

**BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION MINUTES
August 13, 2019**

School Board Members Present:

Josie Preston, Board President, Randa Harrington, Board Vice President, Chris Enders, Becky Backer

Members Absent: Dan Borden, Cecy Curcio, Patricia Krotz

District Personnel: Wendy Butler Ed. D, Superintendent, Gina Larrabee, District Clerk

Others: none

At 5:29 p.m. the meeting came to order and the Pledge of Allegiance was recited.

Additions/Deletions There were no additions or deletions.

Financial Superintendent Butler reviewed the monthly financial reports with the Board.

Leadership Reports Dr. Butler talked with the Board about the Extracurricular Handbook revisions. She also talked about the upcoming parent/student meeting, and coaches meeting. Dr. Butler reviewed the District Plans which include Safety, AIS, Professional Development, Mentoring, Crisis, and RTI Handbook. The Immunization Policy change, Smart School Plan, and Handle with Care Program were discussed. Dr. Butler and the Board discussed the grant writer.

Consent Agenda Motion by Randa Harrington, seconded by Chris Enders, to adopt the following Consent Agenda Items as recommended by the superintendent:

- Approved the minutes from the July 9, 2019 meeting.
- Approved the Treasurer's report dated June 2019.
- Approved the Extracurricular Handbook for the 2019-20 school year
- Approved the Coach's Handbook for the 19-20 school year
- Approved the District Safety Plan for the 19-20 school year
- Approved the District AIS Plan for the 19-20 school year
- Approved the District Professional Development Plan for the 19-20 school year
- Approved the District Mentoring Plan for the 19-20 school year
- Approved the District Crisis Plan for the 19-20 school year
- Approved the Student Handbook/ Code of Conduct for the 19-20 school year
- Approved the Teacher Aide Handbook for the 19-20 school year
- Approved the CPSE and CSE committee recommendations as presented
- Approved the RTI Handbook for the 19-20 school year

Board Action Items

Tax Rate Motion by Becky Backer seconded by Chris Enders, to approve the tax rate of \$15.105857 per \$1,000 of assessment for the 19-20 school year, as recommended by the superintendent.

**Health Insurance-
New employees** Motion by Randa Harrington seconded by Chris Enders, to authorize the Superintendent to execute the Memorandum of Agreement between the Belfast School Related Personnel Association and the District establishing an exception to Article XIV, Section (5) of the Collective Bargaining Agreement making employees who commence

employment on or after July 1, 2019 and prior to June 30, 2020 who were covered by the Allegany Cattaraugus Medical Health Plan immediately preceding employment with the District, eligible for health insurance upon employment in accordance with the Contract and Memorandum of Agreement.

Repair Reserve Expenditure Motion by Becky Backer seconded by Chris Enders, to authorize the use of up to \$23,700 of the repair reserve to install automatic door openers in the BCS locker rooms to make the entrances ADA compliant, as recommended by the superintendent.

Capital Outlay Project-Bid Award Motion by Chris Enders seconded by Randa Harrington, to accept the bid of \$99,000 (project and alternate) submitted by Dugan and Dugan to complete the 19-20 capital outlay project, as recommended by the superintendent.

Automatic Door Opener Installation Motion by Randa Harrington, seconded by Becky Backer, to accept the bid of \$23,700 submitted by Dugan and Dugan to install automatic door openers in the BCS locker rooms to make the entrances ADA compliant, as recommended by the superintendent.

PERSONNEL

Resignations Motion by Randa Harrington, seconded by Chris Enders, to approve the following resignations, as recommended by the Superintendent.

Accepted the resignation of Christopher Olsen from the position of music teacher effective August 30, 2019.

Accepted the resignation of Jackie Elliott-White from the position of teacher aide effective August 1, 2019.

Appointments Motion by Chris Enders seconded by Randa Harrington, to approve the following appointments, as recommended by the Superintendent.

RTI Coordinator Appointed Jessica Hess as the District RTI Coordinator effective July 1, 2019, with a salary increase of \$2,000.

Music Teacher Appointed Kim Stack who holds a Permanent NYS Certificate permitting her to teach students music, to the position of Music Teacher in the music education tenure area for a probationary period of three years, to commence August 26, 2019 and to end August 26, 2022. Eligibility for tenure at the end of the probationary period is dependent on Ms. Stack receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step J with Master's Credits, as outlined in the Belfast Teachers' Collective Bargaining Agreement.

Teacher Aide Appointed Jessica Buchholz to the position of teacher aide for a probationary period of one year. The probationary period will commence on August 27, 2019 and ends on August 26, 2020. The applicable hourly rate shall be in accordance with the Collective Bargaining Agreement between the Belfast Central School District and the Belfast School Related Personnel Association.

Teacher Aide Appointed Jonas Perry to the position of school bus driver for a probationary period of one year. The probationary period will commence on August 27, 2019 and ends

on August 26, 2020. The applicable hourly rate shall be in accordance with the Collective Bargaining Agreement between the Belfast Central School District and the Belfast School Related Personnel Association. Mr. Perry will be granted three years driving experience.

Leave of Absence Approved leave for Denise Atherton from September 18, 2019 to December 11, 2019

Fall Chaperone Approved Katie Szwejbka to chaperone Fall sports.

Election Workers Approved the following election workers for the 2019-20 school year:

- Shari Collins
- Norleen Enders
- Peggy Watts

19-20 Substitute List Appointed the following instructional substitutes:

Substitute	Certification (if any)	Substitute	Certification (if any)
Christine Lentz	Permanent Science	Jessica Washburn	None
Joan Krane	Permanent Social Studies	Tonya Searle	None
Kim Stack	Permanent Music	Heidi Ellsessor	None
Cynthia Incognito	Permanent Elementary	Joshua Painter	None
Laurie Parker	Permanent Elementary	Glenda McKelvey	None
Sabrina Bentley	Initial Mathematics	Hannah Simmons	None
Joseph Dahill	None	Ashley Chamberlain	None
Erica Torrey	None	Correne Goodenow	None
Jacob Cole	None	Sarah Marsh	None
Sarah West	None	Joleen Middaugh	None
Wende Benson	None	Morgan Hamer	None
Ashley Schultz	None	MacKenzie Hamer	None
Kayla Caiazza	None	Kristy Herring	None
Carla Chamberlain	None	Haley Blauvet	None
Amanda Watson	None	Allison Robinson	None
Pamela Litchner	None		

Appointed the following non-instructional substitutes:

Substitute	Substitute
Glenda McKelvey	Sarah West
Heidi Ellsessor	Laura Duvall
Jim Allen (custodian)	Sarah Marsh
Joleen Middaugh	Cassandra Bisig
Kayla Caiazza	Bonnie Barber (bus)
Jacob Cole	Jessica Buchholz
Kathy Morton	Lisa Elliot (custodian)
Carter Schneider (custodian)	Morgan Hamer
MacKenzie Hamer	Allison Robinson
Amanda Watson	Ashley Schultz

Carla Chamberlain	Hannah Simmons
Joseph Dahill	Joshua Painter
Correne Goodenow	

Appointed the following teacher mentors for the 19-20 school year:

New Teacher Mentors

New Teacher	Mentor Teacher
Elizabeth Austin	Mary Paulsen
Jasmine Shephard	Lynn Kunz
Cindy Struckmann	Carolyn Burr
Jessica Grottanelli (year 2)	Carrie Flanagan-Watson
Katie Szwejbka	Laura Brace
Emma Leigh	Sandy Miller

Extracurricular Treasurer

Appointed Robert Lingenfelter as the extracurricular treasurer for the 2019-20 school year.

EXECUTIVE SESSION

Motion by Randa Harrington seconded by Chris Enders, to move into executive session at 6:08pm to discuss personnel or legal matters for purposes specified in the open meeting law, invited Gina Larrabee.

Motion by Randa Harrington seconded by Becky Backer, to move out of executive session at 6:27pm to discuss personnel or legal matters for purposes specified in the open meeting law.

ADJOURNMENT

Motion by Randa Harrington seconded by Becky Backer, to adjourn the meeting at 6:27pm.