

Belfast Central School Board of Education Regular Meeting

Belfast Central School Conference Room

May 8, 2018

5:30 P.M.

School Board Members Present:

Josie Preston, President, Randa Harrington, Vice President, Becky Backer, Chris Enders, Patricia Krotz, William Heaney

Members Absent: Cecy Curcio

District Personnel: Wendy Butler Ed. D, Superintendent, Robert Lingenfelter, District Treasurer, Gina Larrabee, District Clerk, Michael Roche, 5-12 Principal, Jessica Hess PK-4 Principal/Director of Pupil Services, Betty Bunt, Robin Owens, Rob Morgan, Brandi Mahon

Meeting Minutes Budget Hearing

Budget Hearing declared open to the public.

At 5:30 p.m., the President Josie Preston called the meeting to order. The Pledge of Allegiance was recited.

Members of the Board of Education, Administrators, and guest introduced themselves.

Betty Bunt spoke of her years serving the Belfast Public Library. Robin Owens spoke about this year's Public Library budget.

Library Trustee

Motion by William Heaney, and seconded by Randa Harrington, to accept the nomination of Beth Stevick as Library Trustee. This vote included all in attendance and was unanimous.

Business Manager and Board Treasurer Robert Lingenfelter, presented the 2018-2019 District Budget.

Adjourn

Motion by Becky Backer, seconded by Chris Enders, to adjourn the hearing.

Meeting Minutes Board Meeting

At 5:46, President Josie Preston called the regular meeting to order.

Additions or Deletions

Dr. Wendy Butler, Superintendent, noted the addition of a motion to approve an election worker for the May 15, 2018 Budget Vote.

Financial

Robert Lingenfelter presented the Treasurer's report, Budget Status and Revenue Status Reports, March's warrants, and the Internal Claims Audit Report to the board.

Team Leadership reports

Michael Roche stated the Senior's trip to Virginia Beach was a good one. No problems occurred and a good time was had by all. Mr. Roche told the board about CPR/ AED training grades 9-12 received.

Jessica Hess spoke with the Board about a new positive behavior program. Mrs. Hess stated this idea was presented to the faculty, and all were enthusiast to give it a try.

Wendy Butler talked with the Board about the District Safety Plan and Building Safety Plan. Dr. Butler also explained a new 180 day/time requirement handed down from New York State Education Department, and funds from Community Schools as it relates to a BOCES coser and social worker for the school.

**Consent
Agenda**

Motion by Randa Harrington, seconded by Patricia Krotz, to adopt the following Consent Agenda Items as recommended by the superintendent:
Approve the minutes from the April 10, 2018 meeting.
Upon the recommendation of the Superintendent, approve the Treasurer’s report dated March 2018.

**Policy
Review**

Upon the recommendation of the Superintendent, approve the CSE/ CPSE/ 504 committee recommendations as presented.

EXPENDITURES

3.1	Bonding of Employees and School Board Members.....	5310
3.2	Expenditures of School District Funds.....	5320
3.3	Budget Transfers.....	5330
3.4	Borrowing of Funds.....	5340

PURCHASING

4.1	Purchasing.....	5410
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FISCAL ACCOUNTING AND REPORTING

5.1	Accounting of Funds.....	5510
5.2	Extraclassroom Activities Funds.....	5520
5.3	Petty Cash Funds and Cash in School Buildings.....	5530
5.4	Publication of the District's Annual Financial Statement.....	5540

FISCAL ACCOUNTING AND REPORTING (Cont'd.)

5.5	Maintenance of Fiscal Effort (Title I Programs).....	5550
5.6	Use of Federal Funds For Political Expenditures.....	5560
5.7	Financial Accountability	5570
5.8	Allegations of Fraud	5571
5.9	Audit Committee.....	5572
5.10	Internal Audit Function	5573
5.11	Medicaid Compliance Program.....	5574

**Board
Action
Items**

Motion by Randa Harrington, seconded by Becky Backer, to adopt the following policies which were reviewed at the April 2018 BOE meeting, as recommended by the superintendent:

Section 5000 NON-INSTRUCTIONAL/BUSINESS OPERATIONS Number

BUDGET

1.1	Budget Planning and Development.....	5110
1.2	School District Budget Hearing.....	5120
1.3	Budget Adoption.....	5130
1.4	Administration of the Budget.....	5140
1.5	Contingency Budget.....	5150

INCOME

2.1	Revenues.....	5210
2.2	District Investments.....	5220
2.3	Acceptance of Gifts, Grants and Bequests to the School District.....	5230
2.4	Corporate Sponsorships.....	5231
2.5	Use of School District Trademarks and Service Marks.....	5232
2.6	School Tax Assessment and Collection.....	5240
2.6.1	Property Tax Exemption for Senior Citizens.....	5241
2.7	Sale and Disposal of School District Property.....	5250

Additional Policies/ New Policies

Contracts for Instruction.....	5255
Returned Checks.....	5260
Pest Management and Pesticide Usage.....	5632
Wellness Policy.....	5661
Pandemic Preparedness in the Workplace.....	5687
Non-Resident Students.....	7132

**Delete
Policy**

Motion by Randa Harrington, seconded by Chris Enders, to delete Policy 5412- Alternative Formats for Instructional Materials because the information is included in Policy 5410- Purchasing, as recommended by the Superintendent.

**District
Plan**

Motion by Becky Backer, seconded by Randa Harrington, to approve the Belfast Central School District Safety Plan as presented, as recommended by the Superintendent.

**Surplus
Property**

Motion by Randa Harrington, seconded by Patricia Krotz, to declare the District owned property at 7908 GLF St., Belfast, NY, surplus to be sold via an auction, as recommended by the Superintendent.

Snow day

Motion by Randa Harrington, seconded by Patricia Krotz, to change the 17-18 District calendar to close school on May 25, 2018 to use the final District snow day, as recommended by the Superintendent.

**Cassady
Election
worker**

Motion by Randa Harrington, seconded by Patricia Krotz, to appoint Danielle Cassady as an election worker for the budget vote, as recommended by the Superintendent.

**Focus on
Learning**

Dr. Butler provided the Board with an article entitled *Trauma Informed Schools: A Journey* for discussion.

Personnel

Motion by Patricia Krotz, seconded by Randa Harrington, to accept with regret the resignation of Kim La Greca from the position of secondary science teacher effective August 26, 2018, as recommended by the Superintendent.

**Appoint-
Ments**

Motion by Becky Backer, seconded by Randa Harrington, to approve the following appointments, as recommended by the Superintendent:

**Morgan
Dir. Of**

To appoint Robert Morgan to the civil service position of Director of Educational Technology & Information Systems effective July 1, 2018. There is a six-month probationary period beginning July 1, 2018 and concluding February 1, 2019. This is a 12-month civil service position and Mr. Morgan must meet the civil service requirements for this position. The rate of pay shall be \$70,000 annually, for the 2018-19 school year, with benefits as outlined in the Confidential/Managerial Agreement.

**Enders
Head Cook**

To appoint Mary Enders to the position of Head Manager Cook effective July 1, 2018. There is a six-month probationary period beginning July 1, 2018 and concluding February 1, 2019. This is an 11-month position and the rate of pay shall be \$18.80/hour, for the 2018-19 school year, with benefits as outlined in the Confidential/Managerial Agreement.

**Evans
Bus Driver**

To appoint Joel Evans to the civil service position of Bus Driver effective August 27, 2018. There is a 26-week probationary period beginning August 27, 2018 and concluding February 1, 2019. The rate of pay shall be \$14.11/hour (three years of experience has been granted), for the

2018-19 school year, with benefits as outlined in the School Related Personnel Collective Bargaining agreement.

**Lingenfelter
Business
Manager**

To appoint Robert Lingenfelter to the position of School Business Official effective July 1, 2018. This is a 12-month position with benefits as outlined in the Confidential/Managerial Agreement.

SRP MOA

To approve extra duty pay for Meredith Preston from January 16-April 26, 2018 for duties performed outside of the SRP contract and authorize the superintendent to sign an MOA with the SRP union addressing the issue.

**Painter
FMLA**

To approve FMLA leave for Caroline Painter for 12 weeks, from August 27-November 16, 2018, for the purpose of child rearing.

**Extra-
Curricular**

To appoint the following BCS staff members to the identified extracurricular positions for the 2018-19 school year:

Position	Staff Member(s)
Freshman Class Advisor	Sandy Miller and Deb Borden
National Honor Society Advisor	Teresa Heaney and Tina Lingenfelter
Masterminds Coach	TBA

Athletics

To appoint the following BCS people to the identified coaching positions for the 2018-19 school year:

Position	Recommended Person
Boys' Varsity Soccer Coach	Mark Sullivan
Boys' Varsity Soccer Scorekeeper	Mary Beth Arnold
Boys' Varsity Soccer Timer	Dixie Middaugh
Boys' Modified Soccer Coach	Jordin Fuller
Boys' Modified Soccer Scorekeeper	Sandy Miller
Boys' Modified Soccer Timer	TBA
Boys' Varsity Basketball Coach	Joe Hennessy
Boys' Varsity Basketball Timer	Lisa Denning
Boys' Varsity Basketball Shot Clock	Dixie Middaugh
Boys' Varsity Basketball Scorekeeper	Mary Beth Arnold
Boys' JV Basketball Coach	Chris Enlow
Boys' JV Basketball Timer	Lisa Denning
Boys' JV Basketball Shot Clock	Dixie Middaugh
Boys' JV Basketball Scorekeeper	Mary Beth Arnold
Boys' Modified Basketball Coach	Jason Robichaud
Boys' Modified Basketball Timer	Brandi Mahon
Boys' Modified Basketball Scorekeeper	Mark Sullivan
Varsity Baseball Coach	Derek Kenyon
Varsity Baseball Scorebook Keeper	Scott Durrigan
Varsity Baseball Scoreboard Keeper	Mary Beth Arnold
Modified Baseball Coach	Jordin Fuller
Modified Baseball Scorebook Keeper	Sandy Miller
Modified Baseball Scoreboard Keeper	TBA
Girls' Varsity Soccer Coach	Jim Schneider
Girls' Varsity Soccer Scorekeeper	TBA

Girls' Varsity Soccer Timer	Dixie Middaugh
Girls' Modified Soccer Coach	Justine Tallman
Girls' Varsity Volleyball Coach	Joanne Ross
Girls' Varsity Volleyball Scorekeeper	TBA
Varsity Softball Coach	TBA
Varsity Softball Scorekeeper	Lori Wilson
Varsity Softball Scoreboard Keeper	Lisa Denning
Modified Softball Coach	TBA
Girls' Varsity Basketball Coach	Doug Walsh
Girls' Varsity Basketball Scorekeeper	Kim Walsh
Girls' Varsity Basketball Timer	Brandi Mahon
Girls' Varsity Shot Clock Timer	Dixie Middaugh
Girls' Modified Basketball Coach	Sandy Miller
Girls' Modified Basketball Timer	Brandi Mahon
Girls' Modified Basketball Scorekeeper	Mark Sullivan
Varsity Cheerleading Coach	Samantha Stenzel

Substitutes

To approve the following people as substitutes for the 2017-18 school year:

Name
Joel Evans- Bus Driver
Carter Schneider- Instructional and Non-Instructional

Executive Session

Motion by Randa Harrington, seconded by Chris Enders, to move into executive session at 6:25 pm to discuss personnel or legal matters for purposes specified in the open meeting law. Robert Lingenfelter was requested to attend.

Mr. Lingenfelter left executive session at 6:47 pm.

Motion by Randa Harrington, seconded by Becky Backer, to move out of executive session at 7:00 pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Adjourn

Motion by Patricia Krotz, seconded by Chris Enders, to adjourn the meeting at 7:05 pm.