updates for the following policies:

- Policy 5681, School Safety Plans
- Policy 6120, Equal Employment Opportunity
- Policy 6121, Sexual Harassment in the Workplace
- Policy 7550, Dignity for All Student
- Policy 7553, Hazing of Students
- Policy 8130, Equal Educational Opportunities
- Policy 8220 Career and Technical (Occupational) Education

**CONSENT
AGENDA** Motion by Patti Krotz, seconded by Chris Enders, to adopt the following Consent Agenda Items as recommended by the superintendent: Carried 7-0

1. Approved the minutes from the May 11 and 9, 2021 meetings.
2. Approved the Treasurer's report dated April 2021.

3. Approved the CSE/ CPSE/ 504 committee recommendations as presented.

BOARD ACTIONS
NYCLASS
Authorization Motion by Dan Borden, seconded by Randa Harrington, to approve NYCLASS as an authorized bank for Belfast Central School, as recommended by the superintendent. Carried 7-0

Code of Conduct/
Student
Handbook Motion by Chris Enders, seconded by Randa Harrington, to approve 21-22 Code of Conduct/ Student Handbook for Belfast Central School, as recommended by the superintendent. Carried 7-0

Reserve
Transfers Motion by Randa Harrington, seconded by Becky Backer, to approve budget transfers up to the allowable amounts to the following reserves pending the reserve amount of funds remaining in our unappropriated Fund Balance as of June 30, 2021, as recommended by the Superintendent. Carried 7-0

- Approve a transfer to the Teachers' Retirement Reserve in an amount not to exceed \$55,900.
- Addition of approval to move \$350,000 from the Capital Reserve to the General Fund.

Out of District
Students Motion by Randa Harrington, seconded by Becky Backer, to approve the following out-of-district students for the 21-22 school year, as recommended by the superintendent. Carried 7-0

Pre-K – 6 Students	Grade	Home District
• Owen Jablonski	2	Cuba Rushford
• Garrett Lee Nichols	1	Cuba Rushford
• Alexander McLaughlin	9	Friendship
• Kristopher McLaughlin	6	Friendship
• Alexandria Litchner	3	Cuba Rushford
• Carley Manning	3	Angelica
• William Manning	4	Angelica
• Lena Zerkowski	1	Cuba Rushford
• Ava Zerkowski	K	Cuba Rushford
7 -12 Students		
• Micaylah Mages	10	Friendship
• Kendra Giboo	12	Franklinville
• Damien Rinker	10	Fillmore

Smart Schools
Door Bid
Award Motion by Randa Harrington, seconded by Becky Backer, to accept the base bid of \$36,650 and alternate bids 1 of \$6,150 and 2 of \$8,400 submitted by Kuehne Construction to complete the 2019 Smart Schools construction project, as recommended by the superintendent. Carried 7-0

Accrued
Liability
Reserve Motion by Becky Backer, seconded by Randa Harrington, to approve a transfer from the Employee Benefit Accrued Liability Reserve to cover the retirement benefits paid in the 2020-21 school year in an amount not to exceed \$40,430.40, as recommended by the Superintendent. Carried 7-0

Vote: _____ Aye _____ Nay Accepted / Rejected

PERSONNEL Motion by Becky Backer, seconded by Patti Krotz, to approve the following personnel motions, as recommended by the Superintendent. Motions Unanimously Carried

- a. To appoint Morgan Triscari who holds an Initial NYS Certificate permitting her to teach in grades PK-6, to the position of Elementary Education Teacher in the elementary education tenure area for a probationary period of four years, to commence August 30, 2021 and to end August 30, 2025. Eligibility for tenure at the end of the probationary period is dependent on Miss Triscari receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step B, as outlined in the Belfast Teachers' Collective Bargaining Agreement.
- b. To appoint Lou Ann Mages who holds a Permanent NYS Certificate permitting her to teach in grades 7-12, to the position of Business Education Teacher in the business education tenure area for a probationary period of four years, to commence August 30, 2021 and to end August 30, 2025. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Mages receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step B, as outlined in the Belfast Teachers' Collective Bargaining Agreement.
- c. To appoint Sarah Burdick who holds a Provisional NYS Certificate permitting her to work as a social worker, to the position of School Social Worker in the school social worker tenure area for a probationary period of four years, to commence August 30, 2021 and to end August 30, 2025. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Burdick receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step J, as outlined in the Belfast Teachers' Collective Bargaining Agreement.
- d. To appoint Brandi Duvall who holds a NYS License permitting her to work as an occupational therapist, to the position of Occupational Therapist in the occupational tenure area for a probationary period of three years, to commence August 30, 2021 and to end August 30, 2024. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Duvall receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step J, as outlined in the Belfast Teachers' Collective Bargaining Agreement.
- e. To appoint Jamie Stout to be a teacher aide effective August 30, 2021.
- f. To approve the following teachers for summer school:
 - Jasmine Shephard
 - Lynn White
 - Jason Robichaud
 - Mary Paulsen
 - Lisa Denning
 - Ashley Robichaud
 - Sandy Miller
- g. To approve the following people for summer cleaning help:
 - Marion Brundage
 - Jessica Buchholz
 - Meredith Preston
 - Sarah Miller
 - Christian Lingenfelter
- h. To approve the following people for summer cafeteria help:
 - Sydney Ace

- Rhonda Kish
- i. To approve the following summer bus driver:
 - Kathleen Malota
- j. To approve the following teacher aides for summer school:
 - Tammy Dahill
 - Sue Durrigan
 - Riley Fuller-Gosper
- k. To approve Amy Giboo as a nurse for summer school.
- l. To approve the following coaches for the 2021-22 school year:

• Boys' Varsity Soccer	Mark Sullivan
• Boys' JV Soccer	Dana Hand
• Boys' Modified Soccer	Kaitlin McKeown
• Girls' Varsity Soccer	Duane Powers and Lisa Scott-Schneider
• Girls' JV Soccer	Tracy George
• Girls' Modified Soccer	Jessica Grottanelli
• Girls' Varsity Volleyball	Darren Bradt
• Girls' JV Volleyball	Brock Mapes
• Girls' Modified Volleyball	Donna Faller
• Cross Country	Rollie Duttweiler
• Boys' Varsity Basketball	Joe Hennessey
• Boys' JV Basketball	Joe McCumiskey
• Boys' Modified Basketball	Jason Robichaud
• Girls' Varsity Basketball	Jim Schneider and Bill Horn
• Girls' JV Basketball	TBD
• Girls' Modified Basketball	Raegan Ryan
• Boys' Varsity Volleyball	Darren Bradt
• Varsity Cheerleading	Sarah Powers
• Varsity Swim Coach	Shawn Clancy
• Modified Swim Coach	Brooke Bradt
• Boys' Varsity Baseball	Derek Kenyon and Kevin Scott
• Boys' JV Baseball	Andy Daciw
• Boys' Modified Baseball	Russ Calanni
• Girls' Varsity Softball	Mark Sullivan
• Girls' JV Softball	Brooke Bradt
• Girls' Modified Softball	Tracy George
• Varsity Track and Field	Rollie Duttweiler
• Assistant Varsity Track and Field	Darren Bradt and Beth Hazelton
• Varsity Track and Field	Raegan Ryan
• Golf	Lisa Scott-Schneider
• Tennis	Lintz Bliven

**EXECUTIVE
SESSION**

Motion by Randa Harrington, seconded by Becky Backer, to move into executive session at 6:27 pm to discuss personnel matters for purposes specified in the open meeting law.

Carried 7-0

- Cecy Curcio left executive session at 6:35.
- Bob Lingenfelter entered executive session at 6:44
- Chris Enders left executive session at 6:46.
- Bob Lingenfelter left executive session at 6:50.

Motion by Becky Backer, seconded by Dan Borden, to move out of executive session at 7:44 pm after discussing personnel matters for purposes specified in the open meeting law.

Carried 5-0

ADJOURNMENT Motion by Patti Krotz, seconded by Becky Backer, to adjourn the meeting at 7:45p.m.

Carried 5-0