

**BELFAST CENTRAL SCHOOL**  
**BOARD OF EDUCATION AGENDA**

**October 9, 2018**

**5:30 P.M.—Room 206**

Attendance Board of Education: \_\_\_ Ms. Becky Backer  
\_\_\_ Mr. Dan Borden  
\_\_\_ Mrs. Cecy Curcio  
\_\_\_ Mr. Chris Enders  
\_\_\_ Mrs. Randa Harrington  
\_\_\_ Mrs. Patti Krotz  
\_\_\_ Mrs. Josie Preston  
  
District Personnel: \_\_\_ Dr. Wendy Butler, Superintendent  
\_\_\_ Mrs. Gina Larrabee, District Clerk  
\_\_\_ Mr. Bob Lingenfelter, District Treasurer  
\_\_\_ Mrs. Jessica Hess, PK-4 Principal/ Director of Pupil Services  
\_\_\_ Mr. Mike Roche, 5-12 Principal  
\_\_\_ Mr. Jim Schneider, Supervisor of Transportation/ Buildings and Grounds  
\_\_\_ Mr. Morgan, Director of Educational Technology and Information Systems  
  
Other(s):

President of the Board calls the meeting to order at \_\_\_\_\_  
Pledge of Allegiance

**1.0 ADDITIONS/ DELETIONS TO THE AGENDA**

1.1 Additions or deletions to the agenda

**2.0 PUBLIC COMMENT/ PRESENTATION**

2.1 Audit Presentation- Buffamante, Whipple, Buttafaro  
2.2 Mr. Hazelton- Greenhouse and Aquaponics

**3.0 FINANCIAL**

3.1 Treasurer's report  
3.2 Budget Status and Revenue Status Reports  
3.3 August warrants  
3.4 Internal Claims audit report  
3.5 CEP grant update  
3.6 10 Year BCS tax/enrollment summary

**4.0 LEADERSHIP REPORTS**

4.1 Mr. Roche  
• Washington Trip  
• Wednesday advisement  
4.2 Mrs. Hess  
• RTI Handbook  
4.3 Dr. Wendy Butler, Superintendent  
• Building Project tour update

- Dental clinic at BCS
- Fitness center equipment
- CBO update
- Vote location

**5.0 CONSENT AGENDA**

5.1 **Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following Consent Agenda Items as recommended by the superintendent:**

Vote: \_\_\_\_\_ Aye                      \_\_\_\_\_ Nay                      Accepted / Rejected

1. Approve the minutes from the September 11, 2018 meeting.
2. Approve the Treasurer’s report dated August 2018.
3. Approve the 18-19 RTI Handbook.
4. Approve the CSE/ CPSE/ 504 committee recommendations as presented.

**6.0 BCS POLICY REVIEW**

Section 6000 PERSONNEL	Number
<b>ACTIVITIES</b>	
4.1 Maintaining Discipline and Conduct .....	6410
4.2 Employee Personnel Records and Release of Information.....	6420
4.3 Employee Activities .....	6430
4.4 Negotiations .....	6440
4.5 Theft of Services or Property .....	6450
4.6 Jury Duty.....	6460
4.7 Staff Use of Computerized Information Resources.....	6470
4.7.1 Use of Email in the School District .....	6471
<b>COMPENSATION AND RELATED BENEFITS</b>	
5.1 Health Insurance.....	6510
5.2 Workers' Compensation .....	6520
5.3 Payroll Deductions .....	6530
5.4 Defense and Indemnification of Board Members and Employees .....	6540
5.5 Leaves of Absence .....	6550
5.5.1 Family and Medical Leave Act .....	6551
5.6 Employee Assistance Program (EAP).....	6560
5.6.1 Determination of Employment Status- Employee or Independent Contractor .....	6560.1
5.6.2 Professional Service Providers .....	6561
5.6.3 Employment of Retired Persons .....	6562
5.7 Wellness Policy .....	6570

**7.0 BOARD ACTIONS**

7.1 Policy Adoption

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following policies that were reviewed at the September 11, 2018 BOE meeting, as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye                      \_\_\_\_\_ Nay                      Accepted / Rejected

Section 6000 PERSONNEL	Number
<b>CERTIFIED PERSONNEL</b>	
2.1 Certified Personnel .....	6210
2.1.1 Recruitment.....	6211
2.1.2 Certification .....	6212
2.1.2(i) Incidental Teaching .....	6212.1
2.1.3 Probation and Tenure.....	6213
2.1.3(i) Disciplining of a Tenured Teacher or Certified Personnel.....	6213.1
2.1.4 Professional Staff: Separation .....	6214
2.1.5 Employment of Relatives of Board of Education Members .....	6215
2.2 Temporary Personnel .....	6220

**SUPPORT STAFF**

3.1	Appointment - Support Staff .....	6310
3.2	Employment of Teacher Aides .....	6320

7.2 Independent Audit

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the independent audit report as presented, as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

7.3 8<sup>th</sup> Grade Washington Trip

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the proposed 8<sup>th</sup> grade trip to Washington DC on March 6-9, 2019, as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

7.4 Out of District Students

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the identified non-resident student applications for the 18-19 school year, as recommended by the superintendent.**

- Callahan Tallman
- Bayleigh Tallman
- Conan Tallman

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

7.5 Area All-State Music Trip

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve expenses related to student participation in Area All-State on November 16 and 17, 2018 in Elmira, NY, as recommended by the superintendent.**

- Stephen Struckmann
- Christian Lingenfelter
- Emma Sullivan
- Aidan Heaney
- Chaperones: Mr. Matt Snyder & Mr. JD Struckmann

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

7.6 Election Worker

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the identified individual(s) to be an election inspector/ worker for district voting and the annual meeting for the 18-19 school year, as recommended by the superintendent.**

- Rebecca Stanton

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

7.7 Fitness Equipment

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the purchase of additional fitness equipment for student and community use through Advantage Sport and Fitness, as recommended by the superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

7.8 Surplus Tractor

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to declare the specified piece of equipment as surplus to be sold and/or discarded, as recommended by the superintendent.**

- 4X4 John Deere tractor with loader and 72” belly mower
  - Model #855
  - Hours 2,314
  - PIN Number- LV0855E190954

Vote: \_\_\_\_\_ Aye

\_\_\_\_\_ Nay

Accepted / Rejected

**8.0 FOCUS ON LEARNING/ BOE QUESTIONS**

8.1 Hillbilly Elegy

**9.0 PERSONNEL**

9.1 Resignation

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following resignation(s), as recommended by the Superintendent.**

- a. To approve Jordin Fuller’s resignation as a part-time cleaner.
- b. To approve Mark Sullivan’s resignation from the following positions:
  - Girls’ Varsity Softball Coach
  - Girls’ Varsity Basketball Book Keeper
  - Boys and Girls’ Modified Basketball Book Keeper
  - Director for Camp Duffield
  - CPR AED First Aid instructor
  - Supervisor of Athletics- effective November 1, 2018

9.2 Personnel Motions

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel motions, as recommended by the Superintendent.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

- a. To approve Sandy Miller to be Carrie Koehler’s mentor teacher.
- b. To approve Michelle Calanni to be Jason Robichaud’
- c. To appoint Bob Lingenfelter to the Masterminds Coach for the 18-19 school year.
- d. To appoint Catherine Jagodzinski as a Lego League Coach for the 18-19 school year.
- e. To approve the following instructional substitutes for the 2018-19 school year:
 

• Courtney Schwager	• Pamela Prunoske
• Katelin Young	• Sarah Noniewicz
• Amanda Watson	• Christina Petito
• Crystal Neureiter	• Jessica Buchholz
- f. To approve the following non-instructional substitutes for the 2018-19 school year:
  - Kathy Morton
- g. To appoint Hannah Hawes to be the accompanist for Belfast Central for up to 160 hours at a rate of \$15.00 per hour for the 2018-19 school year.

**10.0 EXECUTIVE SESSION**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into executive session at \_\_\_\_\_ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to move out of executive session at \_\_\_\_\_ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

**11.0 ADJOURNMENT**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_.**

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay Accepted / Rejected

