

Belfast Central School Board of Education Regular Meeting

Belfast Central School Conference Room

March 13, 2018

5:30 P.M.

School Board Members Present:

Josie Preston, President, Randa Harrington, Vice President, Becky Backer, Chris Enders, Patricia Krotz, Cecy Curcio, William Heaney

Members Absent: none

District Personnel: Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, District Treasurer, Gina Larrabee, District Clerk, Michael Roche, 5-12 Principal, Jessica Hess PK-4 Principal/Director of Pupil Services, Bruce Harrington, Elizabeth Hamer

Meeting Minutes	At 5:30 p.m., the President Josie Preston called the meeting to order. The Pledge of Allegiance was recited.
Additions/Deletions	Three additions were noted: approve the new Civil Service Title, Director of Educational Technologies and Information Systems, approve athletic bids, and approve new Out-of-District student application.
Public Comment/Presentation	Elizabeth Hamer gave a presentation: <i>What's Happening in Kindergarten?</i> Gina Larrabee, District Clerk presented William Heaney with the Oath Book to sign. Mr. Heaney was appointed by Superintendent Butler to fill the Board seat left empty by the passing of Janine Preston.
Financial	Robert Lingenfelter presented the Treasurer's report, Budget Status and Revenue Status Reports, January warrants, and the Internal Claims Audit Report to the board. Mr. Lingenfelter also reported on the 18-19 Budget.
Team Leadership Reports	Mike Roche updated the Board on The Brunch Club Play, and the basketball season. He also reported on safety measures currently in place at Belfast School, and the SafeSchools on-line classes. Jessica Hess reported on the Harry Potter Night event. Mrs. Hess also reported information to the Board about Belfast teachers visiting Canisteo-Greenwood, and support for teachers making changes in the 2018-2019 school year. Dr. Wendy Butler discussed new safety measures coming to Belfast School. She also reported on the new Cheer club, and the current and proposed tuition policy.
Consent Agenda	Motion by Becky Backer, seconded by Patricia Krotz, to adopt the following Consent Agenda Items as recommended by the superintendent: - Approve the minutes from the February 13, 2018 meeting. - Approve the minutes for the March 2, 2018 special meeting.

- Upon the recommendation of the Superintendent, approve the Treasurer's report dated January 2018.
- Upon the recommendation of the Superintendent, approve the CSE/ CPSE/ 504 committee recommendations as presented.

Dr. Butler and the Board discussed policies presented in this month's agenda for review as follows:

Policy Review

ADMINISTRATION
 1.1 Administrative Personnel.....4110

ADMINISTRATIVE OPERATIONS
 2.1 Administrative Organization and Operation.....4210
 2.1.1 Line Responsibility.....4211
 2.1.2 Organizational Chart.....4212
 2.2 Abolishing an Administrative Position.....4220
 2.3 Administrative Authority During Absence of the Superintendent of Schools.....4230
 2.4 Administrative Latitude in the Absence of Board Policy.....4240
 2.5 Use of Committees.....4250
 2.6 Evaluation of the Superintendent and Other Administrative Staff.....4260

CENTRAL OFFICE AND BUILDING ADMINISTRATION
 3.1 Superintendent of Schools.....4310
 3.2 Superintendent - Board of Education Relations.....4320
 3.3 Administrative Staff.....4330

COMPENSATION AND RELATED BENEFITS
 4.1 Professional Development Opportunities.....4410
 4.2 Compensation and Related Benefits.....4420

Board Action Items

Motion by Patricia Krotz, seconded by Chris Enders, to adopt the following polices that were reviewed and updated through an initial review at the February 13, 2018 Board of Education meeting, as recommended by the Superintendent.

SCHOOL COMMUNITY RELATIONS
 1.1 School Sponsored Media.....3110
 1.2 Relations with the Municipal Governments.....3120
 1.3 Senior Citizens.....3130
 1.4 Flag Display.....3140
 1.5 School Volunteers.....3150
 1.6 Charter Schools.....3160

PARTICIPATION BY THE PUBLIC
 2.1 Visitors to the School.....3210
 2.2 Public Expression at Meetings.....3220
 2.3 Public Complaints.....3230

2.4 Student Participation.....	3240
2.5 Parent-Teacher Association.....	3250
2.6 Booster Clubs.....	3260
2.7 Solicitations	
2.7.1 Solicitation of Charitable Donations From School Children.....	3271
2.7.2 Advertising in the Schools.....	3272
2.7.3 Soliciting Funds From School Personnel.....	3273
2.8 Community Use of School Facilities.....	3280
2.8.1 Use of School-Owned Materials and Equipment/Personal Property.....	3281
2.8.2 Use of Facilities Boy Scouts of America	3282
2.9 Operation of Motor-Driven Vehicles on District Property.....	3290
3.0 Use of Service Animals	3300
 DISTRICT RECORDS	
3.1 Public Access to Records.....	3310
3.2 Confidentiality of Computerized Information.....	3320
 PUBLIC ORDER ON SCHOOL PROPERTY	
4.1 Code of Conduct on School Property.....	3410
4.1.1 Unlawful Possession of a Weapon Upon School Grounds.....	3411
4.1.2 Threats of Violence in School.....	3412
4.2 Anti-Harassment in the School District.....	3420
4.3 Statewide Uniform Violent Incident Reporting System (UVIRS).....	3430
 EMERGENCY SITUATIONS	
5.1 Emergency Closings.....	3510
 Additional Policies to Review	
Maintenance of Fund Balance.....	5511
Reserve Funds	5512
Sexual Harassment of District Personnel	6121

MOA

Motion by Randa Harrington, seconded by Cecy Curcio, to approve the MOA between the Belfast School Related Personnel Association and the Superintendent of Belfast Central School to return the position of Secretary for Pupil Personnel Services to the SRP unit and provide Kayla Green, who is currently in the position and was hired as a part of the Managerial/ Confidential contractual group, with benefits as defined under her original hiring agreement, as recommended by the Superintendent.

Surplus Items

Motion by Becky Backer, seconded by Patricia Krotz, that the Board of Education of the Belfast Central School agrees to identify specified items as

surplus and be available to be sold or discarded if not sold, as recommended by the superintendent.

Soccer/ Baseball Score Board

Mat Donation

Motion by Chris Enders, seconded by Randa Harrington, that the Board of Education of the Belfast Central School accept a donation of new cheerleading mats and a transporting dolly from Samantha and Nicholas Stenzel and Matthew Borden, with an estimated value of \$2500, in honor of Ms. Lori Borden, as recommended by the superintendent.

ACASB Dinner

Motion by Patricia Krotz, seconded by Randa Harrington, to approve identified personnel's attendance at the Allegany Cattaraugus Association of School Board's dinner on March 22, 2018, as recommended by the Superintendent.

The following individuals will attend:

- Wendy Butler, Superintendent
- Josie Preston, BOE President
- Randa Harrington, BOE Vice President
- Cecy Curcio
- Patricia Krotz

Transportation

Motion by Patricia Krotz, seconded by Randa Harrington, to approve requested transportation for the identified private schools for the 2018-19 school year, as recommended by the Superintendent.

School	Number of Students	Family	Address
Peavy School	2	Joe Slabaugh	5936 Klein Rd., Fillmore, NY
	3	Noah D. Wengerd	5714 Klein Rd., Fillmore, NY
	3	David Slabaugh	5644 Klein Rd., Fillmore, NY
	5	Noah Miller	8010 Wigwam Rd., Belfast, NY
Valley View School	2	Ada Borkholder	6893 Baragon Hill Rd., Belfast, NY
	3	Ervin Hostetler	7754 Rt. 305, Belfast, NY
	4	Levi Proyer	7645 Rt. 305, Belfast, NY
	5	Enos Hostetler	7039 Haskins Rd., Belfast, NY
White Creek School	3	Enos Mast	6797 Baragon Hill Rd., Belfast, NY
	1	Danny Troyer	6723 Little John Rd., Belfast, NY
	1	Enos Mast	6693 Rt. 305, Belfast, NY
	1	James Wengerd	6982 County Rt. 4, Friendship, NY
	2	David Yoder	7630 County Rt. 41, Friendship, NY
	1	Eli Troyer	6294 Fritz Rd., Friendship, NY
	4	Eli Mast	6866 Rt. 305, Belfast, NY
4	Andy Byler	6810 Rt. 305, Belfast, NY	
3	Eli Hostetler	6746 Little John Rd., Belfast, NY	
3	Daniel Mast	7286 County Rd.41, Friendship, NY	

**BOCES
Cooperative
Purchasing,
Annual
Resolution**

BOCES Cooperative Purchasing Annual Resolution of the BOE

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2018-2019 fiscal year, and**

WHEREAS, The Belfast Central School is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Belfast Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Belfast Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

Motion by Randa Harrington, seconded by Cecy Curcio, that the Board of Education of the Belfast Central School approve the BOCES Cooperative Purchasing Annual Resolution, as recommended by the superintendent.

Civil Service Job

Motion by Patricia Krotz, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve the Civil Service job title of Director of Technologies and Information Services, as recommended by the superintendent.

Athletic Supplies

Motion by Chris Enders, seconded by Randa Harrington, that the Board of Education of the Belfast Central School approve bids for athletic supplies, as recommended by the superintendent.

Out of District

Motion by Becky Backer, seconded by Patricia Krotz that the Board of Education of the Belfast Central School approve the Out-of-District student application for Alexis Smith for the remainder of the 2017-18 school year, as recommended by the superintendent.

Focus on Learning

Dr. Butler provided the Board with information about the Iceberg Theory of Teaching for discussion.

Executive Session

Motion by Randa Harrington, seconded by Chris Enders, to move into executive session at 7:25 pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Cecy Curcio left executive session at 8:06 pm.

Motion by Becky Backer, seconded by Randa Harrington, to move out of executive session at 8:14 pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Adjournment

Motion by Patricia Krotz, seconded by William Heaney, to adjourn the meeting at 8:15 pm.

Respectfully submitted,
Gina Larrabee, District Clerk