

BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION AGENDA

December 12, 2017

6:30 P.M.—Room 206

Attendance

Board of Education: Ms. Becky Backer

Ms. Cecy Curcio

Mr. Chris Enders

Ms. Randa Harrington

Ms. Patti Krotz

Ms. Janine Preston

Ms. Josie Preston

District Personnel: Dr. Wendy Butler, Superintendent

Mrs. Gina Larrabee, District Clerk

Mr. Bob Lingenfelter, District Treasurer

Mrs. Jessica Hess, PK-4 Principal/ Director of Pupil Services

Mr. Mike Roche, 5-12 Principal

Mr. Jim Schneider, Supervisor of Transportation/ Buildings and Grounds

Other:

President of the Board calls the meeting to order _____

Pledge of Allegiance

1.0 MEETING INFORMATION

- 1.1 Additions or deletions to the agenda

2.0 PUBLIC COMMENT/ PRESENTATION

- 2.1 Musical participants
- 2.2 Public Hearing: Belfast Central School Smart School Investment Plan

3.0 FINANCIAL

- 3.1 Treasurer’s report
- 3.2 Budget Status and Revenue Status Reports
- 3.3 October warrants
- 3.4 Internal Claims audit report

4.0 LEADERSHIP TEAM REPORTS

- 4.1 Mr. Michael Roche, 5-12 Principal
 - Internet Safety presentations
 - Sources of Strength training

- 4.2 Ms. Jessica Hess, PK-4 Principal/ Director of Pupil Services
 - Faculty meeting discussion
 - What assessments are we using?
 - Why are we using them?
 - What re we doing with the data?

- 4.3 Dr. Wendy Butler, Superintendent
 - Meal Charging Policy

5.0 CONSENT AGENDA

- 5.1 **Motion by _____, seconded by _____, to adopt the following Consent Agenda Items as recommended by the superintendent:**
 - Vote: ____ Aye ____ Nay Accepted / Rejected

- 1. Approve the minutes from the November 14, 2017 meeting.
- 2. Approve the amended minutes for the October 10, 2017 meeting.
- 3. Upon the recommendation of the Superintendent, approve the Treasurer’s report dated October 2017.
- 4. Upon the recommendation of the superintendent, approve the internal claims audit report as presented.
- 5. Upon the recommendation of the Superintendent, approve the CSE/ CPSE/ 504 committee recommendations as presented.

6.0 BCS POLICY REVIEW

- 6.1 The following policies will be reviewed and any recommended changes will be discussed (changes have been recommended for the highlighted policies):

BOARD POLICY

4.1 Policy.....1410
4.2 Execution of Policy: Administrative Regulations.....1420

MEETINGS OF THE BOARD OF EDUCATION

5.1 Regular Board Meetings.....1510
5.1.1 Agenda Format.....1511
5.2 Special Meetings of the Board of Education.....1520

MEETINGS OF THE DISTRICT

6.1 Annual District Meeting and Election/Budget Vote.....1610
6.1.1 Business of the Annual District Election.....1611
6.2 Annual Organizational Meeting.....1620
6.3 Legal Qualifications of Voters at School District Meetings.....1630
6.4 Absentee Ballots.....1640
6.5 Submission of Questions and Propositions at Annual Elections and Special District Meetings.....1650

RULES OF MEETINGS

7.1 Quorum.....1710
7.2 Minutes.....1720
7.3 Executive Sessions.....1730

7.0 BOARD ACTION ITEMS

- 7.1 Policy Adoption
 - o **Motion by _____, seconded by _____, to adopt the following polices that were reviewed and updated through an initial review at the November 14, 2017 Board of Education meeting, as recommended by the Superintendent.**

o Vote: ___ Aye ___ Nay Accepted / Rejected

ORGANIZATION OF THE BOARD OF EDUCATION

1.1 School District and Board of Education Legal Status 1110
1.2 Board of Education Authority..... 1120
1.3 Number of Members and Terms of Office 1130

NOMINATION AND ELECTION OF BOARD OF EDUCATION MEMBERS

2.1 Board of Education Members: Qualifications1210
2.2 Board of Education Members: Nomination and Election.....1220
2.3 Reporting of Expenditures1230
2.4 Resignation and Dismissal.....1240

THE ROLE OF THE BOARD OF EDUCATION

3.1 Powers and Duties of the Board.....1310
3.2 Nomination and Election of Board Officers1320
3.2.1 Duties of the President of the Board of Education1321
3.2.2 Duties of the Vice President of the Board of Education1322
3.3 Appointments and Designations by the Board of Education1330
3.3.1 Duties of the District Clerk1331
3.3.2 Duties of the School District Treasurer1332
3.3.3 Duties of the Tax Collector1333
3.3.4 Duties of the Independent Auditor.....1334
3.3.5 Appointment and Duties of the Internal Claims Auditor.....1335
3.3.6 Duties of the Extra classroom Activities Funds Treasurer(s)1336
3.3.7 Duties of the School Attorney1337
3.3.8 Duties of the School Physician/Nurse Practitioner1338

7.2 Smart Schools Investment Plan

- **Motion by _____, seconded by _____, to approve the Smart Schools Investment Plan, as recommended by the Superintendent.**

○ Vote: ___ Aye ___ Nay Accepted / Rejected

7.3 Retirement Incentive

- **Motion by _____, seconded by _____, to approve a retirement incentive for members of the Belfast Teacher Association, School Related Personnel, and Managerial/Confidential contracts who will be 55 years old before June 30, 2018, as recommended by the Superintendent.**

○ Vote: ___ Aye ___ Nay Accepted / Rejected

7.4 Physical Therapy Contract

- **Motion by _____, seconded by _____, to approve the contract between Maple City Physical Therapy, PLLC, and Belfast Central School to provide physical therapy services to students with disabilities (as required on students' IEPs or 504 plans) for the 2017-18 school year, as recommended by the Superintendent.**

○ Vote: ___ Aye ___ Nay Accepted / Rejected

8.0 FOCUS ON LEARNING/ BOE QUESTIONS/ DISCUSSIONS/ CONCERNS

- 8.1 Discussion of Parent Engagement in Digital Age article
- 8.2 BOE Questions/ Discussion/ Concerns

9.0 EXECUTIVE SESSION

- **Motion by _____, seconded by _____, to move into executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**
 - Vote: ____ Aye ____ Nay Accepted / Rejected

- **Motion by _____, seconded by _____, to move out of executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**
 - Vote: ____ Aye ____ Nay Accepted / Rejected

10.0 PERSONNEL

10.1 Appointments

- **Motion by _____, seconded by _____ to approve personnel appointments as recommended by the superintendent, for the 2017-18 school year.**

○ Vote: ____ Aye ____ Nay Accepted / Rejected

- 10.1a To provisionally appoint Kayla Green to the position of Secretary for Pupil Personnel Services, subject to a 26 week probationary period. The probationary period commencing on January 1, 2018 and will end on June 29, 2018. Mrs. Green must successfully pass the Senior Typist Civil Service Exam and score in the top 3% to remain in the position.

- 10.1b To adjust Mrs. Lingenfelter’s salary as a result of off increased job responsibilities as a result of a reduction in the office staff.

- 10.1c To approve the following athletic positions for the 2017-18 school year:

Person to Fill the Position	Position
Mark Sullivan	Modified Boys’ Basketball Bookkeeper
Mark Sullivan	Modified Girls’ Basketball Bookkeeper

- 10.1d To approve the following instructional substitute for the 2017-18 school year:

Substitute	Certification
Bernice Forster	Art
Sabrina Bentley	

- 10.1e To approve the following non-instructional substitutes for the 2017-18 school year:

Substitute
Tori Cassidy

10.0 ADJOURNMENT

- **Motion by _____, seconded by _____, to adjourn the meeting at _____.**

○ Vote: ____ Aye ____ Nay Accepted / Rejected