

BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION AGENDA

June 11, 2019

5:30 P.M.—Room 130

- Attendance Board of Education: ___ Ms. Becky Backer
 ___ Mr. Dan Borden
 ___ Mrs. Cecy Curcio
 ___ Mr. Chris Enders
 ___ Mrs. Randa Harrington
 ___ Mrs. Patti Krotz
 ___ Mrs. Josie Preston

- District Personnel: ___ Dr. Wendy Butler, Superintendent
 ___ Mrs. Gina Larrabee, District Clerk
 ___ Mr. Bob Lingenfelter, District Treasurer
 ___ Mrs. Jessica Hess, PK-4 Principal/ Director of Pupil Services
 ___ Mr. Mike Roche, 5-12 Principal
 ___ Mr. Jim Schneider, Supervisor of Transportation/ Buildings and
 ___ Grounds
 ___ Mr. Morgan, Director of Educational Technology and Information
 ___ Systems
- Other(s):

President of the Board calls the meeting to order at _____

Pledge of Allegiance

1.0 ADDITIONS OR
DELETIONS TO THE
AGENDA

Additions or deletions to the agenda

2.0 PUBLIC
COMMENT/
PRESENTATION

- Members of the Jungle Book Kids will perform
- Clark Patterson Lee- Building Project Update

3.0 FINANCIAL

- 3.1 Treasurer's report
- 3.2 Budget Status and Revenue Status Reports
- 3.3 April warrants
- 3.4 Internal Claims audit report
- 3.5 May Budget Status/ Fund Balance
- 3.6 CEP Grant Update
- 3.7 Annual Reserves Summary

4.0 LEADERSHIP
REPORTS

- 4.1 Mr. Roche
 - Camp Duffield
- 4.2 Mrs. Hess, PK-4 Principal/ Director of Pupil Services
 - Kindergarten screening

- 4.3 Dr. Wendy Butler, Superintendent
- Initial plans for office moves for Capital Project
 - Senior graduation displays

5.0 CONSENT
AGENDA

Motion by _____, seconded by _____, to adopt the following Consent Agenda Items as recommended by the superintendent:

Vote: _____ Aye _____ Nay Accepted / Rejected

1. Approve the minutes from the May 10, 14, and 22, 2019 meetings.
2. Approve the Treasurer’s report dated April 2019.
3. Approve the CSE/ CPSE/ 504 committee recommendations as presented.

6.0 BOARD
ACTIONS

6.1 Policy Adoption

Motion by _____, seconded by _____, to adopt the following policies that were reviewed at the May 14, 2019 BOE meeting, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

Section 8000 INSTRUCTION Number

CURRICULUM (GENERAL)

- 1.1 Curriculum Development, Resources and Evaluation8110
- 1.2 Request for Part 100 Variance or Part 200 Innovative Program Waiver
From Commissioner's Regulations8120
- 1.3 Equal Educational Opportunities8130

ELEMENTARY AND SECONDARY INSTRUCTION

- 2.1 Safety Conditions and Programs8210
 - 2.1.1 Prevention Instruction8211
- 2.2 Career and Technical (Occupational) Education8220
- 2.3 Guidance Program8230
- 2.4 Instructional Programs: Driver Education, Gifted and Talented
Education and Physical Education8240
 - 2.4.1 Patriotism, Citizenship and Human Rights Education8241
 - 2.4.2 Civility, Citizenship and Character Education/Interpersonal Violence
Prevention Education8242
- 2.5 Evaluation of the Instructional Program8250
- 2.6 Programs and Projects Funded by Title I8260
- 2.7 Instructional Technology8270
 - 2.7.1 The Children's Internet Protection Act: Internet Content Filtering/
Safety Policy8271
- 2.8 Instruction for English Language Learners or Students with Limited
English Proficiency8280

6.2 19-20 Confidential/ Managerial Employment Agreements

Motion by _____, seconded by _____, to approve the confidential/ managerial employment agreements for the Principals, School Business Official, Confidential Secretaries, Department Supervisors, and Director of Educational Technology and Information Systems for the 19-20 school year, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.3 Summer Recreation Bus Lease Agreement

Motion by _____, seconded by _____, to approve the summer bus lease agreement between Belfast Central School and the Town of Belfast to provide

transportation for the summer recreation program from July 2, 2018 to July 27, 2018, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.4 Out of District Students

Motion by _____, seconded by _____, that the Board of Education of the Belfast Central School approve the Out-of-District student applications for the following students for the 2019-2020 school year, as recommended by the superintendent.

- Alexandria Litchner

Vote: _____ Aye _____ Nay Accepted / Rejected

6.5 Allegany County CPSE Transportation Contract

Motion by _____, seconded by _____, to approve contact with Allegany County to provide transportation to preschool children with disabilities to access special education services between July 1, 2019, and June 30, 2021, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.6 Business Manager Civil Service Title

Motion by _____, seconded by _____, to approve the Civil Service title of Business Manager at Belfast Central School, as required by Civil Service Law recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.7 Athletic Bids

Motion by _____, seconded by _____, to approve the athletic bids for the 2019-20 school year, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.8 Employee Benefits Accrued Liability Reserve

Motion by _____, seconded by _____, to approve a transfer from the Employee Benefits Accrued Liability Reserve to cover the retirement benefits paid in the 2018-19 school year in an amount not to exceed \$50,000, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.9 Reserve Transfers

Motion by _____, seconded by _____, to approve budget transfers up to the allowable amounts to the following reserves pending the reserve amount of funds remaining in our unappropriated Fund Balance as of June 30, 2019, as recommended by the Superintendent.

- approve a transfer to the Capital Improvements Reserve in an amount not to exceed \$450,000;
- approve a transfer to the Teachers' Retirement Reserve in an amount not to exceed \$50,000;
- approve a transfer to the Workers' Compensation Reserve in an amount not to exceed \$28,000.

Vote: _____ Aye _____ Nay Accepted / Rejected

7.0 FOCUS ON
LEARNING/ BOE
QUESTIONS

7.1 The Unhealthy State of the Smartphone Age

7.2 BOE 'Retreat' date

8.0 EXECUTIVE
SESSION

Motion by _____, seconded by _____, to move into executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Vote: _____ Aye _____ Nay Accepted / Rejected

Motion by _____, seconded by _____, to move out of executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Vote: _____ Aye _____ Nay Accepted / Rejected

9.0 PERSONNEL

Motion by _____, seconded by _____, to approve the following personnel motions, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

- a. To appoint Katherine Szwejbka who holds an Initial NYS Certificate permitting her to teach in grades 7-12, to the position of Secondary English Teacher in the English education tenure area for a probationary period of four years, to commence August 26, 2019 and to end August 26, 2023. Eligibility for tenure at the end of the probationary period is dependent on Miss Szwejbka receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step B with Master's credit, as outlined in the Belfast Teachers' Collective Bargaining Agreement.
- b. To appoint Cynthia Struckmann to the position of Secondary Math Teacher in the Mathematics education tenure area for a probationary period of four years, to commence August 26, 2019 and to end August 26, 2023. Mrs. Struckmann holds math and physics certifications from Texas and Nebraska, which are states with reciprocity agreements with New York. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Struckmann receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year and completing all requirements to become certified to teach in New York via the reciprocity system. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at step J, as outlined in the Belfast Teachers' Collective Bargaining Agreement.
- c. To appoint Jasmine Shepard who is eligible for an Initial NYS Certificate permitting her to teach in grades PK-6, to the position of Special Education Teacher in the special education tenure area for a probationary period of four years, to commence August 26, 2019 and to end August 26, 2023. Eligibility for tenure at the end of the probationary period is dependent on Miss Shepard receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the

salary schedule, at step A, as outlined in the Belfast Teachers' Collective Bargaining Agreement.

- d. To appoint Jessica Weaver who holds an Initial NYS Certificate permitting her to work under the direct supervision of a teacher as a teacher assistant, to the position of Teacher Assistant in the teacher assistant tenure area for a probationary period of four years, to commence August 26, 2019 and to end August 26, 2023. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Weaver receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at ½ step A, as outlined in the Belfast Teachers' Collective Bargaining Agreement.
- e. To appoint Meredith Preston who holds an Initial NYS Childhood Education Certificate which will permit her to work under the direct supervision of a teacher as a teacher assistant, to the position of Teacher Assistant in the teacher assistant tenure area for a probationary period of four years, to commence August 26, 2019 and to end August 26, 2023. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Preston receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no ineffective composite or overall ratings in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at ½ step A, as outlined in the Belfast Teachers' Collective Bargaining Agreement.
- f. To accept Amy Bonning-Smith's letter of resignation from the position of Teacher's Assistant for purposes of retirement, effective August 31, 2019.
- g. To retroactively approve a leave for Jodie Morton from April 2-June 26, 2019.
- h. To approve the following people to work as summer cleaning staff:
 - Full time July 1- August 23:
 - Marion Brundage
 - Sarah Miller
 - Jessica Buchholz
 - Alex Murns
 - Meredith Preston (will miss from 9-11:30 M-TH during summer recreation)
 - Full time July 17-August 23:
 - Ann Krzos
 - Full time July 1-August 9:
 - Junelle Shaw
 - Christian Lingenfelter (will miss for driver's education)
- i. To approve Lori Wilson to work in the cafeteria for the Summer 2019 lunch and snack program.
- j. To approve Kim Ralyea to work as a summer bus monitor for the 2019 summer BOCES program.
- k. To approve Kathleen Malota to work as a bus driver for the 2019 summer.

- l. To approve Jessica Weaver and Lisa Denning to be co-advisors for the 2019-20 freshman class.
- m. To approve Bruce Harrington to be the golf advisor for the 18-19 and 19-20 school years.
- n. To appoint the following BCS staff members to the identified coaching positions for the 2019-20 school year:

Position	Recommended Person
Boys' Varsity Soccer Coach	Mark Sullivan
Boys' Varsity Soccer Scorekeeper	Mary Beth Arnold
Boys' Varsity Soccer Timer	Lisa Denning
Boys' Modified Soccer Coach	Justine Tallman
Boys' Modified Soccer Scorekeeper	Brandi Mahon
Boys' Modified Soccer Timer	Lisa Denning
Boys' Varsity Basketball Coach	Joe Hennessy
Boys' Varsity Basketball Timer	Lisa Denning
Boys' Varsity Basketball Shot Clock	Dixie Middaugh
Boys' Varsity Basketball Scorekeeper	Mary Beth Arnold
Boys' JV Basketball Coach	Joe McCumiskey
Boys' JV Basketball Timer	Lisa Denning
Boys' JV Basketball Shot Clock	Dixie Middaugh
Boys' JV Basketball Scorekeeper	Mary Beth Arnold
Boys' Modified Basketball Coach	Jason Robichaud
Boys' Modified Basketball Timer	Brandi Mahon
Boys' Modified Basketball Scorekeeper	Dan Geyer
Varsity Baseball Coach	Derek Kenyon
Varsity Baseball Scorebook Keeper	Sandy Miller
Varsity Baseball Scoreboard Keeper	Mary Beth Arnold
Modified Baseball Coach	TBD
Modified Baseball Scorebook Keeper	Dan Geyer
Modified Baseball Scoreboard Keeper	Brandi Mahon
Girls' Varsity Soccer Coach	Jessica Weaver
Girls' Varsity Soccer Scorekeeper	Dan Geyer
Girls' Varsity Soccer Timer	Dixie Middaugh
Girls' Modified Soccer Coach	Duane Powers
Varsity Softball Coach	Mark Sullivan
Varsity Softball Scorekeeper	Lisa Denning
Varsity Softball Scoreboard Keeper	TBD
Modified Softball Coach	Sara Powers
Modified Softball Scorekeeper	TBD
Girls' Varsity Basketball Coach	Jim Schneider
Girls' Varsity Basketball Scorekeeper	Mark Sullivan
Girls' Varsity Basketball Timer	Brandi Mahon
Girls' Varsity Shot Clock Timer	Dixie Middaugh
Girls' JV Basketball Coach	TBD
Girls' JV Basketball Scorekeeper	Dan Geyer
Girls' JV Basketball Timer	Brandi Mahon
Girls' JV Shot Clock Timer	Dixie Middaugh
Girls' Modified Basketball Coach	Sandy Miller

Girls' Modified Basketball Timer	Brandi Mahon
Girls' Modified Basketball Scorekeeper	Liz Hamer
Varsity Cheerleading Coach	Sarah Powers

10.0
ADJOURNMENT

**Motion by _____, seconded by _____, to adjourn the meeting
at _____.**

Vote: _____ Aye _____ Nay Accepted / Rejected