

Belfast Central School Board of Education Regular Meeting

Belfast Central School
Conference Room

Tuesday, October 9, 2018

5:30 P.M.

School Board Members Present:

Josie Preston, President, Randa Harrington, Vice President Becky Backer, Patricia Krotz, Dan Borden, Cecy Curcio

Members Absent: Chris Enders

District Personnel: Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, District Treasurer, Gina Larrabee, District Clerk, Michael Roche, 5-12 Principal, Jessica Hess, Pre-K-4 Principal.

Others: Josh Hazelton, students James Booth, Adelaide Sullivan, Hailey Mitchell and Rachel Marsh; Mary Beth Arnold, Adam Batesky

Meeting Minutes

At 5:29 p.m., the President Josie Preston called the meeting to order. The Pledge of Allegiance was recited.

Additions/ Deletion

Agenda items fitness equipment and surplus tractor were added

Financial

Robert Lingenfelter presented the Treasurer's report, Budget Status and Revenue Status Reports, August warrants, and the Internal Claims Audit Report. Mr. Lingenfelter also presented the 10-Year Belfast Central School Tax and Enrollment summary.

Team Leadership reports

Michael Roche spoke with the board about the new breakfast and lunch program, and its positive effects on our children. Mr. Roche provided information about the 8th Grade Washington Trip, and the new Wednesday advisement schedule.

Jessica Hess updated the board on the RTI (Response to Intervention) Handbook.

Wendy Butler updated the Board on the building tours conducted on September 15 and September 29, the grant funded Dental Clinic for BCS, and the proposed fitness center equipment upgrade. Dr. Butler also spoke with the Board about operations at the CBO (Central Business Office) and the voting location of the October 23 vote.

Consent Agenda

Motion by Randa Harrington, seconded by Patricia Krotz, to adopt the following Consent Agenda Items as recommended by the superintendent:

- Approve the minutes from the September 11, 2018 meeting.
- Approve the Treasurer's report dated August 2018.
- Approve the 18-19 RTI Handbook.
- Approve the CSE/ CPSE/ 504 committee recommendations as presented.

Policy Review

BCS POLICY REVIEW

Section 6000

PERSONNEL

ACTIVITIES

- 4.1 Maintaining Discipline and Conduct -6410
- 4.2 Employee Personnel Records and Release of Information - 6420
- 4.3 Employee Activities - 6430
- 4.4 Negotiations - 6440
- 4.5 Theft of Services or Property- 6450
- 4.6 Jury Duty - 6460
- 4.7 Staff Use of Computerized Information Resources - 6470
- 4.7.1 Use of Email in the School District - 6471

COMPENSATION AND RELATED BENEFITS

- 5.1 Health Insurance - 6510
- 5.2 Workers' Compensation - 6520
- 5.3 Payroll Deductions - 6530
- 5.4 Defense and Indemnification of Board Members and Employees - 6540
- 5.5 Leaves of Absence - 6550
 - 5.5.1 Family and Medical Leave Act - 6551
- 5.6 Employee Assistance Program (EAP) - 6560
 - 5.6.1 Determination of Employment Status- Employee or Independent Contractor - 6560.1
 - 5.6.2 Professional Service Providers - 6561
 - 5.6.3 Employment of Retired Persons - 6562
- 5.7 Wellness Policy - 6570

Board Action Items

Policy Adoption

Policy Adoption

Motion by Patricia Krotz, seconded by Cecy Curcio, to adopt the following policies that were reviewed at the September 11, 2018 BOE meeting, as recommended by the superintendent.

Section 6000

PERSONNEL

CERTIFIED PERSONNEL

- 2.1 Certified Personnel - 6210
 - 2.1.1 Recruitment - 6211
 - 2.1.2 Certification -6212
 - 2.1.2(i) Incidental Teaching - 6212.1
 - 2.1.3 Probation and Tenure - 6213

2.1.3(i) Disciplining of a Tenured Teacher or Certified Personnel - 6213.1

2.1.4 Professional Staff: Separation - 6214

2.1.5 Employment of Relatives of Board of Education Members - 6215

2.2 Temporary Personnel - 6220

SUPPORT STAFF

3.1 Appointment - Support Staff - 6310

3.2 Employment of Teacher Aides - 6320

Independent Audit

Motion by Becky Backer, seconded by Patricia Krotz, to accept the independent audit report as presented, as recommended by the superintendent.

8th Grade Washington Trip

Motion by Cecy Curcio, seconded by Dan Borden, to approve the proposed 8th grade trip to Washington DC on March 6-9, 2019, as recommended by the superintendent.

Out of District Students

Motion by Randa Harrington, seconded by Patricia Krotz, to approve the identified non-resident student applications for the 18-19 school year, as recommended by the superintendent.
Callahan Tallman
Bayleigh Tallman
Conan Tallman

Area All-State Music Trip

Motion by Randa Harrington seconded by Patricia Krotz, to approve expenses related to student participation in Area All-State on November 16 and 17, 2018 in Elmira, NY, as recommended by the superintendent.
Stephen Struckmann
Christian Lingenfelter
Emma Sullivan
Aidan Heaney
Chaperones: Mr. Matt Snyder & Mr. JD Struckmann

Election Worker

Motion by Cecy Curcio, seconded by Randa Harrington, to approve Rebeca Stanton to be an election inspector/ worker for district voting and the annual meeting for the 18-19 school year, as recommended by the superintendent.

Fitness Equipment

Motion by Becky Backer, seconded by Cecy Curcio, to approve the purchase of additional fitness equipment for student and community use through Advantage Sport and Fitness, as recommended by the superintendent.

Surplus Item

Motion by Randa Harrington, seconded by Becky Backer, to declare the specified piece of equipment as surplus to be sold and/or discarded, as recommended by the superintendent.

Tractor

FOCUS ON LEARNING

Wendy Butler talked about the book, *Hillbilly Elegy*, she provided to the school community. She would like people to have conversations regarding the topics in the book, and to discuss the importance of empathy.

PERSONNEL

Resignations

Motion by Randa Harrington, seconded by Cecy Curcio, to approve the following resignations, as recommended by the Superintendent.

Approve Jordin Fuller’s resignation as a part-time cleaner.

Approve Mark Sullivan’s resignation from the following positions:

Girls’ Varsity Softball Coach

Girls’ Varsity Basketball Book Keeper

Boys and Girls’ Modified Basketball Book Keeper

Director for Camp Duffield

CPR AED First Aid instructor

Supervisor of Athletics- effective November 1, 2018

Motion by Patricia Krotz, seconded by Randa Harrington, to approve the following personnel motions, as recommended by the Superintendent.

Approve Sandy Miller to be Carrie Koehler’s mentor teacher.

Approve Michelle Calanni to be Jason Robichaud’

Appoint Bob Lingenfelter to the Masterminds Coach for the 18-19 school year.

Appoint Catherine Jagodzinski as a Lego League Coach for the 18-19 school year.

Approve the following instructional substitutes for the 2018-19 school year:

Courtney Schwager

Pamela Prunoske

Katelin Young

Sarah Noniewicz

Amanda Watson

Christina Petito

Crystal Neureiter

Jessica Buchholz

Approve the following non-instructional substitutes for the 2018-19 school year:

Kathy Morton

Appoint Hannah Hawes to be the accompanist for Belfast Central for up to 160 hours at a rate of \$15.00 per hour for the 2018-19 school year.

EXECUTIVE SESSION

Motion by Randa Harrington, seconded by Becky Backer, to move into executive session at 7:25pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Motion by Becky Backer, seconded by Dan Borden, to move out of executive session at 7:40pm to discuss personnel or legal matters for purposes specified in the open meeting law.

ADJOURNMENT

Motion by Patricia Krotz, seconded by Becky Backer, to adjourn the meeting at 7:40pm.

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