

BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION AGENDA

MARCH 13, 2018

5:30 P.M.—Room 206

Attendance

Board of Education: Ms. Becky Backer

Ms. Cecy Curcio

Mr. Chris Enders

Ms. Randa Harrington

Mr. William Heaney

Ms. Patti Krotz

Ms. Josie Preston

District Personnel: Dr. Wendy Butler, Superintendent

Mrs. Gina Larrabee, District Clerk

Mr. Bob Lingenfelter, District Treasurer

Mrs. Jessica Hess, PK-4 Principal/ Director of Pupil Services

Mr. Mike Roche, 5-12 Principal

Mr. Jim Schneider, Supervisor of Transportation/ Buildings and Grounds

Other:

President of the Board calls the meeting to order _____

Pledge of Allegiance

1.0 MEETING INFORMATION

- 1.1 Clerk of the Board administers Oath of Office to newly appointed Board member William Heaney (who will fill Janine Preston’s term until a new member can be elected on May 15, 2018).
- 1.2 Additions or deletions to the agenda

2.0 PUBLIC COMMENT/ PRESENTATION

- 2.1 Liz Hamer—What’s happening in kindergarten?

3.0 FINANCIAL

- 3.1 Treasurer’s report
- 3.2 Budget Status and Revenue Status Reports
- 3.3 January warrants
- 3.4 Internal Claims audit report
- 3.5 18-19 Budget

4.0 LEADERSHIP TEAM REPORTS

- 4.1 Mr. Michael Roche, 5-12 Principal
 - Update on BCS events—play, basketball
 - Safety measures currently in place at BCS
 - SafeSchools on-line classes
- 4.2 Mrs. Jessica Hess, PK-4 Principal/ Director of Pupil Services
 - Harry Potter night
 - Visit to Canisteo-Greenwood
 - Support for teachers changing for 18-19
- 4.3 Dr. Wendy Butler, Superintendent
 - New safety measures coming to BCS
 - Cheer club—new this spring
 - Tuition policy

5.0 CONSENT AGENDA

- 5.1 **Motion by _____, seconded by _____, to adopt the following Consent Agenda Items as recommended by the superintendent:**
 - Vote: ____ Aye ____ Nay Accepted / Rejected
 1. Approve the minutes from the February 13, 2018 meeting.
 2. Approve the minutes for the March 2, 2018 special meeting.
 3. Upon the recommendation of the Superintendent, approve the Treasurer’s report dated January 2018.
 4. Upon the recommendation of the Superintendent, approve the CSE/ CPSE/ 504 committee recommendations as presented.

6.0 BCS POLICY REVIEW

6.1 The following policies will be reviewed and any recommended changes will be discussed (changes have been recommended for the highlighted policies):

(Section 4000)	ADMINISTRATION	NUMBER
ADMINISTRATION		
1.1	Administrative Personnel.....	4110
ADMINISTRATIVE OPERATIONS		
2.1	Administrative Organization and Operation.....	4210
	2.1.1 Line Responsibility.....	4211
	2.1.2 Organizational Chart.....	4212
2.2	Abolishing an Administrative Position.....	4220
2.3	Administrative Authority During Absence of the Superintendent of Schools.....	4230
2.4	Administrative Latitude in the Absence of Board Policy.....	4240
2.5	Use of Committees.....	4250
	2.6 Evaluation of the Superintendent and Other Administrative Staff.....	4260
CENTRAL OFFICE AND BUILDING ADMINISTRATION		
3.1	Superintendent of Schools.....	4310
3.2	Superintendent - Board of Education Relations.....	4320
3.3	Administrative Staff.....	4330
COMPENSATION AND RELATED BENEFITS		
4.1	Professional Development Opportunities.....	4410
4.2	Compensation and Related Benefits.....	4420

7.0 BOARD ACTION ITEMS

- 7.1 Policy Adoption
 - o **Motion by _____, seconded by _____, to adopt the following polices that were reviewed and updated through an initial review at the February 13, 2018 Board of Education meeting, as recommended by the Superintendent.**
 - o Vote: ____ Aye ____ Nay Accepted / Rejected

(Section 3000)	COMMUNITY RELATIONS	NUMBER
SCHOOL COMMUNITY RELATIONS		
	1.1 School Sponsored Media.....	3110
	1.2 Relations with the Municipal Governments.....	3120
	1.3 Senior Citizens.....	3130
	1.4 Flag Display.....	3140
	1.5 School Volunteers.....	3150
	1.6 Charter Schools.....	3160
PARTICIPATION BY THE PUBLIC		
	2.1 Visitors to the School.....	3210
	2.2 Public Expression at Meetings.....	3220
	2.3 Public Complaints.....	3230
	2.4 Student Participation.....	3240

2.5 Parent-Teacher Association.....	3250
2.6 Booster Clubs.....	3260
2.7 Solicitations	
2.7.1 Solicitation of Charitable Donations From School Children.....	3271
2.7.2 Advertising in the Schools.....	3272
2.7.3 Soliciting Funds From School Personnel.....	3273
2.8 Community Use of School Facilities.....	3280
2.8.1 Use of School-Owned Materials and Equipment/Personal Property.....	3281
2.8.2 Use of Facilities Boy Scouts of America	3282
2.9 Operation of Motor-Driven Vehicles on District Property.....	3290
3.0 Use of Service Animals	3300

DISTRICT RECORDS

3.1 Public Access to Records.....	3310
3.2 Confidentiality of Computerized Information.....	3320

PUBLIC ORDER ON SCHOOL PROPERTY

4.1 Code of Conduct on School Property.....	3410
4.1.1 Unlawful Possession of a Weapon Upon School Grounds.....	3411
4.1.2 Threats of Violence in School.....	3412
4.2 Anti-Harassment in the School District.....	3420
4.3 Statewide Uniform Violent Incident Reporting System (UVIRS).....	3430

EMERGENCY SITUATIONS

5.1 Emergency Closings.....	3510
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Additional Policies to Review

Maintenance of Fund Balance.....	5511
Reserve Funds	5512
Sexual Harassment of District Personnel	6121

- 7.2 SRP Contract MOA
 - **Motion by _____, seconded by _____, to approve the MOA between the Belfast School Related Personnel Association and the Superintendent of Belfast Central School to return the position of Secretary for Pupil Personnel Services to the SRP unit and provide Kayla Green, who is currently in the position and was hired as a part of the Managerial/ Confidential contractual group, with benefits as defined under her original hiring agreement, as recommended by the Superintendent.**
 - Vote: ____ Aye ____ Nay Accepted / Rejected

- 7.3 Surplus item
 - **Motion by _____, seconded by _____, that the Board of Education of the Belfast Central School agrees to identify specified**

items as surplus and be available to be sold or discarded if not sold, as recommended by the superintendent.

○ Vote: ___ Aye ___ Nay Accepted / Rejected

Soccer/ Baseball Score Board

7.4 Mat Donation

- **Motion by _____, seconded by _____, that the Board of Education of the Belfast Central School accept a donation of new cheerleading mats and a transporting dolly from Samantha and Nicholas Stenzel and Matthew Borden, with an estimated value of \$2500, in honor of Ms. Lori Borden, as recommended by the superintendent.**

○ Vote: ___ Aye ___ Nay Accepted / Rejected

7.5 Allegany Cattaraugus Association of School Boards Dinner

- **Motion by _____, seconded by _____, to approve identified personnel’s attendance at the Allegany Cattaraugus Association of School Board’s dinner on March 22, 2018, as recommended by the Superintendent.**

The following individuals will attend:

- Wendy Butler, Superintendent
- Josie Preston, BOE President
- Randa Harrington, BOE Vice President
- Cecy Curcio

○ Vote: ___ Aye ___ Nay Accepted / Rejected

7.6 Private School Transportation

- **Motion by _____, seconded by _____, to approve requested transportation for the identified private schools for the 2018-19 school year, as recommended by the Superintendent.**

School	Number of Students	Family	Address
Peavy School	2	Joe Slabaugh	5936 Klein Rd., Fillmore, NY
	3	Noah D. Wengerd	5714 Klein Rd., Fillmore, NY
	3	David Slabaugh	5644 Klein Rd., Fillmore, NY
	5	Noah Miller	8010 Wigwam Rd., Belfast, NY
Valley View School	2	Ada Borkholder	6893 Baragon Hill Rd., Belfast, NY
	3	Ervin Hostetler	7754 Rt. 305, Belfast, NY
	4	Levi Proyer	7645 Rt. 305, Belfast, NY
	5	Enos Hostetler	7039 Haskins Rd., Belfast, NY

	3	Enos Mast	6797 Baragon Hill Rd., Belfast, NY
White Creek School	1	Danny Troyer	6723 Little John Rd., Belfast, NY
	1	Enos Mast	6693 Rt. 305, Belfast, NY
	1	James Wengerd	6982 County Rt. 4, Friendship, NY
	2	David Yoder	7630 County Rt. 41, Friendship, NY
	1	Eli Troyer	6294 Fritz Rd., Friendship, NY
	4	Eli Mast	6866 Rt. 305, Belfast, NY
	4	Andy Byler	6810 Rt. 305, Belfast, NY
	3	Eli Hostetler	6746 Little John Rd., Belfast, NY
	3	Daniel Mast	7286 County Rd.41, Friendship, NY

o Vote: ____ Aye ____ Nay Accepted / Rejected

7.7 BOCES Cooperative Purchasing Annual Resolution of the BOE

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2018-2019 fiscal year, and**

WHEREAS, The Belfast Central School is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Belfast Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts

according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

- **Motion by _____, seconded by _____, that the Board of Education of the Belfast Central School approve the BOCES Cooperative Purchasing Annual Resolution, as recommended by the superintendent.**

○ Vote: ____ Aye ____ Nay Accepted / Rejected

8.0 FOCUS ON LEARNING/ BOE QUESTIONS/ DISCUSSIONS/ CONCERNS

- 8.1 The Iceberg Theory of Teaching
- 8.2 BOE Questions/ Discussion/ Concerns

9.0 PERSONNEL

10.0 EXECUTIVE SESSION

- **Motion by _____, seconded by _____, to move into executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**
 - Vote: ____ Aye ____ Nay Accepted / Rejected
- **Motion by _____, seconded by _____, to move out of executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.**
 - Vote: ____ Aye ____ Nay Accepted / Rejected

11.0 ADJOURNMENT

- **Motion by _____, seconded by _____, to adjourn the meeting at _____.**
 - Vote: ____ Aye ____ Nay Accepted / Rejected