

SUBJECT: GUIDELINES FOR STUDENT SAFETY

The administration shall adhere to the following guidelines to ensure the safety of the students in schools:

- a) An assembly or other meeting of both students and staff shall be held annually in order to review school rules for the safety of students.
- b) When issuing instructions or directions for the safety of students, the age and ability of the students must be taken into account. Special rules may be necessary for those for whom different standards may apply, such as students with disabilities.
- c) There should be no time during the day when each student is not under the supervision of a member of the staff. (Refer also to Policy #7570 -- Supervision of Students.)
- d) The staff should be instructed to report all dangerous conditions so that steps may be taken to correct them. All such reports should be acted upon immediately.
- e) All injuries to and/or illness of students shall be promptly reported to the school nurse. If there is any questions as to the seriousness of the injury, the parents should be notified and medical attention secured as deemed appropriate by the nature of the student injury/illness.
- f) Appropriate warning signs shall be posted in career and technical (occupational) rooms and other potentially dangerous places.
- g) All activities taking place away from the school site shall be approved by the administration. Only students whose parents have signed permission slips or have given verbal consent to a school official should be permitted to participate in such activities. The slip should indicate an acknowledgment by the parents of the nature of the activity and the nature of the supervision that will be provided.

Adopted: 5/11/04
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