

BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION AGENDA

August 13, 2019

5:30 P.M.—Room 130

Attendance Board of Education: ___ Ms. Becky Backer
 ___ Mr. Dan Borden
 ___ Mrs. Cecy Curcio
 ___ Mr. Chris Enders
 ___ Mrs. Randa Harrington
 ___ Mrs. Patti Krotz
 ___ Mrs. Josie Preston

District Personnel: ___ Dr. Wendy Butler, Superintendent
 ___ Mrs. Gina Larrabee, District Clerk
 ___ Mr. Bob Lingenfelter, Business Manager
 ___ Mrs. Jessica Hess, PK-4 Principal/ Director of Pupil Services
 ___ Mr. Mike Roche, 5-12 Principal
 ___ Mr. Jim Schneider, Supervisor of Transportation/ Buildings and Grounds

Other(s):

President of the Board calls the meeting to order at _____
Pledge of Allegiance

1.0 ADDITIONS OR DELETIONS TO THE AGENDA

2.0 PUBLIC HEARING

2.1 Use of repair reserve to install mandatory automatic door openers in locker room entrances

3.0 FINANCIAL

- 3.1 Treasurer's report
- 3.2 Budget Status and Revenue Status Reports
- 3.3 June warrants
- 3.4 Internal Claims audit report
- 3.5 19-20 School Tax Information

4.0 LEADERSHIP REPORTS

- 4.1 Dr. Wendy Butler, Superintendent
 - Extracurricular Handbook
 - Review District Plans (Safety, AIS, Professional Development, Mentoring, Crisis, RTI Handbook)
 - Immunization Policy Change
 - Smart School Plan (number two)
 - Handle with Care Program
 - Grant Writer

5.0 CONSENT AGENDA

5.1 **Motion by _____, seconded by _____, to adopt the following Consent Agenda Items as recommended by the superintendent:**

Vote: _____ Aye _____ Nay Accepted / Rejected

1. Approve the minutes from the July 9, 2019 meeting.
2. Approve the Treasurer's report dated June 2019.
3. Approve the Extracurricular Handbook for the 2019-20 school year
4. Approve the Coach's Handbook for the 19-20 school year
5. Approve the District Safety Plan for the 19-20 school year
6. Approve the District AIS Plan for the 19-20 school year
7. Approve the District Professional Development Plan for the 19-20 school year
8. Approve the District Mentoring Plan for the 19-20 school year
9. Approve the District Crisis Plan for the 19-20 school year
10. Approve the Student Handbook/ Code of Conduct for the 19-20 school year
11. Approve the Teacher Aide Handbook for the 19-20 school year
12. Approve the CPSE and CSE committee recommendations as presented
13. Approve the RTI Handbook for the 19-20 school year

6.0 BOARD ACTIONS

6.1 Tax Rate

Motion by _____, seconded by _____, to approve the tax rate of \$15.105857 per \$1,000 of assessment for the 19-20 school year, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.2 MOA with SRP- Health Insurance for New Employees Previously in Health Plan

Motion by _____, seconded by _____, to authorize the Superintendent to execute the Memorandum of Agreement between the Belfast School Related Personnel Association and the District establishing an exception to Article XIV, Section (5) of the Collective Bargaining Agreement making employees who commence employment on or after July 1, 2019 and prior to June 30, 2020 who were covered by the Allegany Cattaraugus Medical Health Plan immediately preceding employment with the District, eligible for health insurance upon employment in accordance with the Contract and Memorandum of Agreement.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.3 Repair Reserve Expenditure

Motion by _____, seconded by _____, to authorize the use of up to \$23,700 of the repair reserve to install automatic door openers in the BCS locker rooms to make the entrances ADA compliant, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.4 Capital Outlay Project- Bid Award

Motion by _____, seconded by _____, to accept the bid of \$99,000 (project and alternate) submitted by Dugan and Dugan to complete the 19-20 capital outlay project, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.5 Automatic Door Opener Installation

Motion by _____, seconded by _____, to accept the bid of \$23,700 submitted by Dugan and Dugan to install automatic door openers in the BCS locker rooms to make the entrances ADA compliant, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

8.0 PERSONNEL

8.1 Resignation

Motion by _____, seconded by _____, to approve the following resignations, as recommended by the Superintendent.

- a. To accept the resignation of Christopher Olsen from the position of music teacher effective August 30, 2019.
- b. To accept the resignation of Jackie Elliott-White from the position of teacher aide effective August 1, 2019.

Vote: _____ Aye _____ Nay Accepted / Rejected

8.2 Appointments

Motion by _____, seconded by _____, to approve the following appointments, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

- a. To appoint Jessica Hess as the District RTI Coordinator effective July 1, 2019, with a salary increase of \$2,000.
- b. To appoint Kim Stack who holds a Permanent NYS Certificate permitting her to teach students music, to the position of Music Teacher in the music education tenure area for a probationary period of three years, to commence August 26, 2019 and to end August 26, 2022. Eligibility for tenure at the end of the probationary period is dependent on Ms. Stack receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step J with Master’s Credits, as outlined in the Belfast Teachers’ Collective Bargaining Agreement.
- c. To appoint Jessica Buchholz to the position of teacher aide for a probationary period of one year. The probationary period will commence on August 27, 2019 and ends on August 26, 2020. The applicable hourly rate shall be in accordance with the Collective Bargaining Agreement between the Belfast Central School District and the Belfast School Related Personnel Association.
- d. To appoint Jonas Perry to the position of school bus driver for a probationary period of one year. The probationary period will commence on August 27, 2019 and ends on August 26, 2020. The applicable hourly rate shall be in accordance with the Collective Bargaining Agreement between the Belfast Central School District and the Belfast School Related Personnel Association. Mr. Perry will be granted three years driving experience.
- e. To approve leave for Denise Atherton from September 18, 2019 to December 11, 2019.
- f. To approve Katie Szwejbka to chaperone Fall sports.
- g. To approve the following election workers for the 2019-20 school year:
 - Shari Collins
 - Norleen Enders
 - Peggy Watts
- h. To appoint the following instructional substitutes:

Substitute	Certification (if any)	Substitute	Certification (if any)
Christine Lentz	Permanent Science	Jessica Washburn	None
Joan Krane	Permanent Social Studies	Tonya Searle	None
Kim Stack	Permanent Music	Heidi Ellsessor	None
Cynthia Incognito	Permanent Elementary	Joshua Painter	None
Laurie Parker	Permanent Elementary	Glenda McKelvey	None
Sabrina Bentley	Initial Mathematics	Hannah Simmons	None
Joseph Dahill	None	Ashley Chamberlain	None
Erica Torrey	None	Correne Goodenow	None
Jacob Cole	None	Sarah Marsh	None
Sarah West	None	Joleen Middaugh	None
Wende Benson	None	Morgan Hamer	None

Ashley Schultz	None	MacKenzie Hamer	None
Kayla Caiazza	None	Kristy Herring	None
Carla Chamberlain	None	Haley Blauvet	None
Amanda Watson	None	Allison Robinson	None
Pamela Litchner	None		

i. To appoint the following non-instructional substitutes:

Substitute	Substitute
Glenda McKelvey	Sarah West
Heidi Ellsessor	Laura Duvall
Jim Allen (custodian)	Sarah Marsh
Joleen Middaugh	Cassandra Bisig
Kayla Caiazza	Bonnie Barber (bus)
Jacob Cole	Jessica Buchholz
Kathy Morton	Lisa Elliot (custodian)
Carter Schneider (custodian)	Morgan Hamer
MacKenzie Hamer	Allison Robinson
Amanda Watson	Ashley Schultz
Carla Chamberlain	Hannah Simmons
Joseph Dahill	Joshua Painter
Correne Goodenow	

j. To appoint the following teacher mentors for the 19-20 school year:

New Teacher	Mentor Teacher
Elizabeth Austin	Mary Paulsen
Jasmine Shephard	Lynn Kunz
Cindy Struckmann	Carolyn Burr
Jessica Grottanelli (year 2)	Carrie Flanagan-Watson
Katie Szwejbka	Laura Brace
Emma Leigh	Sandy Miller

k. To appoint Robert Lingenfelter as the extracurricular treasurer for the 2019-20 school year.

9.0 EXECUTIVE SESSION

Motion by _____, seconded by _____, to move into executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Vote: _____ Aye _____ Nay Accepted / Rejected

Motion by _____, seconded by _____, to move out of executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Vote: _____ Aye _____ Nay Accepted / Rejected

10.0 ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting at _____.

Vote: _____ Aye _____ Nay Accepted / Rejected