

**BELFAST CENTRAL SCHOOL  
BOARD OF EDUCATION MINUTES  
May 14, 2019**

**School Board Members Present:**

Josie Preston, President, Randa Harrington, Vice President, Becky Backer, Chris Enders, Cecy Curcio, Patricia Krotz, Dan Borden

**Members Absent:** none

**District Personnel:** Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, District Treasurer, Michael Roche, 5-12 Principal, Jessica Hess, PK-4/Director of Pupil Services, Gina Larrabee, District Clerk

**Others:** Bruce Harrington, Robin Owens, Aran Heaney, Sunshine Sullivan two Belfast Central School students

At 5:28 p.m., Board President Josie Preston called the Public Hearing meeting to order. The Pledge of Allegiance was recited.

**Belfast Library Budget Presentation** Robin Owen presented the Belfast Public Library budget, which the library had already voted on and approved. This included the nomination of Suzanne Male to continue. Mrs. Male had been filling an empty seat left by the resignation of Betty Tucker. The Board accepted the library budget and nomination. Motion by Becky Backer, seconded by Cecy Curcio, to accept the Belfast Public Library budget and nomination for board member.

**Belfast Central School Budget Presentation** Robert Lingenfelter presented the 2019-2020 school budget to the Board. He spoke about bringing the business office back to Belfast Central School. Mr. Lingenfelter went through each line of the budget explaining each item and asking if anyone had any questions. The Board asked questions and engaged in discussion throughout the budget presentation.

**ADJOURNMENT** Motion by Patricia Krotz, seconded by Cecy Curcio, to adjourn the Public Hearing portion of the Board meeting at 5:45 p.m.

At 5:45 p.m., Board President Josie Preston called the regular Board meeting to order.

**Additions/Deletions** There were no additions or deletions.

**Public Comment** Aran Heaney, with the help of two Belfast Central School students, gave a presentation about the 8<sup>th</sup> grade trip to Washington D.C. The students each created a video about the trip which they played for the Board.

**Financial** Robert Lingenfelter presented the usual monthly reports: Treasurer's report, Budget Status and Revenue Status reports, March warrants, and Internal Claims audit report. Mr. Lingenfelter also provided the Board with the April Budget Status /Fund balance, the Audit Governance letter for the 2018-2019 Annual Audit, and update on the CEP Grant, and reserves.

**Leadership Reports** High School Principal, Michael Roche gave the Board a summary of events from the 8<sup>th</sup> grade Washington trip as well as thoughts about next year's trip. He spoke about testing numbers, Prom, and AIS services. Kindergarten – 4<sup>th</sup> grade Principal, Jessica Hess spoke to the Board about math intervention and how it works for Belfast students. She explained how reading intervention works for our students and how all students participate in some level of

“book club”. Mrs. Hess talked about the Math and Movement presentation Belfast elementary teachers participated in.  
 Superintendent Wendy Butler updated the Board on the Building Project, Homework Policy, the Charge Ready NY Program, and the Special Education Report. She provided the Board with an overview of the Table Top Drill and what she learned from it. Dr. Butler talked about the Ever Alert display unit, Smart Schools Funding, and the Elementary Musical.

**Consent Agenda**

Motion by Becky Backer, seconded by Randa Harrington, to adopt the following Consent Agenda Items as recommended by the superintendent:

- Approved the minutes from the April 9 and 16, 2019 meetings.
- Approved the Treasurer’s report dated March 2019.
- Approved the CSE/ CPSE/ 504 committee recommendations as presented.

**BCS Policy Review**

Section 8000	INSTRUCTION	Number
<b>INSTRUCTIONAL MATERIALS</b>		
3.1	Purposes of Instructional Materials .....	8310
3.2	Selection of Media Center Resources .....	8320
3.3	Curriculum Areas in Conflict with Religious Beliefs .....	8330
3.3.1	Controversial Issues .....	8331
3.4	Textbooks/Workbooks .....	8340
3.5	Use of Copyrighted Materials .....	8350
3.6	Religious Expression in the Instructional Program .....	8360
<b>INSTRUCTIONAL ARRANGEMENTS</b>		
4.1	School Calendar and School Day .....	8410
4.2	Opening Exercises .....	8420
4.3	Independent Study .....	8430
4.4	Homework .....	8440
4.5	Home Tutoring (Temporary Instruction) .....	8450
4.6	Field Trips .....	8460
4.7	Home Instruction (Home Schooling) .....	8470
4.8	Alternative High School Equivalency Program (AHSEP) .....	8480

**BOARD ACTION  
 ITEMS  
 Policy Adoption**

Motion by Becky Backer, seconded by Randa Harrington, to adopt the following policies that were reviewed at the April 9, 2019 BOE meeting, as recommended by the superintendent.

Section 8000	INSTRUCTION	Number
<b>CURRICULUM (GENERAL)</b>		
1.1	Curriculum Development, Resources and Evaluation .....	8110
1.2	Request for Part 100 Variance or Part 200 Innovative Program Waiver From Commissioner's Regulations .....	8120
1.3	Equal Educational Opportunities .....	8130
<b>ELEMENTARY AND SECONDARY INSTRUCTION</b>		
2.1	Safety Conditions and Programs .....	8210
2.1.1	Prevention Instruction .....	8211
2.2	Career and Technical (Occupational) Education .....	8220
2.3	Guidance Program .....	8230

2.4	Instructional Programs: Driver Education, Gifted and Talented Education and Physical Education .....	8240
2.4.1	Patriotism, Citizenship and Human Rights Education .....	8241
2.4.2	Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education .....	8242
2.5	Evaluation of the Instructional Program .....	8250
2.6	Programs and Projects Funded by Title I .....	8260
2.7	Instructional Technology .....	8270
2.7.1	The Children's Internet Protection Act: Internet Content Filtering/Safety Policy .....	8271
2.8	Instruction for English Language Learners or Students with Limited English Proficiency .....	8280

**Clerk of the Works** Motion by Becky Backer, seconded by Patricia Krotz, to hire Leonard Preston as the Clerk of the Works for the 2018 Capital Project in accordance with the proposed contract, as recommended by the superintendent.

**Repair Reserve** Motion by Randa Harrington, seconded by Becky Backer to replenish the Repair Reserve equal to the amount used during the 2017-2018 school year (\$7,947.52), as recommended by the superintendent.

**Debt Service Reserve** Motion by Randa Harrington, seconded by Patricia Krotz to approve the use of the Debt Service funds (\$362,085.67) retroactively for the Excel project phases, as recommended by the superintendent.

**Teachers' Retirement Reserve** Motion by Patricia Krotz, seconded by Randa Harrington to establish a Teachers' Retirement Reserve following the state guidelines approved during the 2018-2019 school year, as recommended by the superintendent.

**Out of District Students** Motion by Cecy Curcio, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve the Out-of-District student applications for the following students for the 2019-2020 school year, as recommended by the superintendent.

- Katelyn Brown
- Owen Jablonski
- Garrett Lee Nichols
- Christian Lingenfelter
- Kendra Giboo

**Election Inspectors/Workers** Motion by Randa Harrington seconded by Becky Backer, to approve the following Election Inspectors/ Workers for 19-20 district voting and the annual meeting appointments, as recommended by the Superintendent.

**PERSONNEL** Motion by Patricia Krotz, seconded by Randa Harrington, to approve the following personnel motions, as recommended by the Superintendent.

Accepted the resignation of Carrie Koehler effective May 31, 2019.  
 Accepted the resignation of Amy Bonning-Smith from her bus driver position, for purposes of retirement, effective July 31, 2019.  
 Appointed Emma Leigh who is eligible for an Initial NYS Certificate permitting her to teach in grades PK-6, to the position of Elementary Education Teacher in the elementary

education tenure area for a probationary period of four years, to commence June 1, 2019 and to end June 1, 2023. Eligibility for tenure at the end of the probationary period is dependent on Miss Leigh receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step A, as outlined in the Belfast Teachers' Collective Bargaining Agreement.

Appointed Robert Lingenfelter to the Civil Service position of Business Manager effective July 1, 2019. His salary and benefits will remain as outlined in his current employment agreement.

Appointed Kayloni Dziedzic to the position of District Treasurer effective July 1, 2019. There is a one-year probationary period beginning July 1, 2019 and concluding June 30, 2020. This is a 12-month civil service position Ms. Dziedzic must meet the civil service requirements for this position. The rate of pay shall be \$40,000 annually, for the 2019-20 school year, with benefits as outlined in the Confidential/Managerial Agreement.

Approved a request for leave for Ann Krzos from 6/4/19-7/16/19.

Approved Lisa Denning to be the Freshman class advisor for the 2019-20 school year.

Approved Carolyn Burr and Josh Hazelton to be co-advisors for the 2019-20 Senior class.

Approved the following non-instructional subs for the 18-19 school year:

Jesse White

Travis Barlow

**EXECUTIVE  
SESSION**

Motion by Patricia Krotz, seconded by Chris Enders, to move into executive session at 7:21 pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Motion by Becky Backer, seconded by Randa Harrington, to move out of executive session at 7:51 pm to discuss personnel or legal matters for purposes specified in the open meeting law.

**ADJOURNMENT**

Motion by Becky Backer, seconded by Patricia Krotz, to adjourn the meeting at 7:52 p.m.