

Belfast Central School Board of Education Regular Meeting

Belfast Central School Auditorium

December 12, 2017

6:30 P.M.

School Board Members Present:

Josie Preston, President, Randa Harrington, Vice President, Becky Backer, Cecy Curcio, Chris Enders, Janine Preston, Patti Krotz

Members Absent: none

Staff and Community Members Present: Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, District Treasurer, Gina Larrabee, District Clerk, Michael Roche, 5-12 Principal, Jessica Hess PK-4 Principal/Director of Pupil Services, James Booth, Ashley Estabrook, Ethan Blocho

Meeting Information

At 6:31 p.m., the President Josie Preston called the meeting to order. The Pledge of Allegiance was recited.

No additions or deletions.

Public Comment/Presentation

James Booth and Ashley Estabrook sang a song from the musical, and talked with the board about the musical.

Financial

Robert Lingenfelter presented the Treasurer’s report, Budget Status and Revenue Status Reports, October’s warrants, and the Internal Claims Audit Report to the board.

Leadership Team Reports

Michael Roche presented information on the Internet Safety presentation, and on the Sources of Strength training.

Jessica Hess reported on and presented the Board with a comparison of Aimsweb, DRA, F & P with LLI and IRLA.

Dr. Butler updated the Board on the new changes to the Senior Citizen’s Luncheon, and the Smart School grant.

Consent Agenda

Motion by Randa Harrington, seconded by Becky Backer, to adopt the following Consent Agenda Items as recommended by the superintendent:

- Approve the minutes from the November 14, 2017 meeting.
- Approve the amended minutes for the October 10, 2017 meeting.
- Upon the recommendation of the Superintendent, approve the Treasurer’s report dated October 2017.
- Upon the recommendation of the superintendent, approve the internal claims audit report as presented.
- Upon the recommendation of the Superintendent, approve the CSE/ CPSE/ 504 committee recommendations as presented.

BCS Policy Review

Dr. Butler and the Board discussed policies presented in this month’s agenda as follows:

BOARD POLICY

4.1 Policy.....1410

4.2 Execution of Policy: Administrative Regulations.....1420

MEETINGS OF THE BOARD OF EDUCATION

5.1 Regular Board Meetings.....1510

5.1.1 Agenda Format.....1511

5.2 Special Meetings of the Board of Education.....1520

MEETINGS OF THE DISTRICT

6.1 Annual District Meeting and Election/Budget Vote.....1610

6.1.1 Business of the Annual District Election.....1611

6.2 Annual Organizational Meeting.....1620

6.3 Legal Qualifications of Voters at School District Meetings.....1630

6.4 Absentee Ballots.....1640

6.5 Submission of Questions and Propositions at Annual Elections and Special District Meetings.....	1650
RULES OF MEETINGS	
7.1 Quorum.....	1710
7.2 Minutes.....	1720
7.3 Executive Sessions.....	1730

**Board Policy
Action Item**

Motion by Randa Harrington, seconded by Cecy Curcio, to adopt the following polices that were reviewed and updated through an initial review at the November 14, 2017 Board of Education meeting, as recommended by the Superintendent:

ORGANIZATION OF THE BOARD OF EDUCATION

1.1 School District and Board of Education Legal Status	1110
1.2 Board of Education Authority.....	1120
1.3 Number of Members and Terms of Office	1130

NOMINATION AND ELECTION OF BOARD OF EDUCATION

MEMBERS

2.1 Board of Education Members: Qualifications	1210
2.2 Board of Education Members: Nomination and Election.....	1220
2.3 Reporting of Expenditures	1230
2.4 Resignation and Dismissal.....	1240

THE ROLE OF THE BOARD OF EDUCATION

3.1 Powers and Duties of the Board.....	1310
3.2 Nomination and Election of Board Officers	1320
3.2.1 Duties of the President of the Board of Education	1321
3.2.2 Duties of the Vice President of the Board of Education	1322
3.3 Appointments and Designations by the Board of Education	1330
3.3.1 Duties of the District Clerk.....	1331
3.3.2 Duties of the School District Treasurer	1332
3.3.3 Duties of the Tax Collector.....	1333
3.3.4 Duties of the Independent Auditor.....	1334
3.3.5 Appointment and Duties of the Internal Claims Auditor.....	1335
3.3.6 Duties of the Extra class room Activities Funds Treasurer(s)	1336
3.3.7 Duties of the School Attorney	1337
3.3.8 Duties of the School Physician/Nurse Practitioner	1338

**Board Action
Items**

Motion by Becky Backer, seconded by Randa Harrington, to approve the Smart Schools Investment Plan, as recommended by the Superintendent.

Motion by Patti Krotz, seconded by Chris Enders, to approve a retirement incentive for members of the Belfast Teacher Association, School Related Personnel, and Managerial/Confidential contracts who will be 55 years old before June 30, 2018, as recommended by the Superintendent.

Motion by Randa Harrington, seconded by Cecy Curcio to approve the contract between Maple City Physical Therapy, PLLC, and Belfast Central School to provide physical therapy services to students with disabilities (as required on students' IEPs or 504 plans) for the 2017-18 school year, as recommended by the Superintendent.

Focus on Learning

The Board had a discussion about a Parent Engagement in Digital Age article given to them by Dr. Butler.

The Board had a discussion about changing the start time of the monthly meeting.

Board Action Item

Motion by Chris Enders, seconded by Patti Krotz, to change the starting time of the monthly Board of Education meeting to 5:30 pm. The day of the month, and day of the week shall remain the same. Vote 7 aye, 0 Nay. Motion accepted.

Executive Session

Motion by Becky Backer, seconded by Randa Harrington, to move into executive session at 7:35 pm to discuss personnel or legal matters for purposes specified in the open meeting law, and invited Robert Lingenfelter to accompany them. Mr. Lingenfelter left executive session at 8:31pm.

Motion by Randa Harrington, seconded by Patti Krotz, to move out of executive session at 9:10 pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Personnel

Motion by Randa Harrington, seconded by Becky Backer to approve personnel appointments as recommended by the superintendent, for the 2017-18 school year as presented:

- To provisionally appoint Kayla Green to the position of Secretary for Pupil Personnel Services, subject to a 26-week probationary period. The probationary period commencing on January 3, 2018 and will end on July 1, 2018. Mrs. Green must successfully pass the Senior Typist Civil Service Exam and score in the top 3% to remain in the position.
- To adjust Mrs. Lingenfelter’s salary as a result of an increase in job responsibilities as a result of a reduction in the office staff.
- To approve the following athletic positions for the 2017-18 school year:

Person to Fill the Position	Position
Mark Sullivan	Modified Boys’ Basketball Bookkeeper
Mark Sullivan	Modified Girls’ Basketball Bookkeeper

- To approve the following instructional substitutes for the 2017-18 school year:

Substitute	Certification
Bernice Forster	Art
Sabrina Bentley	

- To approve the following non-instructional substitutes for the 2017-18 school year:

Substitute
Tori Cassidy

Adjournment

Motion by Cecy Curcio, seconded by Patti Krotz, to adjourn the meeting at 9:13 pm.